

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
December 16, 2025**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Historic Courthouse, in the City of Yorkville on Tuesday, December 16, 2025, at 9:00 a.m. The Clerk called the roll. Members present: Matt Kellogg, Zach Bachmann, Brian DeBolt, Scott Gengler, Dan Koukol, Jason Peterson, Brooke Shanley and Seth Wormley. Member(s) absent: Elizabeth Flowers and Ruben Rodriguez.

The County Clerk reported to the Chairman that a quorum was present to conduct business.

PLEDGE OF ALLEGIANCE

Chairman Kellogg led the Pledge of Allegiance.

INVOCATION

Member Gengler gave the invocation.

THE AGENDA

Member DeBolt moved to approve the agenda. Member Peterson seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. Motion carried.

PUBLIC COMMENT

Brad Chamberlin spoke about large development proposals like data centers and how they are planned, the use of roads, electric, and water. He stated that there should be set standards for these facilities and committee oversight.

CONSENT AGENDA

Member DeBolt moved to approve the consent agenda moving items D and E to Standing Committee Reports under HR.

- A. County Board meeting minutes from November 25, 2025
- B. Standing committee minutes
- C. Claims in the amount not to exceed \$1,682,381.84 from December 15, 2025
- D.
- E.
- F. Revised Wage and Salary Policy (Section 7.1 in the Kendall County Employee Handbook)
- G. Revised Personal and Banked Sick Leave Policy (Section 8.1 in the Kendall County Employee Handbook)
- H. Revised Voting and Election Judge Leave Policy (Section 8.3 in the Kendall County Employee Handbook)
- I. Revised Military Leave Policy (Section 8.5 in the Kendall County Employee Handbook)
- J. Revised Blood and Organ Donor Leave of Absence Policy (Section 8.13 in the Kendall County Employee Handbook)
- K. Phase II Contingency Reduction #6: Total of \$90,595 with revised contract amounts as follows: Lite Construction \$2,718,411 (\$24,495 increase), Guardian Steel \$407,661 (\$1,145 increase), Abbey Paving \$260,890 (\$3,370 increase), Nelson Fire Protection \$166,718 (\$1,439 increase), Omega Plumbing \$320,997 (\$1,041 increase), Artlip & Sons \$878,190 (\$1,320 increase), Aurora Wiring & Fixture \$1,133,032 (\$1,346 increase), ASE Illini-Scapes \$47,675 (\$6,175 increase) and Otto Baum Company \$37,115 (\$7,715 increase)
- L. Purchase of County Office Building Boardroom A/V System Re-installation, Executive Conference Room Upgrades and Conference Rooms/GIS Office A/V System Installations from CTI Conference Technologies, Inc. via the TIPS purchasing cooperative contract #200904 for \$142,155.41
- M. Purchase of County Office Building and Clerk's Building Lobby/Entrance Digital Signage from AdGators for \$22,437
- N. Courthouse Sump Pump Replacement contract with Cannonball Mechanical for a not-to-exceed cost of \$170,500
- O. Five-year contract extension with Marco for copier and printer services for \$119,784 annually
- P. Petition 25-19, a Request from Koswatte Sumanawansa on Behalf of Chicago Buddhist Vihara for a Special Use Permit for a Place of Worship at the Property West of 5313 Route 34, Oswego (PIN: 03-18-403-016) in Oswego Township; Property is Zoned B-2

- Q. Contract for Engineering Review, Inspection and Consultation Services with WBK Engineering, LLC for a Period of Two Years with Optional Annual Renewals; Related Fees of Initial Escrow Deposits of \$2,500 for Review Services and \$3,500 for Construction Inspection Services Are Unchanged from Current Contract
- R. Notice of Intent for New or Renewal of General Permit for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)
- S. Resolution for Maintenance Under the Illinois Highway Code appropriating \$500,000 for the purchase of bulk rock salt and general maintenance of highways
- T. Disposal of Capital Assets (Highway Vehicle)
- U. Resolution of Kendall County's Contribution for Participation in the State's Attorneys Appellate Prosecutor's Program

Member Bachmann seconded the motion. Chairman Kellogg asked for a roll vote on the motion. All members present voting aye. Motion carried.

