



KENDALL COUNTY, ILLINOIS

SENIOR TAX LEVY – AGENCY FUNDING REQUEST APPLICATION

Submission Deadline: Friday, March 6, 2026, by 4:00 p.m.

Submission Method: Email all required materials to the Kendall County Finance Committee at KCAdmin@kendallcountyil.gov.

Required Attachments: - Most recent agency fiscal budget - Most recent audited financial statements

Applications submitted after the deadline or that deviate from this required format will not be accepted. Presentations may be scheduled at the discretion of the Finance & Budget Committee. If selected, agencies will be notified of the date and time.

AGENCY CONTACT INFORMATION

- **Date:**
 - **Agency Name:**
 - **Executive Director:**
 - **Primary Contact (Name & Title):**
 - **Agency Address:**
 - **Phone:**
 - **Ext.:**
 - **Fax:**
 - **Email:**
-

AGENCY INFORMATION

- **Type of Organization:**
- **Number of Years Serving Kendall County Seniors:**
- **Counties Served:**
- **Agency Fiscal Year:** ____ / ____ to ____ / ____ (month/year)

BUDGET INFORMATION

Funding Request

Fiscal Year	Amount Requested
2026	\$ _____
2027	\$ _____
2028	\$ _____

- **Annual Amount Expended to Transport Kendall County Seniors:**
\$ _____

Agency Budget Summary (Previous Fiscal Year)

- **Total Revenue:**
\$ _____
- **Total Expenditures:**
\$ _____
- **Percentage of Grant Funds Allocated to Administrative Costs and Employee Benefits:** _____ %

Attach a copy of the agency's most recent fiscal budget and audited financial statements.

Budget Narrative

Describe any budgetary concerns, including impacts from state budget reductions or decreases in other grant funding, that directly affect services to Kendall County seniors:

FUNDRAISING AND GRANT HISTORY

Fundraising Activities (Past Two Years)

Year	Type of Activity	Fundraising Goal	Amount Raised

Grant Requests (Past Two Years)

Year	Funding Source	Grant Program	Amount Requested	Amount Awarded

SENIOR CLIENT INFORMATION

Measure	Current Fiscal Year	Estimated Next Fiscal Year
Number of Kendall County seniors served		
Number of senior service hours provided		
Number of seniors on a waiting list		
Number of seniors served at or below 150% of the Federal Poverty Level		

Program Participation

List the number of individual Kendall County seniors served by each program:

Program Name	Number of Seniors Served

PROGRAM SERVICE INFORMATION

Use of Funds

Summarize how the requested funds will be used to promote senior independence:

Program Description

Briefly describe senior programs and services provided in Kendall County that are not duplicated by another agency:

Program Strengths

Summarize the strengths and effectiveness of your agency's senior programs and services:

Staffing

List the number of staff and volunteers dedicated to serving Kendall County seniors (include job titles):

Hours of Operation and Capacity

Describe program hours of operation and capacity to expand services based on current staffing and funding:

Program Fees

List all program fees charged to seniors and explain how fees are determined:

Duplication of Services

Identify any duplicate senior services provided by your agency and explain why such duplication is necessary and justified:

APPLICANT CERTIFICATIONS AND ASSURANCES

By signing below, the authorized representative certifies that:

- 1.This application has been duly authorized by the governing body of the applicant's organization. If awarded grant funds, the applicant agrees to comply with all regulations and guidelines applicable to the grant award.
- 2.By signing below, the undersigned certifies that, to the best of his or her knowledge and belief, all information provided in this grant application and its attachments are true and correct.
- 3.The applicant understands and agrees that this application is a public document and may be subject to disclosure pursuant to the Illinois Freedom of Information Act.
- 4.Applicant agrees that Kendall County reserves the right to terminate or modify a grant award at any time for any or no reason.
- 5.If awarded senior tax levy grant funds, the applicant shall use the grant funds only for the purposes as set forth in the applicant's grant application, unless the applicant receives prior written approval from Kendall County to use the grant funds for another purpose. Kendall County reserves the right to require the applicant to repay any or all awarded grant funds not used in accordance with the applicant's grant application.
- 6.The applicant shall not discriminate against any client, employee and/or any other person on the basis of race, color, sex, national origin, ancestry, religion, age, marital status, order of protection status, military status, veteran status, unfavorable discharge from military service, sexual orientation, pregnancy, genetic information, disability and/or any other basis prohibited by federal, state and/or local laws, regulations and ordinances.
- 7.The applicant agrees to maintain a fiscal accountability and management system, which documents and traces all of the applicant's revenues and expenditures. The applicant shall provide Kendall County and its authorized representatives with access to any and all of the applicant's records, which are reasonably necessary for Kendall County to confirm the applicant uses the grant funds pursuant to the applicant's grant application. The applicant shall be responsible for preparing any and all reports requested by Kendall County to assist Kendall County in auditing the applicant's use of the grant funds.
- 8.Applicant shall retain all records regarding use of grant funds for a period of three years after receipt of the funds from Kendall County.
- 9.Applicant shall have an annual audit performed by an independent public accountant, certified and licensed by the State of Illinois, which is conducted in accordance with Government Auditing Standards. Applicant shall provide Kendall County with a copy of the applicant's audit findings within seven (7) calendar days after receipt of Kendall County's request.

10. Applicant certifies to the best of its knowledge and belief, that:

a. Applicant is not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal or State agency and/or any unit of local government.

b. Within a three-year period preceding the submission of this grant application, the applicant and/or its principals have not been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

c. Applicant and its principals are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in part (b) of this certification.

d. Within a three-year period preceding the submission of this grant application, the applicant has not had one or more public transactions (Federal, State or local) terminated for cause or default.

e. Applicant is not barred from contracting with a unit of the State or local government as the result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961 of the laws of the State of Illinois. These violations concern the criminal offenses of bid-rigging, bid rotating, or kickback in regard to public contracts.

11. Applicant agrees to comply with all relevant provisions of the Drug Free Work Place Act (30 ILCS 580/1 et seq.), the Americans with Disabilities Act (42 U.S.C. 12101 et Seq.) and all other applicable Federal and State laws and regulations.

12. Applicant shall indemnify, hold harmless and defend with counsel of Kendall County's own choosing, Kendall County, its officials, officers, employees, including their past, present, and future board members, elected officials and agents from and against all liability, claims, suits, demands, proceedings and actions, including costs, reasonable fees and expense of defense, arising from, to, any loss, damage, injury, death, or loss or damage to property (collectively, the "Claims"), to the extent such Claims result from the applicant's negligent or willful acts, errors or omissions in its operations and/or the use of the grant funds. Nothing contained herein shall be construed as prohibiting Kendall County, its officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, 55 ILCS 5/3-9005,

any attorney representing Kendall County, under this paragraph, shall be approved by the Kendall County State's Attorney and shall be appointed a Special Assistant State's Attorney, as provided in 55 ILCS 5/3-9005. Kendall County's participation in its defense shall not remove the applicant's duty to indemnify, defend, and hold Kendall County harmless, as set forth above

Agency Name:

Date:

Authorized Signature:

Title