



COUNTY OF KENDALL, ILLINOIS
FINANCE AND BUDGET
Kendall County Historic Courthouse
110 W. Madison Street- 3rd Floor, Yorkville, IL 60560
Thursday, October 30, 2025 at 4:00 p.m.

1. Call to Order
2. Roll Call: Scott Gengler (Chairman), Brian DeBolt, Matt Kellogg, Seth Wormley, Ruben Rodriguez
3. *MOTION (VV) Approval of Agenda
4. *MOTION (VV) Approval of Minutes from September 25, 2025 Finance and Budget Meeting and September 19, 2025 Budget Hearings (pg.2)
5. *MOTION (Forward to County Board) Approval of Claims
6. Committee Reports and Updates
 - A. Personnel Reports (pg.8)
 - B. Credit Card Report (pg.10)
 - C. ARPA Filing Report (pg.11)
 - D. Opioid Filing Report (pg.14)
 - E. Quarterly Reports (pg.20)
 1. 2025 General Fund
 2. 2025 PSST
 3. 2025 All Funds
7. New Committee Business
 - A. Approval of Regional Office of Education Employees (pg.38)
 - B. Approval of Resolution Approving States Attorney FTE Count (pg.40)
 - C. Opioid Fund Discussion (pg.42)
 - D. Approval of FY2025 Opioid Fund Applications (pg.44)
 - E. Approval of Furniture Purchase in the amount of \$479,957.66 for County Office Building (pg.49)
 - F. Approval of the IL Department of Revenue Reciprocal Tax Agreement (pg.133)
 - G. Approval of Increase to Nancy Villa Credit Card from \$300 to \$1,000 (pg.140)
 - H. Approval of an Ordinance Approving Budget Amendment Number Two for the Kendall County Fiscal Year 2025 Annual Budget and Appropriations (pg.141)
 - I. Approval of an Ordinance Approving the Kendall County Fiscal Year 2025-26 Budget and Appropriations (pg.156)
 - J. Discussion of Approval Process for FY26 Vacant and New Positions in Contingency (pg.167)
 - K. Approval of Kendall County Fiscal Year 2026 Capital Budget (pg.169)
 - L. Discussion of Asset Policy, Procedure and Form (pg.174)
8. Old Committee Business
9. Chairman's Report
10. Public Comment
11. Executive Session
12. Items for Committee of the Whole
13. Action Items for County Board
14. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time

COUNTY OF KENDALL, ILLINOIS
FINANCE & BUDGET COMMITTEE MEEETING
BUDGET HEARINGS
Friday, September 19, 2025
Meeting Minutes

Call to Order – The Finance & Budget Committee meeting was called to order at 8:10 a.m. by Chair Scott Gengler.

Roll Call

Board Member	Status	Arrived	Left Meeting
Matt Kellogg (Finance member)	here		
Scott Gengler (Finance member)	here		
Zach Bachmann			
Brian DeBolt (Finance member)	absent	8:52 a.m.	11:45 a.m. back at 11:50 a.m. left at 2:12 p/m/
Elizabeth Flowers			
Dan Koukol			
Jason Peterson			
Ruben Rodriguez (Finance member)	absent		
Brooke Shanley			
Seth Wormley (Finance member)	here		

With three (3) members present at 8:10 a.m. a quorum was established for the Finance and Budget committee.

Staff Present: Christina Burns, Jennifer Breault, Latreese Caldwell, Natalia Borowska

Others Present: Dan Koukol, Jason Peterson

Approval of Agenda – Member Wormley made a motion to approve the agenda, second by Member Kellogg. **With three (3) members present voting aye, the motion carried by a vote of 3 - 0.**

BUDGET PRESENTATIONS

Finance and Budget Analyst Jennifer Breault provided a brief overview of the budget documents prepared for today's hearings and outlined how the information will be presented. She noted that Tab 1 includes the timeline for budget approval, with the tentative budget scheduled for approval at the County Board meeting on October 7. Final approval is planned for November 4, followed by the Levy hearing and approval on November 18, 2025. Tab 2 contains the Levy and PTELL calculations, starting with a deficit of \$1,983,452. She also highlighted that this year's budget reflects increases of approximately 10% in IMRF, Social Security, and Social Services.

Tab 3 presents each departmental fund, including fund balances and requests for FY26. This year's documents feature new narrative pages, which include mission statements, 2026 goals, 2025 highlights, performance measures, staffing details, and organizational charts. Additionally, the new ClearGov platform has been introduced to generate reports displaying 2023 actuals, 2024 actuals, 2025 year-to-date data, 2025 budget, and 2026 budget requests, along with percentage changes. Behind these reports are salary spreadsheets and any capital requests submitted by each department.

Tab 4 lists external entities and their respective requests. Tab 5 contains the debt and capital request spreadsheets for all departments. Tab 6 displays current fund balances, while Tab 7 includes the tax revenue section and CPI report. Finally, Tab 8 outlines salary information, highlighting the revised salaries for 2025, requested salaries for 2026, and the differences between the two.

Finance Chair Gengler called for a pause from the Finance & Budget Hearings for September 19,2025 at 8:16 a.m.

Chairman Kellogg called to order the Committee of the Whole Budget Hearings for September 19, 2025 at 8:16 a.m.

Chairman Kellogg called for a recess from the Committee of the Whole Budget Hearings at 11:46 a.m. due to a lack of quorum.

Finance Chair Gengler reconvened the Finance & Budget Hearings to order at 11:46 a.m. Members present for the Finance & Budget committee Mr. Gengler, Mr. Kellogg and Mr. Wormley. Quorum established with three (3) members present.

- Coroner Jacqueline Purcell presented the FY26 Coroner's Budget requests. Ms. Purcell is requesting the recommended 3.5% salary increase for all employees except her position which will be at the contracted percentage increase. She is asking for a pay increase for on-call staffing. Their biggest increase is for postage and cell phone contracts. The rest of the budget is staying fairly level at the FY25 numbers, she is anticipating Ancillary Services line to increase. The department capital request is radio upgrades, once KenCom moves to digital encrypted service they will need to update their existing equipment. Discussion ensued on space needs and future building outlook for the Coroner's office.

Finance & Budget Hearings adjourned for lunch at 11:59 p.m.

Chair Gengler reconvened the Finance & Budget Hearings to order at 12:40 p.m. Members present for the Finance & Budget committee Mr. Gengler, Mr. Kellogg and Mr. DeBolt, Mr. Wormley. Quorum established with four (4) members present.

- Director of Human Resources Leslie Johnson presented the FY26 Human Resources department budget requests. Ms. Johnson is requesting a new position within the department, part-time clerical position. Additionally, she anticipates potential staffing changes in the near future. She is requesting an increase to the employee appreciation budget line item to account for the higher number of staff eligible for service awards in FY26, as well as rising food costs for the employee appreciation luncheons. Ms. Johnson is currently awaiting insurance premium quotes for the Liability Insurance. She anticipates a potential increase of approximately 10% in the premiums. A discussion took place regarding the Human Resources Department assuming responsibility for HR functions related to the Forest Preserve, including potential requirements and implications.
- Director of ICT Matt Kinsey presented the FY26 ICT department budget requests. Mr. Kinsey has requested a salary increase above the recommended level for his staff. This request is based on a recent salary study conducted with HR, which indicates that compensation in adjacent counties is significantly higher. Additionally, the department's budget for staff training has increased to ensure staff can keep pace with ongoing changes in the software platforms used throughout the county. Mr. Kinsey also noted that some hardware will require replacement as it approaches the end of its useful life. The department's capital requests include additional Laserfiche licenses, expanding from 14 to 26, as well as a Nutanix DR Cluster, 10GB interface modules, and a migration of the Assessor Program.
- Treasurer Jill Ferko presented the FY26 Treasurer's office budget requests. Ms. Ferko indicated that the salaries decreased due to cutting back one position to part-time. Increases in the budget include postal expenses and contractual services for mailing of tax bills. Discussion ensued about upgrading the end user experience on the online platform.
- Director of Highway Dept. Fran Klaas presented the FY26 Highway department's budget requests. The Highway department has control over nine different funds. Two funds are funded by property taxes; county bridge fund and county highway fund. Mr. Klaas informed the committee that he is proposing to eliminate from the budget the County Bridge fund. They are proposing the addition of one new maintenance crew member to the Highway Department staff, rather than an engineer position as originally planned. Discussion continued on salt storage building maintenance, Township Bridge funds and projects, and Capital expenditure requests.

Finance Chair Gengler called for a pause from the Finance & Budget Hearings for September 19, 2025 at 1:36 p.m.

Chairman Kellogg called to order the Committee of the Whole Budget Hearings for September 19, 2025 at 1:36 p.m.

Chair Gengler reconvened the Finance & Budget Hearings to order at 2:12 p.m. Members present for the Finance & Budget committee Mr. Gengler, Mr. Kellogg, Mr. Wormley. Quorum established with three (3) members present.

Ms. Shanley requested from the Chair to be appointed to the Finance & Budget committee for the purposes of this meeting, Ms. Gengler responded that it is only allowed to fulfill quorum and as the Finance & Budget Committee has a member quorum it would not be allowed.

- Director of Animal Control, Taylor Cosgrove, presented the FY26 Animal Control budget requests. She indicated that the department's primary objectives are to enhance pet adoptions and increase the sale of rabies tags. The department is currently staffed at the equivalent of five full-time employees. Salary increase requests are expected to remain within the approved 3.5% overall increase. Ms. Cosgrove does not anticipate additional hires at this time. Budget increases are anticipated for vehicle maintenance, microchips, and miscellaneous animal care expenses. She also requested a transfer of \$30,000 from the Public Safety Sales Tax fund to support the overall budget.

Overview - Budget and Levy Presentation: County Administrator Christina Burns inquired whether the committee would like to review the external entities listed under Tab 4 of the provided binder. It was agreed that these entities will be reviewed and discussed during the upcoming Committee of the Whole meeting. Administrative staff will reach out to the relevant parties to invite them to present at the next COW meeting.

Public Comment – none

Questions from the Media – none

Action Items for County Board - none

Executive Session – none

Adjournment – Member Wormley made a motion to adjourn the meeting, second by Member Kellogg. **With members three (3) present voting aye, the meeting adjourned at 2:26 p.m. Chairman Kellogg adjourned the Committee of the Whole as there was no quorum.**

Respectfully Submitted,

Sally A. Seeger
Administrative Assistant/Recording Secretary

COUNTY OF KENDALL, ILLINOIS
FINANCE & BUDGET COMMITTEE
Meeting Minutes for Tuesday September 25, 2025

Call to Order – Committee Vice-Chair Seth Wormley called the Finance & Budget Committee meeting to order at 4:36 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Scott Gengler	absent		
Brian DeBolt	here		
Matt Kellogg	here		
Ruben Rodriguez	absent		
Seth Wormley	here		

With three (3) members present a quorum was established.

Staff Present – Christina Burns, Latreese Caldwell, Amber Garry, Undersheriff Bobby Richardson

Approval of Agenda – Member DeBolt made a motion to approve the agenda, second by Member Kellogg. **With three (3) members present voting aye, the motion carried by a vote of 3 - 0.**

Approval of Minutes – Member Kellogg made a motion to approve the minutes from September 2, 2025, second by Member DeBolt. **With three (3) members present voting aye, the motion carried by a vote of 3 - 0.**

Approval of Claims – Member DeBolt made a motion to forward the claims to the next County Board Meeting, second by Member Kellogg. **With three (3) members present voting aye, the motion carried by a vote of 3 - 0.**

Committee Reports and Updates

- A. **Personnel Reports** - The Human Resources Department is now providing the Employee Status Report to the committee, the report can be found on Page 5 of the packet.
- B. **Credit Card Report** - Finance Analyst Amber Garry presented a report to the committee, which is located on page 7 of the packet. Still waiting for some acknowledgements forms back from departments, Ms. Garry is working on receiving these.

New Committee Business

A. Approval of the Kendall County Fiscal Year 2026 Tentative Budget

County Administrator Christina Burns briefed the committee on the FY26 tentative budget. The total deficit from all departments and office requests is approximately \$1.9 million. The tentative budget is scheduled for approval at the County Board meeting on October 7, 2025. Following approval, they will have until November 4th to address and eliminate the deficit. The tentative budget can be found starting on page 9 of the packet.

Member Kellogg made a motion to forward the Kendall County Fiscal Year 2026 Tentative Budget to the next County Board, second by Member DeBolt. **With three (3) members present voting aye, the motion carried by a vote of 3 - 0.**

B. Approval of FY2025 Opioid Fund Applications

The opioid fund application from Judiciary can be found on page 18 of the packet. The Judiciary is requesting for the funds to support people in treatment and recovery and for training expenses for six team members. Mr. Wormley called for a roll call.

Member DeBolt made a motion to approve the Opioid Application, second by Member Kellogg . **With three (3) members present voting yes, the motion carried by a vote of 3 - 0.**

Roll Call

Board Member	Status
Seth Wormley	yes
Scott Gengler	absent
Ruben Rodriguez	absent
Matt Kellogg	yes
Brian DeBolt	yes

C. Approval of Amended Resolution for Credit Card Policy and Credit Card Acknowledgement

Financial Analyst Amber Garry explained that the changes being made to the credit card policy include number 7 and 10 of the policy (page 21 of the packet). New to the policy is attachment B the Department/Office credit card acknowledgement form.

Member Kellogg made a motion to forward to County Board, second by Member DeBolt. **With three (3) members present voting aye, the motion carried by a vote of 3 - 0.**

D. Approval of Increase to Dan Polvere Credit Card from \$10,000 to \$15,000

Member Kellogg made a motion for the Approval of Increase to Dan Polvere Credit Card from \$10,000 to \$15,000, second by Member DeBolt. **With three (3) members present voting yes, the motion carried by a vote of 3 - 0.**

Roll Call

Board Member	Status
Seth Wormley	yes
Scott Gengler	absent
Ruben Rodriguez	absent
Matt Kellogg	yes
Brian DeBolt	yes

E. Approve an Increase in the FY25 Sheriff Salaries – Clerical line 11002009-51030, in the amount of \$6,612.09 and in the FY25 Corrections Salaries – Clerical line 11002010-51030, in the amount of \$2,314.51.

Member DeBolt made a motion for the Approval of Increase to in the FY25 Sheriff Salaries – Clerical line 11002009-51030, in the amount of \$6,612.09 and in the FY25 Corrections Salaries – Clerical line 11002010-51030, in the amount of \$2,314.51, second by Member Kellogg. **With three (3) members present voting yes, the motion carried by a vote of 3- 0.**

Roll Call

Board Member	Status
Seth Wormley	yes
Scott Gengler	absent
Ruben Rodriguez	absent
Matt Kellogg	yes
Brian DeBolt	yes

Old Committee Business – None

Chairman's Report – None

Public Comment – None

Items for County of the Whole - None

Items for County Board

- Approval of Amended Resolution for Credit Card Policy and Credit Card Acknowledgement

Executive Session - None

Adjournment – Member Kellogg made a motion to adjourn the Finance and Budget Committee meeting, second by Member DeBolt.

With three (3) members present voting aye; the meeting was adjourned at 4:43 p.m. by a vote of 3 - 0.

Respectfully submitted,
Sally A. Seeger /Administrative Assistant and Recording Clerk

Human Resource's Employee Status Report as of the 10/24/2025 Payroll						
Name	Department	Date	Job Title / Reason for Pay Change	Pay Rate	Budget Charged	GL Org
New Hires:						
Sara Buss	Animal Control	9/22/2025	PT Kennel Technician	\$15.91/hr	Animal Control	130101
Kathryn Higgins	HHS	9/29/2025	Behavioral Health Asst. Director	\$75,000	HHS	120513
Elise Dressel	HHS	9/29/2025	Communicable Disease Coordinator	\$63,000	HHS	120513
Jill Fitzgerald	FP	9/30/2025	Horsemanship Instructor	\$15.25/hr	FP	19001164
Danielle Klimek	Circuit Clerk	10/14/2025	Deputy Circuit Clerk - Traffic	\$17.13/hr	Circuit Clerk	11000314
Vance Fearon	HHS	10/14/2025	Asst. Fiscal Director	\$65,000	HHS	120513
Union/Step Increases:						
Kirsten Gackowski	Sheriff	9/9/2025	September 2025 Pay Increase	Increase from \$84,985.05 to \$89,130.86	Sheriff	11002009
Steven Misch	Sheriff	9/13/2025	September 2025 Pay Increase	Increase from \$84,985.05 to \$89,130.86	Sheriff	11002009
Pamela Krantz-Lee	Sheriff	9/24/2025	September 2025 Pay Increase	Increase from \$103,462.02 to \$103,774.02	Sheriff	11002010
Chris Phillips	Sheriff	9/26/2025	September 2025 Pay Increase	Increase from \$105,958.02 to \$106,270.02	Sheriff	11002010
Bryan Harl	Sheriff	9/29/2025	September 2025 Pay Increase	Increase from \$121,221.20 to \$121,533.20	Sheriff	11002009
Michael Denyko	Sheriff	9/29/2025	September 2025 Pay Increase	Increase from \$108,638.90 to \$108,942.90	Sheriff	11002009
Frank Pavlik	Sheriff	9/30/2025	September 2025 Pay Increase	Increase from \$123,093.20 to \$123,405.20	Sheriff	11002009
Scott Moran	Sheriff	10/1/2025	October 2025 Pay Increase	Increase from \$123,405.20 to \$123,717.20	Sheriff	11002009
Scott Valencik	Sheriff	10/2/2025	October 2025 Pay Increase	Increase from \$113,667.85 to \$113,979.85	Sheriff	11002010
Joshua Storey	Sheriff	10/10/2025	October 2025 Pay Increase	Increase from \$104,086.02 to \$104,398.02	Sheriff	11002010
Lisa Bowen	Sheriff	10/18/2025	Salary Increase	Increase from \$71,652.00 to \$80,566.00	Sheriff	11002009
Michelle Braasch	Sheriff	10/18/2025	Salary Increase	Increase to \$29.13/hr	Sheriff	11002010
Megan Hanna	Sheriff	10/18/2025	Salary Increase	Increase \$28.96/hr	Sheriff	11002009
Samuel Markusic	Sheriff	10/18/2025	Salary Increase	Increase \$28.70/hr	Sheriff	11002010
Jennifer Ostrom	Sheriff	10/18/2025	Salary Increase	Increase from \$70,557.00 to \$78,750.00	Sheriff	11002009
Andrew Peters	Sheriff	10/18/2025	Salary Increase	Increase from \$61,149.00 to \$75,675.00	Sheriff	11002009
Sheila Roberts	Sheriff	10/18/2025	Change in Title, PT to FT, and Salary; PT Records Clerk to FOIA Officer	Increase to \$27.20/hr	Sheriff	11002009
Jodi Wulff	Sheriff	10/18/2025	Salary Increase	Increase from \$68,669.00 to \$74,268.00	Sheriff	11002010

Title/Salary Changes:						
Natalie Miller	SAO	9/22/2025	Promotion due to vacant position	Increase from \$83,000 to \$89,500	SAO	11002120
Brenda Benz	HR	9/29/2025	Promotion to Payroll Specialist position	Increase from 62,118 to \$77,294.69	HR	11003131
Larry Simmons	Coroner	10/1/2025	Promotion from Transporter to Deputy Coroner	Increase from \$15/hr to \$30/hr	Coroner	11000417
Kendra Puga	Coroner	10/1/2025	Position Title change (with pay change), Transporter to Coroner's Assistant	Increase from \$15/hr to \$20/hr	Coroner	11000417
Allen Grobe	Coroner	10/1/2025	Position Title change (no pay change), Coroner's Assistant to Transporter	\$20/hr	Coroner	11000417
William Bergland	Coroner	10/1/2025	Position Title change (no pay change), Coroner's Assistant to Transporter	\$20/hr	Coroner	11000417
Dusty Nesson	Highway	10/1/2025	Seasonal Temporary Help (from Snowbird)	Decrease from \$50 to \$25	Highway	120207
Clarisa Witherup	Public Defender	10/1/2025	Promotion; 711 Intern to Assistant Public Defender	Increase from \$25/hr to \$75,000	Public Defender	11001719
Marci Vose	Judicial	10/1/2025	Jury Commissioner Pay	\$425	Judicial	11001515
Camile Hixon	Judicial	10/1/2025	Jury Commissioner Pay	\$225	Judicial	11001515
Alicia McCallum	Circuit Clerk	10/1/2025	Jury Commissioner Pay	\$225	Circuit Clerk	11001515
Jason Larsen	Sheriff	10/18/2025	Promotion from Deputy to Sergeant	Increase from \$109,254.90 to \$121,845.20	Sheriff	11002009
Discretionary Bonuses:						
Scott Bialas	Sheriff	10/10/2025	Retention Bonus	\$1,500	Sheriff	11002009
Eric Hilderbrant	Sheriff	10/24/2025	Retention Bonus	\$1,000	Sheriff	11002009
Dan Malkowski	Sheriff	10/24/2025	Retention Bonus	\$2,500	Sheriff	11002009
Terminations:						
Christopher Plocher	FP	7/31/2025	Released from Probation	\$16/hr	FP	19001171
Payton Karlovich	HR	9/26/2025	Resigned	\$83,200.00	HR	11003131
Julia Vasquez	KenCom	9/30/2025	Resigned	\$57,740.80	KenCom	910024
Abigail McCune	FP	10/6/2025	Resigned (seasonal)	\$15.25/hr	FP	19001163
Bose Clodfelter	HHS	10/6/2025	Resigned	\$32,000.00	HHS	120513
Scott Moran	Sheriff	10/7/2025	Retirement	\$123,717.20	Sheriff	11002009
Krysta Adams	Court Services	10/15/2025	Resigned	\$49,968.02	Court Services	11001618

Credit Card Users and Limits Update 10-28-2025

Bank	Department	Job Title	Last Name	First Name	Credit Limit	ACK
						Received
FNBO	ADMINISTRATION	COUNTY ADMINISTRATOR	BURNS	CHRISTINA	\$ 10,000	X
FNBO	ADMINISTRATION	DEPUTY ADMINISTRATOR	CALDWELL	LATREESE	\$ 5,000	X
FNBO	ADMINISTRATION	EXECUTIVE ADMINISTRATIVE ASSISTANT	VILLA	NANCY	\$ 300	X
FNBO	ANIMAL CONTROL	DIRECTOR	COSGROVE	TAYLOR	\$ 5,000	X
FNBO	CIRCUIT CLERK	CIRCUIT CLERK	PROCHASKA	MATTHEW	\$ 5,000	
FNBO	CORONER	DEPUTY CORONER	FENOGLIO	TERRY	\$ 2,500	X
FNBO	CORONER	CHIEF DEPUTY CORONER	GOTTE	LEVI	\$ 2,500	X
FNBO	CORONER	DEPUTY CORONER	MCCARRON	CHERIE	\$ 2,500	X
FNBO	CORONER	COUNTY CORONER	PURCELL	JACQUELINE	\$ 2,500	X
FNBO	EMA	DIRECTOR	BONUCHI	MICHAEL	\$ 5,000	X
FNBO	FACILITIES	DIRECTOR	POLVERE	DAN	\$ 10,000	X
HOME DEPOT	FACILITIES	N/A	KENDALL COUNTY GOVERNMENT		\$ 8,800	
MENARDS	FACILITIES	N/A	KENDALL COUNTY GOVERNMENT		\$ 10,000	
FNBO	FOREST PRESERVE	EXECUTIVE ADVISOR	GURITZ	DAVID	\$ 5,000	X
FNBO	FOREST PRESERVE	ELLIS HOUSE & EQUESTRIAN CENTER FA	VICK	MARSHALL	\$ 1,500	X
FNBO	FOREST PRESERVE	ACTING EXECUTIVE DIRECTOR	WHITE	ANTOINETTE	\$ 5,000	X
FNBO	FOREST PRESERVE	ENVIRONMENTAL EDUCATION AND OUT	WIENCKE	STEFANIE	\$ 1,000	X
FNBO	GIS	DIRECTOR	BRIGANTI	MEAGAN	\$ 10,000	X
FNBO	HEALTH DEPARTMENT	EXECUTIVE DIRECTOR	VANGUNDY	RAEANN	\$ 15,000	X
FNBO	HEALTH DEPARTMENT	EXECUTIVE DIRECTOR	VANGUNDY	RAEANN	\$ 15,000	X
FNBO	HEALTH DEPARTMENT	FISCAL DIRECTOR	WILLIAMS	KATHRYN	\$ 10,000	X
FNBO	HEALTH DEPARTMENT	FISCAL DIRECTOR	WILLIAMS	KATHRYN	\$ 10,000	X
FNBO	HIGHWAY	COUNTY ENGINEER	KLAAS	FRANCIS	\$ 5,000	X
FNBO	HUMAN RESOURCES	DIRECTOR	JOHNSON	LESLIE	\$ 5,000	X
FNBO	INFORMATION TECH.	DIRECTOR	KINSEY	MATTHEW	\$ 14,500	X
FNBO	JUDICIAL	PSC COORDINATOR	MELENDEZ	VANESSA	\$ 5,000	X
FNBO	JUDICIAL	COURT ADMINISTRATOR	VOSE	MARCI	\$ 2,500	X
FNBO	PBZ	DIRECTOR	ASSELMEIER	MATTHEW	\$ 5,000	X
FNBO	PROBATION	KENDALL COUNTY PROBATION	1	PROBATION	\$ 10,000	
FNBO	PROBATION	KENDALL COUNTY PROBATION	2	PROBATION	\$ 10,000	
ELAN	SHERIFF	SHERIFF	BAIRD	DWIGHT	\$ 30,000	X
ELAN	SHERIFF	INSPECTOR GENERAL	BURGNER	JEFF	\$ 5,000	X
ELAN	SHERIFF				\$ 10,000	X
ELAN	SHERIFF	COMMANDER	LANGSTON	JASON	\$ 5,000	X
ELAN	SHERIFF	DETECTIVE SERGEANT	MROZEK	MICHAEL	\$ 5,000	X
ELAN	SHERIFF	TRAINING COORD.	OSTROM	JEN	\$ 10,000	X
ELAN	SHERIFF	BUSINESS MANAGER	PAGE	TRACY	\$ 10,000	X
ELAN	SHERIFF	CHIEF DEPUTY	PETERS	MICHAEL	\$ 5,000	X
ELAN	SHERIFF	UNDERSHERIFF	RICHARDSON	BOBBY	\$ 5,000	X
ELAN	SHERIFF	DEPUTY COMMANDER	THOMPSON	CHARLES	\$ 5,000	X
ELAN	SHERIFF	DEPUTY COMMANDER	VACLAVIK	KEVIN	\$ 5,000	X
ELAN	SHERIFF	COMMANDER	VELEZ	NANCY	\$ 5,000	X
ELAN	SHERIFF	DEPUTY COMMANDER	WALTMIRE	CALEB	\$ 5,000	X
FNBO	VAC	COUNTY VETERANS SERVICE OFFICER	DOLMYER	MATTHEW	\$ 2,500	X
FNBO	VAC	SUPERINTENDENT	STUBINGER	TIM	\$ 2,500	X
FNBO	VAC	ASSISTANT SUPERINTENDENT	GAGNER	ANDREW	\$ 2,500	X



State, Local and
Tribal Support
SLFRF Compliance

Certification

[Introduction/budget templates](#)[Recipient profile](#)[Project overview](#)[Subrecipients/beneficiaries/contractors](#)[Subawards/direct payments](#)[Expenditures](#)[Recipient specific](#)[Certification](#)

Project overview status

	Project status	Obligation status	Expenditure status
Complete	116	116	116
Incomplete	0	0	0

Review



Total adopted budget	Total obligations	Total expenditures
\$25,054,795.00	\$25,054,795.00	\$24,595,194.04
Remaining funding that will need to be returned to Treasury if not reported obligated by December 31, 2024 (Calculation based off of Total Allocation amount minus Total obligations)	Total Obligations Reported by Q4 2024 \$25,054,795.00	
Total Program Income Earned after Q4 2024 \$0.00	Total Program Income Reported after Q4 2024 Obligated \$0.00	Total Program Income Reported after Q4 2024 Expended \$0.00
Total number of projects: 116 Total number of subawards: 24 Total number of expenditures: 487		

[Help](#)

Record Details

Status
Submitted

Report Name
SLT-3551 - P&E Report - Q3 2025

Report Type
Project and Expenditure Report

Report Period
Quarter 3 2025 (July-September)

Reporting Period Start Date
1/1/2000

Reporting Period End Date
1/1/2000

Submission Deadline
10/31/2025 11:59 PM

Allocated Amount
\$25,054,795.00

Original Allocated Amount
\$25,054,795.00

Program Income Earned
\$0.00

[Unsubmit](#)

Federal Audit Clearinghouse (FAC)

If your most recent fiscal year ended on or after October 1, 2024, have you expended \$1,000,000 or more in federal awards? ⓘ

Have you submitted a single audit or program specific audit report to the Federal Audit Clearinghouse (FAC)? ⓘ

...

Alternative Compliance Examination Engagement (ACEE)

For certain entities that may be new to expending more than \$1,000,000 for fiscal years ending on or after October 1, 2024 and are now subject to Single Audit Act requirements, the U.S. Department of the Treasury (Treasury), together with the Office of Management and Budget and other stakeholders, developed the Alternative Compliance Examination Engagement (ACEE).

