

**KENDALL COUNTY FOREST PRESERVE DISTRICT**  
**MEETING AGENDA**  
**TUESDAY, APRIL 7, 2026**  
**6:00 PM**

**KENDALL COUNTY OFFICE BUILDING – 2<sup>ND</sup> FLOOR COUNTY BOARD ROOM**

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call: Brian DeBolt (President), Ruben Rodriguez (Vice President), Seth Wormley (Secretary), Scott Gengler, Jason Peterson, Zach Bachmann, Elizabeth Flowers, Matt Kellogg, Dan Koukol, and Brooke Shanley
- V. Approval of Agenda
- VI. Public Comments
- VII. <sup>(1)</sup> **CONSENT AGENDA**
  - A. Approval of Minutes
    - Kendall County Forest Preserve District Commission Meeting of March 18, 2026
    - Kendall County Forest Preserve District Finance Committee Meeting of March 26, 2026
  - B. MOTION: Approval of Claims in the Amount of \$32,880.38
- VIII. **OLD BUSINESS**  
*No items posted for consideration.*
- IX. **NEW BUSINESS**
  - A. MOTION: Approval a to Release Two District Trucks to Auction on GovDeals; 2008 White F250 and 2014 White F150
  - B. MOTION: Approval of a Presenter Fee of \$200 for the First Hour and \$50 for each Additional HourCommittee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)
- X. Public Comments
- XI. Executive Session
- XII. **OTHER ITEMS OF BUSINESS**  
*None.*
- XIII. **Adjournment**

*(1) Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.3.b.v.a)*

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES  
MARCH 18, 2026**

**I. Call to Order**

President DeBolt called the meeting to order at 10:11 am in the Kendall County Office Building – 2<sup>nd</sup> Floor

**II. Pledge of Allegiance**

The Pledge of Allegiance was recited at the start of the Kendall County Board Meeting.

**III. Invocation**

An invocation was offered at the start of the Kendall County Board Meeting.

**IV. Roll Call**

	Bachmann		Koukol
X	DeBolt	X	Peterson
	Flowers	X	Rodriguez
X	Gengler	X	Shanley
X	Kellogg		Wormley

Roll call: Commissioners Gengler, Kellogg, Peterson, Rodriguez, Shanley, and President DeBolt were all present.

**V. Approval of Agenda**

Commissioner Peterson made a motion to approve the agenda as presented. Seconded by Commissioner Shanley. Aye, all. Opposed, none.

**VI. Public Comment**

No public comments were offered from citizens in attendance.

**VII. CONSENT AGENDA**

**A. Approval of Minutes**

- Kendall County Forest Preserve District Finance Committee Meeting of February 26, 2026
- Kendall County Forest Preserve District Commission Meeting of March 3, 2026

**B. MOTION: Approval of Claims in the Amount of \$38,840.89**

President DeBolt recited the items posted to the Consent Agenda.

Commissioner Shanley made a motion to approve the Consent Agenda as presented. Seconded by Commissioner Peterson.

Motion: Commissioner Shanley  
Second: Commissioner Peterson

**Roll call: Consent Agenda**

<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>
Bachmann			Koukol		
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley		

Motion unanimously approved.

Roll call: Commissioners Gengler, Kellogg, Peterson, Rodriguez, Shanley, and President DeBolt aye. Opposed, none. Motion unanimously approved.

**VIII. OLD BUSINESS**

No items were posted for consideration.

**IX. NEW BUSINESS**

- A. **MOTION:** Approval of a Service Agreement with Y115 for Use of the Laws of Nature Museum for Bi-Weekly Early Childhood Programs for a Daily Fee of \$50. Commissioner Shanley made a motion to approve a Service Agreement with Y115 for use of the Laws of Nature Museum for bi-weekly Early Childhood Programs for a daily fee of \$50. Seconded by Commissioner Gengler.

Motion: Commissioner Shanley  
Second: Commissioner Gengler

**Roll call: Y115 Service Agreement**

<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>
Bachmann			Koukol		
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley		

Motion unanimously approved.

Roll call: Commissioners Gengler, Kellogg, Peterson, Rodriguez, Shanley, and President DeBolt aye. Opposed, none. Motion unanimously approved.

