



COUNTY OF KENDALL, ILLINOIS

FACILITIES MANAGEMENT AND TECHNOLOGY COMMITTEE

Monday, December 1, 2025 @ 4:00 p.m.
Historic Courthouse: 3rd Floor Board Room
110 W. Madison Street, Yorkville IL

MEETING AGENDA

1. Roll Call and Determination of a Quorum

Brian DeBolt - Chair
Zach Bachmann
Matt Kellogg
Jason Peterson
Brooke Shanley

2. Approval of Agenda

3. Approval of October 6, 2025 Minutes

4. Public Comment

5. Old Business/Project Updates

- A. HVAC Replacement Project Update
- B. UPS Replacement Project Update
- C. Animal Control Building Temporary Office/Storage Update
- D. Main Street Campus Improvements Project Update
- E. Phase II County Office Building Renovations Update

6. New Business/Projects

- A. **Review and Approve Motion to Forward to County Board:** Phase II Contingency Reduction #6: Total of \$90,595 with revised contract amounts as follows: Lite Construction \$2,718,411 (\$24,495 increase), Guardian Steel \$407,661 (\$1,145 increase), Abbey Paving \$260,890 (\$3,370 increase), Nelson Fire Protection \$166,718 (\$1,439 increase), Omega Plumbing \$320,997 (\$1,041 increase), Artlip & Sons \$878,190 (\$1,320 increase), Aurora Wiring & Fixture \$1,133,032 (\$1,346 increase), ASE Illini-Scapes \$47,675 (\$6,175 increase) and Otto Baum Company \$37,115 (\$7,715 increase).
- B. **Review and Approve Motion to Forward to County Board:** Approval for the purchase of County Office Building Boardroom A/V System Re-installation, Executive Conference Room Upgrades and Conference Rooms/GIS Office A/V System Installations from CTI Conference Technologies, Inc. via the TIPS purchasing cooperative contract #200904 for \$142,155.41.
- C. **Review and Approve Motion to Forward to County Board:** Approval for the purchase of County Office Building and Clerk's Building Lobby/Entrance Digital Signage from AdGators for \$22,437.
- D. **Review and Approve Motion to Forward to County Board:** Approval for the Courthouse Sump Pump Replacement contract with Cannonball Mechanical for a not-to-exceed cost of \$170,500.
- E. **Review and Approve Motion to Forward to County Board:** Approval of a five-year contract extension with Marco for copier and printer services for \$119,784 annually.
- F. **Review and Approve Motion to Forward to County Board:** Temporary access agreement for Grace Holistic for the purpose of a community garden on County property located on the southwest corner of Main Street & Madison Street in Yorkville.
- G. **Discussion Only:** Veterans Assistance Commission Office Space.

7. Chair Report

8. Executive Session

9. Other Business

10. Public Comment

11. Questions from the Media

12. Adjournment

COUNTY OF KENDALL, ILLINOIS
FACILITIES MANAGEMENT COMMITTEE
Meeting Minutes for Monday, October 6, 2025

Call to Order – Committee Chair Brian DeBolt called the Facilities Management Committee to order at 4:00 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Bachmann, Zach			
DeBolt, Brian	Here		
Kellogg, Matt	Here		
Peterson, Jason	Here		
Shanley, Brooke			

Others Present – County Administrator Christina Burns, Facilities Director Dan Polvere, Assistant Facilities Director Luke Prisco, Director and Chief Information Officer Matt Kinsey, Deputy Director Meagan Briganti

Approval of Agenda - Member Kellogg made a motion to approve the agenda, seconded by Member Peterson. **With three members present voting aye, the motion was carried by a vote of 3-0.**

Approval of August 4, 2025, Meeting Minutes – Member Peterson made a motion to approve the agenda, seconded by Member Kellogg. **With three members present voting aye, the motion was carried by a vote of 3-0.**

Public Comment - None

Old Business/Project Updates

- A. ***HVAC Replacement Project Update*** – Assistant Facilities Director Luke Prisco informed the committee the replacement at the health and human service building is now complete. The courthouse has the first one completed and is working on the second one. Prisco stated the walk-in cooler at the public safety center will begin on October 20, 2025. Prisco stated to the committee a temporary cooler will be used during the process.
- B. ***UPS Replacement Project Update*** – Assistant Facilities Director Prisco informed the committee these are units for the clerk building, the health and human services building, and the courthouse. The project is in the scheduling phase and should be installed in the upcoming month and should be finished by the end of the year for the smaller ones and the larger one in the first part of the new year.
- C. ***Animal Control Building Temporary Office/Storage Update*** – Assistant Facilities Luke Prisco stated the trailer was delivered a month ago and has been furnished. Data cables have been run and are just waiting for ComEd to come and install power, which should be within the next week.
- D. ***Main Street Campus Improvements Project Update*** – Facilities Director Polvere informed the committee the county has a demo permit, though final submissions to obtain the final permit are still in process. County Administrator Christina Burns informed the committee the stormwater fee is \$15,000.00 above the budgeted amount. They are currently working with the city to bring the cost down, but it may not likely happen. Polvere stated some of the landscaping will be finished in the spring.
- E. ***Phase II County Office Building Renovations Update*** – Rick Krischel of Cordigan Clark updated the committee of the progress of the renovations. Mr. Krischel the exterior pavers have been installed, and the south and north parking lots have been repaved and stripped. Final grading and landscaping will begin. The 3rd-floor finishes are being installed. The elevator previously scheduled for October will now be November 22nd.

New Business/Projects

- A. **Review and Approve Motion to Forward to County Board:** Motion by Member Kellogg to forward to the full County Board Phase II Contingency Reduction #5: Total of \$90,595 with revised contract amounts as follows: Lite Construction \$2,693,916 (\$32,364 increase), Abbey Paving \$ 255,720 (\$10,550 increase), TSI Flooring \$604,306 (\$3,827 increase), Omega Plumbing \$320,997 (\$6,120 increase), Aurora Wiring & Fixture \$1,131,686 (\$23,526 increase), ASE Illini-Scapes \$41,500 (**\$15,192 decrease**) and Otto Baum Company \$29,400 (\$29,400 increase). Second by Member Peterson. **All members present voting aye. Motion Carried.**
- B. **Review and Approve Motion to Forward to County Board:** Motion by Member Peterson to forward to the full County Board Approval for the Purchase of Public Safety Center Video Surveillance System Control Station Upgrades from Security Automation Systems for \$55,000. Second by Member Kellogg. **All members present voting aye, Motion Carried.**
- C. **Review and Approve Motion to Forward to County Board:** Motion by Member Peterson to forward to the full County Board Approval of Courthouse concrete installation by Pave Connect via the Omina cooperative contract (R220902) for \$31,017.25. Systems for \$55,000. Second by Member Kellogg. **All members present voted aye. Motion Carried.**
- D. **Review and Approve Motion to Forward to County Board:** Motion by Member Peterson to forward to the full County Board Approval of five-year Snow and Ice Removal Service Contract with Cox Landscaping as follows: Year 1 \$60,150, Year 2 \$60,150, Year 3 \$63,160, Year 4 \$63,160 and Year 5 \$63,160. Second by Member Kellogg. **All members present voting aye. Motion Carried.**
- E. **Review and Approve Motion to Forward to County Board:** Motion by Member Peterson to forward to the full County Board Approval of Tyler Technologies EERP SaaS contract through Sourcewell cooperative purchasing contract (060624-TTI) at a total cost of \$159,087. Second by Member Kellogg. **All members present voting aye. Motion Carried.**
- F. **Review and Approve Motion to Forward to County Board:** Motion by Member Peterson to forward to the full County Board Approval of purchasing Nutanix cluster and licensing utilizing a public purchase agreement between Presidio and the Illinois Department of Innovation and Technology for \$188,181.07. Second by Member Kellogg. **All members present voting aye. Motion Carried.**
- G. **For Discussion Only:** Deputy Director Meagan Briganti informed the committee the wide-format printer is not economical to keep using. The program is outdated, and the ink costs are expensive. Ms. Briganti researched local printers and Kendall Printing can print for 40% less per square inch than the cost to run the existing wide-format printer. Ms. Briganti suggested when these prints are requested, they can give the customers either the pdf format or send the file directly to Kendall Printing. Ms. Briganti would like to implement this process immediately.

Chair Report –

Executive Session – None

Other Business – None

Public Comment – None

Questions from the Media – None

Adjournment – Member Peterson made a motion to adjourn the Facilities Committee meeting. Member Kellogg seconded the motion. **With three members present voting aye, the meeting was adjourned at 4:25 p.m. by a vote of 3-0.**

Respectfully submitted,

Christina Wald
Administrative Assistant and Recording Clerk



Kendall County Agenda Briefing

Meeting Type: Facilities and Technology
Meeting Date: 12/1/2025
Subject: Phase II County Office Building Renovations Contingency Reduction #6
Prepared by: Dan G. Polvere
Department: Facilities Management

Action Requested:

Review and Forward to County Board for Approval

Board/Committee Review:

N/A

Fiscal impact:

The total request for Phase II Contingency Reduction #6 is **\$48,046**. The total available contingency is **\$80,077**, which will be reduced to **\$32,031** following approval of this contingency reduction.

Background and Discussion:

Phase II Contingency Reduction #6 includes revisions that result from further review of the department and common spaces to ensure operational needs are met. Power and data outlets were added on the lobby wall outside the Treasurer's Office to accommodate digital signage. The west door from the boardroom to the executive conference room was removed/filled-in and revisions were also made to include new acoustic ceiling tiles in the boardroom to match the new construction. An additional change was made to the 3rd-floor Administration Department's open office space for the installation of (6) new lateral files to match the adjacent millwork.

Contingency Reduction #6 also includes the cost to alter the metal roof deck at the elevator shaft along with the cost for additional sidewalk on the South side of the building to accommodate the employee entrance door swing and access to the key card swipe. Further revisions include the relocation of sprinkler pipe and the breakroom sink to improve clearance along with field modifications on (6) linear diffusers to account for unforeseen site field constraints.

Additional costs include minor changes to the tuckpointing scope of work and brick repair at the firehouse along with the removal of a small tree and the replacement of shrubs/sod from Phase I that were disrupted during the Phase II demolition and construction activities.

The total request for Phase II Contingency Reduction #6 is \$48,046 with revised contract amounts as follows. The total available contingency is \$80,077, which will be reduced to \$32,031 following approval of this contingency reduction.

• Lite Construction	Revised Contract Amount \$ 2,718,411 (\$24,495 increase)
• Guardian Steel	Revised Contract Amount \$ 407,661 (\$1,145 increase)
• Abbey Paving	Revised Contract Amount \$ 260,890 (\$3,370 increase)
• Nelson Fire Protection	Revised Contract Amount \$ 166,718 (\$1,439 increase)
• Omega Plumbing	Revised Contract Amount \$ 320,997 (\$1,041 increase)
• Artlip & Sons	Revised Contract Amount \$ 878,190 (\$1,320 increase)
• Aurora Wiring & Fixture	Revised Contract Amount \$ 1,133,032 (\$1,346 increase)
• ASE Illini-Scapes	Revised Contract Amount \$ 47,675 (\$6,175 increase)
• Otto Baum Company	Revised Contract Amount \$ 37,115 (\$7,715 increase)

Staff Recommendation:

Review and Forward to County Board for Approval

Attachments:

Phase II Contingency Reduction #6

Phase II Contingency Reduction #6 Log Summary

CONTINGENCY REDUCTION

Owner: ☐
Architect: ☐
Construction Manager: ☐
Contractor: ☐
Field: ☐

PROJECT: Phase Two County Office Building

CONTINGENCY REDUCTION #: CR-006

CLIENT: Kendall County
504 S. Main Street
Yorkville, IL 60560

DATE: 11/17/2025
CONTRACT DATE:
PROJECT #: 241014

CONSTRUCTION

MANAGER: Cordogan Clark Consulting Services
515 Redwood Drive
Aurora, IL 60506

The Contract is changed as follows:

1. LITE CONSTRUCTION

#21 - PR #26 ACT Ceiling	\$10,750.00
#27 - PR32 Casework	\$7,734.00
#28 - Remove executive conference room door 207B & patch and paint board room.	\$6,011.00
New Contract Amount \$2,718,411	\$24,495.00

2. GUARDIAN STEEL

#3 - Revision of metal roof deck at the elevator shaft roof per RFI #50.	\$1,145.00
New Contract Amount \$407,661	\$1,145.00

3. ABBEY PAVING

Additional sidewalk south side of building	\$3,370.00
New Contract Amount \$260,890	\$3,370.00

4. NELSON FIRE PROTECTION

Sprinkler pipe relocation required to improve clearance and aesthetics	\$1,439.00
New Contract Amount \$166,718	\$1,439.00

5. OMEGA PLUMBING

#005 - Relocated breakroom sink in wall	\$1,041.00
New Contract Amount \$320,997	\$1,041.00

6. ARTLIP & SONS

Modifications on the 4 linear diffusers in the labor and 2 linear diffusers on 2nd floor outside of the conference room.	\$1,320.00
New Contract Amount \$878,190	\$1,320.00

7. AURORA WIRING AND FIXTURE

PR28 Add outlet & 2 data drops for future monitor	\$1,346.00
New Contract Amount \$1,133,032	\$1,346.00

8. ASE ILLINI-SCAPES

Cover replacement of shrubs at west side of parking lot/staging area, additional sod needed and at east side of COB, removal of small tree at NW corner entry to COB along sidewalk.	\$6,175.00
New Contract Amount \$47,675	\$6,175.00

9. OTTO BAUM

Additional tuckpointing	\$5,150.00
Exterior brick repair at the firehouse	\$2,565.00
New Contract Amount \$37,115	\$7,715.00

CONTINGENCY REDUCTION

Owner: ☐
Architect: ☐
Construction Manager: ☐
Contractor: ☐
Field: ☐

PROJECT: Phase Two County Office Building

CONTINGENCY REDUCTION #: CR-006

CLIENT: Kendall County
504 S. Main Street
Yorkville, IL 60560

DATE: 11/17/2025
CONTRACT DATE:
PROJECT #: 241014

CONSTRUCTION

MANAGER: Cordogan Clark Consulting Services
515 Redwood Drive
Aurora, IL 60506

SUB-TOTAL FOR ALLOWANCE REDUCTION:

\$48,046.00

The Original Contingency was:	\$379,611.00
Net Change by previously authorized Contingency Reductions:	\$299,534.00
The Contingency prior to this reduction was:	\$80,077.00
The Contingency will be decreased by this reduction in the amount of:	\$48,046.00
The new Contingency with this reduction will be:	<u>\$32,031.00</u>
The Contract Time will be (increased) (decreased) (unchanged) by:	(0) days
The date of Substantial Completion as of the date of this Allowance Reduction, therefore is:	<u>unchanged.</u>

NOTE: This Allowance Reduction does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive until cost and time have been agreed by both the Owner, Contractor & Construction Manager, in which case a Change Order is executed to supersede the Construction Change Directive

NOT VALID UNTIL SIGNED BY THE CONSTRUCTION MANAGER & OWNER:

CONSTRUCTION MANAGER:

Cordogan Clark Consulting Services, Inc.
515 Redwood Drive
Aurora, IL 60505

By: _____

Date: _____

OWNER:

Kendall County
504 S. Main Street
Yorkville, IL 60560

By: _____

Date: _____

Kendall County
Ph 2 County Office Building
Proposal Request Log

11/17/25



PR #	Issue Date	Pricing Due	AL W #	Date App'd	Description	Contractor	Potential Cost Adjustment	Comments
026	8/20/25		006		Boardroom acoustic ceiling tiles to be replaced to ensure they match with the rest of the new construction.		\$10,750	
						Lite Construction	\$10,750	
028	8/29/25		006		Electrical, drywall, and blocking for additional monitor for the Treasurer's use located in the Lobby		\$1,346	
						AWF	\$1,346	
032	10/14/25				Six new lateral files included on the third floor in the admin open office to match adjacent custom millwork.		\$7,734	
						Lite Construction	\$7,734	
					Remove executive conference room door 207B & patch and paint board room		\$6,011	
						Lite Construction	\$6,011	
					Revision of metal roof deck at the elevator shaft roof per RFI #50.		\$1,145	
						Guardian Steel	\$1,145	
					Additional sidewalk south side of building		\$3,370	
						Abbey Paving	\$3,370	
					Sprinkler pipe relocation required to improve clearance and aesthetics		\$1,439	
						Nelson Fire Protection	\$1,439	
					Relocated breakroom sink in wall		\$1,041	
						Omega Plumbing	\$1,041	
					Field modifications on 6 linear diffusers to account for site field constraints on the installation of the diffusers.		\$1,320	
						Artlip & Sons	\$1,320	

11/17/25



PR #	Issue Date	Pricing Due	AL W #	Date App'd	Description	Contractor	Potential Cost Adjustment	Comments
					Replacement of shrubs at west side of parking lot/staging area, additional sod needed at east side of COB, removal of small tree at NW corner entry to COB along sidewalk.		\$6,175	
						ASE Illini-Scapes	\$6,175	
					Minor tuckpointing and exterior brick repair at the firehouse		\$7,715	
						Otto Baum	\$7,715	



Kendall County Agenda Briefing

Meeting Type: Facilities and Technology

Meeting Date: 12/1/2025

Subject: County Office Building Boardroom A/V System Re-installation, Executive Conference Room Upgrades and Conference Rooms/GIS Office A/V System Installations from CTI Conference Technologies, Inc.