For qualified SLFRF recipients, the ACEE is a voluntary alternative to a required full Single Audit that is less burdensome, but still upholds good stewardship by focusing on Activities Allowed and Unallowed and Allowable Cost/Cost Principles.

Would you like to submit an ACEE instead of the Single Audit?

...

Statement

I certify that the information provided is accurate and complete after reasonable inquiry of people, systems, and other information available to the SLFRF recipient. The undersigned acknowledges that any materially false, fictitious, fraudulent statement, or representation (or concealment or omission of a material fact) in this submission may be the subject of criminal prosecution under the False Statements Accountability Act of 1996, as amended, 18 USC 1001, and also may subject me and the SLFRF Recipient to civil penalties, damages, and administrative remedies for false claims or otherwise (including under 31 USC 3729 et seq.). The undersigned is an authorized representative of the SLFRF Recipient with authority to make the above certifications and representations on behalf of the SLFRF recipient.

By signing this report, the authorized representative for reporting acknowledges in accordance with 31 CFR 35.4(c) that recipients shall provide to the Secretary periodic reports providing detailed accounting of the uses of funds, as applicable, all modifications to a State's or Territory's tax revenue sources, and such other information as the Secretary may require for the administration of this program. In addition to regular reporting requirements, the Secretary may request other additional information as may be necessary or appropriate, including as may be necessary to prevent evasions of the requirements of this program. False statements or claims made to the Secretary may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in Federal awards or contracts, and/or any other remedy available by law.

Name of submitted user

The information for the currently signed in user will populate as the authorizer of this submittal. Only those in role of authorized representative for reporting or authorized representative on the submission record will have access to certify and submit.

Name:
Jennifer karales

Telephone:
(630) 553-4171 (tel:6305534171)

Title:
Budget and Finance Coordinator

Email:
jekarales@co.kendall.il.us
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Date Submitted
10/3/2025 11:07 AM

Back

Local Government Unit Opioid Settlements Funds Quarterly Reporting Tool

1. Entity reporting

Enter the county or municipality. Begin typing the first letters to narrow the options available to you and select the appropriate option.

Kendall County

2. Respondent information

Enter information about the person completing this form.

2a. Respondent first name

Jennifer

2b. Respondent last name

Breault

2c. Respondent title

Finance and Budget Analyst

2d. Is an outside counsel, accounting firm, or other organization completing this form?

No

2e. Name of outside counsel, accounting firm, or other organization completing this form

3. Contact information

Enter the name, phone number, and email address for the individual we should contact for questions about this report.

3a. Contact first name

Jennifer

3b. Contact last name

Breault

3c. Contact title

Finance and Budget Analyst

3d. Contact phone number

630-381-9925

3e. Contact email address

jebreault@kendallcountyil.gov

4. Reporting period

Enter the calendar year and quarter for which you are reporting.

4a. Calendar year

2025

4b. Quarter

Quarter 3

4c. Are you submitting this form to correct a previously-submitted report?

No

5a. Total received

109496.69

6. Itemization of payments received

Itemize payments received in the quarter you are reporting.

Payment date

07/22/2025

Payment amount

5609.96

Source of payment

Kroger

Payment date

07/22/2025

Payment amount

4826.58

Source of payment

Kroger

Payment date

08/20/2025

Payment amount

52161.80

Source of payment

CVS

Payment date

08/20/2025

Payment amount

31586.35

Source of payment

CVS

Payment date

09/17/2025

Payment amount

15312.00

Source of payment

Allergan

7. Have opioid settlement funds been expended this quarter?

If you have expended funds in the quarter for which you are reporting, you will be asked to itemize approved and non-approved abatement expenditures in the following questions. These amounts must equal the total expenditures reported here for the quarter. If they do not, you will receive an error and must revise.

Yes

7a. Total expended

31225.10

8. Have opioid settlement funds been expended on approved abatement uses this quarter?

Yes

9. Itemization of approved abatement program expenditures

For each of your approved expenditures, report on the following. Please note, you may report in an approved use category AND a core strategy category, and you are encouraged to do so when appropriate. However, you MUST report all approved expenditures in an approved use category.

If the expenditure can be applied to more than one approved use and/or core strategy, please select the strategy that most closely aligns with the primary objective of the expenditure. You can add further information in a text box at the end of this section.

9a. Approved use category (A-L)

Select the approved use category (A-L) that most closely aligns with the primary objective of the expenditure. Begin typing to narrow the options available to you and select the appropriate options. This field is required.

G. Prevent Misuse of Opioids

9b. Approved uses subparagraph

Select the approved use subparagraph (A-, B-, C-). Narrow your options by typing your category letter, followed by a dash (i.e. 'A-', 'B-', 'C-', and so on). If your approved use does not have a matching subparagraph, select the category letter, followed by a dash, then "Other." If you selected Other – Admin Costs in 9a, select that again [here](#).

G-1. Funding media campaigns to prevent opioid misuse.

If you answered "Other," please describe:

9c. Core strategy section ID (A-I)

Select the Core Strategy Domain (Section, National Settlement/IL Allocation Agreement)

G: Prevention Programs

9d. Core strategy subparagraph

Select a core strategy subparagraph. If you selected "Not a Core Strategy" in 9c, select "Not Applicable." Select "Other" if your core strategy does not have a matching subparagraph. Narrow your options by typing your category letter, followed by a dash (i.e. 'A-', 'B-', 'C-', and so on).

G-1. Funding for media campaigns to prevent opioid use (similar to the FDA's "Real Cost" campaign to prevent youth from misusing tobacco);

If you answered "other," please describe:

9e. Amount expended

10000

Do you believe that this expenditure could relate to other Approved Use or Core Strategy categories and sub-paragraphs? If so, please list and describe the other categories and sub-paragraphs below:

9f. Description of Use

Please provide 1-3 sentences describing how you used the funds for abatement purposes.

previous public education campaign by using streaming services to educate viewers about the life-saving importance of naloxone. Popular streaming platforms, including Amazon Prime Video, will stream our ad to viewers 18 and older in Kendall County on their electronic devices. We will also continue to utilize local media company, WSPY News radio, to raise awareness regarding our substance use disorder treatment services. We will have 13 30-second commercials per month during the weather segments, along with additional name mentions throughout the month to further promote our services. Our WSPY and streaming outreach will supplement our existing outreach on KCHD social media platforms.

9a. Approved use category (A-L)

Select the approved use category (A-L) that most closely aligns with the primary objective of the expenditure. Begin typing to narrow the options available to you and select the appropriate options. This field is required.

G. Prevent Misuse of Opioids

9b. Approved uses subparagraph

Select the approved use subparagraph (A-, B-, C-). Narrow your options by typing your category letter, followed by a dash (i.e. 'A-', 'B-', 'C-', and so on). If your approved use does not have a matching subparagraph, select the category letter, followed by a dash, then "Other." If you selected Other – Admin Costs in 9a, select that again here.

G-3. Public education relating to drug disposal.

If you answered "Other," please describe:

9c. Core strategy section ID (A-I)

Select the Core Strategy Domain (Section, National Settlement/IL Allocation Agreement)

G: Prevention Programs

9d. Core strategy subparagraph

Select a core strategy subparagraph. If you selected "Not a Core Strategy" in 9c, select "Not Applicable." Select "Other" if your core strategy does not have a matching subparagraph. Narrow your options by typing your category letter, followed by a dash (i.e. 'A-', 'B-', 'C-', and so on).

G-3. Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the 2016 CDC guidelines, including providers at hospitals (academic detailing);

If you answered "other," please describe:

9e. Amount expended

595.14

Do you believe that this expenditure could relate to other Approved Use or Core Strategy categories and sub-paragraphs? If so, please list and describe the other categories and sub-paragraphs below:

9f. Description of Use

Please provide 1-3 sentences describing how you used the funds for abatement purposes.

Costs associated with supplies for ongoing take-back efforts (including; NTBI day supplies/materials, containers, etc.)

9a. Approved use category (A-L)

Select the approved use category (A-L) that most closely aligns with the primary objective of the expenditure. Begin typing to narrow the options available to you and select the appropriate options. This field is required.

B. Support People in Treatment and Recovery

9b. Approved uses subparagraph

Select the approved use subparagraph (A-, B-, C-). Narrow your options by typing your category letter, followed by a dash (i.e. 'A-', 'B-', 'C-', and so on). If your approved use does not have a matching subparagraph, select the category letter, followed by a dash, then "Other." If you selected Other – Admin Costs in 9a, select that again here.

B-1. Provide comprehensive wrap-around services to individuals with OUD and any co occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.

If you answered "Other," please describe:

9c. Core strategy section ID (A-I)

Select the Core Strategy Domain (Section, National Settlement/IL Allocation Agreement)

B: Medication-Assisted Treatment ("MAT") Distribution and Other Opioid-related Treatment

9d. Core strategy subparagraph

Select a core strategy subparagraph. If you selected "Not a Core Strategy" in 9c, select "Not Applicable." Select "Other" if your core strategy does not have a matching subparagraph. Narrow your options by typing your category letter, followed by a dash (i.e. 'A-', 'B-', 'C-', and so on).

B-1. Increase distribution of MAR to individuals who are uninsured or whose insurance does not cover the needed service

If you answered "other," please describe:

9e. Amount expended

20629.96

Do you believe that this expenditure could relate to other Approved Use or Core Strategy categories and sub-paragraphs? If so, please list and describe the other categories and sub-paragraphs below:

9f. Description of Use

Please provide 1-3 sentences describing how you used the funds for abatement purposes.

funds for Sober Living fees/Halfway House fees for 3 individuals in the program so that they can continue focusing on their treatment and recovery while at the Sober Living/halfway house and build long-term stability. While remaining at the sober living these individual swill receive wrap around services to address their treatment needs. Typically, insurance would cover the cost of these services; however, both participants is currently uninsured and actively working on obtaining coverage. In the meantime, they are unable to access critical components of their treatment plan, which poses a significant barrier to their recovery progress. These funds would allow us to cover the cost of outpatient services while insurance is being secured, ensuring there is no interruption in care.

10. Total approved abatement expenditures for this quarter

31225.10

11. Have opioid settlement funds been expended on NON-abatement uses this quarter?

No

12. Itemization of any non-abatement expenditures for this quarter

For each of your non-abatement use expenditures, report on the following.

12a. Description of use

12b. Amount expended

13. Total of non-abatement expenditures

Kendall County
3Q - YTD Revenue, Expenditure, Fund Balance
September 30, 2025

											Fund EXP
											Budget/Total
											EXP Budget
		A	B	C	D	E	F	G	(A + C - F)		
Categories of Funds		Fund Count	Beg. Balance	REV Budget	REV YTD	% of REV Budget	EXP Budget	EXP YTD	% of EXP Budget	End. Balance	% of EXP
1	Major Operating Funds	3	39,941,480	41,396,362	38,282,919	92.5%	40,531,839	37,607,489	92.8%	40,616,910	33.9%
2	Capital & Reserve Funds	9	15,717,900	5,704,264	9,958,032	174.6%	16,398,608	7,743,921	47.2%	17,932,011	13.7%
3	Debt Service Funds	2	1,474,076	3,308,710	3,343,767	101.1%	3,310,260	3,083,205	93.1%	1,734,638	2.8%
4	Risk Management Funds	2	1,799,540	2,106,356	1,780,617	84.5%	2,348,324	1,505,171	64.1%	2,074,986	2.0%
5	Technology & Broadband Funds	3	1,475,466	794,600	4,388,975	552.4%	875,501	768,123	87.7%	5,096,317	0.7%
6	Highway & Bridge Funds	6	21,717,290	16,034,800	14,277,638	89.0%	19,516,570	11,841,096	60.7%	24,153,831	16.3%
7	Employee Benefits Funds	3	8,885,383	11,820,319	7,209,389	61.0%	12,154,354	10,350,280	85.2%	5,744,491	10.2%
8	Citizen Services Funds	13	4,195,459	4,237,244	1,533,038	36.2%	4,507,415	1,933,186	42.9%	3,795,311	3.8%
9	Health & Social Services Funds	9	6,998,323	9,003,379	7,446,723	82.7%	9,626,240	6,988,995	72.6%	7,456,050	8.0%
10	Judiciary Funds	19	2,092,540	1,213,382	1,011,826	83.4%	1,645,834	648,285	39.4%	2,456,082	1.4%
11	Public Safety Funds	33	1,135,854	2,788,385	3,020,630	108.3%	2,925,943	3,157,963	107.9%	998,521	2.4%
12	Custodial Funds	15	4,515,398	5,877,750	8,584,531	146.1%	5,898,100	9,652,036	163.6%	3,447,893	4.9%
Total		117	109,948,707	104,285,551	100,838,084		119,738,988	95,279,751		115,507,041	100.0%

Kendall County
3Q - YTD Revenue, Expenditure, Fund Balance
September 30, 2025

Major Operating Funds

				A	B	C	D	E	F	G	(A + C - F)	
	Fund	Fund/Org	Oversight	Beg. Balance	REV Budget	REV YTD	% of REV Budget	EXP Budget	EXP YTD	% of EXP Budget	End. Balance	
1	General Fund	1100	25	Various	25,200,612	33,339,238	31,173,392	93.5%	33,339,239	28,197,327	84.6%	28,176,677
2	Public Safety Sales Tax Fund	1327	25	County Board	13,467,484	8,056,124	7,082,645	87.9%	5,607,600	8,607,599	153.5%	11,942,530
3	American Rescue Plan Act ARPA	1770	25	County Board	1,273,384	1,000	26,882	2688.2%	1,585,000	802,563	50.6%	497,703
					39,941,480	41,396,362	38,282,919	92.5%	40,531,839	37,607,489	92.8%	40,616,910

Major Operating Funds

	Fund	Fund/Org		Oversight	Fund Description
1	General Fund	1100	25	Various	County major operating fund. Pays 76.7% of all county salaries.
2	Public Safety Sales Tax Fund	1327	25	County Board	Countywide 1/2% sales tax. Pays debt service, capital, KenCom.
3	American Rescue Plan Act ARPA	1770	25	County Board	Federal grant fun, captures costs associated with COVID-19 response.

Kendall County
3Q - YTD Revenue, Expenditure, Fund Balance
September 30, 2025

Capital & Reserve Funds

				A	B	C	D	E	F	G	(A + C - F)
	Fund	Fund/Org	Oversight	Beg. Balance	REV Budget	REV YTD	% of REV Budget	EXP Budget	EXP YTD	% of EXP Budget	End. Balance
1	Animal Control Capital Fund	1400 01	Animal Control	61,942	15,000	367	2.4%	15,000	9,981	66.5%	52,327
2	Salt Shed Bldg. Maint. Fund	1332 07	Highway	69	2,750	2,750	100.0%	2,750	-	0.0%	2,819
3	27th Payroll Fund	1300 25	County Board	870,000		-			-		870,000
4	Judicial Facilities Construction	1362 25	County Board	373,316	100,000	191,200	191.2%	86,460	37,129	42.9%	527,387
5	Building Fund	1401 25	County Board	10,832,040	35,000	3,000,910	8574.0%	8,012,410	5,726,119	71.5%	8,106,831
6	Capital Improvement Fund	1402 25	County Board	2,850,698	250,000	3,237,805	1295.1%	755,000	7,517	1.0%	6,080,986
7	Courthouse Restoration Fund	1403 25	County Board	3,830	1,000	-	0.0%	1,000	-	0.0%	3,830
8	Public Safety Cap.. Imp. Fund	1404 25	County Board	726,006	525,000	3,525,000	671.4%	2,749,474	1,748,669	63.6%	2,502,337
9	KAT Capital	1766 25	Administration	-	4,775,514	-	0.0%	4,776,514	214,506	4.5%	(214,506)
				<u>15,717,900</u>	<u>5,704,264</u>	<u>9,958,032</u>	<u>174.6%</u>	<u>16,398,608</u>	<u>7,743,921</u>	<u>47.2%</u>	<u>17,932,011</u>

Capital & Reserve Funds

	Fund	Fund/Org	Oversight	Fund Description
1	Animal Control Capital Fund	1400 01	Animal Control	The building fund is set up as a reserve for capital purchases and improvements to the facility.
2	Salt Shed Bldg. Maint. Fund	1332 07	Highway	Fund captures funding from county municipalities & townships for maintenance of the community salt storage faculty.
3	27th Payroll Fund	1300 25	County Board	Fund to offset costs associated with the county's 27th payroll which occurs every 11-12 years.
4	Judicial Facilities Construction	1362 25	County Board	Fund to capture capital costs for Courthouse.
5	Building Fund	1401 25	County Board	The building fund is set up to capture revenue and expenditure associated with construction and/or renovation of county buildings.
6	Capital Improvement Fund	1402 25	County Board	This is a capital reserve fund created to provide cash-on-hand for future building construction projects.
7	Courthouse Restoration Fund	1403 25	County Board	This fund was set-up to receive and expend Federal and State grant dollars to restore the historic courthouse.
8	Public Safety Cap.. Imp. Fund	1404 25	County Board	This is a reserve fund created to provide cash-on-hand for future jail and courthouse expansions. The revenue is provided by the Public Safety Sales Tax Fund.
9	KAT Capital	1766 25	Administration	IDOT Grant fund for construction of a future KAT facility.

Kendall County
3Q - YTD Revenue, Expenditure, Fund Balance
September 30, 2025

Debt Service Funds

	Fund	Fund/Org	Oversight	A Beg. Balance	B REV Budget	C REV YTD	D % of REV Budget	E EXP Budget	F EXP YTD	G % of EXP Budget	(A + C - F) End. Balance
1	County Building Debt Service	1500	08 Treasurer	153,382	257,360	263,678	102.5%	258,910	33,380	12.9%	383,679
2	Courthouse Exp. Debt Service	1501	08 Treasurer	1,320,694	3,051,350	3,080,090	100.9%	3,051,350	3,049,825	100.0%	1,350,959
				1,474,076	3,308,710	3,343,767	101.1%	3,310,260	3,083,205	93.1%	1,734,638

		Fund 1500 HHS County Building Bond Series 2019B	Fund 1501 Courthouse Bond Series 2016 Bond Series 2017		Total Debt
Fiscal Year					
1	2025	256,760	110,350	2,939,000	3,306,110
2	2026	259,160	107,350	2,935,375	3,301,885
3	2027	271,160	104,350	2,915,750	3,291,260
4	2028	243,160	96,425	1,988,500	2,328,085
5	2029	253,160	-	-	253,160
6	2030	273,160	-	-	273,160
7	2031	288,160	-	-	288,160
8	2032	291,698	-	-	291,698
		\$ 2,136,418	\$ 418,475	\$ 10,778,625	\$ 13,333,518

Funding Sources: GF Fund #1100 PSST Fund #1327 PSST Fund #1327
HHS Fund #1205
KHA - rental income
Workforce Dev - rental income

Debt Service Funds

	Fund	Fund/Org	Oversight	Fund Description
1	County Building Debt Service	1500	08 Treasurer	Fund to pay debt service for bond issue for new county office building that houses Health & Human Services, Technology Services and the Veterans' Assistance Commission. Revenues are currently transferred in from the General Fund, the Health Department Fund and Rental Income from Kendall County Housing Authority and KCDEE. Bond Series 2019B \$2.8M
2	Courthouse Exp. Debt Service	1501	08 Treasurer	Fund to pay debt service for bond issues for the new courthouse addition opened in October 2009: Bond Series 2016 \$5,045M; Bond Series 2017 \$14.315M

Kendall County
3Q - YTD Revenue, Expenditure, Fund Balance
September 30, 2025

Risk Management Funds

				A	B	C	D	E	F	G	(A + C - F)
	Fund	Fund/Org	Oversight	Beg. Balance	REV Budget	REV YTD	% of REV Budget	EXP Budget	EXP YTD	% of EXP Budget	End. Balance
1	Liability Insurance	1207	25	Human Resources	1,765,631	1,601,356	1,520,617	95.0%	1,843,324	1,231,164	2,055,085
2	Liability Ins. Program Fund	1325	25	Human Resources	33,909	505,000	260,000	51.5%	505,000	274,008	19,901
					<u>1,799,540</u>	<u>2,106,356</u>	<u>1,780,617</u>	<u>84.5%</u>	<u>2,348,324</u>	<u>1,505,171</u>	<u>2,074,986</u>

Risk Management Funds

	Fund	Fund/Org		Oversight	Fund Description
1	Liability Insurance	1207	25	Human Resources	Property tax levy to fund premiums and claims associated with liability, property and worker's compensation insurances.
2	Liability Ins. Program Fund	1325	25	Human Resources	Funded by Liability Insurance Fund. Captures costs to pay workers comp claims.

Kendall County
3Q - YTD Revenue, Expenditure, Fund Balance
September 30, 2025

Technology & Broadband Funds

				A	B	C	D	E	F	G	(A + C - F)
Fund	Fund/Org	Oversight		Beg. Balance	REV Budget	REV YTD	% of REV Budget	EXP Budget	EXP YTD	% of EXP Budget	End. Balance
1 Mapping - GIS	1317	12	GIS	1,475,466	600,000	383,365	63.9%	680,901	512,514	75.3%	1,346,317
2 IL Court Tech Modernization	1747	15	Presiding Judge		194,600	255,609	131.4%	194,600	255,609	131.4%	-
3 Fox Fiber Broadband	1772	25	County Board			3,750,000			-		3,750,000
				<u>1,475,466</u>	<u>794,600</u>	<u>4,388,975</u>	552.4%	<u>875,501</u>	<u>768,123</u>	87.7%	<u>5,096,317</u>

Technology & Broadband Funds

Fund	Fund/Org	Oversight	Fund Description
1 Mapping - GIS	1317	12	GIS
2 IL Court Tech Modernization	1747	15	Presiding Judge
3 Fox Fiber Broadband	1772	25	County Board

A \$32 fee collected on property filings. \$2 resides in the GIS Recording Fund and \$30 goes to the GIS Mapping Fund.

AOIC - Administrative Office of the Illinois Courts grant to fund courthouse technology upgrades.

Fund established to captures costs associated with last mile broadband for rural Kendall County.

Kendall County
3Q - YTD Revenue, Expenditure, Fund Balance
September 30, 2025

Highway & Bridge Funds

				A	B	C	D	E	F	G	(A + C - F)	
Fund		Fund/Org		Oversight	Beg. Balance	REV Budget	REV YTD	% of REV Budget	EXP Budget	EXP YTD	% of EXP Budget	End. Balance
1	County Bridge Fund	1201	07	Highway	674,449	1,192,500	1,067,948	89.6%	1,559,000	708,409	45.4%	1,033,987
2	County Highway Fund	1202	07	Highway	396,916	1,756,300	1,659,965	94.5%	1,825,040	1,359,693	74.5%	697,189
3	County Highway Restricted Fund	1311	07	Highway	310,969	10,000	11,000	110.0%	1,000	-	0.0%	321,969
4	County Motor Fuel Fund	1312	07	Highway	9,191,497	3,616,000	3,337,000	92.3%	3,250,000	2,386,423	73.4%	10,142,074
5	Transportation Alt. Prog.. Fund	1348	07	Highway	405,779	150,000	-	0.0%	266,530	49,276	18.5%	356,503
6	Transportation Sales Tax Fund	1350	07	Highway	10,737,680	9,310,000	8,201,724	88.1%	12,615,000	7,337,294	58.2%	11,602,109
					21,717,290	16,034,800	14,277,638	89.0%	19,516,570	11,841,096	60.7%	24,153,831

Highway & Bridge Funds

Fund		Fund/Org		Oversight	Fund Description
1	County Bridge Fund	1201	07	Highway	The County Bridge Fund provides for construction and maintenance of all bridges on the County Highway System and participates in the construction and maintenance on the Township System.
2	County Highway Fund	1202	07	Highway	Levy fund to fund the Highway Department activities, including salaries, maintenance materials and operating supplies.
3	County Highway Restricted Fund	1311	07	Highway	This fund represents contributions and/or assessments on new developments that will fund improvements to the County highway system.
4	County Motor Fuel Fund	1312	07	Highway	The County Motor Fuel tax provides for construction and maintenance of roads and bridges in the County Highway Network.
5	Transportation Alt. Prog.. Fund	1348	07	Highway	The Kendall County Board has established the Kendall County Transportation Alternatives Program (KC-TAP) to help municipalities, forest preserves and park districts construct linear paths and sidewalks along State and County Highways in Kendall County. Applications from municipalities, forest preserves and park districts will be accepted and evaluated. Funds will be spent on the construction of the multi-use paths and sidewalks.
6	Transportation Sales Tax Fund	1350	07	Highway	In 2002, the voters of Kendall County approved by referendum to impose a 1/2% sales tax for transportation purposes. The County Board appropriates expenditures from this fund for engineering and construction of roads and bridges on the County's highway system.

Kendall County
3Q - YTD Revenue, Expenditure, Fund Balance
September 30, 2025

Employee Benefits Funds

				A	B	C	D	E	F	G	(A + C - F)	
Fund		Fund/Org		Oversight	Beg. Balance	REV Budget	REV YTD	% of REV Budget	EXP Budget	EXP YTD	% of EXP Budget	End. Balance
1	IMRF	1206	08	Treasurer	1,882,777	3,393,857	3,165,226	93.3%	3,815,000	2,873,693	75.3%	2,174,309
2	Social Security	1208	08	Treasurer	1,765,631	1,601,356	1,585,156	99.0%	1,843,324	1,648,056	89.4%	1,702,731
3	Health Care / Benefit Fund	1361	25	County Board	5,236,975	6,825,106	2,459,007	36.0%	6,496,030	5,828,531	89.7%	1,867,451
					8,885,383	11,820,319	7,209,389	61.0%	12,154,354	10,350,280	85.2%	5,744,491

Employee Benefits Funds

	Fund	Fund/Org	Oversight	Fund Description
1	IMRF	1206	08 Treasurer	This fund provides for the three different pension plans authorized by the State of Illinois: IMRF, SLEP (Law Enforcement) and ECO (Elected Officials). Revenue is received through a property tax levy as well as employee payroll deductions. This fund also receives 1/6 or 17% of the Personal Property Replacement Tax.
2	Social Security	1208	08 Treasurer	This fund provides for Social Security and Medicare. Revenue is received through a property tax levy as well as employee payroll deductions. This fund also receives 1/6 or 17% of the Personal Property Replacement Tax.
3	Health Care / Benefit Fund	1361	25 County Board	This fund captures the cost of employee/retiree/COBRA/Forest Preserve/KenCom healthcare and unemployment costs. This fund is funded by the General Fund and employee deductions.

Kendall County
3Q - YTD Revenue, Expenditure, Fund Balance
September 30, 2025

Citizen Services Funds

				A	B	C	D	E	F	G	(A + C - F)	
	Fund	Fund/Org	Oversight	Beg. Balance	REV Budget	REV YTD	% of REV Budget	EXP Budget	EXP YTD	% of EXP Budget	End. Balance	
1	Economic Development Com. Fund	1315	05	Administration	32,866	221,300	4,000	1.8%	214,864	138,961	64.7%	(102,095)
2	Restricted Econ. Dev. Com. Fund	1316	05	Administration	1,837,572	48,965	33,049	67.5%	1,281,975	40,064	3.1%	1,830,557
3	Kendall Area Transit	1765	05	Administration	292,134	2,250,188	958,626	42.6%	1,452,741	1,072,162	73.8%	178,598
4	County Clerk Automation Fund	1310	06	County Clerk	105,249	17,000	19,744	116.1%	45,183	38,483	85.2%	86,511
5	Recorder Document Storage Fund	1328	06	County Clerk	349,661	209,000	181,467	86.8%	22,108	172,199	778.9%	358,930
6	Recorder - GIS	1329	06	County Clerk	67,205	40,000	57,670	144.2%	68,753	56,531	82.2%	68,344
7	Rental Housing Supp. Prog. Fund	1330	06	County Clerk		396,000	199,782	50.5%	396,000	199,782	50.5%	-
8	County Clerk Election Fund	1357	06	County Clerk	952,510	860,500	-	0.0%	860,500	10,000	1.2%	942,510
9	County Clerk Death Cert. Grant	1730	06	County Clerk	(1,690)	4,135	2,246	54.3%	4,135	-	0.0%	556
10	Help America Vote Act	1731	06	County Clerk	220,804	98,156	62,658	63.8%	98,156	205,004	208.9%	78,458
11	Sale in Error Interest Fund	1331	08	Treasurer	261,841	30,000	-	0.0%	5,000	-	0.0%	261,841
12	Tax Sale Automation Fund	1347	08	Treasurer	51,356	18,000	13,795	76.6%	14,000	-	0.0%	65,151
13	Historic Preservation CLG Grant	1720	19	PBZ	25,950	44,000	-	0.0%	44,000	-	0.0%	25,950
					4,195,459	4,237,244	1,533,038	36.2%	4,507,415	1,933,186	42.9%	3,795,311

Citizen Services Funds

	Fund	Fund/Org	Oversight	Fund Description
1	Economic Development Com. Fund	1315	05 Administration	The Economic Development, Revenue and Tourism Committee of the County Board reviews economic development activities within the county and acts as a liaison with the four local EDCs in Oswego, Yorkville, Plano, Montgomery and Sandwich.
2	Restricted Econ. Dev. Com. Fund	1316	05 Administration	This fund, commonly known as the Revolving Loan Fund, utilizes federal dollars from HUD through the Illinois Department of Commerce and Economic Development, predominately to provide low interest loans to local businesses for job creation in conjunction with local banks.
3	Kendall Area Transit	1765	05 Administration	This funds captures financial activity for the Kendall County Para Transit program.
4	County Clerk Automation Fund	1310	06 County Clerk	This fund captures the activity associated with tax sale automation.
5	Recorder Document Storage Fund	1328	06 County Clerk	This fund was established per state statute to help defray the cost of document storage.
6	Recorder - GIS	1329	06 County Clerk	A \$32 fee collected on property filings. \$2 resides in the GIS Recording Fund and \$30 goes to the GIS Mapping Fund.
7	Rental Housing Supp. Prog. Fund	1330	06 County Clerk	Each county recorder shall report...the number of real estate-related documents recorded for which the Rental Housing Support Program State surcharge was collected. Each recorder shall submit \$9 to the IL Department of Revenue for the purpose of funding and administering the... Program.
8	County Clerk Election Fund	1357	06 County Clerk	This fund was established to capture activity for election costs.
9	County Clerk Death Cert. Grant	1730	06 County Clerk	The State of Illinois Public Health Department is granting funds as specified by the legislation of Public Act 93-0045, in relation to Public Health, Section 5 The Vital Records Act and Section 25.5 The Death Certificate Surcharge Fund.
10	Help America Vote Act	1731	06 County Clerk	The Help America Vote Act (HAVA) was passed by the United States Congress to make sweeping reforms to the nation's voting process. HAVA addresses improvements to voting systems and voter access. HAVA creates new mandatory minimum standards for states to follow and provides funding to help states meet these new standards, replace voting systems and improve election administration. HAVA established the Election Assistance Committee (EAC) to assist states regarding HAVA compliance and to distribute funds to the states.
11	Sale in Error Interest Fund	1331	08 Treasurer	No payment shall be made from this fund except by order of the court declaring a tax sale in error.
12	Tax Sale Automation Fund	1347	08 Treasurer	The County Collector holds a tax sale at the end of every tax year to collect the amount of tax on every parcel that remains unpaid.
13	Historic Preservation CLG Grant	1720	19 PBZ	This is a reimbursable grant to fund a survey of structures in unincorporated Na-Au-Say and Seward Townships that could be eligible for local, state, or national historic landmark designation.

