

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMITTEE of the WHOLE MEETING MINUTES**

**NOVEMBER 13, 2025**

**I. Call to Order**

President DeBolt called the meeting to order at 5:02 pm in the Kendall County Historic Courthouse – 3<sup>rd</sup> floor courtroom.

**II. Roll Call**

	Bachmann	X	Koukol
X	DeBolt	X	Peterson
	Flowers	X	Rodriguez
X	Gengler		Shanley
	Kellogg	X	Wormley

Roll call: Commissioners Koukol, Peterson, Rodriguez, Shanley, Wormley and DeBolt were all present.

**III. Approval of Agenda**

Commissioner Peterson made a motion to approve the meeting agenda as presented. Seconded by Commissioner Shanley. Aye, all. Opposed, none.

**IV. Public Comments**

No public comments were offered by those in attendance.

**V. Leadership Team Report**

Acting Executive Director White provided an overview of the District’s leadership team report which included Forest Foundation Website Updates.

**VI. Motion to Forward Claims to Commission**

Commissioner Peterson made a motion to forward claims to Commission for approval. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

**VII. Review of Preliminary Financial Statements through October 31, 2025**

Acting Executive Director presented an overview of the preliminary financial statements through October 31, 2025.

**VIII. OLD BUSINESS**

*No items for consideration*

**IX. NEW BUSINESS**

- a) MOTION: Approval of Motion to Forward Ordinance #25-11-001 Amending the FY25 Budget; Including an Increase Not-to-Exceed \$7,380.00 to Fund 1908 in Expenditures for Completion of an Erosion Control Wing Walls to the Fox River Bluffs – Hoover Trail Connection to Commission for Approval**

Commissioner Peterson made a motion to forward Ordinance #25-11-001 Amending the FY25 Budget: Including an Increase Not-to-Exceed \$7,380.00 to Fund 1908 in Expenditures for Completion of an Erosion Control Wing Walls to the Fox River Bluffs – Hoover Trail Connection to Commission for Approval. Seconded by Commissioner Shanley. Aye all. Opposed, none.

- b) MOTION: Approval of a Motion to Forward the General Fund Tax Levy Ordinance #25-11-002 (Fund 1900) for the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2025 through November 30, 2026 in the Amount of \$842,245.00 to Commission for Approval**

Commissioner Shanley made a motion to forward the General Fund Tax Levy Ordinance #25-11-002 (Fund 1900) for the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2025 Through November 30, 2026 in the Amount of \$842,245.00 to Commission for Approval. Seconded by Commissioner Wormley. Aye all. Opposed, none.

- c) MOTION: Approval to Forward a Motion the Combined Annual Budget and Appropriations Ordinance #25-11-003 Setting Forth the Annual Budget of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2025 Through November 30, 2026 for an Amount Not-to-Exceed \$8,948,654.00 to Commission for Approval**

Commissioner Shanley made a motion to forward the Combined Annual Budget and Appropriations Ordinance #25-11-003 Setting Forth the Annual Budget of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2025 through November 30, 2026 for an Amount Not-to-Exceed \$8,948,654.00 to Commission for Approval. Seconded by Commissioner Rodriguez. Aye all. Opposed, none.

- d) MOTION: Approval of the FY26 Salaries and Benefits Schedule for the Kendall County Forest Preserve District from December 1, 2025 Through November 30, 2026, Including an Aggregate Sum for Scheduled Increases in the Amount of \$66,046.94 to Commission for Approval**

Commissioner Shanley made a motion to forward the FY26 Salaries and Benefits Schedule for the Kendall County Forest Preserve District from December 1, 2025 through November 30, 2026, Including an Aggregate Sum for Scheduled Increases in the Amount of \$66,046.94 to Commission for Approval. Seconded by Commissioner Peterson. Aye all. Opposed, none.

**e) MOTION: Approval of a Motion to Forward the Renewal of a 1-Year Lease Agreement with Shannon Prette, Ellis Resident and Caretaker for the Use of the Ellis House Studio Apartment Effective December 1, 2025 Through November 30, 2026 for a \$400.00 Monthly Rent Payment to Commission for Approval**

Commissioner Shanley made a motion to forward the Renewal of a 1-Year Lease Agreement with Shannon Prette, Ellis Resident and Caretaker for the Use of the Ellis House Studio Apartment Effective December 1, 2025 Through November 30, 2026 for a \$400.00 Monthly Rent Payment to Commission for Approval. Seconded by Commissioner Rodriguez. Aye all. Opposed, none.

**f) MOTION: Request of a Special Use Permit – Girl Scouts of Northern Illinois – Harris Forest Preserve – July 12, 2026 through July 19, 2026, Including A Request for Discounted Fees and Charges**

Commissioner Shanley made a motion to approve the Special Use Permit - Girl Scouts of Northern Illinois – Harris Forest Preserve – July 12, 2026 through July 19, 2026 Including a Request for Discounted Fees and Charges. The Amount Approved is \$1000.00 Discount on the Special Use Permit Fees. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

**g) MOTION: Approval of District Sponsorship of a New Year’s Day Hike at Hoover Forest Preserve on January 1, 2026 Including Collections and Donations of Canned and Boxed Foods Items to the Kendall County Food Pantry**

Commissioner Shanley made a motion to approve the District Sponsorship of a New Year’s Day Hike at Hoover Forest Preserve on January 1, 2026 Including Collections and Donations of Canned and Boxed Food Items to the Kendall County Food Pantry. Seconded by Commissioner Rodriguez. Aye all. Opposed, none.

**h) MOTION: Approval to Forward Updated Kendall County Forest Preserve Fees and Charges to Commission for Approval**

Commissioner Rodriguez made a motion to forward the Updated Kendall County Forest Preserve District Fees and Charges to Commission for Approval. Seconded by Commissioner Peterson. Aye all. Opposed, none.

**i) MOTION: Approval to Forward the Annual Renewal of IPMG/ICRMT Insurance and Workman's Compensation for FY26 in the Amount of \$92,567.00 to Commission for Approval**

Commissioner Rodriguez made a motion to forward the Annual Renewal of IPMG/ICRMT Insurance and Workman's Compensation for FY26 in the Amount of \$92,567.00 to Commission for Approval. Seconded by Commissioner Peterson. Aye all. Opposed, none.

**X. Other Items of Business**

Kyle Connell of Connell Farms donated \$2,000.00 to provide benches on the trail between Fox River Bluffs and Hoover. Acting Executive Director White provided updates on the District's Bow Hunt Program. Commissioner DeBolt provided updates on the Fox River Bluffs-Hoover Trail Connection and Subat Nature Center.

**XI. Public Comments**

No public comments were offered by citizens in attendance.

**XII. Executive Session**

None.

**XIII. Summary of Action Items**

Acting Executive Director White provided a summary of action items to be presented to Commission for approval.

**XIV. Adjournment**

Commissioner Peterson made a motion to adjourn. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none. Meeting adjourned at 5:21 pm.

Respectfully submitted,

Antoinette White  
Acting Executive Director, Kendall County Forest Preserve District