- B. **MOTION:** Approval One-Year Contract Extension with Groot Enterprises, Inc. of Plano, Illinois for Trash and Recycling Removal from Harris, Hoover, Baker Woods, and Pickerill-Pigott Forest Preserves for a Total Amount of \$5251.97 for Services Extending May 1, 2026-April 30, 2027. Commissioner Peterson made a motion to approve a one-year contract with Groot Enterprises of Plano, Illinois for trash and recycling removal from Harris, Hoover, Baker Woods, and Pickerill-Pigott Forest Preserves for a total amount of \$5251.97 for services extending May 1, 2026-April 30, 2027. Seconded by Commissioner Gengler.

Motion: Commissioner Peterson  
 Second: Commissioner Gengler

**Roll call: Groot Contract**

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann			Koukol		
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley		

Motion unanimously approved.

Roll call: Commissioners Gengler, Kellogg, Peterson, Rodriguez, Shanley, and President DeBolt aye. Opposed, none. Motion unanimously approved.

- C. MOTION: Approval of the Revised FY26 Organizational Chart. Commissioner Shanley made a motion to approve the revised FY26 Organizational Chart. Seconded by Commissioner Peterson.

Motion: Commissioner Shanley  
 Second: Commissioner Peterson

**Roll call: Revised FY26 Organizational Chart**

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann			Koukol		
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley		

Motion unanimously approved.

Roll call: Commissioners Gengler, Kellogg, Peterson, Rodriguez, Shanley, and President DeBolt aye. Opposed, none. Motion unanimously approved.

- D. MOTION: Approval of the Ellis Coordinator Position. Commissioner Kellogg made a motion to approve the Ellis Coordinator Position. Seconded by Commissioner Peterson.

Motion: Commissioner Kellogg  
 Second: Commissioner Peterson

**Roll call: Ellis Coordinator Position**

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann			Koukol		
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley		

Motion unanimously approved.

- E. MOTION:** Approval of the Volunteer Coordinator and Maintenance Position Description. Commissioner Rodriguez made a motion to approve the Volunteer Coordinator and Maintenance Position Description. Seconded by Commissioner Peterson.

Motion: Commissioner Rodriguez  
 Second: Commissioner Peterson

**Roll call: Volunteer Coordinator and Maintenance Position Description**

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann			Koukol		
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley		

Motion unanimously approved.

Roll call: Commissioners Gengler, Kellogg, Peterson, Rodriguez, Shanley, and President DeBolt aye. Opposed, none. Motion unanimously approved.

- F. MOTION:** Approval of Updated Fees for Pony Club for \$180 for the 12-Week Package or \$16 per Week. Commissioner Shanley made a motion to approve updated fees for the Pony Club for \$180 for the 12-week package or \$16 per week. Seconded by Commissioner Peterson.

Motion: Commissioner Shanley  
 Second: Commissioner Peterson

**Roll call: Updated Fees for Pony Club**

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann			Koukol		
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley		

Motion unanimously approved.

Roll call: Commissioners Gengler, Kellogg, Peterson, Rodriguez, Shanley, and President DeBolt aye. Opposed, none. Motion unanimously approved.

- G. MOTION:** Approval of Updated Fees for the Ellis Show of a \$50 Entry Fee and \$15 Fee per Class. Commissioner Shanley made a motion to approve updated fees for the Ellis Show of a \$50 Entry Fee and \$15 fee per class. Seconded by Commissioner Kellogg.

Motion: Commissioner Shanley

Second: Commissioner Kellogg

**Roll call: Updated Fees for Ellis Show**

<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>
Bachmann			Koukol		
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley		

Motion unanimously approved.

Roll call: Commissioners Gengler, Kellogg, Peterson, Rodriguez, Shanley, and President DeBolt aye. Opposed, none. Motion unanimously approved.

**X. Committee Chairman Reports: Commissioners Wormley (Finance) and Koukol (Operations)**

No reports were given

**XI. Public Comments**

No public in attendance offered comment.

**XII. Executive Session**

None

**XIII. Other Items of Business**

None

**XIV. Adjournment**

Commissioner Peterson made a motion to adjourn. Seconded by Commissioner Shanley. Aye, all. Opposed, none. Meeting adjourned at 10:17 am.