Kendall County
3Q - YTD Revenue, Expenditure, Fund Balance
September 30, 2025

Health & Social Services Funds

				A	B	C	D	E	F	G	(A + C - F)
Fund	Fund/Org	Oversight		Beg. Balance	REV Budget	REV YTD	% of REV Budget	EXP Budget	EXP YTD	% of EXP Budget	End. Balance
1 Health and Human Services	1205	13	Health Department	5,749,702	6,645,252	5,079,359	76.4%	7,155,468	5,642,062	78.8%	5,186,998
2 Tuberculosis	1210	13	Health Department	794	30,000	29,428	98.1%	30,000	-	0.0%	30,222
3 HHS Restricted for WIC	1318	13	Health Department	81,462	6,000	2,768	46.1%		-	0.0%	84,230
4 708 Mental Health	1200	14	Mental Health Board		1,098,107	1,070,366	97.5%	1,097,107	578,971	52.8%	491,395
5 Veteran's Assist Commission	1211	23	Veteran's Asst. Commission	662,589	519,287	506,519	97.5%	569,287	391,203	68.7%	777,905
6 Social Services for Seniors	1209	25	Senior Services		406,500	396,365	97.5%	406,500	214,307	52.7%	182,058
7 Kendall County Drug Srv. Fund	1322	25	County Board	30	370	15	4.1%	15	-	0.0%	45
8 Opioid Settlement Fund	1363	25	County Board	503,746	100,000	169,039	169.0%	200,000	58,131	29.1%	614,654
9 Extension Education	1203	29	IL Extension Education		197,863	192,863	97.5%	167,863	104,321	62.1%	88,542
				<u>6,998,323</u>	<u>9,003,379</u>	<u>7,446,723</u>	<u>82.7%</u>	<u>9,626,240</u>	<u>6,988,995</u>	<u>72.6%</u>	<u>7,456,050</u>

Health & Social Services Funds

	Fund	Fund/Org	Oversight	Fund Description
1 Health and Human Services	1205	13	Health Department	This department provides: immunizations, WIC, FCM, community education, nutrition program, well/septic inspections, restaurant inspections, tanning salon inspections, recycling program, mental health counseling, senior counseling, substance abuse and alcohol treatment, DUI services, Community Services Block Grant administration, small business loans, scholarships, LIHEAP, weatherization, housing programs and health education.
2 Tuberculosis	1210	13	Health Department	This fund provides for the continuation of services in Kendall County for County residents who have tuberculosis. The projected expenses will depend on the number of people that have T.B. in the County.
3 HHS Restricted for WIC	1318	13	Health Department	This fund is established via donation from an estate and is intended to be used to enhance the WIC related program.
4 708 Mental Health	1200	14	Mental Health Board	The 708 Community Mental Health Board of Kendall County exists to ensure that residents of the County have access to a quality Mental Health Care Delivery System which is efficient and effective. The annual one-year plan for the Board supports the traditions of Kendall County by ensuring neighborly concern and quality professional support for those persons in need of mental health services, chemical-substance abuse intervention, and support for developmental disabilities.
5 Veteran's Assist Commission	1211	23	Veteran's Asst. Commission	The VAC reviews applications for rental, mortgage, utility and food assistance for area armed forces veterans. The VAC also provides medical transportation to Veteran Hospitals and other medical facilities.
6 Social Services for Seniors	1209	25	Senior Services	This fund accounts for revenue designated by a special levy approved by the Kendall County Board subsequent to a previous voter referendum. This fund has previously granted monies for the support of senior citizens, to the Kendall Area Transit Fund, the Kendall County Health Department, the Fox Valley YMCA, Visiting Nurses Association, Prairie State Legal Services, Fox Valley Older Adults, Senior Services Association Inc. and CNN (Community Nutrition Network).

Health & Social Services Funds

	Fund	Fund/Org		Oversight	Fund Description
7	Kendall County Drug Srv. Fund	1322	25	County Board	This fund captures the fines for violation of the Cannabis Control Act.
8	Opioid Settlement Fund	1363	25	County Board	This fund captures funding from opioid settlements.
9	Extension Education	1203	29	IL Extension Education	Levy fund for Extension educational programs: 4-H Youth Development, Family and Consumer Sciences, Community Development, and Agriculture and Natural Resources.

Kendall County
3Q - YTD Revenue, Expenditure, Fund Balance
September 30, 2025

Judiciary Funds

					A	B	C	D	E	F	G	(A + C - F)
	Fund	Fund/Org		Oversight	Beg. Balance	REV Budget	REV YTD	% of REV Budget	EXP Budget	EXP YTD	% of EXP Budget	End. Balance
1	Child Support Collection Fund	1303	03	Circuit Clerk	18,476	44,500	33,168	74.5%	44,000	4,243	9.6%	47,401
2	Circuit Clerk Doc. Storage Fund	1304	03	Circuit Clerk	342,239	150,000	156,131	104.1%	150,000	89,480	59.7%	408,890
3	Circuit Clerk Elect. Cit. Fund	1305	03	Circuit Clerk	79,828	25,000	31,028	124.1%	34,000	11,273	33.2%	99,583
4	Circuit Clerk Oper. Admin. Fnd	1306	03	Circuit Clerk	119,829	37,000	44,172	119.4%	52,000	9,880	19.0%	154,122
5	Circuit Clerk Automation Fund	1313	03	Circuit Clerk	187,616	150,000	156,298	104.2%	175,000	-	0.0%	343,914
6	Access to Justice SRL Coord Gr	1780	03	Circuit Clerk	13,875	15,000	16,760	111.7%	15,000	-	0.0%	30,635
7	Law Library Fund	1324	15	Presiding Judge	39,650	65,000	85,270	131.2%	63,184	61,696	97.6%	63,223
8	Victim Impact Panel Fund	1351	15	Presiding Judge	11,194	3,200	184	5.8%	3,200	-	0.0%	11,378
9	Mental Health Trtmt. Court Fnd	1358	15	Presiding Judge	382,581	1,000	-	0.0%	69,168	43,558	63.0%	339,023
10	Drug Court Revenue Fund	1359	15	Presiding Judge	10,144	1,000	30	3.0%	-	-	0.0%	10,174
11	Adult Redeploy Illinois	1745	15	Presiding Judge	10,402	248,537	139,062	56.0%	242,559	180,928	74.6%	(31,463)
12	Probation Services Fund	1326	16	Probation Supervisor	570,275	121,500	105,216	86.6%	261,154	90,854	34.8%	584,638
13	Family Violence Coord. Council	1746	16	Probation Supervisor	(11,536)	62,000	41,478	66.9%	62,000	39,126	63.1%	(9,184)
14	Public Defend Auto Fund	1354	17	Public Defender	13,345	1,121	2,976	265.4%	13,312	-	0.0%	16,320
15	Public Defender State Funding	1785	17	Public Defender	127,816	99,251	83,481	84.1%	213,484	-	0.0%	211,297
16	State's Atty Child Adv Ctr Fnd	1342	21	State's Attorney	29,615	55,773	53,295	95.6%	55,773	59,944	107.5%	22,967
17	State's Atty Drug Enf. Fund	1343	21	State's Attorney	70,452	8,000	2,490	31.1%	38,000	1,152	3.0%	71,790
18	State's Atty Rec.s Auto. Fund	1346	21	State's Attorney	54,966	6,500	6,497	100.0%	34,000	-	0.0%	61,463
19	Viol. Crms Victim's Assist Gr.	1740	21	State's Attorney	21,774	64,000	47,750	74.6%	64,000	42,526	66.4%	26,998
20	National Children Alliance	1741	21	State's Attorney	-	55,000	6,538	11.9%	56,000	13,625	24.3%	(7,086)
					2,092,540	1,213,382	1,011,826	83.4%	1,645,834	648,285	39.4%	2,456,082

Judiciary Funds

	Fund	Fund/Org	Oversight	Fund Description
1	Child Support Collection Fund	1303	03 Circuit Clerk	this fund captures past-due child support obligations owed by non-custodial parents to their children.
2	Circuit Clerk Doc. Storage Fund	1304	03 Circuit Clerk	This fund is established to help defray the expense of document storage.
3	Circuit Clerk Elect. Cit. Fund	1305	03 Circuit Clerk	This fund captures fees paid by defendants in any traffic, misdemeanor, municipal ordinance or conservation case upon a judgment of guilty or grant of supervision.
4	Circuit Clerk Oper. Admin. Fnd	1306	03 Circuit Clerk	This fund augments the Circuit Clerk's operation and administration costs.
5	Circuit Clerk Automation Fund	1313	03 Circuit Clerk	This fund captures cost to improve, update and provide an integrated record keeping system for Kendall County courts.
6	Access to Justice SRL Coord Gr	1780	03 Circuit Clerk	Grant to have courts help to think about what their locality needs to help advance access to justice.
7	Law Library Fund	1324	15 Presiding Judge	This is a statutory fee, collected on all civil cases at the time of filing of the first pleading, paper or other appearance filed, for the purpose of defraying the cost of establishing and maintaining the County Law Library.
8	Victim Impact Panel Fund	1351	15 Presiding Judge	The Alliance Against Intoxicated Motorists (AAIM) organizes Victim Impact Panels. Judges order DUI defendants to attend Victim Impact Panels for prevention measures.
9	Mental Health Trtmt. Court Fnd	1358	15 Presiding Judge	This fund's costs are dedicated to the support the rehabilitation and recovery of individuals within the justice system who are affected by mental health challenges.
10	Drug Court Revenue Fund	1359	15 Presiding Judge	This fund captures funding to assist in breaking the cycle of addiction and criminal behavior by providing a structured, supportive, and therapeutic approach to justice.
11	Adult Redeploy Illinois	1745	15 Presiding Judge	State of IL Grant funds to provide financial incentives to local jurisdictions for programs that allow diversion of individuals from state prisons by providing community-based services.
12	Probation Services Fund	1326	16 Probation Supervisor	This fund captures the costs to hold defendants accountable to the orders of the Court and to ensure a level of protection to the community.
13	Family Violence Coord. Council	1746	16 Probation Supervisor	The fund was established to create a forum that promotes a coordinated response to family violence in our communities.
14	Public Defender Auto Fund	1354	17 Public Defender	This fund captures costs for use in financing the court system.
15	Public Defender State Funding	1785	17 Public Defender	This fund captures costs for use by the Public Defender's office to upgrade its technology.
16	State's Atty Child Adv Ctr Fnd	1342	21 State's Attorney	This fund captures the grants and donations given to the State's Attorney's Office Child Advocacy Center.
17	State's Atty Drug Enf. Fund	1343	21 State's Attorney	This fund is established for the purpose of receiving drug enforcement funds and to expend said funds for the limited purpose established by Illinois Law.
18	State's Atty Rec.s Auto. Fund	1346	21 State's Attorney	\$2 fee paid by the defendant on a judgment of guilty or a grant of supervision for a violation of any provision of the Illinois Vehicle Code or any felony, misdemeanor, or petty offense for establishing and maintaining automated record keeping systems.
19	Viol. Crms Victim's Assist Gr.	1740	21 State's Attorney	This fund captures revenue and expenditure for the Violent Crime Victim's Assistance Fund which intends to provide for faster and more complete victim recovery from the effects of crime through the establishment of victim and witness assistance centers.

Kendall County
3Q - YTD Revenue, Expenditure, Fund Balance
September 30, 2025

Public Safety Funds

				A	B	C	D	E	F	G	(A + C - F)	
	Fund	Fund/Org		Oversight	Beg. Balance	REV Budget	REV YTD	% of REV Budget	EXP Budget	EXP YTD	% of EXP Budget	End. Balance
1	Animal Control Fund	1301	01	Animal Control	279,471	388,100	312,761	80.6%	373,956	298,610	79.9%	293,622
2	Animal Medical Care Fund	1302	01	Animal Control	27,189	10	20,448	204482.6%	5,500	18,564	337.5%	29,073
3	Cty Animal Ctrl Popl. Ctrl Fnd	1309	01	Animal Control	82,933	18,000	19,295	107.2%	30,000	32,571	108.6%	69,657
4	Coroner Special Fees Fund	1308	04	Coroner	15,286	15,000	23,000	153.3%	20,000	7,042	35.2%	31,244
5	Coroner Death Cert. Grant	1735	04	Coroner	5,400	3,000	4,431	147.7%	5,000	280	5.6%	9,552
6	Coroner SUDORS	1736	04	Coroner	1,568	500	1,196	239.3%	1,000	-	0.0%	2,765
7	Nuclear Grant Fund	1754	09	EMA	32,840	20,000	-	0.0%	13,680	9,761	71.4%	23,079
8	Cook County Reimbursement Fund	1307	20	Sheriff	5,049	5,600	-	0.0%	5,600	-	0.0%	5,049
9	Court Security Fund	1314	20	Sheriff	45,013		655		50,305	19,056	37.9%	26,612
10	Illinois Gaming Law Enf. Fund	1319	20	Sheriff	10,663	1,730	132	7.7%		-		10,795
11	K-9 Donations	1323	20	Sheriff	6,125		-			-		6,125
12	Sheriff Drug Abuse Fund	1333	20	Sheriff	54,466		986		11,287	21,603	191.4%	33,849
13	Sheriff Drug Forfeiture Fund	1334	20	Sheriff	8,715	10,500	1,731	16.5%	10,500	1,049	10.0%	9,397
14	Sheriff E-Ticket Fund	1335	20	Sheriff	31,796	3,059	2,478	81.0%	8,325	802	9.6%	33,473
15	Sheriff FTA Fund	1336	20	Sheriff	85,711		12,711		10,000	17,223	172.2%	81,199
16	DUI Fund	1337	20	Sheriff	75,720	29,613	30,927	104.4%	23,498	16,014	68.2%	90,633
17	Sheriff Range Fund	1338	20	Sheriff	6,182	4,800	4,617	96.2%	14,449	3,871	26.8%	6,929
18	Sheriff Spec. Assgm. Dtl. Fund	1339	20	Sheriff	(250)	30,000	29,372	97.9%	30,000	34,270	114.2%	(5,148)
19	Sheriff Vehicle Fund	1340	20	Sheriff	3,492	4,149	906	21.8%	1,500	-	0.0%	4,398
20	Transp. Safety Hire Back Fund	1349	20	Sheriff	250		-			-		250
21	County Jail Medical Cost Fund	1355	20	Sheriff	20,322	5,964	4,050	67.9%	10,000	-	0.0%	24,372
22	L.E. Operations Support Fund	1356	20	Sheriff	10,348	16,240	10,000	61.6%	12,190	12,769	104.7%	7,579
23	Sheriff Elctr Home Monitoring	1360	20	Sheriff	72,367	50,075	67,860	135.5%	26,350	3,622	13.7%	136,605
24	Sheriff Equitable Sharing Prog	1365	20	Sheriff	10,518		2		14,888	825	5.5%	9,695
25	Sheriff IL Med Assist Recovery	1503	20	Sheriff	116,587		-		64,750	7,145	11.0%	109,442
26	HIDTA	1750	20	Sheriff	(10,719)	2,065,000	2,242,281	108.6%	2,061,000	2,516,072	122.1%	(284,510)
27	IDOT CPS Grt (Child Sfty Seat)	1751	20	Sheriff	465		-			-		465
28	Traffic Enforcement Grants	1752	20	Sheriff	4,080	90,675	25,591	28.2%	90,675	25,479	28.1%	4,191
29	Smoke Free Act Fund	1753	20	Sheriff	100		-			-		100
30	SCAAP Grant	1755	20	Sheriff	108,203	12,000	-	0.0%	14,120	-	0.0%	108,203
31	Tobacco Grant Fund	1757	20	Sheriff	965		-			-		965
32	Bulletproof Vest Partnership G	1759	20	Sheriff		14,370	-	0.0%	17,370	-	0.0%	-
33	Domestic Violence Response Tm	1366	25	County Board	25,000		-		-	22,336		2,664
34	Officer Recruitment/Reteention	1700	20	Sheriff	-		205,200		-	89,000		116,200
					1,135,854	2,788,385	3,020,630	108.3%	2,925,943	3,157,963	107.9%	998,521

Public Safety Funds

	Fund	Fund/Org	Oversight	Fund Description
1	Animal Control Fund	1301	01 Animal Control	This fund is used for the operations of the animal control facility.
2	Animal Medical Care Fund	1302	01 Animal Control	This fund was funded by a donor who left \$25,000 in her will to Kendall County Animal Control to be used for the medical care of the animals in the care of Kendall County Animal Control.
3	Cty Animal Ctrl Popl. Ctrl Fnd	1309	01 Animal Control	This fund was created in FY 2006 by state statute. Revenue is received from registration fees collected for intact dogs and cats.
4	Coroner Special Fees Fund	1308	04 Coroner	This fund captures the fees paid for copies of transcripts of sworn testimony \$5 page, autopsy reports \$50, verdicts of coroner's jury \$5, toxicology reports \$25, printed or electronic pictures: greater amount of the actual cost or \$3, copies of miscellaneous reports except police reports: greater amount of actual cost or \$25 and coroner's or medical examiner's permits to cremate a dead human body \$50.
5	Coroner Death Cert. Grant	1735	04 Coroner	A portion of the fees collected for death certificates goes into a state fund. The state allocates the funds between the County Coroners based on the number of death certificates created by each office. Grant money is sent annually. The funds can be used by the Coroner's office specifically for training and/or equipment.
6	Coroner SUDORS	1736	04 Coroner	The State Unintentional Drug Overdose Reporting System (SUDORS) initiative compiles data on unintentional opioid-related deaths in Illinois and the Centers for Disease Control's ("CDC") initiative to develop a National Unintentional Opioid-Related Death Reporting System.
7	Nuclear Grant Fund	1754	09 EMA	This fund captures costs to develop and exercise methods and plans to mitigate the effects of incidents involving nuclear power plants.
8	Cook County Reimbursement Fund	1307	20 Sheriff	This fund captures expenditure for Cook County inmate medical expenses. Expenditures are reimbursed by Cook County.
9	Court Security Fund	1314	20 Sheriff	This fund was established on Feb 13, 1991 by County Board Ordinance No. 91-1 effective April 1, 1991 as a special fund, separate and segregated from the General Fund with no funds to be expended without the express written consent of the Chief Judge of the 16th Judicial Circuit or his designate. The fee established for this fund is set by County Board ordinance and has been increased over a period of years to its current maximum fee of \$15.00 collected by the Circuit Clerk on civil, criminal, quasi-criminal, ordinance and conservation cases pursuant to statute.
10	Illinois Gaming Law Enf. Fund	1319	20 Sheriff	This fund captures revenue and expenditure attributed to the Illinois Pull Tabs and Jar Games Act.
11	K-9 Donations	1323	20 Sheriff	This fund captures public donations to be used toward canine expenses.
12	Sheriff Drug Abuse Fund	1333	20 Sheriff	The civil forfeiture of property which is used or intended to be used in...the manufacture, sale, transportation, distribution, possession or use of substances in...violations of the Illinois Controlled Substances Act, the Cannabis Control Act, or the Methamphetamine Control and Community Protection Act.
13	Sheriff Drug Forfeiture Fund	1334	20 Sheriff	This fund captures revenue and expenditure attributed to the Drug Asset Forfeiture Procedure Act.
14	Sheriff E-Ticket Fund	1335	20 Sheriff	A fee paid by the defendant in any traffic, misdemeanor, municipal ordinance or conservation case upon a judgment of guilty or grant of supervision.
15	Sheriff FTA Fund	1336	20 Sheriff	A fee collected from individuals arrested on outstanding Failure to Appear warrants.

Public Safety Funds

	Fund	Fund/Org	Oversight	Fund Description
16	DUI Fund	1337	20 Sheriff	For every DUI conviction or court supervision, the defendants pay a fine of over \$100 that goes back to the arresting agency to offset the costs associated with DUI arrests.
17	Sheriff Range Fund	1338	20 Sheriff	The Sheriff's Office Range Fee Fund shall be used solely for expenses related to the operation, maintenance and decommissioning of the Kendall County Sheriff's Office Firearms Training Range. It shall be funded by annual dues paid by law enforcement agencies that use the range for firearms training and qualifications. The Sheriff's Office Range is located at 6925 Rt. 71 Oswego, IL.
18	Sheriff Spec. Assgm. Dtl. Fund	1339	20 Sheriff	This fund captures overtime expenditure for Sheriff Deputies assigned to special assignments such as USMC, CPAT and FBI. Expenditure is reimbursed by the special agency to which the Sheriff Deputy is assigned.
19	Sheriff Vehicle Fund	1340	20 Sheriff	Revenue collected from fines are used to purchase vehicles for the Sheriff's fleet.
20	Transp. Safety Hire Back Fund	1349	20 Sheriff	This fund captures the fees paid for exceeding the speed limit while traveling through a highway construction or maintenance speed zone.
21	County Jail Medical Cost Fund	1355	20 Sheriff	This fund captures the reimbursement of medical expenses for a person held in custody.
22	L.E. Operations Support Fund	1356	20 Sheriff	This fund provides ancillary funding for the general operations procurement of the Sheriff's Office.
23	Sheriff Elctr Home Monitoring	1360	20 Sheriff	captures fees and costs for Electronic Home Monitoring. Fees paid by participants.
24	Sheriff Equitable Sharing Prog	1365	20 Sheriff	The KCSO is the fiduciary agent for KCPAT (Kendall County Cooperative Police Assistance Team).
25	Sheriff IL Med Assist Recovery	1503	20 Sheriff	Stipend received from Health Management Associates for the County's participation in the learning collaborative to treat Substance Use Disorder in incarcerated people.
26	HIDTA	1750	20 Sheriff	The KCSO is the fiduciary agent for the High Intensity Drug Trafficking Areas Program.
27	IDOT CPS Grt (Child Sfty Seat)	1751	20 Sheriff	This fund captures Illinois Traffic Safety grant revenue and expenditure for Child Passenger Safety (CPS).
28	Traffic Enforcement Grants	1752	20 Sheriff	Illinois Traffic Safety grant revenue and expenditure for Speeding, Impaired Driving, Occupant Restraint, and Distracted Driving initiatives.
29	Smoke Free Act Fund	1753	20 Sheriff	Utilization of the grant is dependent upon application and need for enforcement or educational activities.
30	SCAAP Grant	1755	20 Sheriff	SCAAP (State Criminal Alien Assistance Program) provides federal payments for correctional officer salary costs for incarcerating undocumented criminal aliens.
31	Tobacco Grant Fund	1757	20 Sheriff	Use to implement science-based, policy-focused tobacco prevention and control strategies and activities.
32	Bulletproof Vest Partnership Gr	1759	20 Sheriff	This fund funds up to 50 percent of the cost of body armor vests for law enforcement officers.
33	Domestic Violence Response Tm	1366	25 County Board	To provide emergency support, alternatives, and referrals for victims of domestic violence.
34	Officer Recruitment/Reteention	1700	20 Sheriff	

Kendall County
3Q - YTD Revenue, Expenditure, Fund Balance
September 30, 2025

Custodial Funds

Fund	Fund/Org	Oversight	A	B	C	D	E	F	G	(A+C-F)
			Beg. Balance	REV Budget	REV YTD	% of REV Budget	EXP Budget	EXP YTD	% of EXP Budget	End. Balance
1 Jail Commissary Fund	1321	20 Sheriff	15,286	15,000	52,252	348.3%	20,000	42,715	213.6%	24,823
2 Sheriff Sale Foreclosure Fund	1808	20 sheriff	1,714,227		2,875,016	100.0%		3,467,517	100.0%	1,121,726
3 Sheriff Sale Forcls Srpls Fund	1809	20 sheriff	258,923		197,987	100.0%		235,882	100.0%	221,029
4 State's Atty Juv. Just. Cncl	1344	21 State's Attorney	27,248	14,000	-	0.0%	19,000	6,135	32.3%	21,113
5 State's Atty Mny Laund Forf.	1345	21 State's Attorney	22,123	100	-	0.0%	7,000	-	0.0%	22,123
6 Township Bridge	1810	07 Highway	6,536	600,000	599,542	99.9%	600,000	580,217	96.7%	25,861
7 Township Motor Fuel	1811	07 Highway	1,000,696	925,000	629,619	68.1%	925,000	750,379	81.1%	879,936
8 Indemnity Fund	1320	08 Treasurer	169,707	1,000	-	0.0%	5,000	-	0.0%	169,707
9 Trust Account	1812	08 Treasurer	99,760		1,641	100.0%		-		101,401
10 State Stipend Fund	1813	08 Treasurer		16,000	29,000	181.3%	16,000	29,000	181.3%	-
11 HRA Fund	1803	08 Treasurer	4,370	6,050	61	1.0%	6,000	1,670	27.8%	2,760
12 Payroll Clearing Account	1806	08 Treasurer	35,529	4,300,600	3,899,535	90.7%	4,300,100	3,885,361	90.4%	49,702
13 Eng. / Conslt. Escrow Acct	1801	19 PBZ	462,457		58,350	100.0%		48,674	100.0%	472,133
14 Henneberry Woods	1802	19 PBZ	120,848		1,988	100.0%		-		122,836
15 Ravine Woods	1807	19 PBZ	9,819		162	100.0%		-		9,980
16 Land Acquisition	1804	20 PBZ	170,061		148,168			199,724		118,505
17 Land Cash	1805	21 PBZ	397,810		91,210			404,763		84,258
			4,515,398	5,877,750	8,584,531	146.1%	5,898,100	9,652,036	163.6%	3,447,893

Custodial Funds

Fund	Fund/Org	Oversight	Fund Description
1 Jail Commissary Fund	1321	20 Sheriff	The Fund shall consist of all profits generated by the Kendall County Jail Commissary system. These funds shall be used for
2 Sheriff Sale Foreclosure Fund	1808	20 sheriff	Fund for proceeds from auction of defaulted or repossessed properties at the end of the foreclosure process.
3 Sheriff Sale Forcls Srpls Fund	1809	20 sheriff	Surplus funds from a Sheriff's foreclosure sale are held in trust.
4 State's Atty Juv. Just. Cncl	1344	21 State's Attorney	Provides a forum for the development of a community-based interagency assessment of the local juvenile justice system and juvenile delinquency for dealing with juveniles who are found to be involved in crime, or who are truant or have been suspended or expelled from school.
5 State's Atty Mny Laund Forf.	1345	21 State's Attorney	Proceeds obtained directly or indirectly from a violation of the Money Laundering Act for use in the enforcement of laws.
6 Township Bridge	1810	07 Highway	This fund captures activity for the construction and maintenance of all bridges on the County Highway System, and participates in the construction and maintenance on the Township System.
7 Township Motor Fuel	1811	07 Highway	This fund captures funds are collected through the sale of motor fuels and distributed to respective counties to administer these funds on behalf of the townships.
8 Indemnity Fund	1320	08 Treasurer	This fund provides for sale in error of taxes and deeds. Payments from this fund are authorized by court order.
9 Trust Account	1812	08 Treasurer	This fund holds monies ordered by the court.
10 State Stipend Fund	1813	08 Treasurer	This fund holds monies sent by the state to be paid as stipends to certain elected officials and the Supervisor of Assessments.
11 HRA Fund	1803	08 Treasurer	Health Reimbursements are paid out to employees that are reimbursed for eligible medical expenses
12 Payroll Clearing Account	1803	08 Treasurer	This is a custody account for employee payroll.
13 Eng. / Conslt. Escrow Acct	1801	19 PBZ	This fund is funded by stormwater permits and certain developers; custody of stormwater escrow accounts to finance stormwater projects and permits throughout the County.
14 Henneberry Woods	1802	19 PBZ	This fund is funded by developers; custody of funds for "park improvements" inside the Henneberry Wood Subdivision.
15 Ravine Woods	1807	19 PBZ	This fund is funded by developers; custody of funds for the construction of a bike path Ravine Woods Subdivision.