C) COMBINED CLAIMS: ADMIN \$3,813.62; ANIMAL \$23,694.50; REVIEW \$4,075.00; CIR CLK \$6,496.39; CIR JDG \$26,646.92; CRT SRV \$21,966.51; CRNER \$3,002.58; CORR \$53,007.04; CNTY ADMIN \$268,421.74; CNTY BRD \$635,381.69; CNTY CLK \$85,623.52; HIGHWAY \$108,073.19; DONATION \$12,000.00; EMA DIR \$7,611.79; EMA \$2,104.16; FCLT MGMT \$48,894.34; GIS \$1,177.45; HHS \$85,105.67; HR \$1,209.23; JURY \$12,655.43; MERIT \$1,498.00; PBZ PLNR \$2,779.66; PBZ \$5,463.17; PRES JDG \$6,703.59; PROB SPVSR \$3,875.53; ROE \$8,058.25; SHRF \$46,813.29; ST ATTNY \$4,878.13; TECH \$4,692.78; TREAS \$550.00; UTIL \$44,453.71; VET \$12,277.63; FORST \$7,571.92; SHRF \$45,811.40; SHRF \$83,565.93.

- N)** A complete copy of IGAM 25-65 is available in the Office of the County Clerk.
- P)** A complete copy of Ordinance 25-29 is available in the Office of the County Clerk.
- S)** A complete copy of Resolution 25-41 is available in the Office of the County Clerk.
- T)** A complete copy of Resolution 25-42 is available in the Office of the County Clerk.

ELECTED OFFICIAL & OTHER DEPARTMENT REPORTS

Sheriff

Undersheriff Richardson gave highlights of the monthly report in the packet.

County Clerk & Recorder

| Revenue Report | | 11/1/25-11/30/25 | 11/1/24-11/30/24 | 11/1/23-11/30/23 |
|----------------|--------------------------------------|------------------|------------------|------------------|
| Line Item | Fund | Revenue | Revenue | Revenue |
| CLKFEE | County Clerk Fees | \$577.50 | \$575.50 | \$477.00 |
| MARFEE | County Clerk Fees - Marriage License | \$570.00 | \$900.00 | \$630.00 |
| CIVFEE | County Clerk Fees - Civil Union | \$0.00 | \$30.00 | \$0.00 |
| ASSUME | County Clerk Fees - Assumed Name | \$15.00 | \$30.00 | \$15.00 |
| CRTCOP | County Clerk Fees - Certified Copy | \$2,575.00 | \$1,834.00 | \$2,428.00 |
| NOTARY | County Clerk Fees - Notary | \$0.00 | \$0.00 | \$0.00 |
| MISINC | County Clerk Fees - Misc | \$42.50 | \$53.00 | \$52.45 |
| | County Clerk Fees - Misc Total | \$3,780.00 | \$3,422.50 | \$3,602.45 |
| RECFEE | County Clerk Fees - Recording | \$21,016.00 | \$21,436.00 | \$18,477.00 |
| | Total County Clerk Fees | \$24,796.00 | \$24,858.50 | \$22,079.45 |
| CTYREV | County Revenue | \$105,171.75 | \$39,237.50 | \$35,755.25 |
| DCSTOR | Doc Storage | \$24,765.04 | \$19,708.64 | \$10,562.00 |
| GISMAP | GIS Mapping | \$37,950.00 | \$38,820.00 | \$33,600.00 |
| GISRCD | GIS Recording | \$8,087.25 | \$7,160.75 | \$2,240.00 |
| INTRST | Interest | \$158.95 | \$147.53 | \$130.28 |
| RECMIS | Recorder's Misc | \$3,539.25 | \$515.50 | \$4,553.75 |
| RHSP | RHSP/Housing Surcharge | \$20,790.00 | \$20,718.00 | \$17,172.00 |
| TAXCRT | Tax Certificate Fee | \$2,080.00 | \$3,760.00 | \$2,440.00 |
| TAXFEE | Tax Sale Fees | \$1,388.00 | \$1,924.00 | \$1,993.60 |

| | | | | |
|------------|-----------------|--------------|--------------|--------------|
| PSTFEE | Postage Fees | \$176.00 | \$62.70 | \$288.21 |
| CK # 20085 | To KC Treasurer | \$228,902.24 | \$156,913.12 | \$130,814.54 |

County Clerk Debbie Gillette spoke about the first date for the Clerk’s Office to receive Vote by Mail applications.

Treasurer

Treasurer Jill Ferko reviewed the monthly report.