Respectfully submitted,

Antoinette White  
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
FINANCE COMMITTEE MEETING MINUTES  
MARCH 26, 2026**

**I. Call to Order**

Chairman Wormley called the meeting to order at 5:30 pm in the Kendall County Office Building – 2<sup>nd</sup> Floor

**II. Roll Call**

	Bachmann		Koukol
X	DeBolt	X	Peterson
	Flowers		Rodriguez
	Gengler		Shanley
X	Kellogg	X	Wormley

Commissioners DeBolt, Kellogg, Peterson, and Wormley were all present.

**III. Approval of Agenda**

Commissioner Peterson made a motion to approve the agenda as presented. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

**IV. Public Comments**

No public comments were offered from citizens present.

**V. Motion to Forward Claims to Commission for Approval**

Commissioner DeBolt made a motion to forward claims to Commission. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

**VI. Review of Financial Statements for the Period Ending February 28, 2026**

Executive Director White presented the District’s preliminary financial statements through February 28, 2026.

**VII. OLD BUSINESS**

*No items posted for consideration*

**VIII. NEW BUSINESS**

**A. DISCUSSION: Release to Auction of Two District Trucks: 2014 F150 and 2008 F250**

Operations Committee members gave direction to release two District trucks – 2014 F150 and 2008 F250 – to auction.

**B. DISCUSSION: Review of Draft Contract for Lease of the Hoover Ball Field**

Commissioners discussed looking at ways to advertise the Hoover Ball Field to local baseball organizations.

**C. DISCUSSION: Report of Draft FY25 Audit**

Executive Director White provided an update to a draft report of the FY25 Audit

**D. MOTION: Approval of a Motion to Forward a Presenter Fee to Commission for Approval**

Commissioner Kellogg made a motion to forward a Presenter Fee to Commission for approval. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

**IX. Other Items of Business**

*No items posted for consideration*

**X. Executive Session**

None.

**XI. Adjournment**

Commissioner Peterson made a motion to adjourn. Seconded by Commissioner DeBolt. Aye, all. Opposed, none. Meeting adjourned at 5:40 pm.

Respectfully submitted,

Antoinette White

Executive Director, Kendall County Forest Preserve District

# 033126F Claims Listing

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount	
<b>Ellis Grounds</b>	899995	OTP EMPLOYEE REIMB	033126	Reimbursement of Rental Equipment	19001162	68580	Grounds and Maintenance	\$45.98
	1323	MENARDS	42897	Fencing Repair Supplies	19001162	68580	Grounds and	\$985.44
							<b>Sub-Total</b>	<b>\$1,031.42</b>
					<b>Ellis Grounds</b>		<b>Total</b>	<b>\$1,031.42</b>
<b>Ellis House</b>	4762	WATCH COMMUNICATIONS	1405336033126	Ellis Internet Services	19001160	62270	Utilities	\$113.89
							<b>Sub-Total</b>	<b>\$113.89</b>
	1323	MENARDS	42848	Plumbing Supplies, Faucets,	19001160	68580	Grounds and	\$359.29
	1323	MENARDS	42755	Air Freshener	19001160	68580	Grounds and	\$19.88
	1323	MENARDS	42728	Cleaning Supplies for Ellis	19001160	68580	Grounds and	\$99.60
	1323	MENARDS	42804	Light bulbs, Faucet Supply	19001160	68580	Grounds and	\$25.75
	1323	MENARDS	42805	Papertowel holders	19001160	68580	Grounds and	\$34.98
	124	BARRETT'S SOFT WATER COMPANY	0010381033126	Water Delivery, Peroxide Service at Ellis	19001160	68580	Grounds and Maintenance	\$122.32
							<b>Sub-Total</b>	<b>\$661.82</b>
					<b>Ellis House</b>		<b>Total</b>	<b>\$775.71</b>
<b>Environ. Educ. Laws of Nature</b>	899995	OTP EMPLOYEE REIMB	0331261	Reimbursement for Crickets	19001180	63030	Program Supplies	\$3.84
							<b>Sub-Total</b>	<b>\$3.84</b>
					<b>Environ. Educ. Laws of</b>		<b>Total</b>	<b>\$3.84</b>
<b>Forest Preserve Director</b>	3380	AMAZON CAPITAL SERVICES	1R76-4Q4F-GT9J	Pens, Outlet Covers, File Folders	190011	62000	Office Supplies	\$33.52
	227	CDW LLC	AI45T7Z	Adobe Acrobat Software	190011	62000	Office Supplies	\$206.60
							<b>Sub-Total</b>	<b>\$240.12</b>
	5479	PRAIRIE STATE WATER SYSTEMS INC	31483	Iron filter	190011	62150	Contractual Services	\$2,985.00