Prepared by: Dan G. Polvere

Department: Facilities Management

Action Requested:

Review and Forward to County Board for Approval of a contract with Conference Technologies Inc. in the amount of \$142,155.41 from the TIPS Purchasing Cooperative.

Board/Committee Review:

N/A

Fiscal impact:

\$100,000 from the 2026 Capital Building Fund -1401; \$33,835.59 from the Phase II County Office Building Construction FF&E Budget and \$8,319.82 from GIS - 1317 for a total cost of \$142,155.41.

Background and Discussion:

CTI Conference Technologies, Inc. will furnish and install the equipment and materials necessary to provide A/V systems in the County Office Building as described below:

Boardroom A/V System Re-Installation

- The A/V system previously installed in the Boardroom will be re-installed, along with upgrades. The control equipment rack was removed for the remodeling project. That equipment will be re-installed in a new owner furnished rack in the IT closet. The existing video monitors will be relocated within the room for improved viewing.
- A new video distribution amplifier will be installed for the dais monitors. The existing ceiling camera will be upgraded, and control programming will automate the preset selection based on microphone usage. A dual channel recording and streaming media processor will be provided.
- A new digital audio signal processor will be installed and programmed for the new equipment. The discussion microphone stations will be replaced with gooseneck microphones. The ceiling speakers will be rewired on a new amplifier, providing more

zones for better feedback control. The existing touchscreen control system will be reprogrammed for the new equipment.

- A new network switch will be installed for improved reliability. Rack power distribution units with IP control capability will be installed.

Executive Conference Room

- The existing monitors will be removed and a new 75” monitor installed. An AI autoframing camera will be installed for web conferencing. The existing ceiling array microphone, ceiling speakers, amplifier, and touchscreen control panel will be reused in the system.

Conference Rooms PBZ, 3rd Floor North, 3rd Floor South, GIS Office

- A 75” monitor and video soundbar will be installed in three of the rooms. An owner furnished monitor and mount (from the Executive Conference room) will be installed in the 3rd Floor South room. Owner furnished small form-factor PCs will be installed behind the monitors.

1st Floor Multipurpose Room

- Two 86” monitors with soundbars will be installed. Sources will include an owner furnished dual video output PC at the rear of the room, and A/V from the Boardroom system to act as an overflow area. Control for overflow will be programmed in the Boardroom touchscreen panel.

Staff Recommendation:

Review and Forward to County Board for Approval

Attachments:

CTI Labor and Services TIPS Proposal

Conference Technologies Inc.

Audio Visual Equipment, Supplies and Services Contract 230901

TIPS Customer: Kendall County, IL

Project Name: Office Building and Boardroom AV

Customer Quote # J25140587

Conference Technologies Inc. Designed Boardroom and Conference Room Systems



PURCHASING COOPERATIVE

"Purchasing Made Personal"

Karen Walton Purchase Order Compliance TIPS - The Interlocal Purchasing System 4845 US Hwy 271 N • Pittsburg, TX 75686 Phone: 866-839-8477 www.tips-usa.com	Please email this file to TIPS for approval : tipspo@tips-usa.com	 CONFERENCE TECHNOLOGIES, INC
SERVICES PRICING TIPS CONTRACT # 200904		

System Proposal	Description	MSRP	TIPS Discount	Final Cost with Discount	Catagories
Equipment- Conference Technologies Inc. AV Design		\$94,574.46	5%	\$68,069.87	Equipment
Implementation of Services (Breakdown Below)	Labor & Service, Warranty (Breakdown Below)	N/A	TIPS Labor Rate	\$70,219.79	Labor & Services
Freight	Freight	N/A	N/A	\$3,865.75	Freight
Tax	Non-Taxable	N/A	N/A	\$0.00	Bonding (If Required)
Conference Technologies Inc. Designed Turnkey System Total	Total System Cost:			\$142,155.41	

Service or Travel type	Description	Hourly Fee	% Discount	TIPS Price	Maximum price increase.	Hours/Units	Total
Installation/ Training	Installation (2 Hour Minimum) Does not include travel costs. Travel costs are from nearest Conference Technologies Inc. office location to site destination, billed per hour.	\$110.00	3.00%	\$106.70	2.00%	244	\$26,034.80
Engineering & Design	Engineering & Design	\$177.00	3.00%	\$171.69	2.00%	38	\$6,524.22
Drafting	Drafting	\$110.00	3.00%	\$106.70	2.00%	4	\$426.80
Consulting	Consulting	\$279.00	3.00%	\$270.63	2.00%	0	\$0.00
Touchpanel & Graphic Design	Touchpanel & Graphic Design	\$110.00	3.00%	\$106.70	2.00%	2	\$213.40
Project Management	Project Management	\$177.00	3.00%	\$171.69	2.00%	38	\$6,524.22
Travel (Install Labor)	Travel from nearest Conference Technologies Inc. office location to site destination	\$98.00	3.00%	\$95.06	2.00%	31	\$2,946.86
Field Programming & Commissioning	Field Programming & Commissioning	\$177.00	3.00%	\$171.69	2.00%	40	\$6,867.60
DSP Programming	DSP Programming	\$177.00	3.00%	\$171.69	2.00%	25	\$4,292.25
IT Services	IT Services	\$279.00	3.00%	\$270.63	2.00%	0	\$0.00
Corp Mock Up/Rack Build	Corp Mock Up/Rack Build	\$110.00	3.00%	\$106.70	2.00%	5	\$533.50
Rack Certification/Base Code	Rack Certification/Base Code	\$177.00	3.00%	\$171.69	2.00%	15	\$2,575.35
Rack Build/Mock Up	Service Technician (2 hour minimum) Does not include travel costs. Travel costs are from nearest Conference Technologies Inc. office location to site destination, billed per hour.	\$125.00	3.00%	\$121.25	2.00%	0	\$0.00
Training On-Site (Provide number of individuals that can be trained on-site per class)	Training Groups of 2 -20. (More can be included depending on enviornment) Does not include travel costs. Travel costs are from nearest Conference Technologies Inc. office location to site destination, billed per hour.	\$177.00	3.00%	\$171.69	2.00%	5	\$858.45
Air Travel	Round trip travel from nearest Conference Technologies Inc. office location to site destination by Air	\$600.00	10.00%	\$540.00	2.00%	0	\$0.00
Food and Lodging	Travel cost per day basis. Price is not to exceed	\$200.00	10.00%	\$180.00	2.00%	0	\$0.00
Service Technician	Service Technician (2 hour minimum) Does not include travel costs. Travel costs are from nearest Conference Technologies Inc. office location to site destination, billed per hour.	\$143.00	3.00%	\$138.71	2.00%	0	\$0.00
Training On-Line Tutorial	Remote Training Via Remote Source /Voice and or Video Conferencing	\$206.00	3.00%	\$199.82	2.00%	0	\$0.00
Individual (Vendor site)	Training Does not include travel costs. Travel costs are from nearest Conference Technologies Inc. office location to site destination, billed per hour.	\$206.00	3.00%	\$199.82	2.00%	0	\$0.00
Job Related Costs	Additional Job Related Costs	\$0.00	0.00%	\$0.00	0.00%	0	\$0.00
CTI Imaterials	Misc. Installation Materials	\$6,025.76	0.00%	\$6,025.76	0.00%	0	\$6,025.76
CTI Complete	System Warranty	\$6,396.58	0.00%	\$6,396.58	0.00%	0	\$6,396.58

Implementation of Services:

Labor Total: \$70,219.79

Price Summary	
Description	Price
Equipment	\$68,069.87
Implementation Services	\$70,219.79
Freight	\$3,865.75
Tax	\$0.00
Grand Total	\$142,155.41

Bonding (If Required)	\$0.00
Grand Total With Bonding	\$0.00



Kendall County Agenda Briefing

Meeting Type: Facilities and Technology

Meeting Date: 12/1/2025

Subject: County Office Building and Clerk's Building Lobby/Entrance Digital Signage from AdGators

Prepared by: Luke Prisco

Department: Facilities Management

Action Requested:

Review and Approve motion to forward to County Board

Board/Committee Review:

N/A

Fiscal impact:

The cost of this project will be \$22,437.00 from the Phase II County Office Building Construction FF&E Budget.

Background and Discussion:

Over the last year, Facilities has worked with Circuit Clerk to install twenty monitors that utilize the Ad Gator software at the Courthouse. The software displays courtroom schedules as well as daily agendas/documents. After reviewing the program, Facilities recommends using this same program over at the County Office and Clerk buildings. Ad Gator's software will give the various Department Heads and Elected Officials a user-friendly way to post all agendas and public documents. The scope of work includes three TVs in the Clerk Lobby, one TV in the Clerk Building vestibule, one TV in the County Office Building vestibule, one TV in the Board Room lobby, and one TV in the Treasurer/Assessor lobby. Displaying agendas on the TVs through the AdGator program will provide compliance with the open meetings act and make obsolete the existing outdoor monitors that have historically been problematic.

Staff Recommendation:

Review and Approve motion to forward to County Board

Attachments:

KC Facilities Committee AdGators Contract -COB_CB 12-01-2025



Visitor Signage Solutions

Submitted by



Contact:

Coleen Hammond

Sales & Business Development

Toll Free: 866-610-5554 ext. 2

Direct: 217-899-8285

Email: chammond@adgators.com

AdGators

Springfield, IL 62711

What we do

Helping courts and justice centers automate their visitor experience.



Our Visitor Signage solutions encompass a diverse array of features designed to effectively guide and inform your visitors. Likewise, our Visitor Check-In solutions integrate various features aimed at enhancing the operational efficiency of the court.

November 24, 2025

Kendall County
Dan Polvere
804 W. John Street Suite B
Yorkville, IL 60560

Subject: AdGators Digital Signage Solution Proposal

Dear Dan,

Thank you for considering AdGators as your digital signage solution partner. With our extensive experience in designing customized digital signage solutions, we are excited to present this proposal, which aims to enhance your court efficiency and improve your visitor experience.

Our feature rich solutions are designed to streamline court operations, minimize staff disruptions, and provide clear, real-time information to visitors. Enclosed, you will find a detailed proposal outlining the key benefits and features tailored to meet your court's specific needs and objectives.

Key Benefits of Our Solution:

1. **Seamless Integration of Case Management Software (CMS):** Our system is compatible with more than 20 CMS providers, offering docket information in an easily accessible format. Visitors can easily find their names, court times, courtroom numbers, and directions via text or interactive maps.
2. **Customizable Display Configurations:** We collaborate with your team to design and configure displays that meet your specific requirements, whether for individual courtrooms, common areas, or wayfinding.
3. **Efficient Display Management:** Courts can manage display content and case data in real-time, with features like dynamic case updates, load balancing, sorting options, and scheduled content transitions.
4. **Enhanced Visitor Information & Navigation:** Our wayfinding and directional mapping reduces the need for staff assistance by providing clear visitor information and directional guidance.

Founded in 2011, AdGators is a trusted leader in delivering cost-effective, innovative solutions to Local Government Courts, Probation Departments, and Justice Centers. With a proven track record serving more than 100 courts across 16 states, our advanced technologies help modernize traditional court and probation processes, transforming them into efficient, visitor-focused digital experiences.

We would welcome the opportunity to support your court in enhancing operational efficiency and improving the visitor experience. Please don't hesitate to contact us to discuss how we can help.

Sincerely,

Josh Budd
AdGators

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- **Signage Overview**
- **Digital Docket Display Central Management Tool**
- **Technical and Hardware Requirements**
- **Implementation Requirements**
- **Financial Requirements**
- **Pricing**
- **Acceptance**

EXECUTIVE SUMMARY AND BENEFITS OF ADGATORS SOLUTIONS

AdGators is an Illinois based full-service digital signage company, dedicated to providing superior customer service and flexible industry-leading technology. AdGators provides tools to Courts and Justice Centers of all sizes to design innovative enterprise-wide digital signage, automated check-in, and kiosk solutions to increase efficiencies and guide the public to their appropriate destination.

AdGators serves courts in 15 states within the United States for their digital signage wayfinding needs.

Screenseed™ Cloud: Optimizing Court Efficiency with Digital Signage

Screenseed™ Cloud, our advanced content management software, is specifically designed to meet the unique needs of courts and justice centers. Built for efficiency, our platform seamlessly displays case data and enhances the visitor experience from the moment they enter the courthouse. By leveraging both interactive and non-interactive technology, Screenseed™ replaces traditional paper dockets with automated schedules and easily updatable digital signage displayed across commercial screens throughout your courthouse.

At AdGators, we take a comprehensive approach to implementation, handling solution configuration, managing hardware shipments, and supporting deployment from start to finish.

Key Benefits of AdGators Solutions:

1. **Self-Service Accessibility** – Enables visitors to find case information independently, reducing reliance on court personnel.
2. **Operational Efficiency** – Eliminates paper-based processes and manual updates, streamlining courthouse operations.
3. **Proven Reliability** – A trusted partner with a strong track record of successful court implementations and ongoing support.
4. **End-to-End Management** – Handles everything from hardware procurement and system setup to content design and deployment.
5. **Custom User-Friendly Design** – Custom designed for you based on your input

AdGators is committed to delivering cutting-edge digital signage solutions that improve efficiency, reduce administrative burden, and enhance the visitor experience in courts of all sizes.

COURTS RUN BETTER WITH US.

adgators
866.610.5554

Explore our [Design Gallery](#) to see how AdGators transforms court environments

Clay County Clerk of Court and Comptroller
Office of Tara S. Green

Tuesday, October 29, 2024 11:19 AM

INFORMATION

As your elected Clay County Clerk of Court and Comptroller, Tara S. Green is committed to serving the community through a team of highly motivated, efficient, helpful, and accountable staff.

The valuable services and programs we provide to you locally extend those provided statewide by Courts and Comptrollers across Florida. We strive to protect the public trust. We stand the line for excellence.

Courthouse Hours: Monday-Friday, 8:00am to 5:00pm

lake county ohio

Humidity 81% w/ Wind NW at 8 mph
Sunday, June 28 8:47:42 PM 61°F

30° / 42° 70° / 75° 60° / 100°

Lower Level 1st Floor 2nd Floor 3rd Floor

1:30 P.M. Welcome to the Lake County Courthouse Have a great day!

COURTROOM 111

Wednesday, November 6 8:44 AM

Last Name A - Z

CASE NUMBER	LAST NAME	FIRST NAME	TIME	JUDGE
2023-00-00001	Adams	John	8:00 AM	Daniel Steady P.
2023-00-00002	Adams	John	8:00 AM	Daniel Steady P.
2023-00-00003	Adams	John	8:00 AM	Daniel Steady P.
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2023-00-00099	Adams	John	8:00 AM	Daniel Steady P.
2023-00-00100	Adams	John	8:00 AM	Daniel Steady P.

There are no special announcements today.

WELCOME TO COLUSA COUNTY SUPERIOR COURT

Department 1 is closed today.

For assistance, please visit the Clerk's Office located at 532 Oak Street, Colusa

HOURS OF OPERATION
Monday through Friday
9:00a.m. - 4:30p.m.
(530)458-5149

Welcome to Colusa County Superior Court.

INFORMATION

Wednesday, November 6 8:49 AM

COURT OF COMMON PLEAS
43rd JUDICIAL DISTRICT
MONROE COUNTY, PENNSYLVANIA

WELCOME TO THE MONROE COUNTY COURTHOUSE
STROUDSBURG, PENNSYLVANIA

Please note that this display monitor is NOT A TOUCHSCREEN and all viewable information will cycle through in a continuous, even-paced loop.

Please do not touch the screen.

If you are viewing this display monitor, you are in the "Addition" or newer section of the Courthouse.

Beyond the information shown on this display, additional information about the 43rd Judicial District is available on the Court's website at <https://www.monroepa.courts.us>

BIENVENIDOS AL TRIBUNAL DEL CONDADO DE MONROE
STROUDSBURG, PENNSYLVANIA

Este monitor NO ES DE PANTALLA TÁCTIL y toda la información visible se repetirá en un ciclo continuo a paso normal.