Kendall County Agenda Briefing

Meeting Type: Finance
Meeting Date: 10/30/2025
Subject: Discussion and Approval of Regional Office of Education Employees
Prepared by: Jennifer Breault, Finance and Budget Analyst
Department: Administration

Action Requested:

Discussion and Approval of Regional Office of Education Employees

Board/Committee Review:

N/A

Fiscal impact:

N/A

Background and Discussion:

According to the Illinois School Code (105 ILCS 5/3-15), the Regional Office of Education is obligated to submit a list of employees for approval by the county board. The Regional Office of Education has provided their staff list for FY26.

Staff Recommendation:

Discussion and Approval of Regional Office of Education Employees

Attachments:

FY26 Staff List

Grundy County Office

1320 UNION STREET
MORRIS, IL 60450
815.941.3247

*Kendall County Office*

109 W RIDGE STREET
YORKVILLE, IL 60560
630.553.4168

Illinois School Code (105 ILCS 5/3-15) requires the Regional Office of Education to provide a list of employees to the county board for approval. Below is the list as of July 25, 2025.

Name	Position/funding	
Guilinger, Mary	County/Grant paid	
Mallaney, Kathleen	County/Grant paid	
Thatcher, Bethany	County/Grant paid	
Childs, Jennifer	Finance Department-grant paid	
Wills, Terese	Finance Department-grant paid	Part Time
Redgate-Offhaus, Rhonda	McKinney Vento-grant paid	
Payne, SarahAnn	Outdoor Ed-Consortium paid	
Bertino, Nicholas	Premier Staff-grant paid	
Farrell, Jeremiah	Premier Staff-grant paid	
Fergelec, Bonnie	Premier Staff-grant paid	
Holladay, Heather	Premier Staff-grant paid	
Janeczek, Kristine	Premier Staff-grant paid	
Lindemuth, Samantha	Premier Staff-grant paid	
McGee, Beth	Premier Staff-grant paid	
Meents, Kristi	Premier Staff-grant paid	
O'Connell, Jennifer	Premier Staff-grant paid	
Pedraza, Dianna	Premier Staff-grant paid	
Peten, Marlisha	Premier Staff-grant paid	
Terry, Jaclyn	Premier Staff-grant paid	
Vitko, Lauren	Premier Staff-grant paid	
Wallace, Alaina	Premier Staff-grant paid	
Elleby, Kim	Truancy Staff-grant paid	
Griffin, Sinatra	Truancy Staff-grant paid	
Jusufo, Agime	Truancy Staff-grant paid	
Thompson, Sheila	Truancy Staff-grant paid	Part Time
Wolf, Richard	Truancy Staff-grant paid	
Carmichael, Carmellia	WIOA-grant paid	
Stransky, Laura	WIOA-grant paid	
Martinez, Maria	Professional Development - grant paid	
Brenczewski, Hallie	Professional Development - grant paid	
Chignoli, Mary	Professional Development - grant paid	



Kendall County Agenda Briefing

Meeting Type: Finance
Meeting Date: 10/30/2025
Subject: Resolution Approving State's Attorney's ASA Count
Prepared by: Latreese Caldwell, Deputy County Administrator
Department: Administration

Action Requested:

Approve Resolution Setting the Number of Assistant State's Attorneys

Board/Committee Review:

Finance & Budget Committee

Fiscal impact:

\$100,000 salary + \$7,280 IMRF + 7,650 FICA + 21,070 average health care costs = \$136,000

Background and Discussion:

Per state statute 55 ILCS 5/4-2003 ...where assistant State's Attorneys are required by any county, the number of such assistants shall be determined by the county board...

On June 19, 2018, the Kendall County Board approved and adopted Resolution 2018-35 Setting the Number of Assistant State's Attorneys for Kendall County, Illinois at eleven (11) full-time Assistant State's Attorneys and one (1) part-time Assistant State's Attorney.

The Kendall County Fiscal Year 2025-26 Budget and Appropriation allows the State's Attorney to hire an additional full-time Assistant State's Attorney.

The 2025 Resolution increases the full-time Assistant State's Attorneys from twelve (12) to thirteen (13) and the part-time Assistant State's Attorney from one (1) to two (2).

Staff Recommendation:

Staff recommends the approval of the attached resolution.

Attachments:

Resolution 2025- Resolution Setting The Number of Assistant State's Attorneys

COUNTY OF KENDALL, ILLINOIS

**RESOLUTION 2025 -
RESOLUTION SETTING THE
NUMBER OF ASSISTANT STATE'S ATTORNEYS**

WHEREAS, 55 ILCS 5/4-2003 provides that the number of Assistant State's Attorneys are determined by the County Board, and the salaries of such assistants shall be fixed by the State's Attorney subject to budgetary limitations established by the County Board;

NOW, THEREFORE, BE IT RESOLVED by the Kendall County Board that, pursuant to 55 ILCS 5/4-2003, the Kendall County State's Attorney may continue to maintain its existing number of Assistant State's Attorneys, which is a maximum of twelve (12) full-time Assistant State's Attorneys and two (2) part-time Assistant State's Attorneys paid at salaries fixed by the State's Attorney subject to the budgetary limitations established by this County Board; and

BE IT FURTHER RESOLVED by the Kendall County Board that, pursuant to 55 ILCS 5/4-2003, the Kendall County State's Attorney may continue to maintain up to five (5) additional Special Assistant State's Attorneys as needed whose salaries shall be fixed by the State's Attorney subject to budgetary limitations established by the Kendall County Board.

BE IT FURTHER RESOLVED, that the Preamble of this Resolution is hereby adopted as if fully set herein. This Resolution shall be in full force and effect upon its passage and approval as provided by law.

Approved and adopted by the County Board of Kendall County Illinois, this 4th day of November, 2025.

Kendall County Board

Chairman Signature:

Attest:

Matt Kellogg, Chairman

Debbie Gillette,
County Clerk



Kendall County Agenda Briefing

Meeting Type: Finance
Meeting Date: 10/30/2025
Subject: Opioid Fund Discussion
Prepared by: Natalia Borowska, Management Analyst
Department: Administration

Action Requested:

Restructure the opioid settlement fund allocation process and implement a program similar to the Safe Passage Program.

Board/Committee Review:

Finance Committee (6/26/2025): Review of Kendall County's opioid settlement funds

Fiscal impact:

Fiscal impact will depend on the agreements established with partnered treatment service providers and their respective rates. Historically, Kendall County has spent an average of approximately \$680 per patient for a 30-day in-patient treatment program.

Background and Discussion:

As of October 29, 2025, Kendall County has a remaining balance of \$611,221.64 in opioid settlement funds. Since the County first began receiving these funds in 2022, allocations have supported a range of anti-drug initiatives, including advertising, employee training, take-back programs, overdose prevention materials and medications, rehabilitation, and toxicology screenings. Because these funds have been distributed across multiple initiatives, it has been challenging to measure the overall impact on reducing opioid abuse in the County.

At the June 26, 2025 Finance Committee meeting, Management Analyst Natalia Borowska presented a report on Kendall County's use of opioid settlement funds. Following that discussion, the Committee directed Natalia to convene local stakeholders and subject-matter experts to identify the most effective and sustainable use of these funds moving forward.

Conversations with stakeholders from County departments, nonprofit organizations, municipal partners, and state agencies, revealed a consistent theme: the need for rapid response. Stakeholders emphasized that one of the greatest barriers to recovery is the delay in connecting individuals seeking help to treatment before they change their minds. Delays in coordinating treatment with external organizations often result in missed opportunities for recovery. To address this, stakeholders recommended strategies that enable immediate intervention and streamlined access to care.

Stakeholders strongly supported implementing a Safe Passage Program, modeled after successful initiatives in Illinois' Lee and Whiteside Counties. Under this program, individuals struggling with opioid addiction who voluntarily seek help from the County would be immediately screened and transported to partnered treatment resources without fear of criminal prosecution. This approach focuses on rapid intervention during the critical window when individuals are motivated to seek sobriety.

Implementing such a program in Kendall County would require formal partnerships with local law enforcement and treatment providers, as well as an established interagency protocol to ensure timely referral and transportation to appropriate care.

Staff Recommendation:

It is recommended that the Finance Committee restructure the allocation process for opioid settlement funds and designate these funds toward a Safe Passage program. This change would allow for a more effective, coordinated, and measurable approach to reducing opioid addiction and improving recovery outcomes in Kendall County.

Attachments:

N/A

Opioid Application Project Application Internal

1. Date: 10/22/2025
2. Applicant Name: Vanessa Melendez
3. Department: Judiciary

4. Budget

Overall Budget	
0	A. Treat Opioid Use Disorder (OUD)
6,300	B. Support People in Treatment and Recovery
0	C. Connect People Who Need Help To The Help They Need (Connections To Care)
0	D. Address The Needs of Criminal Justice-Involved Persons
0	E. Address The Needs Of Pregnant Or Parenting Women And Their families, Including Babies With Neonatal Abstinence Syndrome
0	F. Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Opioids
0	G. Prevent Misuse of Opioids
0	H. Prevent Overdose Deaths and Other Harms (Harm Reduction)
0	I. First Responders
0	J. Leadership, Planning and Coordination
350	K. Training
0	L. Research
<u>6,666</u>	TOTAL

Opioid Application Project Application Internal

	K. <u>TRAINING</u>	
366	1	Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
	L. <u>RESARCH</u>	
	1	Research non-opioid treatment of chronic pain
	2	Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
	3	Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (<i>e.g.</i> , Hawaii HOPE and Dakota 24/7).

5. Brief description of recipient's approach on how they would use the opioid funds.

The Kendall County Problem Solving Courts are requesting \$6,000 in funding to assist participants with rent for sober living. At present, four participants are residing in sober living homes, and three additional participant is expected to enter sober living following inpatient treatment. Providing financial support for sober living rent directly reduces barriers to stable housing and allows participants to focus on their recovery and treatment goals. Stable housing is a critical factor in building a foundation for long-term success, reducing the risk of relapse, and ensuring program compliance. By offsetting the financial burden of rent, these funds will help participants maintain safe, structured, and recovery-oriented living environments that support their continued progress in the program.

In addition, we are requesting \$300 in funds to provide transportation support for individuals referred to the program who must complete screenings and assessments before officially entering Problem Solving Court. We have experienced challenges with referred participants being unable to complete these required steps due to lack of reliable transportation, which creates a barrier to timely entry into the program. Providing limited assistance for transportation will reduce this barrier and ensure that more eligible individuals are able to successfully complete screenings and assessments, allowing them to access treatment and program support without delay

Lastly, I am requesting funds to cover a one-night hotel stay in Bloomington, IL for one person, estimated at \$100. Additionally, I am requesting mileage reimbursement at the rate of \$0.70 per mile for travel from the Kendall County Courthouse in Yorkville, IL, to the McLean County Law and Justice Center in Bloomington, IL. The round-trip distance is approximately 190 miles, and the reimbursement would cover travel for two people, totaling \$266. Therefore, the total estimated cost for the hotel and mileage reimbursement would be \$366. The purpose of this visit is to observe the Family Treatment Court of McLean County, which we are considering implementing in Kendall County. Family Treatment Court focuses on cases involving children within DCFS

Opioid Application Project Application Internal

whose parents are struggling with substance use disorder. It follows the model of drug courts but also involves collaboration among parents, children, DCFS, treatment providers, and other stakeholders. This observation will provide valuable insight into the court's operations, processes, and best practices, helping guide the potential development of a similar program in Kendall County.

FY25 Opioid Application
Project Application Internal

1. Date: 10/28/25
2. Applicant Name: Brenda Karales and Jason I
3. Department: SAO and PD

4. Budget

Overall Budget	
0	A. Treat Opioid Use Disorder (OUD)
0	B. Support People in Treatment and Recovery
0	C. Connect People Who Need Help To The Help They Need (Connections To Care)
0	D. Address The Needs of Criminal Justice-Involved Persons
0	E. Address The Needs Of Pregnant Or Parenting Women And Their families, Including Babies With Neonatal Abstinence Syndrome
0	F. Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Opioids
0	G. Prevent Misuse of Opioids
0	H. Prevent Overdose Deaths and Other Harms (Harm Reduction)
0	I. First Responders
0	J. Leadership, Planning and Coordination
1000	K. Training
0	L. Research
<u>1,000.00</u>	TOTAL

Opioid Application
Project Application Internal

	K. <u>TRAINING</u>	
1,000.00	1	Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
	L. <u>RESEARCH</u>	
	1	Research non-opioid treatment of chronic pain
	2	Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
	3	Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (<i>e.g.</i> , Hawaii HOPE and Dakota 24/7).

5. Brief description of recipient's approach on how they would use the opioid funds.

The State's Attorney's Office and the Public Defender's Office are sending representatives to observe McLean County's Family Specialty Court. This court is designed to assist parents struggling with addiction who are involved in abuse and neglect cases.

The representatives will travel round trip to Bloomington, Illinois, and back. This request is to reimburse the employees for travel and incidental expenses as allowed by this application.



Kendall County Agenda Briefing

Meeting Type: Finance
Meeting Date: 10/30/2025
Subject: Phase II County Office Building Renovations Henricksen HON Omnia Furniture Procurement
Prepared by: Dan G. Polvere
Department: Facilities Management

Action Requested:

Review and Forward to County Board for Approval

Board/Committee Review:

Dec. 17, 2024 County Board Meeting: Approval of COB renovation

Fiscal impact:

\$462,793.96 from the Capital Building Fund -1401; \$17,163.70 from GIS 1317 for a total cost of \$479,957.66

Background and Discussion:

At its December 17, 2024, meeting the Board approved a \$9,920,889 construction budget for the Phase II County Office Building renovation project. This budget included a soft cost line item of \$697,000 with \$600,000 earmarked for Furniture, Fixtures and Equipment.

After numerous meetings with staff and representatives from Henricksen Office Furniture Solutions, the attached final pricing summary and per floor quotes detail the scope of this \$479,957.66 office furniture procurement via the HON Omnia government cooperative contract #R2401117.

Staff Recommendation:

Review and Forward to County Board for Approval.

Attachments:

Phase II Final Pricing Summary

Floor 1 Quote, Floor 2 Quote, Floor 3 Quote

Description	Qty	Each	Total
First Floor			
107 - Lobby - 4 single seat lounge , 1 bench, 2 tables	1	\$6,779.96	\$6,779.96
109 - Community Conference Room - 7 tables with power, 12 chairs	1	\$9,867.67	\$9,867.67
110 - Assessor Department Open Office - 6 WS (workstations) w/task chairs, 3 touch down stations, 1 stool, 9 lateral files	1	\$31,718.14	\$31,718.14
111 - (PO) Private Office - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,443.58	\$8,443.58
112 - Work/Print Area - 4 lateral files	1	\$3,200.80	\$3,200.80
113 - Assessor Library - table w/4 chairs, 3 touch down stations w/chairs, Aurora Shelving	1	\$14,243.98	\$14,243.98
121 - Treasurers Department Open Office - 7 WS w/task chairs, 4 touch down stations, 3 stools, 9 lateral files	1	\$34,798.80	\$34,798.80
122 - Treasurers PO - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$7,472.35	\$7,472.35
124 - Vault/Archive Storage - 4 lateral files, 3 bookcases	1	\$4,368.50	\$4,368.50
125 - Chief Duty PO - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,210.75	\$8,210.75
126 - PO - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$7,248.43	\$7,248.43
128 - GIS Open Area - 6 benching stations w/task chairs, 1 table with 6 chairs	1	\$17,163.70	\$17,163.70
Freight	1	\$875.00	\$875.00
Prevailing wage labor to be completed during normal business hours	1	\$40,957.00	\$40,957.00
First Floor Total:		\$195,348.66	
2nd Floor			
205 - Lobby - 8 single seat lounge , 2 tables	1	\$7,230.76	\$7,230.76
208 - Conference Room - 1 table w/power, 6 chairs	1	\$4,660.51	\$4,660.51
209 - Director PO - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$7,542.50	\$7,542.50
210 - PBZ Open Office - 2 WS w/task chairs, 2 touch down stations, 1 lateral file, 1 additional chair	1	\$9,941.64	\$9,941.64
211 - Work/Print Area - 3 lateral files	1	\$2,748.57	\$2,748.57
212 - Inspector PO - U-shape desk, blue print storage, task chair, 2 guest chairs	1	\$9,581.25	\$9,581.25
213 - PT Inspector PO - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,176.56	\$8,176.56
214 - Economic Development Director PO - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,265.56	\$8,265.56
215 - Drawing Storage - 6 lateral files	1	\$4,801.20	\$4,801.20
221 - Breakroom - 4 tables, 16 chairs, 3 stools	1	\$4,603.59	\$4,603.59
222 - IT Office - 2 WS w/task chairs	1	\$4,402.51	\$4,402.51
Freight	1	\$500.00	\$500.00
Prevailing wage labor to be completed during normal business hours	1	\$17,345.00	\$17,345.00
Second Floor Total:		\$89,799.65	
3rd Floor			
303 - Lobby - 4 single seat lounge , 1 table	1	\$3,615.38	\$3,615.38
308 - Administrator PO - U-shape desk, 2 lateral files, task chair, 1 round table, 4 guest chairs	1	\$8,349.50	\$8,349.50
309 - Deputy Administrator - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,178.63	\$8,178.63
310 - Flex Office 1 - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,178.63	\$8,178.63
311 - Flex Office 2 - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,178.63	\$8,178.63
312 - Flex Office 3 - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,178.63	\$8,178.63
313 - Conference Room - 1 table w/power, 8 chairs	1	\$4,316.96	\$4,316.96
314 - HR Director PO - U-shape desk, 2 lateral files, task chair, 1 round table, 4 guest chairs	1	\$9,231.15	\$9,231.15
318 - HR Storage - 9 lateral files	1	\$9,450.00	\$9,450.00
318A - Finance Storage - 5 lateral files	1	\$5,250.00	\$5,250.00

324/307 - Finance/Admin Open Office - 8 WS w/task chairs, 3 stools, 1 additional chairs	1	\$28,141.53	\$28,141.53
325 - HR Office 4 - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,121.66	\$8,121.66
326 - HR Office 3 - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,121.66	\$8,121.66
327 - HR Office 2 - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,121.66	\$8,121.66
328 - HR Office 1 - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,121.66	\$8,121.66
329 - Finance Office 1 - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,121.66	\$8,121.66
330 - Finance Director PO - U-shape desk, 2 lateral files, task chair, 2 guest chairs	1	\$8,265.56	\$8,265.56
331 - Shared Conference Room - 1 table w/power, 10 chairs	1	\$7,293.45	\$7,293.45
Freight	1	\$875.00	\$875.00
Prevailing wage labor to be completed during normal business hours	1	\$36,698.00	\$36,698.00
Third Floor Total:		\$194,809.35	
Kendall Phase 2 - Furniture Project Total:		\$479,957.66	



Quote

Quoted To:

KENDALL COUNTY COURT
804 W JOHN ST SUITE B
YORKVILLE, IL 60560

Account Executive:

MEGAN A. CAMMARATA
M.Cammarata@Henricksen.com
630.250.9090

Date: 10/23/2025

Quote # 25101283
FLR 1

Ship To:

KENDALL COUNTY COURT
502 S MAIN STREET
YORKVILLE, IL 60560

Project Coordinator:

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107 LOBBY

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
1		1	**	HON OMNIA CONTRACT R2401117	\$0.00	\$0.00
2	HSN	4	HML1S	Grove Single Seat Lounge	\$836.96	\$3,347.84
			.A	Straight		
			\$(1)	Grade 1 Uph		
			.UR	Contourett		
			95	Navy		
			.TS	Tapered Square Leg		
			.P7A	Text Charcoal		
3	NL1	2	N93B1S24	FRINGE,BENCH,24W 1 SEAT	\$1,374.90	\$2,749.80
			2	GRADE 2		
			31016	VESTIGE OXFORD BLUE		
			X	NO FRONT SEAT GROMMET		
			X	NO END SEAT GROMMET		
			463	METAL LEG,IRON		
			C10	SOFT GLIDE		
4	NL1	2	N93GB2	FRINGE,GANGING CONNECTOR BRACKET,SET OF 2	\$73.62	\$147.24
5	HTL	2	H80191	Occasional Laminate Occasional Coffee Table 48L 20W 16H	\$267.54	\$535.08
			\$(L1STD)	Grd L1 Standard Laminates		
			.PINC	Pinnacle		
			S	Charcoal		

Group Subtotal: \$6,779.96

109 COMMUNITY CONF

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
6	HTL	1	HMVR-2448G-NS	Motivate Table Rect 24Dx48W 2mm Edge Nesting Base	\$545.15	\$545.15
			.G1	4x8 Electrical Port		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.KI	Kingswood Walnut		
			.C	Caster		

			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
7	HTL	6	HMVR-2484G-FX	Motivate Table Rect 24Dx84W 2mm Edge Fixed Base	\$536.27	\$3,217.62
			.G1	4x8 Electrical Port		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.KI	Kingswood Walnut		
			.C	Caster		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
8	HTL	7	HMAGANG	Interlink IQ Elect Ganging Hardware	\$49.68	\$347.76
9	HTL	7	HBTMS	Interlink IQ Elect Wire Mngmnt Strips	\$70.80	\$495.60
			.P	Black		
10	HTL	3	HQB	Interlink IQ Power Base In-Feed	\$238.53	\$715.59
11	HTL	7	HQH5-P-3P1B	MhoB G1 Pop-up Port for IQ 3 AC/1 Blank	\$172.07	\$1,204.49
			.SVR	Silver		
12	HTL	6	HQJ3	Interlink IQ Power Jumper 3ft	\$50.01	\$300.06
13	HSN	12	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$3,041.40
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		

Group Subtotal: \$9,867.67

110 WS ASSESSORS

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
14	HCL	9	HETP4224FP	Tackable Panel w/o TC 42.5H x 24W	\$96.57	\$869.13
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
15	HCL	6	HETP4230FP	Tackable Panel w/o TC 42.5H x 30W	\$101.81	\$610.86
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
16	HCL	8	HETP4236FP	Tackable Panel w/o TC 42.5H x 36W	\$107.26	\$858.08
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
17	HCL	6	HETP4272FP	Tackable Panel w/o TC 42.5H x 72W	\$172.87	\$1,037.22

			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
18	HCL	9	HETC24	Panel Top Cap 24"W	\$12.86	\$115.74
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
19	HCL	6	HETC30	Panel Top Cap 30"W	\$15.04	\$90.24
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
20	HCL	8	HETC36	Panel Top Cap 36"W	\$19.40	\$155.20
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
21	HCL	6	HETC72	Panel Top Cap 72"W	\$32.92	\$197.52
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
22	HCL	9	HEFEC42P	Panel Finished End Covers 42.5H	\$17.88	\$160.92
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
23	HCL	8	HEC42PLN	42.5H "L" Connector Post	\$36.19	\$289.52
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
24	HCL	3	HEC42PTN	42.5H "T" Connector Post	\$34.01	\$102.03
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
25	HCL	1	HEC42PXN	42.5H "X" Connector Post	\$32.48	\$32.48
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
26	HCL	8	HECSL	"L" Connector Strap	\$5.23	\$41.84
27	HCL	3	HECST	"T" Connector Strap	\$7.63	\$22.89
28	HCL	1	HECSX	"X" Connector Strap	\$8.94	\$8.94
29	HCL	10	HSCKTPS	Straight Connector Kit	\$7.19	\$71.90
			.X	No Option		
30	HCL	6	HH871124	Electrical Pass-Thru Cable 25-1/2W 3-1 & 2-2 Systems	\$41.86	\$251.16
31	HCL	2	HH871224	Electrical Power Harness 24W 3-1 & 2-2 Systems	\$65.62	\$131.24
32	HCL	8	HH871236	Electrical Power Harness 36W 3-1 & 2-2 Systems	\$65.62	\$524.96
33	HCL	4	HH871501	Duplex Receptacle Circuit 1 3-1 & 2-2 Systems	\$14.17	\$56.68
			.S	Charcoal		
34	HCL	2	HH871502	Duplex Receptacle Circuit 2 3-1 & 2-2 Systems	\$14.17	\$28.34
			.S	Charcoal		
35	HCL	4	HH871503	Duplex Receptacle Circuit 3 3-1 System Only	\$14.17	\$56.68
			.S	Charcoal		
36	HCL	2	HH871504	Duplex Receptacle Circuit 4 3-1 & 2-2 Systems	\$14.17	\$28.34
			.S	Charcoal		
37	HCL	2	HH879072	Base In-Feed Cable Base 3-1 & 2-2 Systems	\$73.25	\$146.50

38	HCL	6	HHTADF4 .P	Four-port Flex Mode faceplate Black	\$8.72	\$52.32
39	HND	6	HWR2460P \$(L1STD) .LKI1 .KI .T5	Systems Rectangular Worksurface Edgeband 24D x 60W Grd L1 Standard Laminates Kingswood Walnut Kingswood Walnut Greige	\$148.02	\$888.12
40	HTL	6	HHATB3S2LT \$(P1) .S .X .PDL	3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Charcoal Standard Glide Paddle	\$411.91	\$2,471.46
41	HTL	6	HHATW2870CT \$(L1STD) .LKI1 .KI .X .P	70W x 28D Rect Worksurface - C/T Base Grd L1 Standard Laminates Kingswood Walnut Kingswood Walnut No Grommet Black	\$175.27	\$1,051.62
42	HND	6	HHALRETL \$(P1) .S	Rectangle leg T foot HAT to Panel (LH) Grade 1 Charcoal	\$43.82	\$262.92
43	HND	6	HHALRETR \$(P1) .S	Rectangle leg T foot HAT to Panel (RH) Grade 1 Charcoal	\$43.82	\$262.92
44	HND	9	HWSB2 \$(P1) .S	Worksurface Bracket Kit P1 Paint Opts Charcoal	\$15.04	\$135.36
45	HSF	3	H873 .L \$(P1) .S	Brigade 800 Series Lateral File 3 Drawer 30W Standard Random Key Lock P1 Paint Opts Charcoal	\$571.86	\$1,715.58
46	HSF	3	H874 .L \$(P1) .S	Brigade 800 Series Lateral File 4 Drawer 30W Standard Random Key Lock P1 Paint Opts Charcoal	\$692.71	\$2,078.13
47	HSF	3	H883 .L \$(P1) .S	Brigade 800 Series Lateral File 3 Drawer 36W Standard Random Key Lock P1 Paint Opts Charcoal	\$637.63	\$1,912.89
48	HSF	6	HSLP283018FFM .BX .R \$(P1) .S \$(P1) .S .X	Contain 28Hx30Wx18D 2H Lateral Plinth MtlFrnts Recessed Plinth Radius P1 Paint Opts Charcoal P1 Paint Opts Charcoal Omit Lock	\$535.90	\$3,215.40
49	HSF	6	HSPM211524BFM .R	21Hx15Wx24D Mob Ped Mtl Front BF Radius	\$196.64	\$1,179.84

			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
			.X	Omit Lock		
50	HSF	2	HSWP421224LM	Contain 42Hx12Wx24D WardrobeTwr Plinth Metal Front	\$462.67	\$925.34
			.BX	Recessed Plinth		
			.S	Square		
			PR6	Silver		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
			.X	OMT Core to Order Key Alike		
51	HSF	4	HSWP421224RM	Contain 42Hx12Wx24D WardrobeTwr Plinth Metal Front	\$462.67	\$1,850.68
			.BX	Recessed Plinth		
			.S	Square		
			PR6	Silver		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
			.X	OMT Core to Order Key Alike		
52	HSF	4	HSCAHR15	Contain 15"D Hangrail Kit F2B for 18" D Lateral	\$10.69	\$42.76
53	HSF	4	HSCAPB	Contain Credenza Strg-to-Panel Bracket Kit	\$94.93	\$379.72
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
54	HZ1	3	SPLH-ISL-TOP	Custom Island Worksurface	\$195.05	\$585.15
			.M1057507	66W in order to span (1) H873 & (1) H883		
			\$(L1STD)	Grd L1 Standard Laminate		
			.LKI1	Kingswood Walnut		
			.KI	Kingswood Walnut		
55		6	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A	\$210.00	\$1,260.00
			BLK	Black		
56	ESI	6	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$568.26
			GRY	Gray		
57		6	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$1,530.00
58	HSF	3	HFBRZPWM	HON Accessory Fabric Wire Manager Qty 2	\$84.80	\$254.40
			\$(A)	Grd A Fab		
			.DAPR	Dapper		
			01	Charcoal		
59	HSN	1	HITSM	Ignition 2 Task Low-back Stool, ilira back	\$379.48	\$379.48
			.S1	Limited Synchro Tilt SeatSlidr		
			.V	All-Adjustable Arm		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		