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
						<b>Sub-Total</b>	<b>\$2,985.00</b>
	67	AMEREN ILLINOIS	2786444006033126	Millbrook S Electric	190011 63510	Electric	\$48.61
						<b>Sub-Total</b>	<b>\$48.61</b>
	1007	ILLINOIS COUNTIES RISK MANAGEMENT TRUST	R51000669252616	Liability Insurance Installment 6 of 6	190011 68000	Liability Insurance Premiums	\$11,570.00
						<b>Sub-Total</b>	<b>\$11,570.00</b>
					<b>Forest Preserve Director</b>	<b>Total</b>	<b>\$14,843.73</b>
<b>Grounds and Natural Resources</b>	5468	GENUINE PARTS COMPANY	406227	Lightbulbs, Washer Fluid	19001183 62160	Equipment	\$15.47
	5468	GENUINE PARTS COMPANY	406227	Credit for Tax Charged	19001183 62160	Equipment	(\$1.18)
	317	COFFMAN TRUCK SALES INC	64571	GMC Sierra Repairs	19001183 62160	Equipment	\$9,839.68
	556	FLATSO'S TIRE SHOP	38916	Tires	19001183 62160	Equipment	\$702.88
						<b>Sub-Total</b>	<b>\$10,556.85</b>
	1452	NICOR	87946110001033126	Nicor-Harris	19001183 63090	Natural Gas	\$422.22
	1452	NICOR	85662810121033126	Nicor Millbrook S	19001183 63090	Natural Gas	\$181.78
						<b>Sub-Total</b>	<b>\$604.00</b>
	1323	MENARDS	42962	Pry Bar, Roofing Glue	19001183 63110	Shop Supplies	\$9.48
						<b>Sub-Total</b>	<b>\$9.48</b>
	1323	MENARDS	42897	Clear Cover	19001183 68530	Preserve	\$194.90
	1323	MENARDS	42630	Paint and Stain Supplies	19001183 68530	Preserve	\$57.24
	5482	METIRI ANALYTICAL GROUP INC	GA6001316	water testing	19001183 68530	Preserve Improvements	\$100.00
	1323	MENARDS	42962	Roofing Shingles	19001183 68530	Preserve	\$40.66
						<b>Sub-Total</b>	<b>\$392.80</b>

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account		Description	Invoice Amount
					<b>Grounds and Natural</b>		<b>Total</b>	<b>\$11,563.13</b>
Hoover								
	899997	OTP SEC DEP REFUND	613	Blazing Star Sec Dep Refund	19001171	63040	Security Deposit	\$100.00
	899997	OTP SEC DEP REFUND	646	Kingfisher Sec Dep Refund	19001171	63040	Security Deposit	\$100.00
	899997	OTP SEC DEP REFUND	477	Moonseed Sec Dep Refund	19001171	63040	Security Deposit	\$100.00
	899997	OTP SEC DEP REFUND	546	Meadowhawk Lodge Refund	19001171	63040	Security Deposit	\$420.00
							<b>Sub-Total</b>	<b>\$720.00</b>
	1452	NICOR	246142036280331 26	Nicor-Blazing Star	19001171	63090	Natural Gas	\$151.85
	1452	NICOR	509801971280331 26	Nicor-Meadowhawk Lodge	19001171	63090	Natural Gas	\$73.70
	1452	NICOR	308310348940331 26	Nicor-Kingfisher	19001171	63090	Natural Gas	\$235.49
	1452	NICOR	233366982970331 26	Nicor Rookery	19001171	63090	Natural Gas	\$224.45
	1452	NICOR	885514011490331 26	Nicor-Hoover Maintenance	19001171	63090	Natural Gas	\$187.68
	1452	NICOR	723893741240331 26	Nicor Hoover Residence	19001171	63090	Natural Gas	\$114.02
	1452	NICOR	282352997303312 6	Nicor-Moonseed	19001171	63090	Natural Gas	\$153.84
	1452	NICOR	228270830270331 26	Nicor Hoover Shop	19001171	63090	Natural Gas	\$66.37
							<b>Sub-Total</b>	<b>\$1,207.40</b>
	2047	COMED	983783122203312 6	ComEd Hoover Residence	19001171	63100	Electric	\$187.56
	2047	COMED	050739700003312 6	ComEd Hoover Bathhouse	19001171	63100	Electric	\$253.49
	2047	COMED	047403800003312 6	ComEd Hoover Multiple	19001171	63100	Electric	\$1,017.70
							<b>Sub-Total</b>	<b>\$1,458.75</b>
	1820	UNIQUE PRODUCTS & SERVICE CORP	495327	Cleaning Supplies	19001171	63110	Shop Supplies	\$692.84