Por favor, no toque la pantalla.

Si está viendo este monitor, usted está en la "adición" o la sección más nueva del Tribunal.

Además de la información que se muestra aquí, hay información adicional sobre el Distrito Judicial 43 disponible en el sitio web del Tribunal en <https://www.monroepa.courts.us>

If you don't see your case, please call (570) 517-3009

Jefferson County, Illinois

Circuit Clerk Randy Pollard

Thursday, July 25 - 8:52 AM

Case Number	Case Name	Room	Time	Judge
2023-00-00001	Adams, John	1100 AM LOON	8:00 AM	PRO SE
2023-00-00002	Adams, John	1100 AM LOON	8:00 AM	PRO SE
2023-00-00003	Adams, John	1100 AM LOON	8:00 AM	PRO SE
2023-00-00004	Adams, John	1100 AM LOON	8:00 AM	PRO SE
2023-00-00005	Adams, John	1100 AM LOON	8:00 AM	PRO SE
2023-00-00006	Adams, John	1100 AM LOON	8:00 AM	PRO SE
2023-00-00007	Adams, John	1100 AM LOON	8:00 AM	PRO SE
2023-00-00008	Adams, John	1100 AM LOON	8:00 AM	PRO SE
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Digital Docket Display Central Management Tool

AdGators' DocketVision and Screenshot, both web-based content management platforms, are equipped with an array of features tailored to meet the needs of our court clients. This user-friendly interface empowers court staff to efficiently control and generate content or messages, upload images, edit, delete, or modify case information, and instantly disseminate notifications to one or all displays across multiple court locations.

Our centralized administration tool enables the court to establish user accounts and allocate roles (Administrators, Regular Users, and Viewers) with specific permissions to execute designated functions. Upon logging in, the initial page provides court staff with a comprehensive dashboard and overview of all displays across both court locations, including real-time updates on heartbeat status and case data—records imported and assigned for the specific day within each court location.

AdGators Digital Signage Solution – Key Features

- ✓ **Seamless CMS Integration** – Connects effortlessly with various Case Management Systems (CMS) for real-time docket display.
- ✓ **Customizable Display Options** – Configurable layouts to showcase case details, visitor information, wayfinding, and announcements.
- ✓ **Display Multiple Dockets or Courtrooms on a Single Display** – Easily view multiple court schedules on a single screen.
- ✓ **A Customized Banner with Court-Specific Graphics** – Options include your County, City, or Court seal combined with pictures of key officials, weather, time, and date.
- ✓ **Optional Bottom Footer & Scrolling Text Area for Messages** – Create custom notifications and announcements.
- ✓ **Real-Time Updates & Management** – Instantly update displays to reflect schedule changes and important alerts.
- ✓ **User-Friendly Control Panel** – Allows court staff to manage displays, swap courtroom assignments, and sort case data easily.
- ✓ **Automated Scheduling & Content Management** – Eliminates manual updates by pulling data directly from the CMS.
- ✓ **Docket Displays and Informational Displays** – Supports full docket displays, dockets displays combined with information, or informational displays by themselves.
- ✓ **Multi-Screen Synchronization** – Ensures consistent information display across multiple courthouse screens.

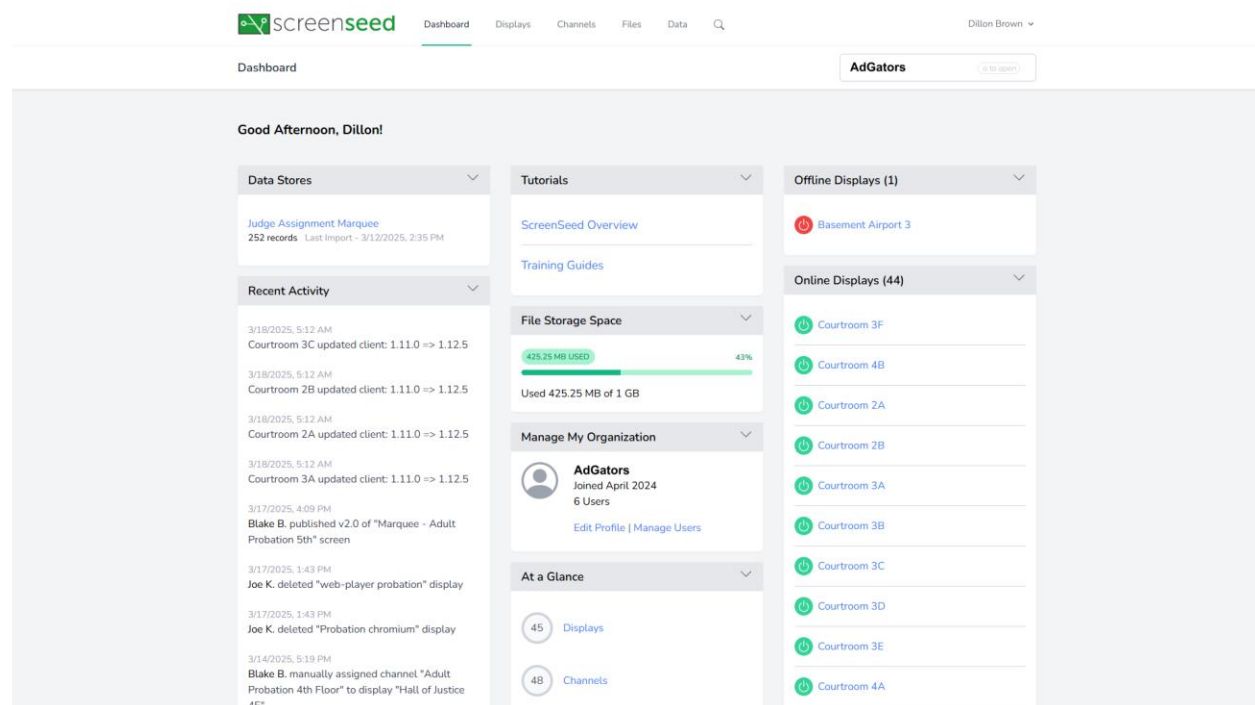
✓ **Monitor Display Status to Ensure Uptime** – Track each display’s status to ensure it remains online and active.

✓ **Accessibility & Compliance** – Designed to meet ADA standards for improved accessibility.

✓ **Durable & Scalable Solutions** – Engineered for high-traffic environments with the flexibility to expand as needed.

✓ **Comprehensive Support & Maintenance** – Ongoing technical support and updates for long-term reliability.

AdGators provides **court-specific digital signage solutions** that enhance efficiency, improves your visitor experience, and streamline court operations.



TECHNICAL AND HARDWARE REQUIREMENTS

Data File Requirements & Integration Methods

AdGators seamlessly integrates with various Case Management Software (CMS) data file extracts to ensure an efficient and accurate display of court calendar information. As your court’s data resides within its existing software or database, it is the court’s responsibility to provide an acceptable data file to meet solution requirements.

Before implementation, we will collaborate with your team to determine the best extraction strategy and request a sample file containing the data fields you wish to display on digital signage or kiosks.

Integration Methods

AdGators offers multiple integration options to accommodate different court system requirements:

- **Direct API Integration (Recommended):** Secure, real-time data transfer via web services (docs.docketvision.com/api).
- **Automated or Manual FTP/SFTP Transfer:** A commonly used method for securely sending data files to our servers.
- **Remote File Access:** AdGators can retrieve files from a designated server directory or web service endpoint.
- **Manual File Import:** Courts can manually upload CSV files directly into the DocketVision platform.

Supported File Types

We support a variety of data file formats, including:

- **Recommended:** CSV (Comma-Separated Values)
- **Other Accepted Formats:** XML, TAB, PIPE, TEXT, Flat File

Our expertise lies in working with multiple CMS providers to display data in a format that best suits your needs.

Signage Media Players

To explore our full lineup of media players, visit: [AdGators Media Players](#)

- **Wired & Wireless Support:** Screenseed OS (64-bit Linux Kernel)

By leveraging this structured approach, we ensure a seamless integration process, enabling your court to efficiently display case data while reducing manual workload.

Mounting the hardware

We source product hardware based on the scope of each project. We have many vendors offering various enclosure and mounting options. AdGators will work with the court regarding the hardware mounting options that best fit each location.

Our software provides a solution for both interactive and non-interactive displays. AdGators traditionally purchases LG Commercial Displays. We can also repurpose the Courts existing displays provided a compatible HDMI connection exists.



Wall, ceiling, or floor mounts are all available from our primary source Peerless. Mounts support display sizes from 24" to 80" with custom mounts for additional sizes. Visit peerless-av.com to see product options.



Hardware Warranty

AdGators understand the importance of warranty and that electronic hardware can be subject to multiple points of failure. The hardware and equipment quoted within this response provide a manufacturer warranty period.

- The Commercial displays provide a 3-year manufacturer warranty.
- The custom-built Sreensseed media players provide a 3-year manufacturer warranty.

AdGators will continue to act as your single source of support throughout an unexpected hardware failure. Should a failure occur, that cannot be resolved remotely, the warranty will be utilized. Should the hardware warranty expire, AdGators will work towards providing a hardware solution that will resolve the issue which may require the purchase of new hardware.

Josh Budd will serve as the primary contact handling all aspects of warranty replacement and shipment to said location.

****Warranty does not cover electrical or power surge that damages components of the media player.***

- Warranty Contact:
AdGators Support
Email: support@adgators.com

IMPLEMENTATION REQUIREMENTS

Setup, configuration, and operations with knowledge transfer

AdGators is committed to offering setup and implementation support for your project. Since our establishment, we have prioritized delivering maximum value to our courts by enhancing their technological capabilities. We welcome innovation and ideas to continually improve our product. Our team will engage with all stakeholders involved and provide the necessary expertise regarding our industry-leading solutions.

We offer two options for successful implementations: customer installation or 3rd party. In either case, our team will collaborate with the Court to coordinate the delivery of hardware and equipment before the installation date, ensuring the smooth setup of your digital signage network.

- **Remote installation – over 95% of our customers install the hardware**
AdGators has successfully implemented most of our clients remotely, preparing and configuring the Media Players before shipment. The court has the responsibility to install the hardware.
- **Onsite Installation** – Should the Court not perform the hardware installation, AdGators has partnerships with several of the largest audio-visual installation companies in the Court space. We can provide the Court with their contact information for onsite installation services and will help manage their process during the implementation.

Connection Requirements

AdGators' platform is a cloud-based solution. This allows us to be cost-effective, offer resilience, and be reliable. Segregating the media players on a separate VLAN with outbound internet access is generally the best approach. Should firewall rules need to be added, we have a knowledge base that will provide the details to your network administrators.

The following are the required services to operate successfully.

- Remote assistance access over port 80 and Port 443 to support installation and ongoing support. Outgoing firewall adjustments to allow access to AdGators services
- Routine maintenance communication over UDP port 5938
- Access and support of case data transfers from customer or CMS vendor's environment

Training

AdGators team of experienced professionals will support the Court and its employees. We offer training sessions for your entire staff and are available for ongoing support and additional training once your solution is implemented.

Business Hours: Monday through Friday 8:00 AM – 6:00 PM CST

Financial Requirements

Payment Terms:

Once the Court agrees to engage with AdGators, a purchase order must be submitted for the required equipment and services. Upon receipt of the purchase order, AdGators will proceed with ordering the equipment. Payment terms are as follows:

- 50% of the total invoice is due upon order placement.
- The remaining 50% balance is due at service implementation.
- Invoice terms: NET 10 AdGators will provide an itemized invoice

Pricing & Quotation Validity:

- Pricing is based on prior email communications and excludes applicable taxes.
- On-site implementation or support costs are not included unless requested by the Court.
- The pricing quotation remains valid for 45 days from the stated date.

Scope & Additional Costs:

- The Project Features are detailed in Attachment A.
- If the project scope exceeds the listed items, additional costs will apply and require prior written approval from the Court.
- Any hourly-billed items will have cost impacts outlined in advance and will also require written approval before work begins.

Purchase Flexibility:

- The Court may choose to purchase one or all of the items in the pricing quotation.
- The Court is not obligated to purchase the exact equipment specified but must coordinate with AdGators if requirements change.
- Any modifications require a Court-issued purchase order reflecting the agreed-upon equipment specifications.

Final Pricing & Acceptance:

AdGators' final pricing quotation will include an Acceptance section for signature.

As a single-source vendor, AdGators offers a complete solution, including all hardware, annual licensing, and support for Visitor Signage and/or Visitor Check-In solutions.

Pricing

Annual Software Licensing and Support

QTY	Unit Price	Description	Extended
1	\$2,100.00	Annual Software License & Support Services	\$2,100.00
		This cost will be incorporated into the existing Annual Software License and Support agreement already in place with the Kendall County Circuit Clerk. Any additional units may be added at a rate of \$300.00 each, and those costs will also be prorated and aligned with the current license and support schedule	

Set Up and Software Implementation

QTY	Unit Price	Description	Extended
1	\$2,200.00	One-Time Set-Up Fee	\$2,200.00

Bill of Materials & Tax

QTY	Unit Price	Description	Extended
7	\$825.00	Wired Media Player - 3 Year Warranty	\$5,775.00
7	\$20.00	HDMI Cable	\$140.00
1	\$1,099.00	50" LG Commercial Display - 3 Year Warranty WHD 44.1" x 25.6" x 2.2" Location: COB Treasurer Lobby Wall Portrait	\$1,099.00
1	\$1040.00	43" LG Commercial Display Anti-Glare 500 NITS - 3 Year Warranty WHD 37.9 x 22.4 x 1.6 Location: Clerk Bldg; Vestibule Lobby Portrait	\$1,040.00
3	1,277.00	55" LG Commercial Display - 3 Year Warranty WHD 48.6 x 28.1 x 2.6 Location: Clerk Bldg; Main Lobby Portrait	\$3,831.00
2	\$1,461.00	65" LG Commercial Display - 3 Year Warranty WHD 57.2 x 33 x 2.3 Location(s): County Office Bldg; (1) Board Room Lobby/Landscape, (1) Vestibule/Landscape	\$2,922.00
7	\$290.00	Peerless Smartmount Pull-Out Pivot Wall Mount w/ Tilt Location: Clerk Bldg; Vestibule Lobby(43" Portrait Display); Main Lobby(55" Portrait); COB Treasurer Lobby Window(50"Portrait) Board Room Lobby(65" Landscape) Vestibule(65" Landscape)	\$2,030.00
		OPTIONAL HARDWARE	
0	\$385.00	Wired Mini Media Player - 3 Year Warranty *this option is only available if no video files are needed/played	\$0.00
0	\$174.00	Peerless AV-ST660 Univ. Tilt Wall Mount 39-80"	\$0.00
		HARDWARE TOTAL:	\$16,837.00

Subtotal Annual Software Licensing & Support		\$2,400.00
Subtotal Set Up and Software Implementation		\$2,200.00
Subtotal Bill of Materials		\$16,837.00
Subtotal Shipping		\$1,000.00
Sales Tax Exemption Certificate Requested		TBD
Total Base Price		\$22,437.00

Quotation Acceptance & Terms

This quotation is contingent upon **Kendall County's** acceptance of the outlined **setup/implementation, hardware, shipping, applicable taxes, and annual licensing support services**.

As an **AdGators client**, you agree to:

- Assist in standard setup tasks as detailed in the requirements.
- Allow necessary ongoing maintenance to ensure reliable service.

Annual Software & Licensing Support is billed on a yearly basis and will automatically renew unless canceled in writing by either party.

Payment Terms:

- **50% of the total invoice** is due **NET 10** upon receipt of the Purchase Order.
- **50% balance** is due upon service implementation.

To accept this quotation, please provide:

- ☒ A **Purchase Order**
- ☒ A **signed acceptance** of this quotation

Send the completed documents via **email scan** to **chammond@adgators.com**.

**COURTS RUN
BETTER WITH US.**



866.610.5554

Customer

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Adgators.com LLC

By: Joshua Budd

Name: Josh Budd

Title: Chief Executive Officer

Date: 11/24/2025



Kendall County Agenda Briefing

Meeting Type: Facilities and Technology
Meeting Date: 12/1/2025
Subject: Sump Pump replacement contract for the Courthouse with Cannonball Mechanical
Prepared by: Luke Prisco
Department: Facilities Management

Action Requested:

Review and Approve motion to forward to County Board

Board/Committee Review:

N/A

Fiscal impact:

The cost of replacing (3) dual sump pumps for the Courthouse will be \$155,000 plus a 10% contingency for a total of \$170,500 through Cannonball Mechanical. 2026 Capital has a budget in place of \$200,000 for the replacement of these three sump pumps.