			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
60	HSN	6	HIWMMHR	Ign 2.0 Mid-back Mesh with Headrest	\$404.54	\$2,427.24
			.Y2	Advanced Synchro-Tilt SeatSldr		
			.V	All-Adjustable w/Pivot		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
			.HR	Headrest		
61	HSF	3	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$44.46
			.X113E	113E		
62	HSF	3	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$44.46
			.X114E	114E		
63	HSF	3	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$44.46
			.X115E	115E		
64	HSF	3	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$44.46
			.X116E	116E		
65	HSF	3	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$44.46
			.X117E	117E		
66	HSF	3	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$44.46
			.X118E	118E		
67	HSF	9	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$133.38
			.X119E	119E		

Group Subtotal: \$31,718.14

111 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
68	HCG	1	SPLH-CONC-CRNR	Corner Cove Left Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057509	HNL723060LCH to be 71 x 59 - 30L/22.938R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
69	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
70	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057504	H1052460 modified to be 55W		

			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
71	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
72	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
73	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		
74	HND	1	HHN831124	Flat Bracket 24D	\$20.71	\$20.71
			.S	Charcoal		
75	HVO	1	HLSLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
76	HCG	1	SPLH-CONC-STKON60x15x15	Wall Mount Storage sliding dr	\$742.36	\$742.36
			.M1071591	HNL1560SD modified to be 55W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
77	HVO	1	SPLH-VOI-TACK	Tackboard for 60" W Wallmount Tackboard	\$466.02	\$466.02
			.M1071590	HLSL60TW modified to 55W		
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
78	HCG	1	HNL233028PBK	30Wx23-1/8Dx28-1/2H Bookcase Pedestal	\$347.48	\$347.48
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
79	HCG	1	HNL233028PLF	30Wx23-1/8Dx28-1/2H Lateral File Pedestal	\$480.13	\$480.13
			.K	Triangle Bar/Silver		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
80	HCG	1	HNL246021RH	HAT Low Credenza 60 x 24 x 21 1/2H Right Hand	\$720.53	\$720.53
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.K	Triangle Bar/Silver		
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		

			.LKI1	Kingswood Walnut		
81	HCG	1	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32	\$88.32
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
82	HCG	1	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32	\$88.32
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
83	HVO	2	HLSL2036L4	4 drawer lateral: 20x36x57	\$888.67	\$1,777.34
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.PR6	Silver		
84	HVO	1	HLED31AS	31" LED LIGHT W/ POWER SUPPLY (SINGLE)	\$174.18	\$174.18
85	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
86		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power Ai	\$210.00	\$210.00
			BLK	Black		
87	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$94.71
			GRY	Gray		
88		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
89	HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$506.90
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
90	HSN	1	HIWMMHR	Ign 2.0 Mid-back Mesh with Headrest	\$404.54	\$404.54
			.Y2	Advanced Synchro-Tilt SeatSldr		
			.V	All-Adjustable w/Pivot		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
			.HR	Headrest		
91	HSF	4	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$59.28
			.X120E	120E		

Group Subtotal: \$8,443.58

112 STORAGE

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
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92	HSF	4	H884	Brigade 800 Series Lateral File 4 Drawer 36W	\$785.38	\$3,141.52
			.L	Standard Random Key Lock		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
93	HSF	4	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$59.28
			.X119E	119E		

Group Subtotal: \$3,200.80

113 ASSESSOR LIBRARY

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
94	HND	3	HWR2436P	Systems Rectangular Worksurface Edgeband 24D x 36W	\$107.47	\$322.41
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.KI	Kingswood Walnut		
			.T5	Greige		
95	HCL	2	HLSL2428SL	24Dx28H Shared O-Leg Sup for Wksf (single leg)	\$205.77	\$411.54
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
96	HVO	2	HLSL2428O	24"D x 28"H O-Leg Support for Wksf (single leg)	\$166.21	\$332.42
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
97	HTL	1	HTLC4284	84"Wx42"D Rect Shaped Lam Top	\$387.56	\$387.56
			.G	2MM/Flat		
			KI	Kingswood Walnut		
			.N	No Grommets		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
98	HTL	1	HTTLEG84	Aluminum T leg for 84" Table Tops	\$361.90	\$361.90
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
99		3	NCS-31A1C09-B	clamp-on power unit – white – 3 power, USB-A and USB-C	\$130.00	\$390.00
			.	Black		
100	HSN	7	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$1,774.15
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
101		1	**	Aurora Shelving	\$10,264.00	\$10,264.00
			.	- All unit 88"h x 7 openings, slotted with 3 dividers per shelf per side end uprights		
			.	open center uprights, wall ties necessary on 12"d units & included		
			.	Light Gray T47		

Group Subtotal: \$14,243.98

121 WS TREASURERS

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
102	HCL	10	HETP4224FP	Tackable Panel w/o TC 42.5H x 24W	\$96.57	\$965.70

25101283

			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
103	HCL	7	HETP4230FP	Tackable Panel w/o TC 42.5H x 30W	\$101.81	\$712.67
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
104	HCL	8	HETP4236FP	Tackable Panel w/o TC 42.5H x 36W	\$107.26	\$858.08
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
105	HCL	7	HETP4272FP	Tackable Panel w/o TC 42.5H x 72W	\$172.87	\$1,210.09
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
106	HCL	10	HETC24	Panel Top Cap 24"W	\$12.86	\$128.60
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
107	HCL	7	HETC30	Panel Top Cap 30"W	\$15.04	\$105.28
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
108	HCL	8	HETC36	Panel Top Cap 36"W	\$19.40	\$155.20
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
109	HCL	7	HETC72	Panel Top Cap 72"W	\$32.92	\$230.44
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
110	HCL	10	HEFEC42P	Panel Finished End Covers 42.5H	\$17.88	\$178.80
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
111	HCL	9	HEC42PLN	42.5H "L" Connector Post	\$36.19	\$325.71
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
112	HCL	2	HEC42PTN	42.5H "T" Connector Post	\$34.01	\$68.02
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
113	HCL	2	HEC42PXN	42.5H "X" Connector Post	\$32.48	\$64.96
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
114	HCL	9	HECSL	"L" Connector Strap	\$5.23	\$47.07

115	HCL	2	HECST	"T" Connector Strap	\$7.63	\$15.26
116	HCL	2	HECSX	"X" Connector Strap	\$8.94	\$17.88
117	HCL	11	HCKTPS .X	Straight Connector Kit No Option	\$7.19	\$79.09
118	HCL	7	HH871224	Electrical Power Harness 24W 3-1 & 2-2 Systems	\$65.62	\$459.34
119	HCL	6	HH871236	Electrical Power Harness 36W 3-1 & 2-2 Systems	\$65.62	\$393.72
120	HCL	4	HH871501 .S	Duplex Receptacle Circuit 1 3-1 & 2-2 Systems Charcoal	\$14.17	\$56.68
121	HCL	3	HH871502 .S	Duplex Receptacle Circuit 2 3-1 & 2-2 Systems Charcoal	\$14.17	\$42.51
122	HCL	4	HH871503 .S	Duplex Receptacle Circuit 3 3-1 System Only Charcoal	\$14.17	\$56.68
123	HCL	3	HH871504 .S	Duplex Receptacle Circuit 4 3-1 & 2-2 Systems Charcoal	\$14.17	\$42.51
124	HCL	1	HH871601 .S	Duplex Receptacle Circuit 1 (20 AMP) 3-1 & 2-2 Systems Charcoal	\$14.17	\$14.17
125	HCL	2	HH879072	Base In-Feed Cable Base 3-1 & 2-2 Systems	\$73.25	\$146.50
126	HCL	7	HHTADF4 .P	Four-port Flex Mode faceplate Black	\$8.72	\$61.04
127	AWS	1	9120R12018 .GC P \$(L1STD) .LKI1 .KI .1100W X180D	Spcl Size 108-1/8-120Wx17-1/2-18D Flat Eg Centered 4-1/2" From Rear Plastic Grommet Grd L1 Standard Laminates Kingswood Walnut Kingswood Walnut 110"W 18" Depth	\$813.60	\$813.60
128	AWS	1	9120R9618 .GC P \$(L1STD) .FSCLKI1 .KI .960W X180D	Spcl Size 84-1/8-96Wx17-1/2-18D Flat Eg Centered 4-1/2" From Rear Plastic Grommet Grd L1 Standard Laminates Kingswood Walnut-FSC Cert Kingswood Walnut 96" W 18" Depth	\$657.60	\$657.60
129	HSF	1	SPLH-ISL-TOP .M1057507 \$(L1STD) .LKI1 .KI	Islds Top 18Dx72W Span 1 66W in order to span (1) H873 & (1) H883 Grd L1 Standard Laminate Kingswood Walnut Kingswood Walnut	\$195.05	\$195.05
130	AWS	2	9120R4218 .G0 \$(L1STD) .LKI1 .KI .420W X180D	Spcl Size 36-1/8-42Wx17-1/2-18D Flat Eg No grom Grd L1 Standard Laminates Kingswood Walnut Kingswood Walnut 42" W 18" Depth	\$276.00	\$552.00

131	HND	7	HWR2472P \$(L1STD) .LKI1 .KI .T5	Systems Rectangular Worksurface Edgeband 24D x 72W Grd L1 Standard Laminates Kingswood Walnut Kingswood Walnut Greige	\$163.50	\$1,144.50
132	HTL	7	HHATW2870CT \$(L1STD) .LKI1 .KI .X .P	70W x 28D Rect Worksurface - C/T Base Grd L1 Standard Laminates Kingswood Walnut Kingswood Walnut No Grommet Black	\$175.27	\$1,226.89
133	HND	7	HHALRETL \$(P1) .S	Rectangle leg T foot HAT to Panel (LH) Grade 1 Charcoal	\$43.82	\$306.74
134	HND	7	HHALRETR \$(P1) .S	Rectangle leg T foot HAT to Panel (RH) Grade 1 Charcoal	\$43.82	\$306.74
135	HND	11	HWSB2 \$(P1) .S	Worksurface Bracket Kit P1 Paint Opts Charcoal	\$15.04	\$165.44
136	HTL	7	HHATB3S2LT \$(P1) .S .X .PDL	3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Charcoal Standard Glide Paddle	\$411.91	\$2,883.37
137	HSF	3	H873 .L \$(P1) .S	Brigade 800 Series Lateral File 3 Drawer 30W Standard Random Key Lock P1 Paint Opts Charcoal	\$571.86	\$1,715.58
138	HSF	4	H883 .L \$(P1) .S	Brigade 800 Series Lateral File 3 Drawer 36W Standard Random Key Lock P1 Paint Opts Charcoal	\$637.63	\$2,550.52
139	HSF	2	H893 .L \$(P1) .S	Brigade 800 Series Lateral File 3 Drawer 42W Standard Random Key Lock P1 Paint Opts Charcoal	\$738.72	\$1,477.44
140	HSF	7	HSLP283618FFM .BX .R \$(P1) .S \$(P1) .S .X	Contain 28Hx36Wx18D 2H Lateral Plinth MtlFrnts Recessed Plinth Radius P1 Paint Opts Charcoal P1 Paint Opts Charcoal Omit Lock	\$621.11	\$4,347.77
141	HSF	7	HSPM211524BFM .R \$(P1) .S \$(P1)	21Hx15Wx24D Mob Ped Mtl Front BF Radius P1 Paint Opts Charcoal P1 Paint Opts	\$196.64	\$1,376.48

		.S	Charcoal		
		.X	Omit Lock		
142	HSF	7	HSCAHR15	Contain 15"D Hangrail Kit F2B for 18" D Lateral	\$10.69 \$74.83
143		7	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A	\$210.00 \$1,470.00
			BLK	Black	
144	ESI	7	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71 \$662.97
			GRY	Gray	
145		7	EXP-V3-2U-B	Dual Arm – Black	\$255.00 \$1,785.00
146	HSF	4	HFBRZPWM	HON Accessory Fabric Wire Manager Qty 2	\$84.80 \$339.20
			\$(A)	Grd A Fab	
			.DAPR	Dapper	
			01	Charcoal	
147	HSN	3	HITSM	Ignition 2 Task Low-back Stool, ilira back	\$379.48 \$1,138.44
			.S1	Limited Synchro Tilt SeatSlidr	
			.V	All-Adjustable Arm	
			.S	Black All-Surface Caster	
			.IM	4-Way Black	
			\$(1)	Grade 1 Uph	
			.DAPR	Dapper	
			01	Charcoal	
			.BL	Black Adjustable Lumbar	
			.SB	Standard Base	
			.T	Black	
148	HSN	7	HIWMMHR	Ign 2.0 Mid-back Mesh with Headrest	\$404.54 \$2,831.78
			.Y2	Advanced Synchro-Tilt SeatSlidr	
			.V	All-Adjustable w/Pivot	
			.S	Black All-Surface Caster	
			.IM	4-Way Black	
			\$(1)	Grade 1 Uph	
			.DAPR	Dapper	
			01	Charcoal	
			.BL	Black Adjustable Lumbar	
			.SB	Standard Base	
			.T	Black	
			.HR	Headrest	
149	HSF	9	HF23S	Contain Satin Removable Lock Core Kit	\$14.82 \$133.38
			.X101E	101E	
150	HSF	2	HF23S	Contain Satin Removable Lock Core Kit	\$14.82 \$29.64
			.X102E	102E	
151	HSF	2	HF23S	Contain Satin Removable Lock Core Kit	\$14.82 \$29.64
			.X103E	103E	
152	HSF	2	HF23S	Contain Satin Removable Lock Core Kit	\$14.82 \$29.64
			.X104E	104E	
153	HSF	2	HF23S	Contain Satin Removable Lock Core Kit	\$14.82 \$29.64
			.X105E	105E	
154	HSF	2	HF23S	Contain Satin Removable Lock Core Kit	\$14.82 \$29.64
			.X106E	106E	
155	HSF	2	HF23S	Contain Satin Removable Lock Core Kit	\$14.82 \$29.64

			.X107E	107E		
156	HSF	2	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$29.64
			.X108E	108E		

Group Subtotal: \$34,798.80

122 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
157	HCG	1	HNL723060RCH	Corner Cove Right Worksurface 72W x 30D x 60R	\$409.54	\$409.54
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
158	HCG	1	H105R2466	66Wx24D Rectangle Worksurface	\$155.80	\$155.80
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
159	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
160	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
161	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		
162	HCG	1	H10524LEP	15-3/4Wx23-7/8Dx28-1/2H L-Shaped End Panel	\$127.70	\$127.70
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
163	HVO	1	HLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
164	HCG	1	HNL1566SD	66x15x15 Wall Mount Storage sliding dr	\$516.62	\$516.62
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
165	HCG	1	HNL233028PLF	30Wx23-1/8Dx28-1/2H Lateral File Pedestal	\$480.13	\$480.13
			.K	Triangle Bar/Silver		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
166	HCG	1	HNL247221LH	HAT Low Credenza 72 x 24 x 21 1/2H Left Hand	\$773.39	\$773.39
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.K	Triangle Bar/Silver		

		.3L	3 Leg		
		T1	Platinum		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
167 HCG	1	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32	\$88.32
		.X	No Grommet		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
168 HVO	2	HLSL2036L4	4 drawer lateral: 20x36x57	\$888.67	\$1,777.34
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
		.PR6	Silver		
169 HVO	1	HLSL66TW	Tackboard for 66" W Wallmount Tackboard	\$182.18	\$182.18
		\$(A)	Grd A Fabric		
		.VST	Vast		
		13	Country Side		
170 HVO	1	HLED31AS	31" LED LIGHT W/ POWER SUPPLY (SINGLE)	\$174.18	\$174.18
171 HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
172	1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A	\$210.00	\$210.00
		BLK	Black		
173 ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$94.71
		GRY	Gray		
174	1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
175 HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$506.90
		.F	Fixed Arm		
		.S	All-Surface Caster		
		.IM	4-Way Black		
		\$(1)	Grade 1 Uph		
		.DAPR	Dapper		
		01	Charcoal		
		.T	Black		
		.P71	Black		
176 HSN	1	HIWMMHR	Ign 2.0 Mid-back Mesh with Headrest	\$404.54	\$404.54
		.Y2	Advanced Synchro-Tilt SeatSldr		
		.V	All-Adjustable w/Pivot		
		.S	Black All-Surface Caster		
		.IM	4-Way Black		
		\$(1)	Grade 1 Uph		
		.DAPR	Dapper		
		01	Charcoal		
		.BL	Black Adjustable Lumbar		
		.SB	Standard Base		
		.T	Black		

			.HR	Headrest		
177	HSF	4	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$59.28
			.X109E	109E		

Group Subtotal: \$7,472.35

124 STORAGE

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
178	HSF	4	H894	Brigade 800 Series Lateral File 4 Drawer 42W	\$901.37	\$3,605.48
			.L	Standard Random Key Lock		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
179	HSF	3	HS60ABC	Brigade Bookcase 4-Shelf 12-5/8D x 34-1/2W x 59H	\$234.58	\$703.74
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
180	HSF	4	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$59.28
			.X112E	112E		

Group Subtotal: \$4,368.50

125 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
181	HCG	1	SPLH-CONC-CRNR	Corner Cove Right Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057508	HNL723060RCH to be 59 x 71 - 22.938L/30R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
182	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057504	H1052460 modified to be 55W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
183	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
184	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.L	Left Hand		
			T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
185	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
186	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		

		.PDL	Paddle		
187	HND	1	HHN831124 .S	Flat Bracket 24D Charcoal	\$20.71 \$20.71
188	HVO	1	HLZ55C72 .P	60"W External Stiffener Black	\$58.30 \$58.30
189	HCG	1	HNL1578SD \$(L1STD) .LKI1 \$(L1STD) .LKI1	78x15x15 Wall Mount Storage sliding dr Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut	\$602.89 \$602.89
190	HCG	1	HNL233028PBK .X \$(L1STD) .LKI1	30Wx23-1/8Dx28-1/2H Bookcase Pedestal No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$347.48 \$347.48
191	HCG	1	HNL233028PLF .K .X \$(L1STD) .LKI1 \$(L1STD) .LKI1	30Wx23-1/8Dx28-1/2H Lateral File Pedestal Triangle Bar/Silver No Grommet Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut	\$480.13 \$480.13
192	HCG	1	HNL246021LH .G KI .K .3L T1 \$(L1STD) .LKI1 \$(L1STD) .LKI1 \$(L1STD) .LKI1	HAT Low Credenza 60 x 24 x 21 1/2H Left Hand Smooth Flat Kingswood Walnut Triangle Bar/Silver 3 Leg Platinum L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut	\$720.53 \$720.53
193	HCG	2	HNLMP3028 .X \$(L1STD) .LKI1	30W x 27-7/8H Modesty / Ped Back Panel No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$88.32 \$176.64
194	HVO	2	HLZ2036L4 \$(L1STD) .LKI1 \$(L1STD) .LKI1 .PR6	4 drawer lateral: 20x36x57 Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut Silver	\$888.67 \$1,777.34
195	HVO	1	HLZ78TW \$(A) .VST 13	Tackboard for 78" W Wallmount Tackboard Grd A Fabric Vast Country Side	\$200.22 \$200.22
196	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97 \$190.97
197	HN2	1	HLED31AUO	31"LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65 \$155.65

198	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
199		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power Ai	\$210.00	\$210.00
			BLK	Black		
200	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$94.71
			GRY	Gray		
201		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
202	HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$506.90
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
203	HSN	1	HIWMMHR	Ign 2.0 Mid-back Mesh with Headrest	\$404.54	\$404.54
			.Y2	Advanced Synchro-Tilt SeatSldr		
			.V	All-Adjustable w/Pivot		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
			.HR	Headrest		
204	HSF	4	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$59.28
			.X110E	110E		

Group Subtotal: \$8,210.75

126 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
205	HCG	1	SPLH-CONC-CRNR	Corner Cove Left Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057509	HNL723060LCH to be 71 x 59 - 30L/22.938R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
206	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057506	H1052460 modified to be 49W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
207	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		

		.X	No Grommet		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
208	HCG	1	HNL30SHR	Shroud 30"D	\$418.41
		.X	No Grommet		\$418.41
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
209	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63
		\$(L1STD)	L1 Standard Lam Opts		\$131.63
		.LKI1	Kingswood Walnut		
210	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60
		\$(P2)	P2 Paint Opts		\$619.60
		.PR6	Silver		
		.PDL	Paddle		
211	HND	1	HHN831124	Flat Bracket 24D	\$20.71
		.S	Charcoal		\$20.71
212	HVO	1	HLZ5SC72	60"W External Stiffener	\$58.30
		.P	Black		\$58.30
213	HCG	1	HNL1572SD	72x15x15 Wall Mount Storage sliding dr	\$553.78
		\$(L1STD)	Grd L1 Standard Laminates		\$553.78
		.LKI1	Kingswood Walnut		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
214	HCG	1	HNL233028PBK	30Wx23-1/8Dx28-1/2H Bookcase Pedestal	\$347.48
		.X	No Grommet		\$347.48
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
215	HCG	1	HNL233028PLF	30Wx23-1/8Dx28-1/2H Lateral File Pedestal	\$480.13
		.K	Triangle Bar/Silver		\$480.13
		.X	No Grommet		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
216	HCG	1	HNL246021RH	HAT Low Credenza 60 x 24 x 21 1/2H Right Hand	\$720.53
		.G	Smooth Flat		\$720.53
		KI	Kingswood Walnut		
		.K	Triangle Bar/Silver		
		.3L	3 Leg		
		T1	Platinum		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
217	HCG	2	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32
		.X	No Grommet		\$176.64
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		

218	HVO	1	HLSL2036L4 \$(L1STD) .LKI1 \$(L1STD) .LKI1 .PR6	4 drawer lateral: 20x36x57 Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut Silver	\$888.67	\$888.67
219	HVO	1	HLSL72TW \$(A) .VST 13	Tackboard for 72" W Wallmount Tackboard Grd A Fabric Vast Country Side	\$190.50	\$190.50
220	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97	\$190.97
221	HN2	1	HLED31AUO	31"LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65	\$155.65
222	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
223		1	NCS-31A1C-SP5-08 BLK	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power Ai Black	\$210.00	\$210.00
224	ESI	1	NETTA-24 GRY	Mesh Wire Management Channel, 24W Gray	\$94.71	\$94.71
225		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
226	HSN	2	HNR6 .F .S .IM \$(1) .DAPR 01 .T .P71	HON Nucleus Recharged Guest Chair Fixed Arm All-Surface Caster 4-Way Black Grade 1 Uph Dapper Charcoal Black Black	\$253.45	\$506.90
227	HSN	1	HIWMMHR .Y2 .V .S .IM \$(1) .DAPR 01 .BL .SB .T .HR	Ign 2.0 Mid-back Mesh with Headrest Advanced Synchro-Tilt SeatSldr All-Adjustable w/Pivot Black All-Surface Caster 4-Way Black Grade 1 Uph Dapper Charcoal Black Adjustable Lumbar Standard Base Black Headrest	\$404.54	\$404.54
228	HSF	3	HF23S .X111E	Contain Satin Removable Lock Core Kit 111E	\$14.82	\$44.46

Group Subtotal: \$7,248.43

128 WS GIS

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
229	HMP	6	HSYSEMPHA3S2S .S .UD	HA Kit 3-Stage Double Sided Charcoal Basic Up/Down	\$324.38	\$1,946.28

230	HMP	3	HSYSEMPHATRO72HA Dual Sided Trough 72W		\$224.54	\$673.62
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
231	HMP	6	HSYSEMPHAWS287Height Adjustable Worksurface 28x70		\$165.24	\$991.44
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.KI	Kingswood Walnut		
232	HMP	3	HSYSEMP3SHABFSEmpower 3S STS Center Screen 20H x 66W Fabric		\$479.16	\$1,437.48
			\$(A)	Grade A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.P02	Charcoal		
233	HVO	6	HLSLZ5SC60 48"W External Stiffener		\$51.70	\$310.20
			.P	Black		
234	HCL	2	HRVG3560L 35"H Gallery Panel x 60"W		\$209.28	\$418.56
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.KI	Kingswood Walnut		
			.VLG	Horizontal Grain/Solid LamOnly		
			.G	Glides		
235	HMP	1	HSYSEMPGPIT GP Installation Templates		\$12.86	\$12.86
236	HMP	2	HSYSEMPHAGPKITGP Kit Height Adjustable End Double-Sided		\$66.93	\$133.86
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
237	HCL	6	HHTADF3 Three-port Flex Mode faceplate		\$8.72	\$52.32
			.P	Black		
238	HMP	2	HH871272 Electrical Power Harness Panels - w/duplex capacity		\$69.11	\$138.22
239	HMP	1	HMPEEK72 End of Run Electrical kit 72"W		\$71.94	\$71.94
240	HMP	2	HH871501 Duplex Receptacle Circuit 1 3-1 & 2-2 Systems		\$14.17	\$28.34
			.S	Charcoal		
241	HMP	4	HH871502 Duplex Receptacle Circuit 2 3-1 & 2-2 Systems		\$14.17	\$56.68
			.S	Charcoal		
242	HMP	2	HH871503 Duplex Receptacle Circuit 3 3-1 System Only		\$14.17	\$28.34
			.S	Charcoal		
243	HMP	4	HH871504 Duplex Receptacle Circuit 4 3-1 & 2-2 Systems		\$14.17	\$56.68
			.S	Charcoal		
244	HMP	2	HMP144 4-Circuit Power In-Feed 144" Sealtight		\$105.73	\$211.46
245	HMP	6	HMPHAWTWML HA Wire Manager for WS to Trough		\$85.46	\$512.76
			.X	BTX Paint		
246	HTL	1	HTLC48120 Preside 120W x 48D Rectangular Shaped Laminate Top		\$743.21	\$743.21
			.J	Knife		
			KI	Kingswood Walnut		
			.G2	Cut Out For Flip Top Port		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
247	HTL	1	HTTLEG120 Preside Aluminum T leg for 120" Table Tops		\$391.18	\$391.18

			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
248	HTL	2	HQB	Interlink IQ Power Base In-Feed	\$238.53	\$477.06
249	HTL	2	HQH5-E-3P1U2B	ElloraB G2 Flptop for IQ/3 Pwr/1 Dual USB/2 Blnk	\$199.05	\$398.10
			.SVR	Silver		
250	HTL	1	HQJ3	Interlink IQ Power Jumper 3ft	\$50.01	\$50.01
251	HND	2	HJTRGH24	24" Cable Management Tray - Black Only	\$22.45	\$44.90
			.P	Black		
252		6	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power Ai	\$210.00	\$1,260.00
			BLK	Black		
253	ESI	6	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$568.26
			GRY	Gray		
254		6	EXP-V3-3U-B	Triple monitor arms – black with desk clamp and grommet clamp	\$367.00	\$2,202.00
			.	Black		
255	HSN	6	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$1,520.70
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
256	HSN	6	HIWMMHR	Ign 2.0 Mid-back Mesh with Headrest	\$404.54	\$2,427.24
			.Y2	Advanced Synchro-Tilt SeatSldr		
			.V	All-Adjustable w/Pivot		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
			.HR	Headrest		
Group Subtotal:					\$17,163.70	
#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
257	FRT	1	FREIGHT	PLUS SHIPPING COSTS	\$875.00	\$875.00
258		1	INSTALL	DELIVERY & INSTALLATION	\$40,957.00	\$40,957.00
Group Subtotal:					\$41,832.00	
Total:					\$195,348.66	

50% Down Payment Required Upon Order Placement

We appreciate the opportunity to be of service to your organization. Respectfully submitted by Henricksen.

Due to the potential of tariffs and changes in trade regulations, prices are subject to change. We strive to maintain stable pricing but may need to adjust based on evolving costs not under our control. Thank you for your understanding.

Please sign below accepting Terms & Conditions authorizing Henricksen to proceed with order placement.

Signature:_____ Organization:_____ Date:_____

Terms + Conditions

The Terms and Conditions of Sale apply to this contract and quotation unless amended or changed in writing and attached hereto.