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
						<b>Sub-Total</b>	<b>\$692.84</b>
	3380	AMAZON CAPITAL SERVICES	16LW-HRRN-VJRH	Water Filter Cover, Water Heater Filter	19001171 63120	Building Maintenance	\$35.52
	1323	MENARDS	42096	Vinegar, Reflective Tape,	19001171 63120	Building	\$21.64
	1323	MENARDS	42089	Cleaning Supplies	19001171 63120	Building	\$24.96
						<b>Sub-Total</b>	<b>\$82.12</b>
	1820	UNIQUE PRODUCTS & SERVICE CORP	495327	Paper Products	19001171 68580	Grounds and Maintenance	\$263.24
	1323	MENARDS	42089	Hardware	19001171 68580	Grounds and	\$8.20
						<b>Sub-Total</b>	<b>\$271.44</b>
					<b>Hoover</b>	<b>Total</b>	<b>\$4,432.55</b>
<b>Pickerill - Pigott</b>	899997	OTP SEC DEP REFUND	674	Pickerill Sec Dep Refund	19001184 63040	Security Deposit	\$230.00
						<b>Sub-Total</b>	<b>\$230.00</b>
					<b>Pickerill - Pigott</b>	<b>Total</b>	<b>\$230.00</b>
						<b>Grand Total</b>	<b>\$32,880.38</b>

To: Kendall County Forest Preserve District Commission

From: Antoinette White, Executive Director

RE: KCFPD Release District Trucks to Auction

Date: April 7, 2026

On March 6, 2026 the District acquired a used 2023 F150 to be stationed at Harris. The 2025 F150 purchased in July 2025 is expected to be available for pick-up in April.

District staff recommends releasing the following to trucks to auctions via Govdeals.com (previously used).

2008 White Ford F250 Super Duty

- VIN# 1FTSW21578EA08415
- Miles 166,630.0
- Rusted through bed, break lines, abs light on, spongy breaks, overall rust issues

2014 White Ford F150 Super Duty

- VIN# 1FTFX1EF4EK41103
- Miles 289,641.6
- High miles, wheel bearing issue, alignment issue, burns ½ quart of oil a month, burns coolant with radiator or revisor issue, burns high lights

To: Kendall County Forest Preserve District Commission

From: Antoinette White, Executive Director  
Stefanie Wiencke, Environmental Education and Outreach Division Manager

RE: Presenter Fee

Date: April 7, 2026

The District offers educational presentations on various topics such as implementing nature in traditional classroom settings; the value of nature based learning in early education; and other topics. These presentations have been provided at various professional settings, colleges, and high schools. The District has seen an increase in demand for these types offerings. However, when staff is providing these presentations with their expert knowledge, experience, and bringing in materials, they are not able to lead cost generating programs. To eliminate the opportunity cost while still being able to offer these presentations, staff recommends a fee for the presentations.

District staff discussed this with Finance Committee on March 26, 2026.

Presenter Fee:

- \$200 first hour, 2 staff members and materials
- \$50 each additional hour