State’s Attorney

No report.

Coroner

Coroner Jacquie Purcell reviewed the report in the packet.

Health Department

Executive Director RaeAnn Van Gundy spoke about receiving their accreditation.

Regional Office of Education

Meghan Martin reviewed the quarterly reports in the packet.

EMA

EMA Director Roger Bonuchi spoke about the public outreach initiatives.

STANDING COMMITTEE REPORTS

Human Resource & Insurance

Neonatal Intensive Care Leave Policy

Member Bachmann moved to approve the New Family Neonatal Intensive Care Unit Leave Policy (Section 8.14 in the Kendall County Employee Handbook). Member DeBolt seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Meeting Schedule

Member Gengler moved to approve the Kendall County 2026 Committee Meeting Schedule. Member Bachmann seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Fitness for Duty

Member Gengler moved to approve the New Fitness for Duty Policy (Section 5.15 in the Kendall County Employee Handbook). Member Wormley seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye except Member Shanley. Motion carried 7-1.

Planning, Building & Zoning

Petition 25-08

Member Rodriguez moved to approve Petition 25-08, a Request from Jeremy M. and Samantha L. Dippold on Behalf of Best Budget Tree, LLC for a Special Use Permit for Outdoor Storage of Recreational Vehicles and Boats at 2241 Route 52, Minooka (PIN: 09-15-200-003) in Seward Township; Property is Zoned A-1. Member Gengler seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 25-30 is available in the Office of the County Clerk.

Highway

Speed Zones

Member Shanley moved to approve the Ordinance for the establishment of altered speed zones on various County Highways. Member Bachmann seconded the motion.

Members discussed the speed limit on Plainfield Road.

Member Koukol moved to table the Ordinance for the establishment of altered speed zones on various County Highways. Member DeBolt seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. Members voting aye: Member DeBolt, Member Koukol, Member Peterson and Member Wormley. Members voting nay: Member Bachmann, Member Gengler, Member Kellogg and Member Shanley. **Motion failed 4-4.**

Member Koukol moved to amend the Ordinance for the establishment of altered speed zones on various County Highways removing Plainfield Road. Member DeBolt seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. Members voting aye: Member DeBolt, Member Koukol, Member Peterson and Member Wormley. Members voting nay: Member Bachmann, Member Gengler, Member Kellogg and Member Shanley. **Motion failed 4-4.**

Chairman Kellogg asked for a roll call vote on the motion on the original motion. Members voting aye: Member Bachmann, Member Gengler, Member Kellogg and Member Shanley. Members voting nay: Member DeBolt, Member Koukol, Member Peterson and Member Wormley. **Motion failed 4-4.**

Finance & Budget

Purchasing Agreement

Members discussed the purchase of technology equipment for the Sheriff's Office.

Member Gengler moved to approve the Master Services and Purchasing Agreement with Axon Enterprise, Inc. for 10 years with a total cost of \$7,435,932.40. Member DeBolt seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye except Member Kellogg and Wormley who voted present. **Motion carried 6-0-2.**

OTHER BUSINESS

Chairman Kellogg stated two local charities helping those in need during this holiday season – Grace Giving Joy and Community Cares.

Member Peterson thanked the Highway Department for keeping the roads safe and clear.

VAC

Superintendent Tim Stubinger provided a year end synopsis.

CHAIRMAN'S REPORT

Chairman Kellogg informed the board of the state of the county meeting on February 10, 2026, and the County Office Building opening on February 17, 2026.

Member DeBolt moved to approve the appointment(s). Member Gengler seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointments

Dee Studler – Ethic Commission – 2-year Term - Expires December 2027

Russ Corneils – Ethic Commission – 2-year Term - Expires December 2027

Crystal Steinbach – Ethic Commission – 2-year Term - Expires December 2027

Cathy Anzelc – Regional Planning Commission – 3-year Term – Expires December 2028

Karin McCarthy-Lange – Regional Planning Commission – 3-year Term – Expires December 2028

EXECUTIVE SESSION

Member Peterson made a motion to go into Executive Session for (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting and for (5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Member Bachmann seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye except. **Motion carried.**

ADJOURNMENT

Member Bachmann moved to adjourn the County Board Meeting until the next scheduled meeting. Member Peterson seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 17th day of December 2025.

Respectfully submitted by,

Debbie Gillette

Kendall County Clerk