1. Prices quoted are held for a period of 15 days.
2. Installation pricing is based upon non-union labor rates, unless otherwise specified.
3. Freight, delivery, installation, and taxes are not included in the price of the products and will be added to invoices, if applicable.
4. A 50% deposit shall be provided upon entering of any order. No interest shall accrue against such deposit. The remaining 50% of total will be invoiced upon product being shipped by manufacturer.
5. Terms of sale are net 15 days from date of invoices. Invoices will be tendered in full on all items received or being held at our warehouse. A service charge of 1.5% per month (18% annual percentage rate) will be added to all unpaid invoices beyond 30 days from invoice date. Payment by credit card will result in the additional costs to be passed on to the Customer.
6. Design and product application services are included in product pricing within two revisions. Additional design work is to be billed at an hourly rate.
7. No payment shall be withheld on any invoice beyond the selling price of the specific merchandise not delivered or subject to repair and/or replacement.
8. All sales are final. Orders cannot be cancelled except by mutual consent. Resulting cancellation and/or restocking charges imposed by the manufacturer shall be paid by the Customer.
9. All requests for changes in quantity or specification shall be in writing and are subject to our approval.
10. We will coordinate shipments to arrive just before the scheduled installation date and provide warehousing for merchandise shipped to our warehouse for a period of no greater than 30 days beyond the original installation date, without charge to you. Beyond 30 days, we will provide warehousing at a rate to be agreed upon.
11. Direct power connection to building circuitry to be provided through owner. Some facilities may require union electrician to hardwire building electric to furniture base feed and panel to panel electrical connections. Owner assumes the cost for any electrical permits that need to be pulled and additional labor required. Permit fees incurred for installing the furniture may result in an additional charge to the Customer.
12. In the event that construction delays or other causes not within our control force postponement of the installation, the merchandise will be stored until installation can be resumed and will be considered accepted by you for purpose of payment. In such event, you have the right to withhold 5% of the invoice amount against completion of delivery.
13. On direct shipments, not including installation, the Customer will receive and install. It will be Customer's responsibility to inspect the merchandise and file freight claims. We cannot be held liable for cost of repairs and/or replacement of damaged goods.
14. Delivery and installation will be made during normal working hours of 7:00 - 4:00. Additional labor costs resulting from overtime work performed at your request or after 4:00 and on weekends will be paid by the Customer.
15. Installation is to include merchandise purchased on this order only and does not include moving or handling of existing furnishings, machines, etc.
16. When furnishings are delivered and brought onto the job site, they shall be inspected and conditionally accepted by you. The responsibility for the security and the protection of the delivered goods shall pass to you. Any exceptions shall be reported in writing immediately.
17. The job site shall be clean, clear, and free of debris prior to installation. Exceptional delivery and installation encumbrances will result in extra charges. The job site shall also be free of the interference of all trades in the work areas.
18. Electric current, light, heat, hoisting and/or elevator service and suitable unobstructed dock space and secured staging areas will be furnished by the Customer without charge.
19. If staging / storage areas provided at the job site are inconveniently located, are on another floor from where the work is to be done, or if products must be walked up or down stairs, or if the merchandise must be moved due to the progress of other trades, or at your request or if we are required to move, or handle existing furniture, the additional cost of moving and transporting shall be paid by the Customer.
20. Our ability to erect or assemble furnishings is dependent upon jurisdictional agreements between trade unions at the job site. If trade regulations require employing tradesmen to complete the installation, the additional cost will be paid by the Customer.
21. We agree to completely install the furnishings according to the final floor plan. Any changes to the final plan will be provided prior to the installation date. Once the installation has begun, the Customer agrees to assume any expenses incurred by us due to changes made at your request or for any reason beyond our control. Work will not be completed until there is a signed change order to approve the work.
22. All furnishings will be left clean and in working order. All cartoning and packaging materials will be removed, and the premises will be left broom clean.
23. All furnishings are warranted to be free from defects in materials or workmanship for a period of twelve (12) months from date of delivery. We will arrange for the repair or replacement of defective items or those inadvertently damaged by us during installation. We will act as your agent in the event claims concerning damaged and/or defective materials and/or workmanship made within the warranty periods as stated by the particular manufacturer, supplier, or fabricator. There are no expressed or implied warranties.
24. No liability shall accrue against Henricksen as a result of any breach of these Terms and Conditions resulting from any strike, lockout, work stoppage, accident, act of God or other delays beyond our control. We do not assume any liability for consequential damages or loss of anticipatory profits resulting from the use of the merchandise or delay in its delivery and installation, or for the misuse or abuse by the Customer.
25. There are no express or implied warranties. All warranties (statutory, express or implied), including without limitation any warranty of fitness for a particular purpose, are specifically disclaimed. Any warranties by the manufacturer of the merchandise ("Manufacturer") are hereby assigned to the customer ("Customer") to the extent such warranties can be assigned. Any warranty claims by Customer must be brought against Manufacturer. All sales are final. All requests for changes in quantity or specification shall be in writing and subject to the approval of Manufacturer and/or Henricksen. Any resulting charges imposed by Manufacturer will be paid by Customer.

These Terms and Conditions of Sale supersede any terms and conditions appearing on the Customer's purchase order, or any other documents, and all verbal communications and/or understandings related thereto.





Banking Information

ACH or EFT Payments

Bank name and address: Fifth Third Bank
1400 16th Street
Lombard, IL 60148

ACH or EFT Routing/ABA: 071923909

Our Account Number: 0069266999

Domestic Wire Transfer Payments and International Wire Transfers sent in US Dollars

Bank Name and address: Fifth Third Bank
5050 Kingsley Drive
Cincinnati, OH 45227

Wire Transfer ABA: 042000314

Fifth Third Swift Code: FTBCUS3C

For Credit To: Henricksen & Company Inc
1101 W. Thorndale Ave
Itasca, IL 60143

International Wire sent in Foreign Currency

Information varies depending upon type of currency

If you have questions, please feel free to contact Skylar Le Vine at Fifth Third Bank at 224-489-9325.

Please send all remittance advice to: ACH@HENRICKSEN.COM



Quote

Quoted To:

KENDALL COUNTY COURT
804 W JOHN ST SUITE B
YORKVILLE, IL 60560

Account Executive:

MEGAN A. CAMMARATA
M.Cammarata@Henricksen.com
630.250.9090

Date: 10/23/2025

Quote # 25101427
F02 - FL2 MAIN ST.

Ship To:

KENDALL COUNTY COURT
502 S MAIN STREET
YORKVILLE, IL 60560

Project Coordinator:

GRACE CZISCHKI
G.CZISCHKI@HENRICKSEN.COM
630.416.2488

205 LOBBY

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
1		1	**	HON OMNIA CONTRACT R2401117	\$0.00	\$0.00
2	HTL	2	H80191 \$(L1STD) .PINC S	Occasional Laminate Occasional Coffee Table 48L 20W 16H Grd L1 Standard Laminates Pinnacle Charcoal	\$267.54	\$535.08
3	HSN	8	HML1S .A \$(1) .UR 95 .TS .P7A	Grove Single Seat Lounge Straight Grade 1 Uph Contourett Navy Tapered Square Leg Text Charcoal	\$836.96	\$6,695.68
Group Subtotal:						\$7,230.76

208 CONF

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
4	HTL	1	HTLC4284 .J KI .G2 \$(L1STD) .LKI1	84"Wx42"D Rect Shaped Lam Top Knife Kingswood Walnut Cut Out For Flip Top Port Grd L1 Standard Laminates Kingswood Walnut	\$585.29	\$585.29
5	HTL	1	HTLHP84 \$(L1STD) .S .S	Lam Hollow Pan Base For 84" W Table Tops Grd L1 Standard Laminates Charcoal Charcoal	\$787.63	\$787.63
6	HTL	1	HQB	Interlink IQ Power Base In-Feed	\$238.53	\$238.53
7	HTL	1	HQH5-E-3P1U2B .SVR	ElloraB G2 Flptop for IQ/3 Pwr/1 Dual USB/2 Blnk Silver	\$199.05	\$199.05
8	HND	1	HJTRGH24	24" Cable Management Tray - Black Only	\$22.45	\$22.45

			.P	Black		
9	HSN	6	HCFMU	Cofi Managerial Height Chair	\$471.26	\$2,827.56
			.Y2	Advancd Synchro-Tilt/St Slider		
			.STC	Standard Cylinder		
			.V	Hgt-Width Adj Arm (incl Pivot)		
			.S	Black All-Surface Caster		
			\$(1)	Grade 1 Uph		
			.UR	Contourett		
			95	Navy		
			.CHS	Channel Stitch		
			TC00	Coordinating		
			.SB	Standard Base		

Group Subtotal: \$4,660.51

209 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
10	HCG	1	HNL723060RCH	Corner Cove Right Worksurface 72W x 30D x 60R	\$409.54	\$409.54
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
11	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		
12	HCG	1	H105R2466	66Wx24D Rectangle Worksurface	\$155.80	\$155.80
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
13	HVO	1	HLSLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
14	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
15	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
16	HCG	1	H10524LEP	15-3/4Wx23-7/8Dx28-1/2H L-Shaped End Panel	\$127.70	\$127.70
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
17	HVO	2	HLSL2036L4	4 drawer lateral: 20x36x57	\$888.67	\$1,777.34
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.PR6	Silver		
18	HCG	1	HNL1566LL	66x15x15 Wall Mount Storage lam lk drs	\$589.25	\$589.25
			.SA	Satin		

			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
19	HCG	1	HNL233028PLF	30Wx23-1/8Dx28-1/2H Lateral File Pedestal	\$480.13	\$480.13
			.K	Triangle Bar/Silver		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
20	HCG	1	HNL247221LH	HAT Low Credenza 72 x 24 x 21 1/2H Left Hand	\$773.39	\$773.39
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.K	Triangle Bar/Silver		
			.3L	3 Leg		
			T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
21	HCG	1	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32	\$88.32
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
22	HVO	1	HL66TW	Tackboard for 66" W Wallmount Tackboard	\$182.18	\$182.18
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
23	HVO	1	HLED31AS	31" LED LIGHT W/ POWER SUPPLY (SINGLE)	\$174.18	\$174.18
24	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
25		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
26		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A	\$210.00	\$210.00
			BLK	Black		
27	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$94.71
			GRY	Gray		
28	HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$506.90
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
29	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$372.42
			.Y2	Advanced Synchro-Tilt SeatSldr		

.V	All-Adjustable Arm
.S	Black All-Surface Caster
.IM	4-Way Black
\$(1)	Grade 1 Uph
.DAPR	Dapper
01	Charcoal
.BL	Black Adjustable Lumbar
.SB	Standard Base
.T	Black

30	HSF	6	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$88.92
			.X121E	121E		

Group Subtotal: \$7,542.50

210 WS PBZ

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
31	HCL	2	HETP4224FP	Tackable Panel w/o TC 42.5H x 24W	\$96.57	\$193.14
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
32	HCL	3	HETP4230FP	Tackable Panel w/o TC 42.5H x 30W	\$101.81	\$305.43
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
33	HCL	4	HETP4236FP	Tackable Panel w/o TC 42.5H x 36W	\$107.26	\$429.04
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
34	HCL	1	HETP4260FP	Tackable Panel w/o TC 42.5H x 60W	\$134.51	\$134.51
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
35	HCL	4	HEFEC42P	Panel Finished End Covers 42.5H	\$17.88	\$71.52
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
36	HCL	2	HETC24	Panel Top Cap 24"W	\$12.86	\$25.72
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
37	HCL	3	HETC30	Panel Top Cap 30"W	\$15.04	\$45.12
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
38	HCL	4	HETC36	Panel Top Cap 36"W	\$19.40	\$77.60
			\$(P1)	P1 Paint Opts		

			.S	Charcoal		
39	HCL	1	HETC60 \$(P1) .S	Panel Top Cap 60"W P1 Paint Opts Charcoal	\$27.25	\$27.25
40	HCL	2	HEC42PLN \$(P1) .S	42.5H "L" Connector Post P1 Paint Opts Charcoal	\$36.19	\$72.38
41	HCL	2	HEC42PTN \$(P1) .S	42.5H "T" Connector Post P1 Paint Opts Charcoal	\$34.01	\$68.02
42	HCL	2	HECSL	"L" Connector Strap	\$5.23	\$10.46
43	HCL	2	HECST	"T" Connector Strap	\$7.63	\$15.26
44	HCL	3	HSCKTPS .X	Straight Connector Kit No Option	\$7.19	\$21.57
45	HCL	1	HH871136	Electrical Pass-Thru Cable 36W 3-1 & 2-2 Systems	\$41.86	\$41.86
46	HCL	1	HH871230	Electrical Power Harness 30W 3-1 & 2-2 Systems	\$65.62	\$65.62
47	HCL	1	HH871236	Electrical Power Harness 36W 3-1 & 2-2 Systems	\$65.62	\$65.62
48	HCL	1	HH871260	Electrical Power Harness 60W 3-1 & 2-2 Systems	\$69.11	\$69.11
49	HCL	2	HH871501 .S	Duplex Receptacle Circuit 1 3-1 & 2-2 Systems Charcoal	\$14.17	\$28.34
50	HCL	2	HH871503 .S	Duplex Receptacle Circuit 3 3-1 System Only Charcoal	\$14.17	\$28.34
51	HCL	1	HH879072	Base In-Feed Cable Base 3-1 & 2-2 Systems	\$73.25	\$73.25
52	HTL	2	HHATB3S2LT \$(P1) .S .X .PDL	3 Stage 2 Leg Rectangle T Foot P1 Paint Opts Charcoal Standard Glide Paddle	\$411.91	\$823.82
53	HTL	2	HHATW2870CT \$(L1STD) .LKI1 .KI .X .P	70W x 28D Rect Worksurface - C/T Base Grd L1 Standard Laminates Kingswood Walnut Kingswood Walnut No Grommet Black	\$175.27	\$350.54
54	HND	2	HWR2460P \$(L1STD) .LKI1 .KI .T5	Systems Rectangular Worksurface Edgeband 24D x 60W Grd L1 Standard Laminates Kingswood Walnut Kingswood Walnut Greige	\$148.02	\$296.04
55	HND	1	HWR2484P \$(L1STD) .LKI1 .KI .T5	24"D x 84"W Rectangular WS - Edgeband Grd L1 Standard Laminates Kingswood Walnut Kingswood Walnut Greige	\$231.52	\$231.52
56	HVO	2	HLSL2428O \$(P1) .S	24"D x 28"H O-Leg Support for Wksf (single leg) P1 Paint Opts Charcoal	\$166.21	\$332.42

57	HCL	1	HLSL2428SL \$(P1) .S	24Dx28H Shared O-Leg Sup for Wksf (single leg) P1 Paint Opts Charcoal	\$205.77	\$205.77
58	HND	1	HCTL241L \$(P1) .S	Left-hand Cantilever 24"D Select P1 Paint Charcoal	\$14.61	\$14.61
59	HND	1	HCTL241R \$(P1) .S	Right-hand Cantilever 24"D Select P1 Paint Charcoal	\$14.61	\$14.61
60	HND	2	HHALRETL \$(P1) .S	Rectangle leg T foot HAT to Panel (LH) Grade 1 Charcoal	\$43.82	\$87.64
61	HND	2	HHALRETR \$(P1) .S	Rectangle leg T foot HAT to Panel (RH) Grade 1 Charcoal	\$43.82	\$87.64
62	HND	2	HWSB2 \$(P1) .S	Worksurface Bracket Kit P1 Paint Opts Charcoal	\$15.04	\$30.08
63	HSF	1	H894 .L \$(P1) .S	Brigade 800 Series Lateral File 4 Drawer 42W Standard Random Key Lock P1 Paint Opts Charcoal	\$901.37	\$901.37
64	HSF	2	HSCAHR15	Contain 15"D Hangrail Kit F2B for 18" D Lateral	\$10.69	\$21.38
65	HSF	2	HSLP283618FFM .BX .R \$(P1) .S \$(P1) .S .X	Contain 28Hx36Wx18D 2H Lateral Plinth MtlFrnts Recessed Plinth Radius P1 Paint Opts Charcoal P1 Paint Opts Charcoal Omit Lock	\$621.11	\$1,242.22
66	HSF	2	HSPM211524BFM .R \$(P1) .S \$(P1) .S .X	21Hx15Wx24D Mob Ped Mtl Front BF Radius P1 Paint Opts Charcoal P1 Paint Opts Charcoal Omit Lock	\$196.64	\$393.28
67	HSF	1	HFBRZPWM \$(A) .DAPR 01	HON Accessory Fabric Wire Manager Qty 2 Grd A Fab Dapper Charcoal	\$84.80	\$84.80
68		2	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$510.00
69		2	NCS-31A1C-SP5-08 BLK	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A Black	\$210.00	\$420.00
70		1	NCS-31A1C09-B BLK	clamp-on power unit – black – 3 power, USB-A and USB-C Black	\$130.00	\$130.00
71	ESI	2	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$189.42

			GRY	Gray			
72	HSN	2	HNR6	HON Nucleus Recharged Guest Chair		\$253.45	\$506.90
			.F	Fixed Arm			
			.S	All-Surface Caster			
			.IM	4-Way Black			
			\$(1)	Grade 1 Uph			
			.DAPR	Dapper			
			01	Charcoal			
			.T	Black			
			.P71	Black			
73	HSN	2	HIWMM	Ignition 2 Task Mid-back		\$372.42	\$744.84
			.Y2	Advanced Synchro-Tilt SeatSlidr			
			.V	All-Adjustable Arm			
			.S	Black All-Surface Caster			
			.IM	4-Way Black			
			\$(1)	Grade 1 Uph			
			.DAPR	Dapper			
			01	Charcoal			
			.BL	Black Adjustable Lumbar			
			.SB	Standard Base			
			.T	Black			
74	HSN	1	HITSM	Ignition 2 Task Low-back Stool, ilira back		\$379.48	\$379.48
			.S1	Limited Synchro Tilt SeatSlidr			
			.V	All-Adjustable Arm			
			.S	Black All-Surface Caster			
			.IM	4-Way Black			
			\$(1)	Grade 1 Uph			
			.DAPR	Dapper			
			01	Charcoal			
			.BL	Black Adjustable Lumbar			
			.SB	Standard Base			
			.T	Black			
75	HSF	2	HF23S	Contain Satin Removable Lock Core Kit		\$14.82	\$29.64
			.X125E	125E			
76	HSF	2	HF23S	Contain Satin Removable Lock Core Kit		\$14.82	\$29.64
			.X126E	126E			
77	HSF	1	HF23S	Contain Satin Removable Lock Core Kit		\$14.82	\$14.82
			.X127E	127E			

Group Subtotal: \$9,941.64

211 STORAGE

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
78	HSF	3	H894	Brigade 800 Series Lateral File 4 Drawer 42W	\$901.37	\$2,704.11
			.L	Standard Random Key Lock		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
79	HSF	3	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$44.46
			.X127E	127E		

Group Subtotal: \$2,748.57

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
80	HCG	1	SPLH-CONC-CRNR	Corner Cove Left Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057509	HNL723060LCH to be 59 x 71 - 22.938L/30R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
81	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
82	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057504	H1052460 modified to be 55W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
83	HVO	1	HLSLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
84	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
85	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
86	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		
87	HND	1	HHN831124	Flat Bracket 24D	\$20.71	\$20.71
			.S	Charcoal		
88	HCG	1	HNL1578LL	78x15x15 Wall Mount Storage lam lk drs	\$660.18	\$660.18
			.SA	Satin		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
89	HCG	1	HNL233028PBK	30Wx23-1/8Dx28-1/2H Bookcase Pedestal	\$347.48	\$347.48
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
90	HCG	1	HNL233028PSC	30Wx23-1/8Dx28-1/2H Storage Cabinet Pedestal	\$391.13	\$391.13
			.K	Triangle Bar/Silver		
			.X	No Grommet		

			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
91	HCG	1	HNL246021RH	HAT Low Credenza 60 x 24 x 21 1/2H Right Hand	\$720.53	\$720.53
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.K	Triangle Bar/Silver		
			.3L	3 Leg		
			T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
92	HVO	1	HLSL78TW	Tackboard for 78" W Wallmount Tackboard	\$200.22	\$200.22
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
93	HCG	2	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32	\$176.64
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
94	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97	\$190.97
95	HN2	1	HLED31AUO	31" LED Lt W/8" JmprCordDaisyChain(FOLLOWER)	\$155.65	\$155.65
96	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
97		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
98		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A	\$210.00	\$210.00
			BLK	Black		
99	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$94.71
			GRY	Gray		
100	HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$506.90
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
101	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$372.42
			.Y2	Advanced Synchro-Tilt SeatSldr		
			.V	All-Adjustable Arm		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		

			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
102	HSF	4	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$59.28
			.X122E	122E		
103		1	**	Blueprint Storage Shelving	\$3,211.67	\$3,211.67
			.	30"W x 36"D x 83"H		
			.	Intermediate Adjustable Shelf Levels (5)		
			.	Openings (6)		
			.	Plan Storage Dividers (12)		
			.	COLOR: Light Gray - T47		

Group Subtotal: \$9,581.25

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#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
104	HCG	1	SPLH-CONC-CRNR	Corner Cove Left Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057509	HNL723060LCH to be 59 x 71 - 22.938L/30R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
105	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
106	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057504	H1052460 modified to be 55W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
107	HVO	1	HLSLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
108	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
109	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
110	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		
111	HND	1	HHN831124	Flat Bracket 24D	\$20.71	\$20.71
			.S	Charcoal		

112	HVO	2	HLSL2036L4 \$(L1STD) .LKI1 \$(L1STD) .LKI1 .PR6	4 drawer lateral: 20x36x57 Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut Silver	\$888.67	\$1,777.34
113	HCG	1	HNL1578LL .SA \$(L1STD) .LKI1 \$(L1STD) .LKI1	78x15x15 Wall Mount Storage lam lk drs Satin Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut	\$660.18	\$660.18
114	HCG	1	HNL233028PBK .X \$(L1STD) .LKI1	30Wx23-1/8Dx28-1/2H Bookcase Pedestal No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$347.48	\$347.48
115	HCG	1	HNL233028PSC .K .X \$(L1STD) .LKI1 \$(L1STD) .LKI1	30Wx23-1/8Dx28-1/2H Storage Cabinet Pedestal Triangle Bar/Silver No Grommet Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut	\$391.13	\$391.13
116	HCG	1	HNL246021RH .G KI .K .3L T1 \$(L1STD) .LKI1 \$(L1STD) .LKI1 \$(L1STD) .LKI1	HAT Low Credenza 60 x 24 x 21 1/2H Right Hand Smooth Flat Kingswood Walnut Triangle Bar/Silver 3 Leg Platinum L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut	\$720.53	\$720.53
117	HVO	1	HLSL78TW \$(A) .VST 13	Tackboard for 78" W Wallmount Tackboard Grd A Fabric Vast Country Side	\$200.22	\$200.22
118	HCG	2	HNLMP3028 .X \$(L1STD) .LKI1	30W x 27-7/8H Modesty / Ped Back Panel No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$88.32	\$176.64
119	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97	\$190.97
120	HN2	1	HLED31AUO	31"LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65	\$155.65
121	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
122		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
123		1	NCS-31A1C-SP5-08 BLK	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power Ai Black	\$210.00	\$210.00

124	ESI	1	NETTA-24 GRY	Mesh Wire Management Channel, 24W Gray	\$94.71	\$94.71
125	HSN	2	HNR6 .F .S .IM \$(1) .DAPR 01 .T .P71	HON Nucleus Recharged Guest Chair Fixed Arm All-Surface Caster 4-Way Black Grade 1 Uph Dapper Charcoal Black Black	\$253.45	\$506.90
126	HSN	1	HIWMM .Y2 .V .S .IM \$(1) .DAPR 01 .BL .SB .T	Ignition 2 Task Mid-back Advanced Synchro-Tilt SeatSldr All-Adjustable Arm Black All-Surface Caster 4-Way Black Grade 1 Uph Dapper Charcoal Black Adjustable Lumbar Standard Base Black	\$372.42	\$372.42
127	HSF	6	HF23S .X123E	Contain Satin Removable Lock Core Kit 123E	\$14.82	\$88.92

Group Subtotal: \$8,176.56

214 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
128	HCG	1	SPLH-CONC-CRNR	Corner Cove Left Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057509	HNL723060LCH to be 59 x 71 - 22.938L/30R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
129	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057504	H1052460 modified to be 55W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
130	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
131	HVO	1	HLSLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
132	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41

		.X	No Grommet		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
133	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	
			\$(L1STD)	L1 Standard Lam Opts	\$131.63
			.LKI1	Kingswood Walnut	\$131.63
134	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	
			\$(P2)	P2 Paint Opts	\$619.60
			.PR6	Silver	\$619.60
			.PDL	Paddle	
135	HND	1	HHN831124	Flat Bracket 24D	
			.S	Charcoal	\$20.71
136	HVO	2	HLSL2036L4	4 drawer lateral: 20x36x57	
			\$(L1STD)	Grd L1 Standard Laminates	\$888.67
			.LKI1	Kingswood Walnut	\$1,777.34
			\$(L1STD)	Grd L1 Standard Laminates	
			.LKI1	Kingswood Walnut	
			.PR6	Silver	
137	HCG	1	HNL1578LL	78x15x15 Wall Mount Storage lam lk drs	
			.SA	Satin	\$660.18
			\$(L1STD)	Grd L1 Standard Laminates	\$660.18
			.LKI1	Kingswood Walnut	
			\$(L1STD)	Grd L1 Standard Laminates	
			.LKI1	Kingswood Walnut	
138	HCG	1	HNL233028PBK	30Wx23-1/8Dx28-1/2H Bookcase Pedestal	
			.X	No Grommet	\$347.48
			\$(L1STD)	Grd L1 Standard Laminates	\$347.48
			.LKI1	Kingswood Walnut	
139	HCG	1	HNL233028PLF	30Wx23-1/8Dx28-1/2H Lateral File Pedestal	
			.K	Triangle Bar/Silver	\$480.13
			.X	No Grommet	\$480.13
			\$(L1STD)	Grd L1 Standard Laminates	
			.LKI1	Kingswood Walnut	
			\$(L1STD)	Grd L1 Standard Laminates	
			.LKI1	Kingswood Walnut	
140	HCG	1	HNL246021RH	HAT Low Credenza 60 x 24 x 21 1/2H Right Hand	
			.G	Smooth Flat	\$720.53
			KI	Kingswood Walnut	\$720.53
			.K	Triangle Bar/Silver	
			.3L	3 Leg	
			T1	Platinum	
			\$(L1STD)	L1 Standard Lam Opts	
			.LKI1	Kingswood Walnut	
			\$(L1STD)	L1 Standard Lam Opts	
			.LKI1	Kingswood Walnut	
			\$(L1STD)	L1 Standard Lam Opts	
			.LKI1	Kingswood Walnut	
141	HVO	1	HLSL78TW	Tackboard for 78" W Wallmount Tackboard	
			\$(A)	Grd A Fabric	\$200.22
			.VST	Vast	\$200.22

		13		Country Side		
142	HCG	2	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32	\$176.64
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
143	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97	\$190.97
144	HN2	1	HLED31AUO	31"LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65	\$155.65
145	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
146		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
147		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power Ai	\$210.00	\$210.00
			BLK	Black		
148	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$94.71
			GRY	Gray		
149	HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$506.90
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
150	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$372.42
			.Y2	Advanced Synchro-Tilt SeatSldr		
			.V	All-Adjustable Arm		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
151	HSF	6	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$88.92
			.X124E	124E		

Group Subtotal: \$8,265.56

215 STORAGE

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
152	HSF	6	H884	Brigade 800 Series Lateral File 4 Drawer 36W	\$785.38	\$4,712.28
			.L	Standard Random Key Lock		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
153	HSF	6	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$88.92
			.X128E	128E		

Group Subtotal: \$4,801.20

221 BREAKROOM

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
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154	HTL	4	HFTLS36 .G LOFT .N \$(L1STD) .B9	Flock 36 Square Laminate Top 2MM Edge Loft No Grommet Grd L1 Standard Laminates Silver Mesh	\$221.42	\$885.68
155	HTL	4	HFXB29B \$(P2) .PR8	Flock x-base for 29 1/2"h tables Use w/36" tops P2 Paint Opts Silver Texture	\$332.29	\$1,329.16
156	HSN	3	HPMMV-L3PO .E \$(P1) .P7A .RE .AA	Etch 4-Leg Bar Poly St Perf Back- Set of 1 Black Nylon Glides P1 Paint Opts Textured Charcoal Regatta Armless	\$171.21	\$513.63
157	HSN	8	HPMMV-L1PO .E \$(P1) .P7A .RE .AA	Etch 4-Leg Chair Poly St Perf Back - Set of 2 Black Nylon Glides P1 Paint Opts Textured Charcoal Regatta Armless	\$234.39	\$1,875.12

Group Subtotal: \$4,603.59

222 IT

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
158	HCL	1	HETP6548FP \$(A) .VST 13 \$(P1) .S	Tackable Panel w/o TC 65H x 48W Grd A Fabric Vast Country Side P1 Paint Opts Charcoal	\$148.89	\$148.89
159	HCL	1	HEFEC65P \$(P1) .S	Panel Finished End Covers 65H P1 Paint Opts Charcoal	\$21.15	\$21.15
160	HCL	1	HETC48 \$(P1) .S	Panel Top Cap 48"W P1 Paint Opts Charcoal	\$21.80	\$21.80
161	HCL	1	HEWS65P \$(P1) .S	Wall Starter Kit for Panels 65H P1 Paint Opts Charcoal	\$34.01	\$34.01
162	HND	2	HWR3060P \$(L1STD) .LKI1 .KI .T5	Systems Rectangular Worksurface Edgeband 30D x 60W Grd L1 Standard Laminates Kingswood Walnut Kingswood Walnut Greige	\$161.10	\$322.20
163	HCL	4	HSDEP3029F \$(P1) .S	30"D End-Panel Supports: Freestanding P1 Paint Opts Charcoal	\$68.89	\$275.56
164	HCL	2	HSDMP604	Half Hgt 14Hx60W Mod Pnl	\$65.84	\$131.68

			\$(P1) .S	P1 Paint Opts Charcoal		
165	HND	2	HLSLZ5SC60 .P	48"W External Stiffener Black	\$51.70	\$103.40
166	HSF	2	HSPM211524BFM .R \$(P1) .S \$(P1) .S .X	21Hx15Wx24D Mob Ped Mtl Front BF Radius P1 Paint Opts Charcoal P1 Paint Opts Charcoal Omit Lock	\$196.64	\$393.28
167	HCG	2	HNL1560LL .SA \$(L1STD) .LKI1 \$(L1STD) .LKI1	60x15x15 Wall Mount Storage lam lk drs Satin Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut	\$533.67	\$1,067.34
168	HVO	2	HLSL60TW \$(A) .VST 13	Tackboard for 60" W Wallmount Tackboard Grd A Fabric Vast Country Side	\$162.05	\$324.10
169	HVO	2	HLED31AS	31" LED LIGHT W/ POWER SUPPLY (SINGLE)	\$174.18	\$348.36
170	HVO	2	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$57.56
171		1	NCS-31A1C09-B .	clamp-on power unit – black – 3 power, USB-A and USB-C Black	\$130.00	\$130.00
172	ESI	2	NETTA-24 GRY	Mesh Wire Management Channel, 24W Gray	\$94.71	\$189.42
173	HSN	2	HIWMM .Y2 .V .S .IM \$(1) .DAPR 01 .BL .SB .T	Ignition 2 Task Mid-back Advanced Synchro-Tilt SeatSldr All-Adjustable Arm Black All-Surface Caster 4-Way Black Grade 1 Uph Dapper Charcoal Black Adjustable Lumbar Standard Base Black	\$372.42	\$744.84
174	HSF	3	HF23S .X129E	Contain Satin Removable Lock Core Kit 129E	\$14.82	\$44.46
175	HSF	3	HF23S .X130E	Contain Satin Removable Lock Core Kit 130E	\$14.82	\$44.46

Group Subtotal: \$4,402.51

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
176	FRT	1	FREIGHT	PLUS SHIPPING COSTS	\$500.00	\$500.00
177		1	INSTALL	DELIVERY & INSTALLATION	\$17,345.00	\$17,345.00

Group Subtotal: \$17,845.00

Total: \$89,799.65

50% Down Payment Required Upon Order Placement

We appreciate the opportunity to be of service to your organization. Respectfully submitted by Henricksen.

Due to the potential of tariffs and changes in trade regulations, prices are subject to change. We strive to maintain stable pricing but may need to adjust based on evolving costs not under our control. Thank you for your understanding.

Please sign below accepting Terms & Conditions authorizing Henricksen to proceed with order placement.

Signature:_____ Organization:_____ Date:_____

Terms + Conditions

The Terms and Conditions of Sale apply to this contract and quotation unless amended or changed in writing and attached hereto.

1. Prices quoted are held for a period of 15 days.
2. Installation pricing is based upon non-union labor rates, unless otherwise specified.
3. Freight, delivery, installation, and taxes are not included in the price of the products and will be added to invoices, if applicable.
4. A 50% deposit shall be provided upon entering of any order. No interest shall accrue against such deposit. The remaining 50% of total will be invoiced upon product being shipped by manufacturer.
5. Terms of sale are net 15 days from date of invoices. Invoices will be tendered in full on all items received or being held at our warehouse. A service charge of 1.5% per month (18% annual percentage rate) will be added to all unpaid invoices beyond 30 days from invoice date. Payment by credit card will result in the additional costs to be passed on to the Customer.
6. Design and product application services are included in product pricing within two revisions. Additional design work is to be billed at an hourly rate.
7. No payment shall be withheld on any invoice beyond the selling price of the specific merchandise not delivered or subject to repair and/or replacement.
8. All sales are final. Orders cannot be cancelled except by mutual consent. Resulting cancellation and/or restocking charges imposed by the manufacturer shall be paid by the Customer.
9. All requests for changes in quantity or specification shall be in writing and are subject to our approval.
10. We will coordinate shipments to arrive just before the scheduled installation date and provide warehousing for merchandise shipped to our warehouse for a period of no greater than 30 days beyond the original installation date, without charge to you. Beyond 30 days, we will provide warehousing at a rate to be agreed upon.
11. Direct power connection to building circuitry to be provided through owner. Some facilities may require union electrician to hardwire building electric to furniture base feed and panel to panel electrical connections. Owner assumes the cost for any electrical permits that need to be pulled and additional labor required. Permit fees incurred for installing the furniture may result in an additional charge to the Customer.
12. In the event that construction delays or other causes not within our control force postponement of the installation, the merchandise will be stored until installation can be resumed and will be considered accepted by you for purpose of payment. In such event, you have the right to withhold 5% of the invoice amount against completion of delivery.
13. On direct shipments, not including installation, the Customer will receive and install. It will be Customer's responsibility to inspect the merchandise and file freight claims. We cannot be held liable for cost of repairs and/or replacement of damaged goods.
14. Delivery and installation will be made during normal working hours of 7:00 - 4:00. Additional labor costs resulting from overtime work performed at your request or after 4:00 and on weekends will be paid by the Customer.
15. Installation is to include merchandise purchased on this order only and does not include moving or handling of existing furnishings, machines, etc.
16. When furnishings are delivered and brought onto the job site, they shall be inspected and conditionally accepted by you. The responsibility for the security and the protection of the delivered goods shall pass to you. Any exceptions shall be reported in writing immediately.
17. The job site shall be clean, clear, and free of debris prior to installation. Exceptional delivery and installation encumbrances will result in extra charges. The job site shall also be free of the interference of all trades in the work areas.
18. Electric current, light, heat, hoisting and/or elevator service and suitable unobstructed dock space and secured staging areas will be furnished by the Customer without charge.
19. If staging / storage areas provided at the job site are inconveniently located, are on another floor from where the work is to be done, or if products must be walked up or down stairs, or if the merchandise must be moved due to the progress of other trades, or at your request or if we are required to move, or handle existing furniture, the additional cost of moving and transporting shall be paid by the Customer.
20. Our ability to erect or assemble furnishings is dependent upon jurisdictional agreements between trade unions at the job site. If trade regulations require employing tradesmen to complete the installation, the additional cost will be paid by the Customer.
21. We agree to completely install the furnishings according to the final floor plan. Any changes to the final plan will be provided prior to the installation date. Once the installation has begun, the Customer agrees to assume any expenses incurred by us due to changes made at your request or for any reason beyond our control. Work will not be completed until there is a signed change order to approve the work.
22. All furnishings will be left clean and in working order. All cartoning and packaging materials will be removed, and the premises will be left broom clean.
23. All furnishings are warranted to be free from defects in materials or workmanship for a period of twelve (12) months from date of delivery. We will arrange for the repair or replacement of defective items or those inadvertently damaged by us during installation. We will act as your agent in the event claims concerning damaged and/or defective materials and/or workmanship made within the warranty periods as stated by the particular manufacturer, supplier, or fabricator. There are no expressed or implied warranties.
24. No liability shall accrue against Henricksen as a result of any breach of these Terms and Conditions resulting from any strike, lockout, work stoppage, accident, act of God or other delays beyond our control. We do not assume any liability for consequential damages or loss of anticipatory profits resulting from the use of the merchandise or delay in its delivery and installation, or for the misuse or abuse by the Customer.
25. There are no express or implied warranties. All warranties (statutory, express or implied), including without limitation any warranty of fitness for a particular purpose, are specifically disclaimed. Any warranties by the manufacturer of the merchandise ("Manufacturer") are hereby assigned to the customer ("Customer") to the extent such warranties can be assigned. Any warranty claims by Customer must be brought against Manufacturer. All sales are final. All requests for changes in quantity or specification shall be in writing and subject to the approval of Manufacturer and/or Henricksen. Any resulting charges imposed by Manufacturer will be paid by Customer.

These Terms and Conditions of Sale supersede any terms and conditions appearing on the Customer's purchase order, or any other documents, and all verbal communications and/or understandings related thereto.





Banking Information

ACH or EFT Payments

Bank name and address: Fifth Third Bank
1400 16th Street
Lombard, IL 60148

ACH or EFT Routing/ABA: 071923909

Our Account Number: 0069266999

Domestic Wire Transfer Payments and International Wire Transfers sent in US Dollars

Bank Name and address: Fifth Third Bank
5050 Kingsley Drive
Cincinnati, OH 45227

Wire Transfer ABA: 042000314

Fifth Third Swift Code: FTBCUS3C

For Credit To: Henricksen & Company Inc
1101 W. Thorndale Ave
Itasca, IL 60143

International Wire sent in Foreign Currency

Information varies depending upon type of currency

If you have questions, please feel free to contact Skylar Le Vine at Fifth Third Bank at 224-489-9325.

Please send all remittance advice to: ACH@HENRICKSEN.COM



Quote

Quoted To:

KENDALL COUNTY COURT
804 W JOHN ST SUITE B
YORKVILLE, IL 60560

Account Executive:

MEGAN A. CAMMARATA
M.Cammarata@Henricksen.com
630.250.9090

Date: 10/23/2025

Quote # 25101428
F03 3FLR

Ship To:

KENDALL COUNTY COURT
502 S MAIN STREET
YORKVILLE, IL 60560

Project Coordinator:

GRACE CZISCHKI
G.CZISCHKI@HENRICKSEN.COM
630.416.2488

303 LOBBY

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
1		1	**	HON OMNIA CONTRACT R2401117	\$0.00	\$0.00
2	HSN	4	HML1S	Grove Single Seat Lounge	\$836.96	\$3,347.84
			.A	Straight		
			\$(1)	Grade 1 Uph		
			.UR	Contourett		
			95	Navy		
			.TS	Tapered Square Leg		
			.P7A	Text Charcoal		
3	HTL	1	H80191	Occasional Laminate Occasional Coffee Table 48L 20W 16H	\$267.54	\$267.54
			\$(L1STD)	Grd L1 Standard Laminates		
			.PINC	Pinnacle		
			S	Charcoal		
Group Subtotal:						\$3,615.38

308 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
4	HCG	1	HNL723060RCH	Corner Cove Right Worksurface 72W x 30D x 60R	\$409.54	\$409.54
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
5	HCG	1	H105R2466	66Wx24D Rectangle Worksurface	\$155.80	\$155.80
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
6	HCG	1	H10524LEP	15-3/4Wx23-7/8Dx28-1/2H L-Shaped End Panel	\$127.70	\$127.70
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
7	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41

			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
8	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		
9	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
10	HCG	1	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32	\$88.32
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
11	HVO	1	HLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
12	HCG	1	HNL1566SD	66x15x15 Wall Mount Storage sliding dr	\$516.62	\$516.62
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
13	HCG	1	HNL233028PLF	30Wx23-1/8Dx28-1/2H Lateral File Pedestal	\$480.13	\$480.13
			.K	Triangle Bar/Silver		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
14	HCG	1	HNL247221LH	HAT Low Credenza 72 x 24 x 21 1/2H Left Hand	\$773.39	\$773.39
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.K	Triangle Bar/Silver		
			.3L	3 Leg		
			T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
15	HVO	2	HLZ2036L4	4 drawer lateral: 20x36x57	\$888.67	\$1,777.34
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.PR6	Silver		
16	HVO	1	HLZ66TW	Tackboard for 66" W Wallmount Tackboard	\$182.18	\$182.18
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		

17	HVO	1	HLED31AS	31" LED LIGHT W/ POWER SUPPLY (SINGLE)	\$174.18	\$174.18
18	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
19	HTL	1	HBTTRND42	42" Round Top	\$189.18	\$189.18
			.N	No Grommets		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.KI	Kingswood Walnut		
20	HTL	1	HBTXX30L	Seated height X-base for support of 42" tops	\$213.19	\$213.19
			\$(P2)	P2 Paint Opts		
			.PR8	Silver Texture		
21		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A	\$210.00	\$210.00
			BLK	Black		
22	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$94.71
			GRY	Gray		
23		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
24	HSN	4	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$1,013.80
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
25	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$372.42
			.Y2	Advanced Synchro-Tilt SeatSldr		
			.V	All-Adjustable Arm		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
26	HSF	4	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$59.28
			.X131E	131E		

Group Subtotal: \$8,349.50

309 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
27	HCG	1	SPLH-CONC-CRNR	Corner Cove Left Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057509	HNL723060LCH to be 71 x 59 - 30L/22.938R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
28	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25

			.M1057504	H1052460 modified to be 55W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
29	HCG	1	SPLH-CONC-RECTV30W x 24D Rect Worksurface / Ped Top vert grain		\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
30	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
31	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		
32	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
33	HVO	1	HLSLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
34	HND	1	HHN831124	Flat Bracket 24D	\$20.71	\$20.71
			.S	Charcoal		
35	HCG	1	HNL1578SD	78x15x15 Wall Mount Storage sliding dr	\$602.89	\$602.89
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
36	HCG	1	HNL233028PBK	30Wx23-1/8Dx28-1/2H Bookcase Pedestal	\$347.48	\$347.48
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
37	HCG	1	HNL233028PLF	30Wx23-1/8Dx28-1/2H Lateral File Pedestal	\$480.13	\$480.13
			.K	Triangle Bar/Silver		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
38	HCG	1	HNL246021RH	HAT Low Credenza 60 x 24 x 21 1/2H Right Hand	\$720.53	\$720.53
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.K	Triangle Bar/Silver		
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		

			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
39	HCG	2	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32	\$176.64
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
40	HVO	2	HLSL2036L4	4 drawer lateral: 20x36x57	\$888.67	\$1,777.34
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.PR6	Silver		
41	HVO	1	HLSL78TW	Tackboard for 78" W Wallmount Tackboard	\$200.22	\$200.22
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
42	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97	\$190.97
43	HN2	1	HLED31AUO	31"LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65	\$155.65
44	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
45		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A	\$210.00	\$210.00
			BLK	Black		
46	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$94.71
			GRY	Gray		
47		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
48	HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$506.90
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
49	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$372.42
			.Y2	Advanced Synchro-Tilt SeatSldr		
			.V	All-Adjustable Arm		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
50	HSF	4	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$59.28
			.X132E	132E		

Group Subtotal: \$8,178.63

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
51	HCG	1	SPLH-CONC-CRNR	Corner Cove Left Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057509	HNL723060LCH to be 71 x 59 - 30L/22.938R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
52	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057504	H1052460 modified to be 55W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
53	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
54	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
55	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		
56	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
57	HVO	1	HLSLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
58	HND	1	HHN831124	Flat Bracket 24D	\$20.71	\$20.71
			.S	Charcoal		
59	HCG	1	HNL1578SD	78x15x15 Wall Mount Storage sliding dr	\$602.89	\$602.89
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
60	HCG	1	HNL233028PBK	30Wx23-1/8Dx28-1/2H Bookcase Pedestal	\$347.48	\$347.48
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
61	HCG	1	HNL233028PLF	30Wx23-1/8Dx28-1/2H Lateral File Pedestal	\$480.13	\$480.13
			.K	Triangle Bar/Silver		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		

			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
62	HCG	1	HNL246021RH	HAT Low Credenza 60 x 24 x 21 1/2H Right Hand	\$720.53	\$720.53
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.K	Triangle Bar/Silver		
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
63	HCG	2	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32	\$176.64
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
64	HVO	2	HL2036L4	4 drawer lateral: 20x36x57	\$888.67	\$1,777.34
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.PR6	Silver		
65	HVO	1	HL78TW	Tackboard for 78" W Wallmount Tackboard	\$200.22	\$200.22
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
66	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97	\$190.97
67	HN2	1	HLED31AUO	31" LED Lt W/8" JmprCordDaisyChain(FOLLOWER)	\$155.65	\$155.65
68	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
69		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power Ai	\$210.00	\$210.00
			BLK	Black		
70	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$94.71
			GRY	Gray		
71		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
72	HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$506.90
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
73	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$372.42
			.Y2	Advanced Synchro-Tilt SeatSldr		
			.V	All-Adjustable Arm		
			.S	Black All-Surface Caster		

			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
74	HSF	4	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$59.28
			.X133E	133E		

Group Subtotal: \$8,178.63

311 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
75	HCG	1	SPLH-CONC-CRNR	Corner Cove Left Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057509	HNL723060LCH to be 71 x 59 - 30L/22.938R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
76	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057504	H1052460 modified to be 55W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
77	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
78	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
79	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		
80	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
81	HVO	1	HLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
82	HND	1	HHN831124	Flat Bracket 24D	\$20.71	\$20.71
			.S	Charcoal		
83	HCG	1	HNL1578SD	78x15x15 Wall Mount Storage sliding dr	\$602.89	\$602.89
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		

			\$(L1STD) .LKI1	Grd L1 Standard Laminates Kingswood Walnut		
84	HCG	1	HNL233028PBK .X \$(L1STD) .LKI1	30Wx23-1/8Dx28-1/2H Bookcase Pedestal No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$347.48	\$347.48
85	HCG	1	HNL233028PLF .K .X \$(L1STD) .LKI1 \$(L1STD) .LKI1	30Wx23-1/8Dx28-1/2H Lateral File Pedestal Triangle Bar/Silver No Grommet Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut	\$480.13	\$480.13
86	HCG	1	HNL246021RH .G KI .K .X \$(L1STD) .LKI1 \$(L1STD) .LKI1 \$(L1STD) .LKI1	HAT Low Credenza 60 x 24 x 21 1/2H Right Hand Smooth Flat Kingswood Walnut Triangle Bar/Silver No Grommet L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut	\$720.53	\$720.53
87	HCG	2	HNLMP3028 .X \$(L1STD) .LKI1	30W x 27-7/8H Modesty / Ped Back Panel No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$88.32	\$176.64
88	HVO	2	HL2036L4 \$(L1STD) .LKI1 \$(L1STD) .LKI1 .PR6	4 drawer lateral: 20x36x57 Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut Silver	\$888.67	\$1,777.34
89	HVO	1	HL278TW \$(A) .VST 13	Tackboard for 78" W Wallmount Tackboard Grd A Fabric Vast Country Side	\$200.22	\$200.22
90	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97	\$190.97
91	HN2	1	HLED31AUO	31" LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65	\$155.65
92	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
93		1	NCS-31A1C-SP5-08 BLK	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power Ai Black	\$210.00	\$210.00
94	ESI	1	NETTA-24 GRY	Mesh Wire Management Channel, 24W Gray	\$94.71	\$94.71
95		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
96	HSN	2	HNR6 .F	HON Nucleus Recharged Guest Chair Fixed Arm	\$253.45	\$506.90

			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
97	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$372.42
			.Y2	Advanced Synchro-Tilt SeatSldr		
			.V	All-Adjustable Arm		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
98	HSF	4	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$59.28
			.X134E	134E		

Group Subtotal: \$8,178.63

312 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
99	HCG	1	SPLH-CONC-CRNR	Corner Cove Left Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057509	HNL723060LCH to be 71 x 59 - 30L/22.938R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
100	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057504	H1052460 modified to be 55W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
101	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
102	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
103	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		

104	HCG	1	HNL3414LM \$(L1STD) .LKI1	Modesty Panel Half Height (For use w/ 66) L1 Standard Lam Opts Kingswood Walnut	\$131.63	\$131.63
105	HVO	1	HLSLZ5SC72 .P	60"W External Stiffener Black	\$58.30	\$58.30
106	HND	1	HHN831124 .S	Flat Bracket 24D Charcoal	\$20.71	\$20.71
107	HCG	1	HNL1578SD \$(L1STD) .LKI1 \$(L1STD) .LKI1	78x15x15 Wall Mount Storage sliding dr Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut	\$602.89	\$602.89
108	HCG	1	HNL233028PBK .X \$(L1STD) .LKI1	30Wx23-1/8Dx28-1/2H Bookcase Pedestal No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$347.48	\$347.48
109	HCG	1	HNL233028PLF .K .X \$(L1STD) .LKI1 \$(L1STD) .LKI1	30Wx23-1/8Dx28-1/2H Lateral File Pedestal Triangle Bar/Silver No Grommet Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut	\$480.13	\$480.13
110	HCG	1	HNL246021RH .G KI .K .X \$(L1STD) .LKI1 \$(L1STD) .LKI1 \$(L1STD) .LKI1	HAT Low Credenza 60 x 24 x 21 1/2H Right Hand Smooth Flat Kingswood Walnut Triangle Bar/Silver No Grommet L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut	\$720.53	\$720.53
111	HCG	2	HNLMP3028 .X \$(L1STD) .LKI1	30W x 27-7/8H Modesty / Ped Back Panel No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$88.32	\$176.64
112	HVO	2	HLSL2036L4 \$(L1STD) .LKI1 \$(L1STD) .LKI1 .PR6	4 drawer lateral: 20x36x57 Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut Silver	\$888.67	\$1,777.34
113	HVO	1	HLSL78TW \$(A) .VST 13	Tackboard for 78" W Wallmount Tackboard Grd A Fabric Vast Country Side	\$200.22	\$200.22
114	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97	\$190.97

115	HN2	1	HLED31AUO	31"LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65	\$155.65
116	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
117		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A	\$210.00	\$210.00
			BLK	Black		
118	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$94.71
			GRY	Gray		
119		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
120	HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$506.90
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
121	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$372.42
			.Y2	Advanced Synchro-Tilt SeatSldr		
			.V	All-Adjustable Arm		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
122	HSF	4	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$59.28
			.X135E	135E		

Group Subtotal: \$8,178.63

313 CONF

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
123	HTL	1	HTLC42108	Preside 42x108 Rectangle Top - 2 piece	\$740.91	\$740.91
			.J	Knife		
			KI	Kingswood Walnut		
			.G2	Cut Out For Flip Top Port		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
124	HTL	1	HTLHP108	Lam Hollow Pan Base For 108" W Table Tops	\$816.91	\$816.91
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.LKI1	Kingswood Walnut		
125	HND	2	HJTRGH24	24" Cable Management Tray - Black Only	\$22.45	\$44.90
			.P	Black		
126	HTL	1	HQB	Interlink IQ Power Base In-Feed	\$238.53	\$238.53
127	HTL	1	HQH5-E-3P1U2B	ElloraB G2 Flptop for IQ/3 Pwr/1 Dual USB/2 Blnk	\$199.05	\$199.05
			.SVR	Silver		

128	HTL	1	HQH5-E-3P1U2B	ElloraB G2 Flptop for IQ/3 Pwr/1 Dual USB/2 Blink	\$199.05	\$199.05
			.SVR	Silver		
129	HTL	1	HQJ3	Interlink IQ Power Jumper 3ft	\$50.01	\$50.01
130	HSN	8	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$2,027.60
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		

Group Subtotal: \$4,316.96

314 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
131	HCG	1	SPLH-CONC-CRNR	Corner Cove Right Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057508	HNL723060LCH to be 59 x 71 - 22.938L/30R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
132	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057504	H1052460 modified to be 55W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
133	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
134	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
135	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		
136	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
137	HVO	1	HLSLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
138	HND	1	HHN831124	Flat Bracket 24D	\$20.71	\$20.71

		.S	Charcoal			
139	HCG	1	HNL1578LL .SA \$(L1STD) .LKI1 \$(L1STD) .LKI1	78x15x15 Wall Mount Storage lam lk drs Satin Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut	\$660.18	\$660.18
140	HCG	1	HNL231628PFF .J .X \$(L1STD) .LKI1 \$(L1STD) .LKI1	15-3/4Wx23-1/8Dx28-1/2H File/File Pedestal Triangle Bar/PlatinumMetallic No Grommet Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut	\$356.69	\$356.69
141	HCG	1	HNL233028PBK .X \$(L1STD) .LKI1	30Wx23-1/8Dx28-1/2H Bookcase Pedestal No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$347.48	\$347.48
142	HCG	1	HNL246021LH .G KI .K .3L T1 \$(L1STD) .LKI1 \$(L1STD) .LKI1 \$(L1STD) .LKI1	HAT Low Credenza 60 x 24 x 21 1/2H Left Hand Smooth Flat Kingswood Walnut Triangle Bar/Silver 3 Leg Platinum L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut	\$720.53	\$720.53
143	HCG	1	HNLMP3028 .X \$(L1STD) .LKI1	30W x 27-7/8H Modesty / Ped Back Panel No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$88.32	\$88.32
144	HCG	1	HNLPB1628 \$(L1STD) .LKI1	15-3/4W x 27-7/8H Pedestal Back Panel Grd L1 Standard Laminates Kingswood Walnut	\$67.86	\$67.86
145	HVO	2	HL2036L4 \$(L1STD) .LKI1 \$(L1STD) .LKI1 .PR6	4 drawer lateral: 20x36x57 Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut Silver	\$888.67	\$1,777.34
146	HVO	2	HL278TW \$(A) .VST 13	Tackboard for 78" W Wallmount Tackboard Grd A Fabric Vast Country Side	\$200.22	\$400.44
147	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97	\$190.97
148	HN2	1	HLED31AUO	31"LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65	\$155.65

149	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
150	HTL	1	HBTTTRND42	42" Round Top	\$189.18	\$189.18
			.N	No Grommets		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.KI	Kingswood Walnut		
151	HTL	1	HBTTX30L	Seated height X-base for support of 42" tops	\$213.19	\$213.19
			\$(P2)	P2 Paint Opts		
			.PR8	Silver Texture		
152		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A	\$210.00	\$210.00
			BLK	Black		
153	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$94.71
			GRY	Gray		
154		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
155	HSN	4	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$1,013.80
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
156	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$372.42
			.Y2	Advanced Synchro-Tilt SeatSlidr		
			.V	All-Adjustable Arm		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
157	HSF	6	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$88.92
			.X136E	136E		

Group Subtotal: \$9,231.15

318 STORAGE

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
158	HSF	9	H885	Brigade 800 Series Lat File 5 Drawer	\$1,035.18	\$9,316.62
			.L	Standard Random Key Lock		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
159	HSF	9	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$133.38
			.X152E	152E		

Group Subtotal: \$9,450.00

318A STORAGE

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
160	HSF	5	H885	Brigade 800 Series Lat File 5 Drawer	\$1,035.18	\$5,175.90
			.L	Standard Random Key Lock		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
161	HSF	5	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$74.10
			.X151E	151E		

Group Subtotal: \$5,250.00

324 WS FINANCE/ADMIN

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
162	HCL	9	HETP4224FP	Tackable Panel w/o TC 42.5H x 24W	\$96.57	\$869.13
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
163	HCL	10	HETP4230FP	Tackable Panel w/o TC 42.5H x 30W	\$101.81	\$1,018.10
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
164	HCL	14	HETP4236FP	Tackable Panel w/o TC 42.5H x 36W	\$107.26	\$1,501.64
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
165	HCL	2	HETP4248FP	Tackable Panel w/o TC 42.5H x 48W	\$121.21	\$242.42
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
166	HCL	6	HETP4272FP	Tackable Panel w/o TC 42.5H x 72W	\$172.87	\$1,037.22
			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
167	HCL	1	HEBPLATE336	Accelerate Base cover 3 knockout 36"W	\$23.98	\$23.98
			\$(P1)	Select P1 Paint		
			.S	Charcoal		
168	HCL	9	HETC24	Panel Top Cap 24"W	\$12.86	\$115.74
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
169	HCL	10	HETC30	Panel Top Cap 30"W	\$15.04	\$150.40
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		

170	HCL	14	HETC36 \$(P1) .S	Panel Top Cap 36"W P1 Paint Opts Charcoal	\$19.40	\$271.60
171	HCL	2	HETC48 \$(P1) .S	Panel Top Cap 48"W P1 Paint Opts Charcoal	\$21.80	\$43.60
172	HCL	6	HETC72 \$(P1) .S	Panel Top Cap 72"W P1 Paint Opts Charcoal	\$32.92	\$197.52
173	HCL	13	HEC42PLN \$(P1) .S	42.5H "L" Connector Post P1 Paint Opts Charcoal	\$36.19	\$470.47
174	HCL	3	HEC42PTN \$(P1) .S	42.5H "T" Connector Post P1 Paint Opts Charcoal	\$34.01	\$102.03
175	HCL	1	HEC42PXN \$(P1) .S	42.5H "X" Connector Post P1 Paint Opts Charcoal	\$32.48	\$32.48
176	HCL	13	HECSL	"L" Connector Strap	\$5.23	\$67.99
177	HCL	3	HECST	"T" Connector Strap	\$7.63	\$22.89
178	HCL	1	HECSX	"X" Connector Strap	\$8.94	\$8.94
179	HCL	13	HEFEC42P \$(P1) .S	Panel Finished End Covers 42.5H P1 Paint Opts Charcoal	\$17.88	\$232.44
180	HCL	15	HSCKTPS .X	Straight Connector Kit No Option	\$7.19	\$107.85
181	HCL	8	HHTADF3 .P	Three-port Flex Mode faceplate Black	\$8.72	\$69.76
182	HCL	1	HH871124	Electrical Pass-Thru Cable 25-1/2W 3-1 & 2-2 Systems	\$41.86	\$41.86
183	HCL	2	HH871130	Electrical Pass-Thru Cable 30W 3-1 & 2-2 Systems	\$41.86	\$83.72
184	HCL	1	HH871136	Electrical Pass-Thru Cable 36W 3-1 & 2-2 Systems	\$41.86	\$41.86
185	HCL	5	HH871224	Electrical Power Harness 24W 3-1 & 2-2 Systems	\$65.62	\$328.10
186	HCL	8	HH871236	Electrical Power Harness 36W 3-1 & 2-2 Systems	\$65.62	\$524.96
187	HCL	2	HH871248	Electrical Power Harness 48W 3-1 & 2-2 Systems	\$69.11	\$138.22
188	HCL	4	HH871501 .S	Duplex Receptacle Circuit 1 3-1 & 2-2 Systems Charcoal	\$14.17	\$56.68
189	HCL	4	HH871502 .S	Duplex Receptacle Circuit 2 3-1 & 2-2 Systems Charcoal	\$14.17	\$56.68
190	HCL	4	HH871503 .S	Duplex Receptacle Circuit 3 3-1 System Only Charcoal	\$14.17	\$56.68
191	HCL	4	HH871504 .S	Duplex Receptacle Circuit 4 3-1 & 2-2 Systems Charcoal	\$14.17	\$56.68
192	HCL	4	HH879072	Base In-Feed Cable Base 3-1 & 2-2 Systems	\$73.25	\$293.00
193	HTL	8	HHATW287OCT \$(L1STD)	70W x 28D Rect Worksurface - C/T Base Grd L1 Standard Laminates	\$175.27	\$1,402.16

