



**COUNTY OF KENDALL, ILLINOIS  
HUMAN RESOURCES & INSURANCE**

**Kendall County Historic Courthouse  
110 West Madison, Courtroom,  
Yorkville, IL 60560  
Monday, December 1, 2025 at 5:30 p.m.**

**MEETING AGENDA**

- 1. Call to Order**
- 2. Roll Call:** Ruben Rodriguez (Chairman), Jason Peterson (Vice Chairman), Elizabeth Flowers, Zach Bachmann, and Matt Kellogg
- 3. Approval of Agenda**
- 4. Approval of Minutes for the November 3, 2025, Human Resources & Insurance Committee Meeting**
- 5. Committee Reports and Updates**
  - A. Monthly Benefits Report**
  - B. Monthly Human Resources Department Report**
- 6. New Committee Business**
  - A. Approval of 2026 Human Resources & Insurance Committee Meeting Schedule**
  - B. New Fitness for Duty Policy (Section 5.15 in the Kendall County Employee Handbook)**
  - C. Revised Wage and Salary Policy (Section 7.1 in the Kendall County Employee Handbook)**
  - D. Revised Personal and Banked Sick Leave Policy (Section 8.1 in the Kendall County Employee Handbook)**
  - E. Revised Voting and Election Judge Leave Policy (Section 8.3 in the Kendall County Employee Handbook)**
  - F. Revised Military Leave Policy (Section 8.5 in the Kendall County Employee Handbook)**
  - G. Revised Blood and Organ Donor Leave of Absence Policy (Section 8.13 in the Kendall County Employee Handbook)**
  - H. New Family Neonatal Intensive Care Unit Leave Policy (Section 8.14 in the Kendall County Employee Handbook)**
- 7. Old Committee Business**
- 8. Chairman's Report**
- 9. Public Comment**
- 10. Executive Session**
- 11. Items for Committee of the Whole**
- 12. Action Items for County Board**
  - A. Items for Consent Agenda**
  - B. Items under Committee Business**
- 13. Adjournment**

*If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time.*