Background and Discussion:

1. Background:

The Courthouse has seven sump pumps in the basement. All seven are approaching the end of their life, but three are older than most or having issues at the moment. One is 16 years old and the other two are 27 years old. We also requested the sump pumps to be replaced with Weil Pumps as they are known for being high quality and having parts readily available.

2. Bid Process/Recommendation

The Kendall County Courthouse Sump Pump ITB was put out to Bid on October 9, 2025. Over 20 Trade Contractors were notified and sent invitations, and of those contacted, 1 contractor was responsive and attended our mandatory Pre-Bid walkthrough on October 16, 2025. Due to the low responsiveness Facilities Management set up a second bid walkthrough on October 22, 2025. An additional 20 contractors were notified and invited. At the second walkthrough we had 1 additional contractor attend. Ultimately, at the bid opening date of October 30th, 2025, we received 2 Bids. The bids were opened and were read aloud and recorded as illustrated in the attached official Bid Recommendation document. The lowest responsive and responsible bidder was Cannonball Mechanical.

Facilities Management has conducted a project scope review with Cannonball Mechanical to ensure they acknowledged full understanding and acceptance of the terms and conditions and have executed the project scope review sheets in full. Facilities Management also reviewed their qualification statement and references and are satisfied that they meet our recommended standards. As such, it is our recommendation that Cannonball Mechanical be awarded the Courthouse Sump Pump contract for \$155,000 plus a 10% contingency for a total of \$170,500.

Staff Recommendation:

Review and approve motion to forward to County Board

Attachments:

SumpPumpAgreement2025

Exhibit A - KC Courthouse Sump Pump ITB 2025

Exhibit B - Courthouse Sump Pump Bid – Cannonball Mechanical

Sump Pump ITB Bid Results 10-30-2025



Kendall County Agreement with Cannonball Mechanical December 1, 2025

This agreement is entered into the day and year first set forth below between Kendall County, Illinois (hereinafter referred to as “Kendall County”), with its principal place of business at 504 South Main Street, Yorkville, Illinois, 60560 and Cannonball Plumbing (hereinafter referred to as “Contractor” “Bidder” or “Vendor”), with its principal place of business at 195 W. Ashland Avenue Aurora, IL 60506. In consideration of the mutual covenants hereinafter set forth, and other good and valuable considerations, the parties agree to as follows:

1. These Terms and Conditions, along with the KC-Courthouse Sump Pump ITB, hereafter referenced as Exhibit A, the Bidding Documents, and the Bidder’s Bid, hereafter referenced as Exhibit B, represent the entire understanding between the parties hereto (collectively, the “Agreement”), and any modification or amendment hereof must be made in writing, signed and executed by both parties hereto. Furthermore, this Agreement supersedes any prior written or oral agreements between the parties, and there are no other promises or conditions in any other agreement whether oral or written. In the event of a conflict, the documents shall control in the following order of descending precedence: the Agreement, the Terms and Conditions set forth in Exhibit A, the remaining portions of the Bidding Documents, and Exhibit B.
2. This Agreement shall be effective as of the date of final signature below and shall continue in force and effect until the Project has been fully completed to the satisfaction of the County.
3. Pursuant to, and as set forth in this Agreement, Bidder will provide the County the services as laid out in Exhibit A’s scope of work.

(Hereinafter referred to collectively as “the Scope of Work” or “the Project”).

4. As consideration for the services to be performed by Bidder pursuant to the terms and conditions set forth in this Agreement, the County agrees to pay Bidder as follows:

All payments shall be made in accordance with the Illinois Local Government Prompt Payment Act, as amended (50 ILCS 505/1 *et seq.*).

5. The County reserves the right to make changes in the Scope of Work (increases and decreases of any kind) and alterations in material and product selections.

Bidder, its contractors, and subcontractors and their respective employees and agents shall make no changes in the Scope of Work without issuance of a written change order that is first executed by both the County and the Bidder. The County will not pay for verbal change orders. Bidder must obtain written change orders or, at minimum, email authorization of additional fixed-price change order work from the County *before* proceeding with any additional work or any variations in specified materials. Furthermore, Bidder understands and agrees that any public works change orders that total fifty percent (50%) or more of original contract price must be rebid in same manner as the original contract. *See* 50 ILCS 525/5. Bidder also understands and agrees that any change orders of more than \$10,000 or 30 days (more or less) in completion time, must be pre-approved in writing by the County. *See* 720 ILCS 5/33E-9.

6. Bidder is an Independent Contractor and is not an employee of, partner of, agent of, or in a joint venture with the County. Bidder understands and agrees that Bidder is solely responsible for paying all wages, benefits and any other compensation due and owing to Bidder's officers, employees, and agents for the performance of services set forth in the Agreement. Bidder further understands and agrees that Bidder is solely responsible for making all required payroll deductions and other tax and wage withholdings pursuant to state and federal law for Bidder's officers, employees and/or agents who perform services as set forth in the Agreement. Bidder also acknowledges its obligation to obtain appropriate insurance coverage for the benefit of Bidder, Bidder's officers, employees and agents and agrees the County is not responsible for providing any insurance coverage for the benefit of Bidder, Bidder's officers, employees and agents. Bidder hereby indemnifies and agrees to waive any right to recover alleged damages, penalties, interest, fees (including attorneys' fees), and/or costs from the County, its board members, officials, employees, insurers, and agents for any alleged injuries that Bidder, its officers, employees and/or agents may sustain while performing services under the Agreement. Bidder shall exercise general and overall control of its officers and employees.
7. For public safety reasons and to the extent permitted by law, Bidder agrees that no one shall be assigned to perform work at the County's facilities on behalf of Bidder, Bidder's consultants, subcontractors and their respective officers, employees, agents and assignees unless Bidder has completed a criminal background investigation reveals that the individual has a conviction record that has not been sealed, expunged or impounded under Section 5.2 of the Criminal Identification Act, Bidder agrees that the individual shall not be assigned to perform work on or at the County's properties and/or facilities absent prior written consent from the County. The County, at any time, for any reason and in the County's sole discretion, may require Bidder, Bidder's contractors, and Bidder's subcontractors to remove any individual from performing any further work under this Agreement. Should the County have a complaint regarding the

performance of the services or the behavior of Bidder's officers, employees, contractors, subcontractors, and/or agents performing services under this Agreement, or should the County request a change in the manner in which services are being performed pursuant to this Agreement, the County shall transmit the same to the Bidder's on-site foreman and/or to any other member of Bidder's management, who shall take immediate action and shall promptly resolve the problem to the County's satisfaction. Bidder's failure to take immediate action and/or to resolve the problem to the County's satisfaction shall be considered a material breach of the Agreement.

8. Bidder shall indemnify, hold harmless and defend with counsel of the County's own choosing, the County, its past, present and future elected officials, department heads, employees, insurers, and agents (hereinafter collectively referred to as "Releasees") from and against all liability, claims, suits, causes of action, demands, proceedings, set-offs, liens, attachments, debts, expenses, judgments, or other liabilities including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property, of whatsoever kind or nature as well as for any breach of any covenant in the Agreement or ancillary documents and any breach by Bidder of any representations or warranties made within the contract documents (collectively, the "Claims"), to the extent such Claims result from any act or omission, neglect, willful acts, errors, or misconduct of Bidder in its performance under this Agreement or the contract documents. Pursuant to 55 ILCS 5/3-9005, no attorney may be assigned to represent the Releasees pursuant to this Section of the Agreement unless the attorney has been approved in writing by the Kendall County State's Attorney. Releasees' participation in its defense shall not remove Bidder's duty to indemnify, defend, and hold Releasees harmless, as set forth above. Releasees do not waive their defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) by reason of this indemnification provision. Indemnification shall survive the termination of this Agreement.
9. Bidder will obtain and continue in force, during the term of this Agreement, all insurance as set forth below:
 - a. All coverage shall be placed with insurers authorized to conduct business in Illinois with a current A.M. Best's rating of no less than A:VII. Each insurance policy shall not be cancelled or changed without thirty (30) calendar days' prior written notice, given by the insurance carrier to the County at the address set forth herein.
 - b. Minimum Scope and Limit of Insurance. All coverage shall be at least as broad as the following:
 - i. Commercial General Liability ("CGL"): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including

- products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be \$2,000,000.
- ii. Umbrella/Excess Liability: Limits of liability equal to or greater than \$5,000,000 per occurrence and \$5,000,000 in aggregate.
 - iii. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Bidder has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.
 - iv. Workers' Compensation Insurance: Insurance as required by the State of Illinois, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. (Not required if company provides written verification it has no employees.)
 - v. Professional Liability (Errors and Omissions) Insurance: Professional insurance appropriate to Bidder's profession, with limit no less than \$2,000,000 per occurrence or claim and \$2,000,000 aggregate.
- c. If Bidder maintains broader coverage and/or higher limits than the minimums shown above, the County shall be entitled to the broader coverage and/or the higher limits maintained by the Bidder. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County. The County and its, past, present, and future its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Bidder including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Bidder's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).
 - d. For any claims related to this Agreement, the Bidder's insurance coverage shall be primary insurance primary coverage at least as broad as ISO CG 20 01 04 13 with respect to the Releasees. Any insurance maintained by the Releasees shall be in excess of the Bidder's insurance and shall not contribute with it.

- e. Bidder hereby grants to the Releasees a waiver of any right to subrogation which any insurer of said Bidder may acquire against Releasees by virtue of the payment of any loss under such insurance. Bidder agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Releasees have received a waiver of subrogation endorsement from the insurer.
- f. Self-insured retentions must be declared to and approved by the County. The County may require the Bidder to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the County.
- g. If any of the required policies provide coverage on a claims-made basis, (1) the Retroactive Date must be shown and must be before the date of the Agreement or the beginning of the contracted work; (2) insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work; and (3) if coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Agreement's effective date, the Bidder must purchase "extended reporting" coverage for a minimum of five (5) years after completion of the contracted work.
- h. Bidder shall furnish the County with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the County before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Bidder's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.
- i. Subcontractors: Bidder shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Bidder shall ensure that the County is an additional insured on insurance required from subcontractors.
- j. The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

10. Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a “force majeure event”). To the extent not within the control of either party, such force majeure events may include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, riots or war. A party claiming a force majeure event (“the claiming party”) shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party’s inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.
11. Upon the occurrence of any material default or breach of Agreement by either party, the injured party (i.e., the non-breaching and/or non-defaulting party) may, at its option, upon notice to the other in writing, declare this Agreement to be in default, and at any time thereafter, so long as the other party shall have not remedied or caused to be remedied all outstanding defaults and/or breaches within a reasonable period of time as determined by the County, the injured party may elect, in accordance with law and any other agreement between the parties to: (a) Proceed by appropriate court action at law or in equity to enforce performance by the defaulting party of its obligations under this Agreement and/or to recover damages for breach thereof; and/or (b) By notice in writing to the defaulting party, cancel or terminate this Agreement. For purposes of this Paragraph, “reasonable period of time” will be dependent on the type of service being provided but, in any event, the reasonable period of time may be no less than one hour but no more than thirty (30) calendar days.
12. Notwithstanding any other provision of this Agreement, this Agreement may be terminated by the County upon written notice delivered to Bidder at least thirty (30) days prior to the effective date of termination. No additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement under this paragraph.
13. Bidder agrees to comply with all applicable federal, state or local laws and regulatory requirements and to secure such licenses as may be required for its employees and to conduct business in the state, municipality, county, or location where the work is to be performed. Such obligation includes, but is not limited to, environmental laws, civil rights laws, prevailing wage and labor laws.
14. When applicable, Bidder shall furnish Material Safety Data Sheets for their products, in compliance with the Illinois Toxic Substance Disclosure to Employee Act, Safety Inspection and Education Act & “Right to Know” law, 820 ILCS 255/1 *et seq.*, 820 ILCS 220/0.01 *et seq.* and 820 ILCS 225/0.1 *et seq.*

15. Bidder, its officers, employees, contractors, subcontractors, and agents agree not to commit unlawful discrimination and unlawful harassment and further agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended, and all applicable rules and regulations. Also, Bidder and Bidder's subcontractors shall maintain a written sexual harassment policy that complies with the requirements of 775 ILCS 5/2-105 and shall comply with all other fair employment practices and equal employment opportunity/affirmative action requirements set forth in applicable state and federal laws and regulations.
16. All services to be undertaken by Bidder shall be carried out by competent and properly trained personnel of Bidder to the highest standards and to the satisfaction of the County. All services, materials and components shall conform to relevant manufacturers' and equipment suppliers' specifications, and all materials and spare parts shall be obtained from the original equipment manufacturers or from suppliers approved by them. No warranties implied or explicit may be waived or denied.
17. Neither party shall assign, sublet, sell, or transfer its interest in this Agreement without the prior written consent of the other.
18. This Agreement shall be construed in accordance with the laws and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County Illinois, Twenty-Third Judicial Circuit, State of Illinois.
19. In the event the County is in default under the Agreement because funds are not appropriated for a fiscal period subsequent to the one in which the Agreement was entered into which are sufficient to satisfy all or part of the County's obligations under this Agreement during said fiscal period, the County agrees to provide prompt written notice of said occurrence to Bidder. In the event of a default due to non-appropriation of funds, the County has the right to terminate the Agreement upon providing thirty (30) days written notice to Bidder. No additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement.
20. Any notice required or permitted to be given pursuant to this Agreement shall be duly given if sent by fax, certified mail, or courier service and received, in the case of notice to the County, to the County's Representative, Dan Polvere Cell: 630-636-8999 or dpolvere@kendallcountyil.gov with copy sent to: Kendall County

State's Attorney, 807 W. John Street, Yorkville, Illinois, 60560, fax (630) 553-4204.

And, in the case of Bidder, to: 195 W. Ashland Avenue Aurora, IL 60506

21. Bidder certifies that Bidder, its parent companies, subsidiaries, and affiliates are not barred from entering into this Agreement as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4 (Bid rigging or Bid rotating) or as a result of a violation of 820 ILCS 130/1 *et seq.* (the Illinois Prevailing Wage Act). Bidder further certifies by signing the Agreement, the Bidder, its parent companies, subsidiaries, and affiliates have not been convicted of, or are not barred for attempting to rig bids, price-fixing or attempting to fix prices as defined in the Sherman Anti-Trust Act and Clayton Act. 15 U.S.C. § 1 *et seq.*; and has not been convicted of or barred for bribery or attempting to bribe an officer or employee of a unit of state or local government or school district in the State of Illinois in that officer's or employee's official capacity. Also, by signing this Agreement, Bidder affirms that Bidder has not made any admission of guilt of such conduct which is a matter of record, nor has any official, officer, agent, or employee of the Bidder's company been so convicted nor made such an admission.
22. Both parties affirm no Kendall County officer or elected official has a direct or indirect pecuniary interest in Bidder or this Agreement, or, if any Kendall County officer or elected official does have a direct or indirect pecuniary interest in Bidder or this Agreement, that interest, and the procedure followed to effectuate this Agreement has and will comply with 50 ILCS 105/3.
23. In any action with respect to this Agreement, the parties are free to pursue any legal remedies at law or in equity. If Kendall County is required to take legal action to enforce performance of any of the terms, provisions, covenants and conditions of this Agreement, and by reason thereof, the County is required to use the services of an attorney, then Kendall County shall be entitled to reasonable attorneys' fees, court costs, and expenses incurred by the County pertaining thereto and in enforcement of any remedy, including costs and fees relating to any appeal.
24. Bidder shall be responsible for the protection of all work including, but not limited to, all work performed by Bidder, Bidder's employees, subcontractors and agents until its completion and final acceptance by the County, and shall at Bidder's own expense replace damaged or lost materials or repair damaged parts of the work, and the Bidder shall be liable therefore. Bidder shall take all risks from floods and casualties, and shall make no claim for damages for delay from such causes. Bidder may, however, be allowed a reasonable extension of time on account of such delays, subject to the conditions herein before specified. The Bidder shall remove from the vicinity of the work upon its completion all surplus material or equipment belonging to Bidder or used under Bidder's direction during construction. Bidder shall remove all surplus materials, excavation, concrete and

debris of all kinds from the project site, streets or portions of buildings or property at or adjacent to the site of the work, except that which may be required for refilling or grading the surface, within a reasonable time or as directed by the County.

25. Kotecki Waiver: Bidder (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend the County and its past, present and future board members, elected officials, employees, agents and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that Illinois law prohibits indemnity for the Indemnitees' own negligence. Indemnitees are designated and recognized as explicit third-party beneficiaries of the Kotecki Waiver within the general contract and all subcontracts entered into in furtherance of the general contract.
26. **Vendor Information Reporting Requirements.** Pursuant to 35 ILCS 200/18-50.2, the County must collect and electronically publish certain data from all vendors and subcontractors doing business with the County. To comply with this statutory obligation, the Bidder agrees to provide the County with written answers to the following questions within ten (10) business days after the parties' execution of this Agreement:
 1. Is the Bidder and/or any of the Bidder's subcontractors a minority-owned, women-owned, or veteran-owned business, as defined in the Business Enterprise for Minorities, Women, and Persons, with Disabilities Act? If so, please describe.
 2. If the answer to Question (1) is "yes", does the Bidder and/or any of the Bidder's subcontractors hold any certifications for those categories or are they self-certifying? If the entity holds any certifications, please describe with sufficient detail each certification received.
 3. If the Bidder and/or the Bidder's subcontractors self-certify, do they qualify as a small business under the federal Small Business Administration standards?
27. Bidder and its consultants, employees, contractors, subcontractors, and agents agree to comply with all provisions of the Substance Abuse Prevention on Public

Works Act, 820 ILCS 265/1 *et seq.* and the Illinois Drug Free Workplace Act, 30 ILCS 580/1 *et seq.*

28. The County and/or Bidder's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.
29. Bidder warrants to the County that all construction and related services provided shall be performed in a good workman like manner, in accordance with the terms of the contract documents, and all applicable law, codes, regulations, and other requirements, including safety standards.
30. If at the time the Agreement is executed, or if during the term of the Agreement, there is a period of excessive unemployment in Illinois as defined in the Employment of Illinois Workers on Public Works Act, 30 ILCS 570/0.01 *et seq.*, (hereinafter referred to as "the Illinois Workers Act"), Bidder, its consultants, contractors, subcontractors, and agents agree to employ Illinois laborers on this Project in accordance with the Illinois Workers Act. Bidder understands that the Illinois Workers Act defines (a) "period of excessive unemployment" as "as any month following two consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded 5%, as measured by the United States Bureau of Labor Statistics in its monthly publication of employment and unemployment figures", and (b) "Illinois laborer" as "any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident." *See* 30 ILCS 570/1. Bidder understands and agrees that its failure to comply with this provision of the Agreement may result in immediate termination of the Agreement.
31. It is understood and agreed to by the parties that all contracts entered into by a government body, such as the County, are open to public review and may be discussed in open session pursuant to the Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*) and/or may be released pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), any other applicable state or federal law, and/or pursuant to subpoena and/or court order.
32. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.
33. The County and the Bidder each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement. Furthermore, Bidder hereby affirms that Bidder is legally authorized to transact business in the State of Illinois.

34. Kendall County is exempt from excise and transportation taxes. Kendall County is also exempt from payment of Illinois Sales Tax. TAX EXEMPTION IDENTIFICATION NUMBER: E9995-9003-07. The County agrees to notify Contractor promptly in the event of a change in its tax-exempt status. No submitted bids can include any amounts of money for these taxes.
35. The Kendall County and Contractor each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.
36. All loss or damage caused by the Vendor including, but not limited to any damage caused to Vendor's equipment during the performance of the work or otherwise shall be repaired at Vendor's expense. Any damage caused by Vendor to the County's parking lots, curbs, islands, sidewalks, buildings, and/or other County property may be repaired by the County, in its sole discretion, and either deducted from the payment owed to the Vendor or will be billed to Vendor.
37. Vendor acknowledges that the Exhibit A and Exhibit B acts as an extension of this agreement and Vendor is required to accept all Terms and Conditions referenced to in the aforementioned document not directly specified in this agreement.
38. The Kendall County and Vendor each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

_____ Date: _____
Kendall County Representative

_____ Date: _____
Contractor Representative

Exhibit A - KC Courthouse Sump Pump IB 2025

Kendall County, Illinois
Facilities Management Department

804 W. John Street
Suite B. Yorkville, IL 60560

(630) 553-4102

Invitation to Bid

Courthouse Sump Pump ITB

October 9th 2025

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SECTION 1: INTRODUCTION

Kendall County is seeking a contractor to replace three (3) sump pumps for its Courthouse located in Yorkville, Illinois. The project is overseen by Kendall County Facilities Management (KCFM).

Minority business firms are encouraged to submit Bids on the Project, and Bidders are encouraged to utilize minority businesses as sub-contractors, suppliers, and for services related to the Project. Businesses located in Kendall County, Illinois are also encouraged to submit Bids for the Project.

The Bidding Documents incorporate by reference herein all requirements of the Kendall County Procurement Ordinance, as amended. In the event of any conflict between the Bidding Documents and the Kendall County Procurement Ordinance, the terms of the Kendall County Procurement Ordinance, as amended, shall control.

A. DEFINITIONS:

“Addenda” or “Addendum” means written or graphic instruments issued by Kendall County, Illinois (“County”), which by additions, deletions, clarifications or corrections, modify or interpret the Bidding Documents. All Addenda shall be incorporated herein by reference as part of the ITB.

“Bid” means a complete and properly executed proposal to complete the Project for the sums stipulated therein, submitted in accordance with the Bidding Documents.

“Bidder” means a person or entity who submits a Bid and who meets the requirements set forth in the Bidding Documents.

“Bidding Documents” means this ITB, and all exhibits, all Addenda, the project manual and the drawings of the Project, which shall hereinafter be referred to collectively as “Bidding Documents”.

“County” means Kendall County, Illinois and its elected officials, departments, employees, and agents.

“ITB” means this Invitation to Bid and any documents specifically incorporated by reference or attached hereto.

“Project” means the Scope of Work described in the Bidding Documents.

“Project site” means the location where the Project will be performed, which is the following location: 807 W John Street Yorkville, Illinois 60560.

“Procurement Ordinance” refers to the Kendall County Procurement Ordinance, as amended from time to time.

B. SCOPE OF WORK:

The County, by and through its Facilities Management Department, seeks a qualified business to provide the following scope of services in accordance with the requirements set forth in this ITB and the Bidding Documents: The Scope of Work is outlined in Exhibit C: KC – Courthouse Sump Pump Scope and Exhibit D: KC – Courthouse Sump Pump Drawing.

C. BASE BIDS:

Bids will be a single contract, stipulated sum.

The specifications described herein are what the County determined are necessary to meet the performance requirements of the County. Bidders desiring to bid on items which deviate from these specifications, but which they believe to be equivalent, are requested to submit alternate bids. However, alternate bids must be clearly marked as such and deviations from the specifications must be plainly noted. The bid must be accompanied by complete technical specifications of the alternate item(s) offered. Equivalency shall be at the County’s sole discretion, and it shall be the County's sole decision whether to accept an alternate or not.

Unit prices shall be shown for each item as applicable and for which vendor is offering a bid. The unit price shall include all packing, crating, freight/shipping charges, and cost of unloading supplies at destination unless otherwise expressly stated in the Bid proposal. Unit prices shall not include any local, state or federal taxes. In case of a mistake in the extension of price, the unit price shall govern. All prices must be typewritten or written in ink adjacent thereto and initialed in ink by the party signing the Bid.

D. IMPORTANT DATES:

The following table identifies several important dates and deadlines related to the Bidding Documents:

DATE	EVENT
October 9th	Bidding Documents available on the ITB/RFQ page located on the County's website at KendallCountyIL.gov.
October 16th	Pre-Bid Meeting is mandatory for all bidders and will take place at 2:00 p.m. at 807 West John Street Yorkville, IL
October 21st	Questions due to Dan Polvere and Luke Prisco at kcfm@kendallcountyil.gov no later than 4:30 p.m. (CST)
October 24th	Questions answered via addendum and posted on the County's website no later than 4:00 p.m. (CST)
October 30th	Sealed Bids due no later than 2:00 p.m. (CST).
October 30th	Bid opening conducted at 2:00 p.m. (CST) at 804 W John Street Yorkville, Illinois 60560.

E. EXAMINATION AND PROCUREMENT OF DOCUMENTS:

The ITB will be available after October 9th, 2025 on the ITB/RFQ page located on the County's website at KendallCountyIL.gov.

F. PRE – BID MEETING

A pre-Bid meeting will be held at 807 W John Street Yorkville, IL 60560. Prospective Bidders should meet at the Courthouse Main Entrance directly behind security check-in. **Please do not bring any tools outside of what is needed to gather information for bidding.** The pre-Bid meeting will begin promptly at 2:00 p.m. on October 16th 2025. All Prospective Bidders are required to attend.

G. ADDENDUM:

Any and all changes to the Bidding Documents are valid only if they are included by written addendum to all Bidders. Addenda are written instruments issued by the County prior to the date for receipt of Bids, which modify or interpret the Bidding Documents by addition, deletions, clarifications, and/or corrections. All addenda so issued shall become part of the Bidding Documents. Only Facilities Management Director Dan Polvere has the authority to issue an addendum for these Bidding Documents.

No interpretation of the meaning of the plans, specifications, or other Bidding Documents will be made orally. All Addenda will be posted on the ITB/RFQ page located on the County's website at KendallCountyIL.gov.

Each Bidder shall confirm prior to submitting a Bid that all Addenda issued by the County have been received and, by submission of a Bid, such act shall be taken to mean that such Bidder has

received all Addenda; is familiar with the terms thereof; and understands and agrees to comply fully with the contents of the Bidding Documents and Addenda. Failure of the Bidder to receive and review any addendum or interpretation issued by the County shall not relieve the Bidder from the obligation under their Bid as submitted. Failure of a Bidder to request an interpretation constitutes a waiver to a later claim that ambiguities or misunderstandings caused a Bidder to submit a Bid improperly.

H. QUESTIONS

Should a Bidder require any additional information about this ITB or any other Bidding Documents, such questions should be directed in writing to the County. All questions should be sent to:

Kendall County Facilities Management Department
E-mail address: kcfm@kendallcountyil.gov

Questions must be received by the County at the above-referenced email address no later than **4:30pm (CST) on October 21st 2025.**

Questions received in a timely manner will be answered at the discretion of the County. Any answers provided by the County will be given by means of an addendum published on the ITB/RFQ page located on the County's website at KendallCountyIL.gov and sent to all Bidders.

SECTION 2: SUBMITTAL OF BIDS

A. SUBMITTAL OF SEALED BIDS:

All Bidders must submit one (1) original and one (1) copy of their Bid in a sealed package plainly marked in the lower left-hand corner "Bid for Sump Pump ITB" If a Bid is submitted by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "SEALED BID ENCLOSED" on the face thereof. Failure to submit a Bid in a properly marked, sealed package may eliminate the Bid from consideration.

The sealed Bid must be addressed and delivered to:

Kendall County: Facilities Management
Attention: Dan Polvere
Address: 804 W John Street Yorkville, IL 60560

Sealed Bids must be received by Kendall County no later than October 30th 2025 (hereinafter referred to as the "Due Date"). Bidders shall assume full responsibility for timely delivery at the location designated for receipt of Bid. Bids received after the Due Date will not be considered and shall be marked "Late" and returned to the Bidder unopened.

B. MODIFICATION OR WITHDRAWAL OF BIDS:

Prior to the date and time designated for receipt of Bids, a Bidder may submit a new Bid to replace a Bid previously submitted, or withdraw its Bid entirely, by sending written notice to the person designated to receive Bids on behalf of the County. Such notice must be received by the County on or before the date and time set for receipt of Bids. The person receiving Bids shall verify that the replaced/withdrawn Bid is removed from the other submitted Bids and not considered. Notice of submission of a replacement Bid or withdrawal of a Bid shall be worded so as not to reveal the amount of the original Bid.

C. OPENING OF SEALED BIDS:

The sealed Bids timely received by the County shall be opened and publicly read on **October 30th 2025 at 807 W John Street, Yorkville, Illinois 60560**. Each sealed Bid received by the County shall be analyzed to ensure that all stipulations have been satisfied by the Bidder. The results shall be recorded and forwarded with all Bidding Documents to the appropriate County official. Bidder attendance is NOT required at the opening of sealed Bids.

SECTION 3: INSTRUCTIONS TO BIDDERS

A. WHAT INFORMATION MUST BE INCLUDED IN THE BIDS:

All Bids must comply with the following requirements:

1. The Bidder must complete and include all of the following documents with their Bid:
 - Mandatory Cover Sheet (The Cover Sheet form to complete is attached to the ITB as Exhibit A)
 - Bid Surety as required in the Bidding Documents.
 - Completed Bid Forms (the Bid Forms are attached to the ITB as Exhibit B)
 - Completed Fees and Reimbursements forms as Exhibit C
 - All other requirements included in the Bidding Documents
2. All sealed Bids must be comprehensive and complete for the services requested in the Bidding Documents. All Bids shall provide a straightforward, concise delineation of the Bidder's capabilities to satisfy the requirements of the Bidding Documents and the services requested therein. Emphasis should be on completeness and clarity of content.
3. Any proposed reduction in price or any proposed donation of materials, supplies and/or labor by the Bidder shall be specified in the completed Bid Forms. Any reduction or donation provided by a Bidder to the County shall not relieve Bidder of their obligations to comply with existing local, state or federal laws, including but not limited to the Illinois Prevailing Wage Act (820 ILCS 130/.01 *et seq.*) when applicable. The County shall only consider any reduction or donation in determining the lowest responsible Bidder to the extent that the reduction or donation affects the stipulated sum Bid by a Bidder.
4. The "Terms and Conditions" set forth in the Bidding Documents will apply to the contract between the County and the successful Bidder. By submitting a Bid, a Bidder agrees to the Terms and Conditions. Any Bid that conflicts with the Terms and Conditions may be deemed an unresponsive Bid.
5. All sealed Bids shall be submitted on forms included in these Bidding Documents unless otherwise specified.
6. All information requested on Bid forms shall be typewritten or written in ink. Where both written words and numerical figures are required, the written words shall apply in the event of a conflict.
7. The County will not be responsible for any expenses incurred by the Bidder in preparing and submitting Bids.
8. The Bidder must sign their Bid in their business or corporation's name and must bear the original long-hand signature of a principal legally authorized to sign contracts on

behalf of the Bidder. The name of each person signing should be typed or printed below the signature.

9. The individual signing the document for the Bidder shall initial all erasures and/or corrections in their sealed Bid.
10. All variations to the stated specifications must be described in detail (free from ambiguity).
11. All Bidders must confirm they are appropriately licensed and authorized to conduct business within the State of Illinois. Bidders shall be prepared to furnish evidence of the foregoing upon request.
12. The Bidder acknowledges that all materials submitted with the Bid become the property of the County and, as such, may be available to the public pursuant to applicable law.
13. The Bidder is expected to comply with the true intent of this ITB and the Bidding Documents taken as a whole and shall not avail itself of any errors or omission to the detriment of the services or to the County. Should the Bidder suspect any error, omission, or discrepancy in the specifications or instructions, the Bidder shall immediately notify the County in writing, and the County will issue written corrections or clarifications. The Bidder is responsible for the contents of its Bid and for satisfying the requirements set forth in the ITB and Bidding Documents. Bidder will not be allowed to benefit from errors in the document that could have been reasonably discovered by the Bidder in the process of putting the Bid together.

B. MODIFICATION OR INTERPRETATION OF BIDDING DOCUMENTS:

The Bidder acknowledges that some of the existing conditions shown in the Bidding Documents are presented for information as an approximation and are not a substitute for the Bidder's required field verification of existing conditions relating to the Project. Failure to make the necessary field examinations will not relieve the Bidder from any of the requirements of the Bidding Documents or any contract entered into by the County and the successful Bidder.

The Bidder shall carefully study the Bidding Documents, shall examine the site and local conditions, and shall notify the County of errors, inconsistencies, or ambiguities discovered and request clarification or interpretation pursuant to the procedures set forth in these Bidding Documents.

C. BID SURETY:

All bidders are required to submit a bid surety with their Bid in the form of a check or bid bond in the amount of 10% of the total Bid. The Bidder shall pay all premiums and costs associated with this Bid surety.

D. AWARD OF BIDS:

It is the intent of the County to award the Bid to the lowest responsible bidder who has met all specifications, terms, and conditions of this ITB and all other Bidding Documents. The County reserves the right to issue its award on a per item basis or total low bid overall. The quality of the articles to be supplied, their conformity with specifications, their suitability to the requirements of the County, and delivery and discount terms will be taken into consideration in making the award(s).

Submission of a bid confers no rights on the bidder to selection or to a subsequent contract. This ITB process is for the County's benefit only, and it is intended to provide the County with competitive information to assist in selection of services. All decisions on compliance, evaluation, and responsiveness shall be made solely at the County's discretion. By submitting a Bid, Bidder acknowledges the County's decision is final, binding, and conclusive upon the Bidder for all purposes.

All bids submitted shall be considered firm offers and will be binding for ninety (90) calendar days following the due date for submittal of sealed bids, unless, upon the County's request, the Bidder agrees in writing to an extension.

The failure of a Bidder to promptly supply information requested in the Bidding Documents may result in the Bidder being eliminated from consideration.

The County reserves the right to reject any or all bids, to waive any or all irregularities, to waive or deviate from the procedures or timetable identified in the Bidding Documents, or to supplement, amend, or otherwise modify the Bidding Documents, without notice. The County may seek additional information or clarification from a bidder at any time and failure to respond promptly may be cause for rejection of the bid.

The County reserves the right to disqualify bids, before or after opening, upon evidence of collusion with intent to defraud or other illegal practices upon the part of the Bidder. The Bidder's failure to agree to the Terms and Conditions included in the Bidding Documents or to otherwise meet the requirements of the Bidding Documents may result in the disqualification of the Bidder's bid from further consideration as an unresponsive bid.

E. EXECUTION OF CONTRACTS:

The accepted Bid shall be contracted by the County for the total stipulated sum set forth in the accepted Bid. The County will not be responsible for any additional charges above the accepted Bid unless additional services are negotiated and accepted by the County by written addendum to the original contract.

The contents of the Bid submitted by the successful Bidder and the Bidding Documents (including, but not limited to the Terms and Conditions set forth below in this ITB) will become a part of the contract awarded as a result of the Bid process.

F. PREVAILING WAGE NOTICE:

This project calls for the construction of a “public work,” within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/01 et seq. (“the Act”). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor (“Department”) publishes the prevailing wage rates on its website at <http://labor.illinois.gov/>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department’s web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor’s website. The successful Bidder will be required to ensure that all of its contractors and subcontractors rendering services under the contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

SECTION 4: TERMS AND CONDITIONS

The Bidder's failure to agree to the following terms and conditions may result in the disqualification of the Bidder's proposal from further consideration as an unresponsive Bid.

By submitting a Bid, Bidders represent that:

1. Bidder has read and understands the Bidding Documents;
2. Bidder understands how the Project relates to other renovations being completed by the County at the Project site, which may be concurrently bid, or presently under construction at the Project site;
3. The Bid complies with the Bidding Documents;
4. Bidder has visited the Project site; is familiar with local conditions under which the Project is to be performed; and has correlated the Bidder's observations with the requirements of the Bidding Documents and the Bidder's Bid; and
5. The Bid is based upon the materials, equipment, and systems required by the Bidding Documents, as may be amended by written addendum, without exception.

By submitting a Bid, Bidders agree to accept and comply with the following Terms and Conditions that shall be incorporated by reference herein to the contract between Kendall County and the successful Bidder:

1. These Terms and Conditions, along with the ITB, the Bidding Documents, and the Bidder's Bid, represent the entire understanding between the parties hereto (collectively, the "Agreement"), and any modification or amendment hereof must be made in writing, signed and executed by both parties hereto. Furthermore, this Agreement supersedes any prior written or oral agreements between the parties, and there are no other promises or conditions in any other agreement whether oral or written. In the event of a conflict, the documents shall control in the following order of descending precedence: the Agreement, the Terms and Conditions set forth in the ITB, the remaining portions of the Bidding Documents, and the Bidder's Bid.
2. Pursuant to, and as set forth in this Agreement, Bidder will provide the County the services as laid out in "Section B: Scope of Work."

(Hereinafter referred to collectively as "the Scope of Work" or "the Project").

3. As consideration for the services to be performed by Bidder pursuant to the terms and conditions set forth in this Agreement, the County agrees to pay Bidder as follows:

All payments shall be made in accordance with the Illinois Local Government Prompt Payment Act, as amended (50 ILCS 505/1 *et seq.*).

4. The County reserves the right to make changes in the Scope of Work (increases and decreases of any kind) and alterations in material and product selections. Bidder, its contractors, and subcontractors and their respective employees and agents shall make no changes in the Scope of Work without issuance of a written change order that is first executed by both the County and the Bidder. The County will not pay for verbal change orders. Bidder must obtain written change orders or, at minimum, email authorization of

additional fixed-price change order work from the County *before* proceeding with any additional work or any variations in specified materials. Furthermore, Bidder understands and agrees that any public works change orders that total fifty percent (50%) or more of original contract price must be rebid in same manner as the original contract. *See* 50 ILCS 525/5. Bidder also understands and agrees that any change orders of more than \$10,000 or 30 days (more or less) in completion time, must be pre-approved in writing by the County. *See* 720 ILCS 5/33E-9.

5. Bidder is an Independent Contractor and is not an employee of, partner of, agent of, or in a joint venture with the County. Bidder understands and agrees that Bidder is solely responsible for paying all wages, benefits and any other compensation due and owing to Bidder's officers, employees, and agents for the performance of services set forth in the Agreement. Bidder further understands and agrees that Bidder is solely responsible for making all required payroll deductions and other tax and wage withholdings pursuant to state and federal law for Bidder's officers, employees and/or agents who perform services as set forth in the Agreement. Bidder also acknowledges its obligation to obtain appropriate insurance coverage for the benefit of Bidder, Bidder's officers, employees and agents and agrees the County is not responsible for providing any insurance coverage for the benefit of Bidder, Bidder's officers, employees and agents. Bidder hereby indemnifies and agrees to waive any right to recover alleged damages, penalties, interest, fees (including attorneys' fees), and/or costs from the County, its board members, officials, employees, insurers, and agents for any alleged injuries that Bidder, its officers, employees and/or agents may sustain while performing services under the Agreement. Bidder shall exercise general and overall control of its officers and employees.
6. For public safety reasons and to the extent permitted by law, Bidder agrees that no one shall be assigned to perform work at the County's facilities on behalf of Bidder, Bidder's consultants, subcontractors and their respective officers, employees, agents and assigns unless Bidder has completed a criminal background investigation for each individual to be performing work at the site. To the extent permitted by law, in the event that the individual's criminal background investigation reveals that the individual has a conviction record that has not been sealed, expunged or impounded under Section 5.2 of the Criminal Identification Act, Bidder agrees that the individual shall not be assigned to perform work on or at the County's properties and/or facilities absent prior written consent from the County and Kendall County Sheriff. The County, at any time, for any reason and in the County's sole discretion, may require Bidder, Bidder's contractors, and Bidder's subcontractors to remove any individual from performing any further work under this Agreement. Should the County have a complaint regarding the performance of the services or the behavior of Bidder's officers, employees, contractors, subcontractors, and/or agents performing services under this Agreement, or should the County request a change in the manner in which services are being performed pursuant to this Agreement, the County shall transmit the same to the Bidder's on-site foreman and/or to any other member of Bidder's management, who shall take immediate action and shall promptly resolve the problem to the County's satisfaction. Bidder's failure to take immediate action and/or to resolve the problem to the County's satisfaction shall be considered a material breach of the Agreement.
7. Bidder shall indemnify, hold harmless and defend with counsel of the County's own choosing, the County, its past, present and future elected officials, department heads,

employees, insurers, and agents (hereinafter collectively referred to as “Releasees”) from and against all liability, claims, suits, causes of action, demands, proceedings, set-offs, liens, attachments, debts, expenses, judgments, or other liabilities including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property, of whatsoever kind or nature as well as for any breach of any covenant in the Agreement or ancillary documents and any breach by Bidder of any representations or warranties made within the contract documents (collectively, the “Claims”), to the extent such Claims result from any act or omission, neglect, willful acts, errors, or misconduct of Bidder in its performance under this Agreement or the contract documents. Pursuant to 55 ILCS 5/3-9005, no attorney may be assigned to represent the Releasees pursuant to this Section of the Agreement unless the attorney has been approved in writing by the Kendall County State's Attorney. Releasees' participation in its defense shall not remove Bidder's duty to indemnify, defend, and hold Releasees harmless, as set forth above. Releasees do not waive their defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) by reason of this indemnification provision. Indemnification shall survive the termination of this Agreement.

8. Bidder will obtain and continue in force, during the term of this Agreement, all insurance as set forth below:
 - a. All coverage shall be placed with insurers authorized to conduct business in Illinois with a current A.M. Best's rating of no less than A:VII. Each insurance policy shall not be cancelled or changed without thirty (30) calendar days' prior written notice, given by the insurance carrier to the County at the address set forth herein.
 - b. Minimum Scope and Limit of Insurance. All coverage shall be at least as broad as the following:
 - i. Commercial General Liability (“CGL”): Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be \$2,000,000.
 - ii. Umbrella/Excess Liability: Limits of liability equal to or greater than \$5,000,000 per occurrence and \$5,000,000 in aggregate.
 - iii. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Bidder has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.
 - iv. Workers' Compensation Insurance: Insurance as required by the State of Illinois, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. (Not required if company provides written verification it has no employees.)

- v. Professional Liability (Errors and Omissions) Insurance: Professional insurance appropriate to Bidder's profession, with limit no less than \$2,000,000 per occurrence or claim and \$2,000,000 aggregate.
- c. If Bidder maintains broader coverage and/or higher limits than the minimums shown above, the County shall be entitled to the broader coverage and/or the higher limits maintained by the Bidder. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County. The County and its, past, present, and future its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Bidder including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Bidder's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).
- d. For any claims related to this Agreement, the Bidder's insurance coverage shall be primary insurance primary coverage at least as broad as ISO CG 20 01 04 13 with respect to the Releasees. Any insurance maintained by the Releasees shall be in excess of the Bidder's insurance and shall not contribute with it.
- e. Bidder hereby grants to the Releasees a waiver of any right to subrogation which any insurer of said Bidder may acquire against Releasees by virtue of the payment of any loss under such insurance. Bidder agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Releasees have received a waiver of subrogation endorsement from the insurer.
- f. Self-insured retentions must be declared to and approved by the County. The County may require the Bidder to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the County.
- g. If any of the required policies provide coverage on a claims-made basis, (1) the Retroactive Date must be shown and must be before the date of the Agreement or the beginning of the contracted work; (2) insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work; and (3) if coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Agreement's effective date, the Bidder must purchase "extended reporting" coverage for a minimum of five (5) years after completion of the contracted work.
- h. Bidder shall furnish the County with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the County before work begins. However, failure to obtain the required documents prior to the

work beginning shall not waive the Bidder's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

- i. Subcontractors: Bidder shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Bidder shall ensure that the County is an additional insured on insurance required from subcontractors.
 - j. The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.
9. Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events may include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, riots or war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.
10. Upon the occurrence of any material default or breach of Agreement by either party, the injured party (i.e., the non-breaching and/or non-defaulting party) may, at its option, upon notice to the other in writing, declare this Agreement to be in default, and at any time thereafter, so long as the other party shall have not remedied or caused to be remedied all outstanding defaults and/or breaches within a reasonable period of time as determined by the County, the injured party may elect, in accordance with law and any other agreement between the parties to: (a) Proceed by appropriate court action at law or in equity to enforce performance by the defaulting party of its obligations under this Agreement and/or to recover damages for breach thereof; and/or (b) By notice in writing to the defaulting party, cancel or terminate this Agreement. For purposes of this Paragraph, "reasonable period of time" will be dependent on the type of service being provided but, in any event, the reasonable period of time may be no less than one hour but no more than thirty (30) calendar days.
11. Notwithstanding any other provision of this Agreement, this Agreement may be terminated by the County upon written notice delivered to Bidder at least thirty (30) days prior to the effective date of termination. No additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement under this paragraph.
12. Bidder agrees to comply with all applicable federal, state or local laws and regulatory requirements and to secure such licenses as may be required for its employees and to conduct business in the state, municipality, county, or location where the work is to be performed. Such obligation includes, but is not limited to, environmental laws, civil rights laws, prevailing wage and labor laws.

13. When applicable, Bidder shall furnish Material Safety Data Sheets for their products, in compliance with the Illinois Toxic Substance Disclosure to Employee Act, Safety Inspection and Education Act & "Right to Know" law, 820 ILCS 255/1 *et seq.*, 820 ILCS 220/0.01 *et seq.* and 820 ILCS 225/0.1 *et seq.*
14. Bidder, its officers, employees, contractors, subcontractors, and agents agree not to commit unlawful discrimination and unlawful harassment and further agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01 *et seq.*, as amended, and all applicable rules and regulations. Also, Bidder and Bidder's subcontractors shall maintain a written sexual harassment policy that complies with the requirements of 775 ILCS 5/2-105 and shall comply with all other fair employment practices and equal employment opportunity/affirmative action requirements set forth in applicable state and federal laws and regulations.
15. All services to be undertaken by Bidder shall be carried out by competent and properly trained personnel of Bidder to the highest standards and to the satisfaction of the County. All services, materials and components shall conform to relevant manufacturers' and equipment suppliers' specifications, and all materials and spare parts shall be obtained from the original equipment manufacturers or from suppliers approved by them. No warranties implied or explicit may be waived or denied.
16. Bidder hereby waives any claim of lien against subject premises on behalf of Bidder, its officers, insurers, employees, agents, suppliers and/or sub-contractors employed by this Agreement. Upon completion of the project and as a condition prior to payment in full, Bidder shall tender to the County a final waiver of lien for all subcontractors and/or suppliers.
17. Neither party shall assign, sublet, sell, or transfer its interest in this Agreement without the prior written consent of the other.
18. This Agreement shall be construed in accordance with the laws and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County Illinois, Twenty-Third Judicial Circuit, State of Illinois.
19. In the event the County is in default under the Agreement because funds are not appropriated for a fiscal period subsequent to the one in which the Agreement was entered into which are sufficient to satisfy all or part of the County's obligations under this Agreement during said fiscal period, the County agrees to provide prompt written notice of said occurrence to Bidder. In the event of a default due to non-appropriation of funds, the County has the right to terminate the Agreement upon providing thirty (30) days written notice to Bidder. No additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement.

20. Any notice required or permitted to be given pursuant to this Agreement shall be duly given if sent by fax, certified mail, or courier service and received, in the case of notice to the County, to the County's Representative, Dan Polvere Cell: 630-636-8999 or dpolvere@kendallcountyil.gov with copy sent to: Kendall County State's Attorney, 807 W. John Street, Yorkville, Illinois, 60560, fax (630) 553-4204.
And, in the case of Bidder, to:
-
21. Bidder certifies that Bidder, its parent companies, subsidiaries, and affiliates are not barred from entering into this Agreement as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4 (Bid rigging or Bid rotating) or as a result of a violation of 820 ILCS 130/1 *et seq.* (the Illinois Prevailing Wage Act). Bidder further certifies by signing the Agreement, the Bidder, its parent companies, subsidiaries, and affiliates have not been convicted of, or are not barred for attempting to rig bids, price-fixing or attempting to fix prices as defined in the Sherman Anti-Trust Act and Clayton Act. 15 U.S.C. § 1 *et seq.*; and has not been convicted of or barred for bribery or attempting to bribe an officer or employee of a unit of state or local government or school district in the State of Illinois in that officer's or employee's official capacity. Also, by signing this Agreement, Bidder affirms that Bidder has not made any admission of guilt of such conduct which is a matter of record, nor has any official, officer, agent, or employee of the Bidder's company been so convicted nor made such an admission.
22. Both parties affirm no Kendall County officer or elected official has a direct or indirect pecuniary interest in Bidder or this Agreement, or, if any Kendall County officer or elected official does have a direct or indirect pecuniary interest in Bidder or this Agreement, that interest, and the procedure followed to effectuate this Agreement has and will comply with 50 ILCS 105/3.
23. In any action with respect to this Agreement, the parties are free to pursue any legal remedies at law or in equity. If Kendall County is required to take legal action to enforce performance of any of the terms, provisions, covenants and conditions of this Agreement, and by reason thereof, the County is required to use the services of an attorney, then Kendall County shall be entitled to reasonable attorneys' fees, court costs, and expenses incurred by the County pertaining thereto and in enforcement of any remedy, including costs and fees relating to any appeal.
24. Bidder shall be responsible for the protection of all work including, but not limited to, all work performed by Bidder, Bidder's employees, subcontractors and agents until its completion and final acceptance by the County, and shall at Bidder's own expense replace damaged or lost materials or repair damaged parts of the work, and the Bidder shall be liable therefore. Bidder shall take all risks from floods and casualties, and shall make no claim for damages for delay from such causes. Bidder may, however, be allowed a reasonable extension of time on account of such delays, subject to the conditions herein before specified. The Bidder shall remove from the vicinity of the work upon its completion all surplus material or equipment belonging to Bidder or used under Bidder's direction during construction. Bidder shall remove all surplus materials, excavation, concrete and debris of all kinds from the project site, streets or portions of buildings or property at or adjacent to

the site of the work, except that which may be required for refilling or grading the surface, within a reasonable time or as directed by the County.

25. Bidder shall notify J.U.L.I.E. for public utility locations and the County for the County's private utilities at least 48 hours prior to commencement of construction so that they may locate and stake out such buried services. Any services or utilities so damaged by the Bidder, Bidder's employees, subcontractors and/or agents will have to be replaced and/or repaired by the Bidder at Bidder's expense.
26. Kotecki Waiver: Bidder (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend the County and its past, present and future board members, elected officials, employees, agents and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that Illinois law prohibits indemnity for the Indemnitees' own negligence. Indemnitees are designated and recognized as explicit third-party beneficiaries of the Kotecki Waiver within the general contract and all subcontracts entered into in furtherance of the general contract.
27. Vendor Information Reporting Requirements. Pursuant to 35 ILCS 200/18-50.2, the County must collect and electronically publish certain data from all vendors and subcontractors doing business with the County. To comply with this statutory obligation, the Bidder agrees to provide the County with written answers to the following questions within ten (10) business days after the parties' execution of this Agreement:
 1. Is the Bidder and/or any of the Bidder's subcontractors a minority-owned, women-owned, or veteran-owned business, as defined in the Business Enterprise for Minorities, Women, and Persons, with Disabilities Act? If so, please describe.
 2. If the answer to Question (1) is "yes", does the Bidder and/or any of the Bidder's subcontractors hold any certifications for those categories or are they self-certifying? If the entity holds any certifications, please describe with sufficient detail each certification received.
 3. If the Bidder and/or the Bidder's subcontractors self-certify, do they qualify as a small business under the federal Small Business Administration standards?
28. Bidder and its consultants, employees, contractors, subcontractors, and agents agree to comply with all provisions of the Substance Abuse Prevention on Public Works Act, 820 ILCS 265/1 *et seq.* and the Illinois Drug Free Workplace Act, 30 ILCS 580/1 *et seq.*
29. The County and/or Bidder's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

30. Bidder warrants to the County that all construction and related services provided shall be performed in a good workman like manner, in accordance with the terms of the contract documents, and all applicable law, codes, regulations, and other requirements, including safety standards.
31. If at the time the Agreement is executed, or if during the term of the Agreement, there is a period of excessive unemployment in Illinois as defined in the Employment of Illinois Workers on Public Works Act, 30 ILCS 570/0.01 *et seq.*, (hereinafter referred to as “the Illinois Workers Act”), Bidder, its consultants, contractors, subcontractors, and agents agree to employ Illinois laborers on this Project in accordance with the Illinois Workers Act. Bidder understands that the Illinois Workers Act defines (a) “period of excessive unemployment” as “as any month following two consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded 5%, as measured by the United States Bureau of Labor Statistics in its monthly publication of employment and unemployment figures”, and (b) “Illinois laborer” as “any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.” *See* 30 ILCS 570/1. Bidder understands and agrees that its failure to comply with this provision of the Agreement may result in immediate termination of the Agreement.
32. It is understood and agreed to by the parties that all contracts entered into by a government body, such as the County, are open to public review and may be discussed in open session pursuant to the Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*) and/or may be released pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), any other applicable state or federal law, and/or pursuant to subpoena and/or court order.
33. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.
34. The County and the Bidder each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement. Furthermore, Bidder hereby affirms that Bidder is legally authorized to transact business in the State of Illinois.
35. Kendall County is exempt from federal excise and transportation taxes. Kendall County is also exempt from payment of Illinois Sales Tax. TAX EXEMPTION IDENTIFICATION NUMBER: E9995-9003-07. The County agrees to notify Contractor promptly in the event of a change in its tax-exempt status. No submitted bids can include any amounts of money for these taxes. The Kendall County and Contractor each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

EXHIBIT A — BID SUBMISSION COVER SHEET

ITB Number & Name _____

Bidder Name (printed): _____

Address: _____ City, State, Zip: _____

Bid Clarification Contact Person: _____ Telephone: _____

Email: _____

State of Incorporation: _____ Entity Type: _____

Federal Employer Identification Number (FEIN): _____

Any individual signing below hereby certifies they are an authorized representative of Bidder and that:

1. Bidder understands and accepts the requirements of this ITB and all Bidding Documents. By submitting a Bid, Bidder agrees to be bound by all requirements and terms and conditions set forth in the Bidding Documents.
2. Bidder acknowledges receipt of any and all Addenda to this ITB.
3. Bidder certifies all contents of the Bid (including any other forms or documentation, if required under the Bid Documents), and this Bid Submission Cover Sheet are truthful and accurate and have been prepared independently from all other Bidders, and without collusion, fraud, or other dishonesty.
4. Subject to acceptance by a majority vote of the Kendall County Board, the Bidder acknowledges that by submitting this Bid offer and signing in the space below, the Bidder is contractually obligated to comply with all items in the Bidding Documents.

Authorized Signature

Date

(Printed Name and Title)

Email Address

EXHIBIT B - Bid Form

BIDDER'S NAME: _____

KENDALL COUNTY ITB NUMBER: 2-2025

ITB PROJECT NAME: Courthouse Sump Pump ITB 2025

1. **COST OF WORK:** The undersigned Bidder having familiarized themselves with the conditions affecting the cost of the work and its performance and having carefully examined and fully understood the Bidding Documents, hereby affirms and agrees to enter into a contract with Kendall County, Illinois to provide all supervision, labor, material, equipment, and all other expense items to perform completely the entire work covered by all specifications for the entire work.

FOR THE LUMP SUM OF _____ Dollars (\$ _____).

2. **COSTS:** The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to Kendall County, Illinois for all work involved in the respective items and that this cost also includes all insurance, royalties, transportation charges, use of all tools and equipment, overhead expense, all profits, and all other work, services, and conditions necessarily involved in the work to be done and materials to be furnished in accordance with the requirements of the Bidding Documents.

3. **PROFESSIONAL REFERENCES:** The undersigned shall provide at least three (3) professional references that can provide Kendall County, Illinois with information regarding the bidder's experience with this type of project, and these professional references are attached to this Bid Form.

4. **BID BOND:** All bidders are required to submit a bid surety with their Bid in the form of a check or bid bond in the amount of 10% of the total Bid. The Bidder shall pay all premiums and costs associated with this Bid surety.

5. **COMPLIANCE CERTIFICATIONS:** By initialing below, the undersigned hereby certifies all of the following in accordance with applicable state and federal law:

A. **COMPLIANCE WITH ILLINOIS DRUG FREE WORKPLACE ACT:** The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

_____ (Initials)

B. **COMPLIANCE WITH THE ILLINOIS HUMAN RIGHTS ACT:** The undersigned does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the

following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Illinois Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

The undersigned also further certifies that, pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105), it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

_____ (Initials)

- C. **CERTIFICATION REGARDING BIDDER ELIGIBILITY:** The undersigned does hereby certify that it has not been barred from bidding on a public contract as a result of a violation of either Section 33E-3 (Bid-rigging) or Section 33E-4 (Bid rotating) of the Illinois Criminal Code, contained in Chapter 38 of the Illinois Revised Statutes.

_____ (Initials)

- D. **NON-COLLUSION AFFIDAVIT:** The undersigned's completed Non-Collusion Affidavit is attached to this Bid Form.

This Bid Form and all attachments are respectfully submitted this _____ day of _____, 2025.

Bidder's Name: _____

Mailing Address: _____

Telephone Number: _____ Facsimile Number: _____

Email Address: _____ Website: _____

Type of Business Organization: (*Check the box that applies*)

- ☐ Sole Proprietor
- ☐ Corporation
- ☐ LLC
- ☐ Partnership
- ☐ Limited Partnership
- ☐ Other: _____

Signature of Authorized Representative: _____

Printed Name: _____

Title: _____

Attested by: _____

Title: _____

NON-COLLUSION AFFIDAVIT
(Complete and Submit with Bid Form)

STATE OF _____)
COUNTY OF _____)

_____, being duly sworn, says that
he/she is _____ of
_____ (sole owner, member of firm, corporate official)
(individual, firm or corporate name)

which has by the enactment of this document affirmed that he/she, in the preparation of the Bid estimates, has not entered into any verbal and/or written agreement with any of the other bidders or their agents for the specific purpose of fixing bid estimates to benefit him/herself or the firm he/she represents.

The undersigned Bidder further certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, or any unit of government in the State of Illinois, nor has the Bidder made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the Bidder committed bribery or attempted bribery on behalf of the Bidder and pursuant to the direction or authorization of a responsible official of the Bidder.

The undersigned Bidder further certifies that it is not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid-rigging or bid-rotating.

Printed Name: _____

Title: _____

Signature: _____

Subscribed and sworn to me this _____ day of _____, 2025.

Notary Public
(seal)

Notary Public
(seal)

Bidder's Professional References

As part of their Bid package, the Bidder must provide at least three (3) professional/client references for services the Bidder has performed within the past five (5) years that are similar in size, scope, and type of

Reference #1:

Professional Reference Name: _____

Contact Person's Name: _____

Telephone Number: _____ Facsimile Number: _____

Mailing Address: _____ Email: _____

Description and date(s) of services: _____

Reference #2:

Professional Reference Name: _____

Contact Person's Name: _____

Telephone Number: _____ Facsimile Number: _____

Mailing Address: _____ Email: _____

Description and date(s) of services: _____

Reference #3:

Professional Reference Name: _____

Contact Person's Name: _____

Telephone Number: _____ Facsimile Number: _____

Mailing Address: _____ Email: _____

Description and date(s) of services: _____

EXHIBIT A — BID SUBMISSION COVER SHEET

ITB Number & Name 2-2025 Courthouse Sump Pump
Bidder Name (printed): Cannonball Mechanical Paul L. Buddy Plbg & Htg Inc.
Address: 195 W. Ashland Ave City, State, Zip: Aurora, IL 60506
Bid Clarification Contact Person: Chris Buddy Telephone: 630-896-4004
Email: cbuddy@buddycannonball.com
State of Incorporation: Illinois Entity Type: C Corp
Federal Employer Identification Number (FEIN): 36-2974233

Any individual signing below hereby certifies they are an authorized representative of Bidder and that:

1. Bidder understands and accepts the requirements of this ITB and all Bidding Documents. By submitting a Bid, Bidder agrees to be bound by all requirements and terms and conditions set forth in the Bidding Documents.
2. Bidder acknowledges receipt of any and all Addenda to this ITB.
3. Bidder certifies all contents of the Bid (including any other forms or documentation, if required under the Bid Documents), and this Bid Submission Cover Sheet are truthful and accurate and have been prepared independently from all other Bidders, and without collusion, fraud, or other dishonesty.
4. Subject to acceptance by a majority vote of the Kendall County Board, the Bidder acknowledges that by submitting this Bid offer and signing in the space below, the Bidder is contractually obligated to comply with all items in the Bidding Documents.



Authorized Signature

Chris Buddy Vice-President

(Printed Name and Title)

10/29/2025

Date

cbuddy@buddycannonball.com

Email Address

EXHIBIT B - Bid Form

BIDDER'S NAME: Cannonball Mechanical Paul L. Buddy Plbg & Htg Inc.

KENDALL COUNTY ITB NUMBER: 2-2025

ITB PROJECT NAME: Courthouse Sump Pump ITB 2025

1. **COST OF WORK:** The undersigned Bidder having familiarized themselves with the conditions affecting the cost of the work and its performance and having carefully examined and fully understood the Bidding Documents, hereby affirms and agrees to enter into a contract with Kendall County, Illinois to provide all supervision, labor, material, equipment, and all other expense items to perform completely the entire work covered by all specifications for the entire work.

FOR THE LUMP SUM OF _____ Dollars (\$ 155,000.00).
One hundred fifty five thousand

2. **COSTS:** The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to Kendall County, Illinois for all work involved in the respective items and that this cost also includes all insurance, royalties, transportation charges, use of all tools and equipment, overhead expense, all profits, and all other work, services, and conditions necessarily involved in the work to be done and materials to be furnished in accordance with the requirements of the Bidding Documents.

3. **PROFESSIONAL REFERENCES:** The undersigned shall provide at least three (3) professional references that can provide Kendall County, Illinois with information regarding the bidder's experience with this type of project, and these professional references are attached to this Bid Form.

4. **BID BOND:** All bidders are required to submit a bid surety with their Bid in the form of a check or bid bond in the amount of 10% of the total Bid. The Bidder shall pay all premiums and costs associated with this Bid surety.

5. **COMPLIANCE CERTIFICATIONS:** By initialing below, the undersigned hereby certifies all of the following in accordance with applicable state and federal law:

A. **COMPLIANCE WITH ILLINOIS DRUG FREE WORKPLACE ACT:** The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

CB (Initials)

B. **COMPLIANCE WITH THE ILLINOIS HUMAN RIGHTS ACT:** The undersigned does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the

following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Illinois Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

The undersigned also further certifies that, pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105), it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

CB (Initials)

- C. **CERTIFICATION REGARDING BIDDER ELIGIBILITY:** The undersigned does hereby certify that it has not been barred from bidding on a public contract as a result of a violation of either Section 33E-3 (Bid-rigging) or Section 33E-4 (Bid rotating) of the Illinois Criminal Code, contained in Chapter 38 of the Illinois Revised Statutes.

CB (Initials)

- D. **NON-COLLUSION AFFIDAVIT:** The undersigned's completed Non-Collusion Affidavit is attached to this Bid Form.

This Bid Form and all attachments are respectfully submitted this 30th day of October, 2025.

Bidder's Name: Cannonball Mechanical Paul L. Buddy Plbg & Htg Inc.

Mailing Address: 195 W. Ashland Ave Aurora, IL 60506

Telephone Number: 630-896-4004 Facsimile Number: _____

Email Address: cbuddy@buddycannonball.com Website: www.buddycannonball.com

Type of Business Organization: *(Check the box that applies)*

- ☐ Sole Proprietor
☒ Corporation
☐ LLC
☐ Partnership
☐ Limited Partnership
☐ Other: _____

Signature of Authorized Representative: Chris Buddy

Printed Name: Chris Buddy

Title: Vice-President

Attested by: Paul M. Buddy

Title: Vice-President

NON-COLLUSION AFFIDAVIT
(Complete and Submit with Bid Form)

STATE OF Illinois)
COUNTY OF Kane)

Chris Buddy, being duly sworn, says that
he/she is Vice-President of
Cannonball Mechanical (sole owner, member of firm, corporate official)
(individual, firm or corporate name)

which has by the enactment of this document affirmed that he/she, in the preparation of the Bid estimates, has not entered into any verbal and/or written agreement with any of the other bidders or their agents for the specific purpose of fixing bid estimates to benefit him/herself or the firm he/she represents.

The undersigned Bidder further certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, or any unit of government in the State of Illinois, nor has the Bidder made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the Bidder committed bribery or attempted bribery on behalf of the Bidder and pursuant to the direction or authorization of a responsible official of the Bidder.

The undersigned Bidder further certifies that it is not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid-rigging or bid-rotating.

Printed Name: Chris Buddy

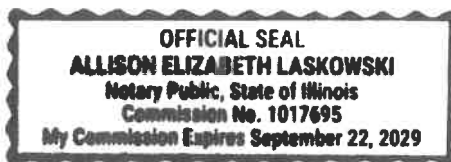
Title: Vice-President

Signature: *Chris Buddy*

Subscribed and sworn to me this 30 day of October, 2025.

Allison Laskowski
Notary Public
(seal)

Notary Public
(seal)



Bidder's Professional References

As part of their Bid package, the Bidder must provide at least three (3) professional/client references for services the Bidder has performed within the past five (5) years that are similar in size, scope, and type of

Reference #1:

Professional Reference Name: R.C. Wegman
Contact Person's Name: Doug Bohr
Telephone Number: 630-844-3000 Facsimile Number: _____
Mailing Address: _____ Email: _____
Description and date(s) of services: _____

Reference #2:

Professional Reference Name: Lite Construction
Contact Person's Name: John Campbell
Telephone Number: 630-896-7220 Facsimile Number: _____
Mailing Address: _____ Email: _____
Description and date(s) of services: _____

Reference #3:

Professional Reference Name: City of Aurora
Contact Person's Name: Jim Birchell
Telephone Number: 630-885-2610 Facsimile Number: _____
Mailing Address: _____ Email: _____
Description and date(s) of services: _____

EXHIBIT A — BID SUBMISSION COVER SHEET

ITB Number & Name 2-2025 Courthouse Sump Pump
Bidder Name (printed): Cannonball Mechanical Paul L. Buddy Plbg & Htg Inc.
Address: 195 W. Ashland Ave City, State, Zip: Aurora, IL 60506
Bid Clarification Contact Person: Chris Buddy Telephone: 630-896-4004
Email: cbuddy@buddycannonball.com
State of Incorporation: Illinois Entity Type: C Corp
Federal Employer Identification Number (FEIN): 36-2974233

Any individual signing below hereby certifies they are an authorized representative of Bidder and that:

1. Bidder understands and accepts the requirements of this ITB and all Bidding Documents. By submitting a Bid, Bidder agrees to be bound by all requirements and terms and conditions set forth in the Bidding Documents.
2. Bidder acknowledges receipt of any and all Addenda to this ITB.
3. Bidder certifies all contents of the Bid (including any other forms or documentation, if required under the Bid Documents), and this Bid Submission Cover Sheet are truthful and accurate and have been prepared independently from all other Bidders, and without collusion, fraud, or other dishonesty.
4. Subject to acceptance by a majority vote of the Kendall County Board, the Bidder acknowledges that by submitting this Bid offer and signing in the space below, the Bidder is contractually obligated to comply with all items in the Bidding Documents.



