

Minutes of the KenCom Operations Board Meeting
Held, Wednesday, December 17th, 2025
2:00 p.m.
Yorkville Police Department
3rd Floor, East Conference Room, Rm 337
651 Prairie Pointe Dr. Yorkville, IL 60560

Member	Agency	Present	Absent
Dan Gallup	OFD	X	
Ismael Diaz	MPD		X
Jason Langston	KCSO	X	
Scott McCarty	BKFD	X	
Norm Allison	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD	X	
Patrick Pope	LSFD		X
Derek Hagerty	SFD		X
Drew Santa	OPD	X	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Pamela Hurtig, KenCom Director; Jenny Haske, KenCom Deputy Director; Sarah Jenkins, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Ray Mikolasek called the meeting to order and requested a roll call of the membership. Eight of the thirteen members were present, resulting in having a quorum for voting purposes.

Mikolasek called for approval of the agenda. Forseth made a motion to approve the agenda as submitted, seconded by Allison. Discussion. All members present voting aye. Motion carried.

Mikolasek called for Public Comment – None

Mikolasek called for Correspondence – None

Staff Report – Hurtig gave a Personnel Report as follows: Lynsey Sobieraj is coming back full-time starting December 27th. We are looking to hire six full-time positions. Full interviews have been conducted with 11 of the 15 remaining candidates. The last four are scheduled for December 29th. The last round of speed interviews was conducted on December 8th. The first round of Hiring Committee Interviews is scheduled for December 22nd and 23rd. Training as follows: For December's monthly training, IPAWS training will be completed, the APCO magazine article is titled "Strengthening 9-1-1 Through Mutual Aid", Part 2 of SFVEMSS Q4 training will be completed, and Active Shooter Response training Total Response will be wrapped up. Project Updates as follows: DFSI – We have a temp solution using two of our backup control stations for the NICE recording still in place. The unit identifiers have not been added to show up on the activity log; the ticket has been escalated through Motorola. CESSA – SFVEMSS Region 9 subcommittee had a meeting on December 10th. The

SFVEMSS Region 9 meeting took place on December 15th. HipLink – pending IPAWS implementation after TC training is completed. Phoenix G2 – The radio connection was tested and is working. It is currently turned off and the system is being audited through the app by Haske. Session Border Controller – Cutover is still postponed until the contract with AT&T is signed. CommsCoach – Haske and Jenkins have been attending weekly buildout meetings. The connection between NICE and CommsCoach was successful, the connection between Tyler and CommsCoach is still being worked on. NIU (Strategic Plan Project) – Final action planning meeting took place on December 3rd with KenCom Leadership and Board Chairs. Short-term goals were reviewed and planned. The management team will continue to fill out the mid-term and long-term goals on the spreadsheet provided by NIU and then send it out to the Board Chairs for their input. Space Analysis – In process, using the Architect Kendall County is using. RapidSOS – Contract was signed and the kickoff meeting is scheduled for December 31st. Test to 9-1-1 totals for November were 10.

Closed Session Minutes but do not release – None

Consent Agenda – Mikolasek called for approval of the consent agenda. McCarty made a motion, seconded by Langston to approve the consent agenda, which includes the following:

- Approval of the November 2025 Operation Treasurer Report; October and November 2025 Surcharge Treasurer Reports.
- Approval of the November 19th, 2025 Operations Board Minutes.

All members present voting aye. Motion carried.

Mikolasek called for the Standing Committee Reports:

Strategic Planning Committee – Hurtig stated they will be scheduling a demonstration at Yorkville Police Department through the Strategic Planning Committee meeting with drone as a first responder through Skydio. Details will be sent out once confirmed.

Finance Committee Report:

Operation Fund Bills – Forseth made a motion to approve the December 2025 Operation bills, in the amount of \$196,169.88, seconded by Gallup. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Surcharge Fund Bills – Allison made a motion to approve the December 2025 Surcharge bills, in the amount of \$277,765.08, seconded by McCarty. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Anticipated Expenses – Hurtig reviewed the anticipated expenses contained in the packet. Gallup made a motion to approve HipLink, in the amount not to exceed \$2,060.00 seconded by Forseth. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Mikolasek called for Old Business:

9-1-1 Goes to Springfield – No Report.

NIU Center for Governmental Studies planning & Goal Identification – Discussed in staff report.

Other Old Business – None.

Mikolasek called for New Business:

Closed Session Audio Destruction – None

Policies – Haske reviewed the revised polices contained in the packet. Santa made a motion to approve the revised polices as follows: Fire Dispatch (Sections 3.1, 4.1 and 4.5); IREACH; Timesheets, seconded by Gallup. All members present voting aye. Motion carried.

Other New Business – None

Closed Session – None

Action After Closed Session – None

Mikolasek stated the next Operations Board Meeting is Wednesday, January 14th, 2026; at The Yorkville Police Department, 650 Prairie Pointe, Yorkville at 2:00 p.m. Santa made a motion to adjourn the meeting, seconded by Forseth. All members present voting aye. The meeting adjourned at 2:18 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary