

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE of the WHOLE MEETING MINUTES**

OCTOBER 14, 2025

I. Call to Order

President DeBolt called the meeting to order at 4:32 pm in the Kendall County Historic Courthouse – 3rd floor courtroom.

II. Roll Call

	Bachmann	X	Koukol
X	DeBolt	X	Peterson
	Flowers	X	Rodriguez
X	Gengler		Shanley
	Kellogg	X	Wormley

Roll call: Commissioners Gengler, Koukol, Peterson, Rodriguez, Wormley and DeBolt were all present.

III. Approval of Agenda

Commissioner Peterson made a motion to approve the meeting agenda as presented. Seconded by Commissioner Wormley. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered by those in attendance.

V. Leadership Team Report

Acting Executive Director White provided an overview of the District's leadership team report.

VI. Motion to Forward Claims to Commission

Commissioner Peterson made a motion to forward claims to Commission for approval. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

VII. Review of Preliminary Financial Statements through September 30, 2025

Acting Executive Director presented an overview of the preliminary financial statements through September 30, 2025.

VIII. OLD BUSINESS

No items for consideration

IX. NEW BUSINESS

a) MOTION: Approval to Forward the KCFPD Proposed Regular Meeting and Holiday Calendar CY2026

Commissioner Peterson made a motion to forward the KCFPD Proposed Regular Meeting and Holiday Calendar to Commission for Approval. Seconded by Commissioner Rodriguez. Aye all. Opposed, none.

b) MOTION: Approval to Forward the Sunrise North License Agreement to Commission for Approval

Commissioner Koukol made a motion to forward the Sunrise North to Commission for Approval. Seconded by Commissioner Rodriguez. Aye all. Opposed, none.

c) MOTION: Approval to Forward a Revised Updated Position Description for Executive Director

Commissioner Koukol made a motion to forward a Revised Updated Position Description for Executive Director to Commission for Approval. Seconded by Commissioner Peterson. Aye all. Opposed, none.

d) MOTION: Approval to Forward a Position Description for an Executive Assistant

Commissioner Koukol made a motion to forward a Position Description for and Executive Assistant to Commission for Approval. Seconded by Commissioner Gengler. Aye all. Opposed, none.

e) MOTION: Approval to Forward the Revision of the KCFPD Employee Handbook – Chapter 7 – Section 4: Overtime

Commissioner Peterson made a motion to forward the Revision of the KCFPD Employee Handbook – Chapter 7 – Section 4: Overtime to Commission for Approval. Seconded by Commissioner Koukol. Aye all. Opposed, none.

f) DISCUSSION: Review of Contractual Costs for ALPR Cameras

Commissioner Peterson made a motion to forward the costs for the ALPR Cameras to Commission for Approval. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

g) DISCUSSION: Donation of Parcel 02-02-383-013 by Wyndham Deerpoint Homes to the Kendall County Forest Preserve District

Commissioners provided direction to find out the donation value.

h) MOTION: Approval to Forward the Fox River Waterfowl – Van Cleves Island – IDNR Liability and Assumption of Risk Agreement

Commissioners discussed having the Agreement updated yearly. Commissioner Gengler made a motion to forward the Fox River Waterfowl – Van Cleves Island – IDNR Liability and Assumption of Risk Agreement to Commission for Approval. Seconded by Commissioner Wormley. Aye all. Opposed, none.

X. Other Items of Business

a) Notice of Public Hearing: Truth in Taxation October 21, 2025, 9am at the Kendall County Historic Court House – Third Floor Courtroom, Yorkville, IL 60560

XI. Public Comments

No public comments were offered by citizens in attendance.

XII. Executive Session

None.

XIII. Summary of Action Items

Acting Executive Director White provided a summary of action items to be presented to Commission for approval.

XIV. Adjournment

Commissioner Peterson made a motion to adjourn. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none. Meeting adjourned at 5:04 pm.

Respectfully submitted,

Antoinette White
Acting Executive Director, Kendall County Forest Preserve District