Authorized Signature

Chris Buddy Vice-President

(Printed Name and Title)

10/29/2025

Date

cbuddy@buddycannonball.com

Email Address

EXHIBIT B - Bid Form

BIDDER'S NAME: Cannonball Mechanical Paul L. Buddy Plbg & Htg Inc.

KENDALL COUNTY ITB NUMBER: 2-2025

ITB PROJECT NAME: Courthouse Sump Pump ITB 2025

1. **COST OF WORK:** The undersigned Bidder having familiarized themselves with the conditions affecting the cost of the work and its performance and having carefully examined and fully understood the Bidding Documents, hereby affirms and agrees to enter into a contract with Kendall County, Illinois to provide all supervision, labor, material, equipment, and all other expense items to perform completely the entire work covered by all specifications for the entire work.

FOR THE LUMP SUM OF _____ Dollars (\$ 155,000.00).
One hundred fifty five thousand

2. **COSTS:** The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to Kendall County, Illinois for all work involved in the respective items and that this cost also includes all insurance, royalties, transportation charges, use of all tools and equipment, overhead expense, all profits, and all other work, services, and conditions necessarily involved in the work to be done and materials to be furnished in accordance with the requirements of the Bidding Documents.

3. **PROFESSIONAL REFERENCES:** The undersigned shall provide at least three (3) professional references that can provide Kendall County, Illinois with information regarding the bidder's experience with this type of project, and these professional references are attached to this Bid Form.

4. **BID BOND:** All bidders are required to submit a bid surety with their Bid in the form of a check or bid bond in the amount of 10% of the total Bid. The Bidder shall pay all premiums and costs associated with this Bid surety.

5. **COMPLIANCE CERTIFICATIONS:** By initialing below, the undersigned hereby certifies all of the following in accordance with applicable state and federal law:

A. **COMPLIANCE WITH ILLINOIS DRUG FREE WORKPLACE ACT:** The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

CB (Initials)

B. **COMPLIANCE WITH THE ILLINOIS HUMAN RIGHTS ACT:** The undersigned does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the

following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Illinois Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

The undersigned also further certifies that, pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105), it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

CB (Initials)

- C. **CERTIFICATION REGARDING BIDDER ELIGIBILITY:** The undersigned does hereby certify that it has not been barred from bidding on a public contract as a result of a violation of either Section 33E-3 (Bid-rigging) or Section 33E-4 (Bid rotating) of the Illinois Criminal Code, contained in Chapter 38 of the Illinois Revised Statutes.

CB (Initials)

- D. **NON-COLLUSION AFFIDAVIT:** The undersigned's completed Non-Collusion Affidavit is attached to this Bid Form.

This Bid Form and all attachments are respectfully submitted this 30th day of October, 2025.

Bidder's Name: Cannonball Mechanical Paul L. Buddy Plbg & Htg Inc.

Mailing Address: 195 W. Ashland Ave Aurora, IL 60506

Telephone Number: 630-896-4004 Facsimile Number: _____

Email Address: cbuddy@buddycannonball.com Website: www.buddycannonball.com

Type of Business Organization: (Check the box that applies)

- ☐ Sole Proprietor
☒ Corporation
☐ LLC
☐ Partnership
☐ Limited Partnership
☐ Other: _____

Signature of Authorized Representative: Chris Buddy

Printed Name: Chris Buddy

Title: Vice-President

Attested by: Paul M. Buddy

Title: Vice-President

NON-COLLUSION AFFIDAVIT
(Complete and Submit with Bid Form)

STATE OF Illinois)
COUNTY OF Kane)

Chris Buddy, being duly sworn, says that
he/she is Vice-President of
Cannonball Mechanical (sole owner, member of firm, corporate official)
(individual, firm or corporate name)

which has by the enactment of this document affirmed that he/she, in the preparation of the Bid estimates, has not entered into any verbal and/or written agreement with any of the other bidders or their agents for the specific purpose of fixing bid estimates to benefit him/herself or the firm he/she represents.

The undersigned Bidder further certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, or any unit of government in the State of Illinois, nor has the Bidder made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the Bidder committed bribery or attempted bribery on behalf of the Bidder and pursuant to the direction or authorization of a responsible official of the Bidder.

The undersigned Bidder further certifies that it is not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid-rigging or bid-rotating.

Printed Name: Chris Buddy

Title: Vice-President

Signature: Chris Buddy

Subscribed and sworn to me this 30 day of October, 2025.

Allison Laskowski
Notary Public
(seal)

Notary Public
(seal)



Bidder's Professional References

As part of their Bid package, the Bidder must provide at least three (3) professional/client references for services the Bidder has performed within the past five (5) years that are similar in size, scope, and type of

Reference #1:

Professional Reference Name: R.C. Wegman
Contact Person's Name: Doug Bohr
Telephone Number: 630-844-3000 Facsimile Number: _____
Mailing Address: _____ Email: _____
Description and date(s) of services: _____

Reference #2:

Professional Reference Name: Lite Construction
Contact Person's Name: John Campbell
Telephone Number: 630-896-7220 Facsimile Number: _____
Mailing Address: _____ Email: _____
Description and date(s) of services: _____

Reference #3:

Professional Reference Name: City of Aurora
Contact Person's Name: Jim Birchell
Telephone Number: 630-885-2610 Facsimile Number: _____
Mailing Address: _____ Email: _____
Description and date(s) of services: _____

Bid Bond

Document A310™ – 2010

CONTRACTOR:

(Name, legal status and address)

CANNONBALL MECHANICAL PAUL L. BUDDY PLUMBING AND HEATING, INC.

195 West Ashland Avenue
Aurora, IL 60506

SURETY:

(Name, legal status and principal place of business)

GRANITE RE, INC.

14001 Quailbrook Drive
Oklahoma City, OK 73134

OWNER:

(Name, legal status and address)

Kendall County
804 John Street, Suite B
Yorkville, IL 60560

Bid Bond No. FED07425

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: Ten Percent of the Bid Amount (10.00% of Bid Amount)

PROJECT:

(Name, location or address, and Project number, if any)

Kendall County Sump Pump Replacement

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 27th day of October, 2025

(Witness)

(Witness) Karla Heffron

CANNONBALL MECHANICAL PAUL L. BUDDY PLUMBING AND HEATING, INC.
(Principal) Chris Buddy (Seal)

(Title)
GRANITE RE, INC.
(Surety) Connie Smith (Seal)
(Title) Connie Smith, Attorney-in-fact

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GRANITE RE, INC.
GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

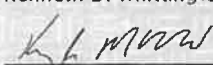
MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 31st day of July, 2023.

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)





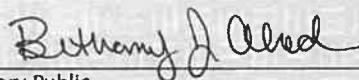
Kenneth D. Whittington, President


Kyle P. McDonald, Assistant Secretary

On this 31st day of July, 2023, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:
April 21, 2027
Commission #: 11003620





Notary Public

GRANITE RE, INC.
Certificate

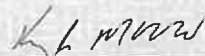
THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this

17th day of October, 2025.





Kyle P. McDonald, Assistant Secretary



Kendall County Agenda Briefing

Meeting Type: Facilities and Technology

Meeting Date: 12/1/2025

Subject: Marco Contract Renewal

Prepared by: Matthew Kinsey

Department: ICT

Action Requested:

Approval of Marco contract renewal option annual cost of \$119,784.

Board/Committee Review:

Facilities and Technology

Fiscal impact:

\$119,784

Background and Discussion:

The County currently utilizes Marco solutions for copiers and printers. We look to execute our contract extension for \$119,784 per year. The terms of the contract extension are for five years, which will lock in our current costs, making this item easier to budget for going forward. This will replace our current fleet with newer models and eliminate previous contract overages.

Staff Recommendation:

Staff recommend approval of this contract, as the cost is already included in the FY26 budget.

Attachments:

Please see attached quote.



November 21, 2025

PROPOSAL FOR
COUNTY OF KENDALL

Prepared by:

Karrie Altringer

Technology Advisor
815.762.2323

karrie.altringer@marconet.com



Managed Services



Copiers & Printers



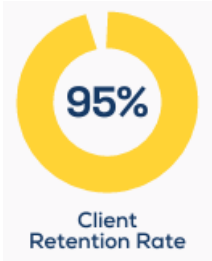
Audio Visual



Business IT Services



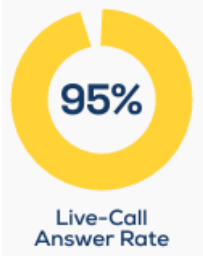
- Technology Assessment
- Cloud Services
- Enterprise Content Management (ECM)
- Networking
- Backup & Disaster Recovery
- Security
- Data Center
- Storage



- Production Print
- Wide Format Printers
- Print Software Applications
- Copiers, Printers, and Multifunction Devices



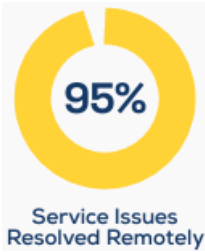
- Hosted Voice
- On-Premises Phone Systems
- Cloud Voice
- Collaboration



- Audio Visual Conferencing
- Video Surveillance Systems
- Meeting Rooms
- Digital Signage
- Access Control Systems



- Managed IT
- Managed Print
- Managed Voice



CURRENT SITUATION

Existing Marco Agreement(s) \$5,463.82/Month
 Usage Over Marco Contracted Volumes \$3,483.71/Month
 Customer Owned Purchase Estimate *(based on age factored over next 60 months)* [\\$1,256.00/Month](#)

TOTAL..... \$10,203.53/Month

RECOMMENDED PRINT SOLUTION

60 Month Term:

QTY	CURRENT DEVICE	ACTION	NEW DEVICE
7	Konica 360i	Upgrade (6) Keep (1) SN:AC77013003123	Konica 361i
29	Konica C360i Or C364e	Upgrade (25) Keep (4) SN: 5895, 5861,5873,5875	Konica C361i
3	Konica C650i	Upgrade (2) Keep (1) SN: AA7N011002910	Konica C651i
56	End of Life HP's	Upgrade	HP (5) E52645dn (1) E50145dn (9) E60155dn (2) E60165dn (2) E60175dn (15) E40040dn (7) E42540f (6) E45028dn (1) E47528f (7) X55745dn (1) X57945dn
34	Current HP Models	Keep	N/A

Validation of device configurations required prior to ordering



DEVICE AS A SERVICE (DAAS) PROGRAM

With Marco’s DaaS, you’ll receive unlimited prints with no overages or meter readings. This recommendation includes hardware, service, maintenance, and automatic toner replacement. Our industry-leading support desk is also recommended with this solution. This, along with in-depth data analytics and reporting, makes our unlimited print offering an intelligent decision for businesses of all shapes and sizes.

Monthly DaaS \$9,982.13/Month

- OEM Toner Supplies
- Onsite Service and Parts
- Unlimited Prints
- Device Replacement
- No meter readings or print overages!

DELIVERY, INSTALLATION, INITIAL SUPPLIES AND INITIAL TRAINING

Delivery, Installation, Initial Supplies & Initial Training.....Included

Due to changing economic conditions pricing and availability is subject to change without notice at any point during or after the quotation.

The above pricing does not include applicable sales tax.

Accepted by:_____ Date:_____

By signing this proposal, you are authorizing Marco Technologies LLC to order, install and invoice the above listed equipment.

MARCO SUPPORT DESK (RECOMMENDED OPTION)

Our network and hardware technicians support hardware malfunctions, connectivity, and device settings. You can receive support directly from your workstation or we can also provide interactive, remote sessions. Remote work allows our staff access to your computer, so we can walk you through the solution visually.

- Live-call answer Monday-Friday, 8:00 a.m. to 5:00 p.m.
- Setting up scan to e-mail folder and desktop solutions.
- Help with duplex printing, desktop publishing, booklet printing, etc.
- Identification of solutions for device connection and printing
- Coordination with IT staff members to resolve server issues.

16+ Devices \$30.00/Month*

The above pricing does not include applicable sales tax.

Accepted by:_____ Date:_____

**60 Month Term:**

QTY	CURRENT DEVICE	ACTION	NEW DEVICE
1	HP DesignJet T830	Upgrade	HP DesignJet XT950

PURCHASE PLAN

Purchase Price \$8,787.00

WIDE FORMAT – SERVICE & SUPPLIES (Parts and Labor Only)

SERVICE.....\$2,895/5yr

- Initial Printheads Included
- Starter Ink Tanks Included
- Marco Main. Agreement:
 - Marco Service Time & Travel and OEM parts
 - Does not include, Ink, Printheads or Media

HP Designjet XT950 Series			Price
HP #498Q04	300ml Ink Tank	Matte Black	\$206
HP #676M9A	300ml Ink Tank	Cyan	\$206
HP #676N0A	300ml Ink Tank	Magenta	\$206
HP #676N1A	300ml Ink Tank	Yellow	\$206
HP #498N0A	Printhead		\$474
730360U rolls/bx	36" x 300' 20# IJ Bond, 2" core – 2		\$102
730300U rolls/bx	30" x 300' 20# IJ Bond, 2" core – 2		\$88
730240U rolls/bx	24" x 300' 20# IJ Bond, 2" core – 2		\$71

Due to changing economic conditions pricing and availability is subject to change without notice at any point during or after the quotation.

The above pricing does not include applicable sales tax.

Accepted by: _____ Date: _____

By signing this proposal, you are authorizing Marco Technologies LLC to order, install and invoice the above listed equipment.



Kendall County Agenda Briefing

Meeting Type: Facilities and Technology
Meeting Date: 12/1/2025
Subject: Temporary Access Agreement for Grace Holistic for native plantings garden
Prepared by: Christina Burns, County Administrator
Department: Administration

Action Requested:

Discussion and forward to County Board authorization to enter into a temporary access agreement with Grace Holistic for a native planting garden at the County's property on the southwest corner of Main Street and Madison Street.

Board/Committee Review:

NA

Fiscal impact:

NA

Background and Discussion:

One of the concepts that came from the summer intern research on activities for the Semiquincentennial was the development of a community garden. At the same time, Grace Holistic, a private school in Yorkville, had approached the City of Yorkville about putting a community garden in as a school project. Collectively, the group identified the County's vacant property at Main Street and Madison Street as a potential site. This property is unused by the County, and currently used for materials storage for the City of Yorkville's watermain project.

Grace Holistic is planning a three-year garden that would include plantings with native plugs, growth in the second year and maintenance in the third year. They are funding the project through the school and donations. The County has not offered to provide funding at this time.

Staff is seeking authorization to begin developing an access agreement that would establish specific terms, requirements and timelines for using the space. If the Committee agrees to proceed, staff would work with the State's Attorney's Office to prepare the agreement to come back to County Board for approval.

Staff Recommendation:

Discussion and forward to County Board a temporary access agreement for Grace Holistic.

Attachments:

NA



Kendall County Agenda Briefing

Meeting Type: Facilities and Technology
Meeting Date: 12/1/2025
Subject: Space for Veterans Assistant Commission
Prepared by: Christina Burns, County Administrator
Department: Administration

Action Requested:

Discussion on allocating additional building space for the Veterans Assistance Commission.

Board/Committee Review:

NA

Fiscal impact:

NA

Background and Discussion:

The Veterans Assistance Commission currently works out of space at Health and Human Services. This space is allocated under an Intergovernmental Agreement (22-38) that states:

“The VACKC shall continue to operate in office space provided by Kendall County in offices that are equal or greater than the space currently occupied when this agreement is enacted. Any future relocation of the VACKC offices shall be mutually agreed upon by both parties prior to the move or any contract that would facilitate a move.”

With the recent relocation of CASA to the courthouse from HHS, there is an additional office adjacent to VAC’s current space that can be allocated to their operations. The VAC has requested additional space.

Staff is seeking approval to work with VAC to develop a letter of agreement allocating the additional space. With the Committee’s approval, staff will work with the State’s Attorney’s Office to draft the letter and bring to County Board for approval.

Staff Recommendation:

Allocating additional available space at HHS to VAC’s operations.

Attachments:

NA