		.LKI1	Kingswood Walnut		
		.KI	Kingswood Walnut		
		.X	No Grommet		
		.P	Black		
194	HND	2	HWR2448P	Systems Rectangular Worksurface Edgeband 24D x 48W	\$125.57
			\$(L1STD)	Grd L1 Standard Laminates	\$251.14
			.LKI1	Kingswood Walnut	
			.KI	Kingswood Walnut	
			.T5	Greige	
195	HND	6	HWR2472P	Systems Rectangular Worksurface Edgeband 24D x 72W	\$163.50
			\$(L1STD)	Grd L1 Standard Laminates	\$981.00
			.LKI1	Kingswood Walnut	
			.KI	Kingswood Walnut	
			.T5	Greige	
196	HND	8	HHALRETL	Rectange leg T foot HAT to Panel (LH)	\$43.82
			\$(P1)	Grade 1	\$350.56
			.S	Charcoal	
197	HND	8	HHALRETR	Rectange leg T foot HAT to Panel (RH)	\$43.82
			\$(P1)	Grade 1	\$350.56
			.S	Charcoal	
198	HTL	8	HHATB3S2LT	3 Stage 2 Leg Rectangle T Foot	\$411.91
			\$(P1)	P1 Paint Opts	\$3,295.28
			.S	Charcoal	
			.X	Standard Glide	
			.PDL	Paddle	
199	HND	6	HLZ5SC54	42"W External Stiffener	\$49.27
			.P	Black	\$295.62
200	HND	2	HCTL241R	Right-hand Cantilever 24"D	\$14.61
			\$(P1)	Select P1 Paint	\$29.22
			.S	Charcoal	
201	HND	9	HWSB2	Worksurface Bracket Kit	\$15.04
			\$(P1)	P1 Paint Opts	\$135.36
			.S	Charcoal	
202	HSF	8	HSPM211524BFM	21Hx15Wx24D Mob Ped Mtl Front BF	\$196.64
			.R	Radius	\$1,573.12
			\$(P1)	P1 Paint Opts	
			.S	Charcoal	
			\$(P1)	P1 Paint Opts	
			.S	Charcoal	
			.X	Omit Lock	
203	HSF	8	HSPSP281524FFM	28Hx15Wx24D Support Ped Plinth Mtl Front FF	\$238.71
			.BX	Recessed Plinth	\$1,909.68
			.R	Radius	
			\$(P1)	P1 Paint Opts	
			.S	Charcoal	
			\$(MATCH)	Match Case	
			.NA	Match Case	
			.L	Lock	
204		8	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A	\$210.00
					\$1,680.00

		BLK	Black		
205	1	NCS-31A1C09-B	clamp-on power unit – black – 3 power, USB-A and USB-C	\$130.00	\$130.00
		.	Black		
206	ESI 8	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$757.68
		GRY	Gray		
207	8	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$2,040.00
208	HSF 4	HFBRZPWM	HON Accessory Fabric Wire Manager Qty 2	\$84.80	\$339.20
		\$(A)	Grd A Fab		
		.DAPR	Dapper		
		01	Charcoal		
209	HSN 3	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$760.35
		.F	Fixed Arm		
		.S	All-Surface Caster		
		.IM	4-Way Black		
		\$(1)	Grade 1 Uph		
		.DAPR	Dapper		
		01	Charcoal		
		.T	Black		
		.P71	Black		
210	HSN 8	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$2,979.36
		.Y2	Advanced Synchro-Tilt SeatSlidr		
		.V	All-Adjustable Arm		
		.S	Black All-Surface Caster		
		.IM	4-Way Black		
		\$(1)	Grade 1 Uph		
		.DAPR	Dapper		
		01	Charcoal		
		.BL	Black Adjustable Lumbar		
		.SB	Standard Base		
		.T	Black		
211	HSN 1	HITSM	Ignition 2 Task Low-back Stool, ilira back	\$379.48	\$379.48
		.S1	Limited Synchro Tilt SeatSlidr		
		.V	All-Adjustable Arm		
		.S	Black All-Surface Caster		
		.IM	4-Way Black		
		\$(1)	Grade 1 Uph		
		.DAPR	Dapper		
		01	Charcoal		
		.BL	Black Adjustable Lumbar		
		.SB	Standard Base		
		.T	Black		
212	HSF 2	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$29.64
		.X143E	143E		
213	HSF 2	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$29.64
		.X144E	144E		
214	HSF 2	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$29.64
		.X145E	145E		
215	HSF 2	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$29.64
		.X146E	146E		

216	HSF	2	HF23S .X147E	Contain Satin Removable Lock Core Kit 147E	\$14.82	\$29.64
217	HSF	2	HF23S .X148E	Contain Satin Removable Lock Core Kit 148E	\$14.82	\$29.64
218	HSF	2	HF23S .X149E	Contain Satin Removable Lock Core Kit 149E	\$14.82	\$29.64
219	HSF	2	HF23S .X150E	Contain Satin Removable Lock Core Kit 150E	\$14.82	\$29.64

Group Subtotal: \$28,141.53

325 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
220	HCG	1	SPLH-CONC-CRNR	Corner Cove Right Worksurface 72W x 30D x 60R .M1057508 HNL723060LCH to be 59 x 71 - 22.938L/30R .T T-Mold KI Kingswood Walnut .T1 Platinum \$(L1STD) L1 Standard Lam Opts .LKI1 Kingswood Walnut	\$446.71	\$446.71
221	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface .M1057504 H1052460 modified to be 55W \$(L1STD) Grd L1 Standard Laminates .LKI1 Kingswood Walnut KI Kingswood Walnut	\$167.25	\$167.25
222	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain .M1057503 HNLRC2430V modified to be 23D, SHORT GRAIN .G Smooth Flat KI Kingswood Walnut .X No Grommet \$(L1STD) Grd L1 Standard Laminates .LKI1 Kingswood Walnut	\$137.08	\$137.08
223	HCG	1	HNL30SHR	Shroud 30"D .X No Grommet \$(L1STD) L1 Standard Lam Opts .LKI1 Kingswood Walnut	\$418.41	\$418.41
224	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg \$(P2) P2 Paint Opts .PR6 Silver .PDL Paddle	\$619.60	\$619.60
225	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66) \$(L1STD) L1 Standard Lam Opts .LKI1 Kingswood Walnut	\$131.63	\$131.63
226	HVO	1	HLZ5SC72	60"W External Stiffener .P Black	\$58.30	\$58.30
227	HND	1	HHN831124	Flat Bracket 24D .S Charcoal	\$20.71	\$20.71
228	HCG	1	HNL1578LL	78x15x15 Wall Mount Storage lam lk drs .SA Satin \$(L1STD) Grd L1 Standard Laminates	\$660.18	\$660.18

		.LKI1	Kingswood Walnut		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
229	HCG	1	HNL231628PFF	15-3/4Wx23-1/8Dx28-1/2H File/File Pedestal	\$356.69
		.J	Triangle Bar/PlatinumMetallic		\$356.69
		.X	No Grommet		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
230	HCG	1	HNL233028PBK	30Wx23-1/8Dx28-1/2H Bookcase Pedestal	\$347.48
		.X	No Grommet		\$347.48
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
231	HCG	1	HNL246021LH	HAT Low Credenza 60 x 24 x 21 1/2H Left Hand	\$720.53
		.G	Smooth Flat		\$720.53
		KI	Kingswood Walnut		
		.K	Triangle Bar/Silver		
		.3L	3 Leg		
		T1	Platinum		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
232	HCG	1	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32
		.X	No Grommet		\$88.32
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
233	HCG	1	HNLPB1628	15-3/4W x 27-7/8H Pedestal Back Panel	\$67.86
		\$(L1STD)	Grd L1 Standard Laminates		\$67.86
		.LKI1	Kingswood Walnut		
234	HVO	2	HL2036L4	4 drawer lateral: 20x36x57	\$888.67
		\$(L1STD)	Grd L1 Standard Laminates		\$1,777.34
		.LKI1	Kingswood Walnut		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
		.PR6	Silver		
235	HVO	1	HL78TW	Tackboard for 78" W Wallmount Tackboard	\$200.22
		\$(A)	Grd A Fabric		\$200.22
		.VST	Vast		
		13	Country Side		
236	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97
237	HN2	1	HLED31AUO	31"LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65
238	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78
239		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power Ai	\$210.00
		BLK	Black		\$210.00
240	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71

		GRY	Gray			
241	1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00	
242	HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$506.90
		.F	Fixed Arm			
		.S	All-Surface Caster			
		.IM	4-Way Black			
		\$(1)	Grade 1 Uph			
		.DAPR	Dapper			
		01	Charcoal			
		.T	Black			
		.P71	Black			
243	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$372.42
		.Y2	Advanced Synchro-Tilt SeatSldr			
		.V	All-Adjustable Arm			
		.S	Black All-Surface Caster			
		.IM	4-Way Black			
		\$(1)	Grade 1 Uph			
		.DAPR	Dapper			
		01	Charcoal			
		.BL	Black Adjustable Lumbar			
		.SB	Standard Base			
		.T	Black			
244	HSF	6	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$88.92
		.X137E	137E			

Group Subtotal: \$8,121.66

326 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
245	HCG	1	SPLH-CONC-CRNR	Corner Cove Right Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057508	HNL723060LCH to be 59 x 71 - 22.938L/30R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
246	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057504	H1052460 modified to be 55W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
247	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
248	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		

		.LKI1	Kingswood Walnut			
249	HCG	1	HNLAB3SIL \$(P2) .PR6 .PDL	2 Stage HAT 3 Integrated Leg P2 Paint Opts Silver Paddle	\$619.60	\$619.60
250	HCG	1	HNL3414LM \$(L1STD) .LKI1	Modesty Panel Half Height (For use w/ 66) L1 Standard Lam Opts Kingswood Walnut	\$131.63	\$131.63
251	HVO	1	HLSLZ5SC72 .P	60"W External Stiffener Black	\$58.30	\$58.30
252	HND	1	HHN831124 .S	Flat Bracket 24D Charcoal	\$20.71	\$20.71
253	HCG	1	HNL1578LL .SA \$(L1STD) .LKI1 \$(L1STD) .LKI1	78x15x15 Wall Mount Storage lam lk drs Satin Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut	\$660.18	\$660.18
254	HCG	1	HNL231628PFF .J .X \$(L1STD) .LKI1 \$(L1STD) .LKI1	15-3/4Wx23-1/8Dx28-1/2H File/File Pedestal Triangle Bar/PlatinumMetallic No Grommet Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut	\$356.69	\$356.69
255	HCG	1	HNL233028PBK .X \$(L1STD) .LKI1	30Wx23-1/8Dx28-1/2H Bookcase Pedestal No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$347.48	\$347.48
256	HCG	1	HNL246021LH .G KI .K .3L T1 \$(L1STD) .LKI1 \$(L1STD) .LKI1 \$(L1STD) .LKI1	HAT Low Credenza 60 x 24 x 21 1/2H Left Hand Smooth Flat Kingswood Walnut Triangle Bar/Silver 3 Leg Platinum L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut	\$720.53	\$720.53
257	HCG	1	HNLMP3028 .X \$(L1STD) .LKI1	30W x 27-7/8H Modesty / Ped Back Panel No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$88.32	\$88.32
258	HCG	1	HNLPB1628 \$(L1STD) .LKI1	15-3/4W x 27-7/8H Pedestal Back Panel Grd L1 Standard Laminates Kingswood Walnut	\$67.86	\$67.86
259	HVO	1	HLSL78TW	Tackboard for 78" W Wallmount Tackboard	\$200.22	\$200.22

			\$(A)	Grd A Fabric		
			.VST	Vast		
			13	Country Side		
260	HVO	2	HL2036L4	4 drawer lateral: 20x36x57	\$888.67	\$1,777.34
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.PR6	Silver		
261	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97	\$190.97
262	HN2	1	HLED31AUO	31"LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65	\$155.65
263	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
264		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power Ai	\$210.00	\$210.00
			BLK	Black		
265	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$94.71
			GRY	Gray		
266		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
267	HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$506.90
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
268	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$372.42
			.Y2	Advanced Synchro-Tilt SeatSldr		
			.V	All-Adjustable Arm		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
269	HSF	6	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$88.92
			.X138E	138E		

Group Subtotal: \$8,121.66

327 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
270	HCG	1	SPLH-CONC-CRNR	Corner Cove Left Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057509	HNL723060LCH to be 71 x 59 - 30L/22.938R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		

		.LKI1	Kingswood Walnut		
271	HCG	1	SPLH-105-WRKS 60Wx24D Rectangle Worksurface	\$167.25	\$167.25
		.M1057504	H1052460 modified to be 55W		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
		KI	Kingswood Walnut		
272	HCG	1	SPLH-CONC-RECTV30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
		.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
		.G	Smooth Flat		
		KI	Kingswood Walnut		
		.X	No Grommet		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
273	HCG	1	HNL30SHR Shroud 30"D	\$418.41	\$418.41
		.X	No Grommet		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
274	HCG	1	HNLAB3SIL 2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
		\$(P2)	P2 Paint Opts		
		.PR6	Silver		
		.PDL	Paddle		
275	HCG	1	HNL3414LM Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
276	HVO	1	HLZ5SC72 60"W External Stiffener	\$58.30	\$58.30
		.P	Black		
277	HND	1	HHN831124 Flat Bracket 24D	\$20.71	\$20.71
		.S	Charcoal		
278	HCG	1	HNL1578LL 78x15x15 Wall Mount Storage lam lk drs	\$660.18	\$660.18
		.SA	Satin		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
279	HCG	1	HNL231628PFF 15-3/4Wx23-1/8Dx28-1/2H File/File Pedestal	\$356.69	\$356.69
		.J	Triangle Bar/PlatinumMetallic		
		.X	No Grommet		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
280	HCG	1	HNL233028PBK 30Wx23-1/8Dx28-1/2H Bookcase Pedestal	\$347.48	\$347.48
		.X	No Grommet		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
281	HCG	1	HNL246021RH HAT Low Credenza 60 x 24 x 21 1/2H Right Hand	\$720.53	\$720.53
		.G	Smooth Flat		
		KI	Kingswood Walnut		
		.K	Triangle Bar/Silver		

		.3L	3 Leg		
		T1	Platinum		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
282	HCG	1	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32
			.X	No Grommet	\$88.32
			\$(L1STD)	Grd L1 Standard Laminates	
			.LKI1	Kingswood Walnut	
283	HCG	1	HNLPB1628	15-3/4W x 27-7/8H Pedestal Back Panel	\$67.86
			\$(L1STD)	Grd L1 Standard Laminates	\$67.86
			.LKI1	Kingswood Walnut	
284	HVO	2	HLSL2036L4	4 drawer lateral: 20x36x57	\$888.67
			\$(L1STD)	Grd L1 Standard Laminates	\$1,777.34
			.LKI1	Kingswood Walnut	
			\$(L1STD)	Grd L1 Standard Laminates	
			.LKI1	Kingswood Walnut	
			.PR6	Silver	
285	HVO	1	HLSL78TW	Tackboard for 78" W Wallmount Tackboard	\$200.22
			\$(A)	Grd A Fabric	\$200.22
			.VST	Vast	
			13	Country Side	
286	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97
287	HN2	1	HLED31AUO	31"LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65
288	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78
289		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A	\$210.00
			BLK	Black	\$210.00
290	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71
			GRY	Gray	\$94.71
291		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00
292	HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45
			.F	Fixed Arm	\$506.90
			.S	All-Surface Caster	
			.IM	4-Way Black	
			\$(1)	Grade 1 Uph	
			.DAPR	Dapper	
			01	Charcoal	
			.T	Black	
			.P71	Black	
293	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42
			.Y2	Advanced Synchro-Tilt SeatSldr	\$372.42
			.V	All-Adjustable Arm	
			.S	Black All-Surface Caster	
			.IM	4-Way Black	
			\$(1)	Grade 1 Uph	
			.DAPR	Dapper	

01 Charcoal
 .BL Black Adjustable Lumbar
 .SB Standard Base
 .T Black

294	HSF	6	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$88.92
			.X139E	139E		

Group Subtotal: \$8,121.66

328 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
295	HCG	1	SPLH-CONC-CRNR	Corner Cove Left Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057509	HNL723060LCH to be 71 x 59 - 30L/22.938R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
296	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057504	H1052460 modified to be 55W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
297	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
298	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
299	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		
300	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
301	HVO	1	HLSLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
302	HND	1	HHN831124	Flat Bracket 24D	\$20.71	\$20.71
			.S	Charcoal		
303	HCG	1	HNL1578LL	78x15x15 Wall Mount Storage lam lk drs	\$660.18	\$660.18
			.SA	Satin		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		

304	HCG	1	HNL231628PFF .J .X \$(L1STD) .LKI1 \$(L1STD) .LKI1	15-3/4Wx23-1/8Dx28-1/2H File/File Pedestal Triangle Bar/PlatinumMetallic No Grommet Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut	\$356.69	\$356.69
305	HCG	1	HNL233028PBK .X \$(L1STD) .LKI1	30Wx23-1/8Dx28-1/2H Bookcase Pedestal No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$347.48	\$347.48
306	HCG	1	HNL246021RH .G KI .K .3L T1 \$(L1STD) .LKI1 \$(L1STD) .LKI1 \$(L1STD) .LKI1	HAT Low Credenza 60 x 24 x 21 1/2H Right Hand Smooth Flat Kingswood Walnut Triangle Bar/Silver 3 Leg Platinum L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut L1 Standard Lam Opts Kingswood Walnut	\$720.53	\$720.53
307	HCG	1	HNLMP3028 .X \$(L1STD) .LKI1	30W x 27-7/8H Modesty / Ped Back Panel No Grommet Grd L1 Standard Laminates Kingswood Walnut	\$88.32	\$88.32
308	HCG	1	HNLPB1628 \$(L1STD) .LKI1	15-3/4W x 27-7/8H Pedestal Back Panel Grd L1 Standard Laminates Kingswood Walnut	\$67.86	\$67.86
309	HVO	2	HLSL2036L4 \$(L1STD) .LKI1 \$(L1STD) .LKI1 .PR6	4 drawer lateral: 20x36x57 Grd L1 Standard Laminates Kingswood Walnut Grd L1 Standard Laminates Kingswood Walnut Silver	\$888.67	\$1,777.34
310	HVO	1	HLSL78TW \$(A) .VST 13	Tackboard for 78" W Wallmount Tackboard Grd A Fabric Vast Country Side	\$200.22	\$200.22
311	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97	\$190.97
312	HN2	1	HLED31AUO	31"LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65	\$155.65
313	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
314		1	NCS-31A1C-SP5-08 BLK	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A Black	\$210.00	\$210.00
315	ESI	1	NETTA-24 GRY	Mesh Wire Management Channel, 24W Gray	\$94.71	\$94.71
316		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00

317	HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$506.90
			.F	Fixed Arm		
			.S	All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.T	Black		
			.P71	Black		
318	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$372.42
			.Y2	Advanced Synchro-Tilt SeatSldr		
			.V	All-Adjustable Arm		
			.S	Black All-Surface Caster		
			.IM	4-Way Black		
			\$(1)	Grade 1 Uph		
			.DAPR	Dapper		
			01	Charcoal		
			.BL	Black Adjustable Lumbar		
			.SB	Standard Base		
			.T	Black		
319	HSF	6	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$88.92
			.X140E	140E		

Group Subtotal: \$8,121.66

329 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
320	HCG	1	SPLH-CONC-CRNR	Corner Cove Left Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057509	HNL723060LCH to be 71 x 59 - 30L/22.938R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
321	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057504	H1052460 modified to be 55W		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
322	HCG	1	SPLH-CONC-RECTV	30W x 24D Rect Worksurface / Ped Top vert grain	\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
323	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
324	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60

			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		
325	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
326	HVO	1	HLSLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
327	HND	1	HHN831124	Flat Bracket 24D	\$20.71	\$20.71
			.S	Charcoal		
328	HCG	1	HNL1578LL	78x15x15 Wall Mount Storage lam lk drs	\$660.18	\$660.18
			.SA	Satin		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
329	HCG	1	HNL231628PFF	15-3/4Wx23-1/8Dx28-1/2H File/File Pedestal	\$356.69	\$356.69
			.J	Triangle Bar/PlatinumMetallic		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
330	HCG	1	HNL233028PBK	30Wx23-1/8Dx28-1/2H Bookcase Pedestal	\$347.48	\$347.48
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
331	HCG	1	HNL246021RH	HAT Low Credenza 60 x 24 x 21 1/2H Right Hand	\$720.53	\$720.53
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.K	Triangle Bar/Silver		
			.3L	3 Leg		
			T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
332	HCG	1	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32	\$88.32
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
333	HCG	1	HNLPB1628	15-3/4W x 27-7/8H Pedestal Back Panel	\$67.86	\$67.86
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
334	HVO	2	HLSL2036L4	4 drawer lateral: 20x36x57	\$888.67	\$1,777.34
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		

		.LKI1	Kingswood Walnut		
		.PR6	Silver		
335	HVO	1	HL78TW	Tackboard for 78" W Wallmount Tackboard	\$200.22
			\$(A)	Grd A Fabric	
			.VST	Vast	
			13	Country Side	
336	HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97
337	HN2	1	HLED31AUO	31"LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65
338	HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78
339		1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A	\$210.00
			BLK	Black	
340	ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71
			GRY	Gray	
341		1	EXP-V3-2U-B	Dual Arm – Black	\$255.00
342	HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45
			.F	Fixed Arm	
			.S	All-Surface Caster	
			.IM	4-Way Black	
			\$(1)	Grade 1 Uph	
			.DAPR	Dapper	
			01	Charcoal	
			.T	Black	
			.P71	Black	
343	HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42
			.Y2	Advanced Synchro-Tilt SeatSldr	
			.V	All-Adjustable Arm	
			.S	Black All-Surface Caster	
			.IM	4-Way Black	
			\$(1)	Grade 1 Uph	
			.DAPR	Dapper	
			01	Charcoal	
			.BL	Black Adjustable Lumbar	
			.SB	Standard Base	
			.T	Black	
344	HSF	6	HF23S	Contain Satin Removable Lock Core Kit	\$14.82
			.X141E	141E	

Group Subtotal: \$8,121.66

330 PO

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
345	HCG	1	SPLH-CONC-CRNR	Corner Cove Left Worksurface 72W x 30D x 60R	\$446.71	\$446.71
			.M1057503	HNL723060LCH to be 71 x 59 - 30L/22.938R		
			.T	T-Mold		
			KI	Kingswood Walnut		
			.T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
346	HCG	1	SPLH-105-WRKS	60Wx24D Rectangle Worksurface	\$167.25	\$167.25
			.M1057504	H1052460 modified to be 55W		

			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			KI	Kingswood Walnut		
347	HCG	1	SPLH-CONC-RECTV30W x 24D Rect Worksurface / Ped Top vert grain		\$137.08	\$137.08
			.M1057503	HNLRC2430V modified to be 23D, SHORT GRAIN		
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
348	HCG	1	HNL30SHR	Shroud 30"D	\$418.41	\$418.41
			.X	No Grommet		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
349	HCG	1	HNLAB3SIL	2 Stage HAT 3 Integrated Leg	\$619.60	\$619.60
			\$(P2)	P2 Paint Opts		
			.PR6	Silver		
			.PDL	Paddle		
350	HCG	1	HNL3414LM	Modesty Panel Half Height (For use w/ 66)	\$131.63	\$131.63
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		
351	HVO	1	HLSLZ5SC72	60"W External Stiffener	\$58.30	\$58.30
			.P	Black		
352	HND	1	HHN831124	Flat Bracket 24D	\$20.71	\$20.71
			.S	Charcoal		
353	HCG	1	HNL1578LL	78x15x15 Wall Mount Storage lam lk drs	\$660.18	\$660.18
			.SA	Satin		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
354	HCG	1	HNL233028PBK	30Wx23-1/8Dx28-1/2H Bookcase Pedestal	\$347.48	\$347.48
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
355	HCG	1	HNL233028PLF	30Wx23-1/8Dx28-1/2H Lateral File Pedestal	\$480.13	\$480.13
			.K	Triangle Bar/Silver		
			.X	No Grommet		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
356	HCG	1	HNL246021RH	HAT Low Credenza 60 x 24 x 21 1/2H Right Hand	\$720.53	\$720.53
			.G	Smooth Flat		
			KI	Kingswood Walnut		
			.K	Triangle Bar/Silver		
			.3L	3 Leg		
			T1	Platinum		
			\$(L1STD)	L1 Standard Lam Opts		
			.LKI1	Kingswood Walnut		

		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	L1 Standard Lam Opts		
		.LKI1	Kingswood Walnut		
357 HCG	1	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32	\$88.32
		.X	No Grommet		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
358 HCG	1	HNLMP3028	30W x 27-7/8H Modesty / Ped Back Panel	\$88.32	\$88.32
		.X	No Grommet		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
359 HVO	2	HLSL2036L4	4 drawer lateral: 20x36x57	\$888.67	\$1,777.34
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
		.PR6	Silver		
360 HVO	1	HLSL78TW	Tackboard for 78" W Wallmount Tackboard	\$200.22	\$200.22
		\$(A)	Grd A Fabric		
		.VST	Vast		
		13	Country Side		
361 HN2	1	HLED31A	31" LED Light W/PwrSupplyForDaisyChain(STARTER)	\$190.97	\$190.97
362 HN2	1	HLED31AUO	31"LED Lt W/8"JmprCordDaisyChain(FOLLOWER)	\$155.65	\$155.65
363 HVO	1	HLEDOSA	UnderCabOccupancySensor w/1"EndToEnd Connector	\$28.78	\$28.78
364	1	NCS-31A1C-SP5-08	Desktop Power Module Including 5-Outlet Power Adapter, (3) AC Power A	\$210.00	\$210.00
		BLK	Black		
365 ESI	1	NETTA-24	Mesh Wire Management Channel, 24W	\$94.71	\$94.71
		GRY	Gray		
366	1	EXP-V3-2U-B	Dual Arm – Black	\$255.00	\$255.00
367 HSN	2	HNR6	HON Nucleus Recharged Guest Chair	\$253.45	\$506.90
		.F	Fixed Arm		
		.S	All-Surface Caster		
		.IM	4-Way Black		
		\$(1)	Grade 1 Uph		
		.DAPR	Dapper		
		01	Charcoal		
		.T	Black		
		.P71	Black		
368 HSN	1	HIWMM	Ignition 2 Task Mid-back	\$372.42	\$372.42
		.Y2	Advanced Synchro-Tilt SeatSlidr		
		.V	All-Adjustable Arm		
		.S	Black All-Surface Caster		
		.IM	4-Way Black		
		\$(1)	Grade 1 Uph		
		.DAPR	Dapper		
		01	Charcoal		
		.BL	Black Adjustable Lumbar		
		.SB	Standard Base		

			.T	Black		
369	HSF	6	HF23S	Contain Satin Removable Lock Core Kit	\$14.82	\$88.92
			.X142E	142E		

Group Subtotal: \$8,265.56

331 CONF

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
370	HND	2	HJTRGH24	24" Cable Management Tray - Black Only	\$22.45	\$44.90
			.P	Black		
371	HTL	1	HQB	Interlink IQ Power Base In-Feed	\$238.53	\$238.53
372	HTL	2	HQH5-E-3P1U2B	ElloraB G2 Flptop for IQ/3 Pwr/1 Dual USB/2 Blnk	\$199.05	\$398.10
			.SVR	Silver		
373	HTL	1	HQJ3	Interlink IQ Power Jumper 3ft	\$50.01	\$50.01
374	HTL	1	HTLC54144	Preside 144W x 54D Rectangular Shaped Laminate Top	\$1,002.79	\$1,002.79
			.J	Knife		
			KI	Kingswood Walnut		
			.G2	Cut Out For Flip Top Port		
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
375	HTL	1	HTLHP144	Preside Laminate Hollow Panel Base For 144" W Table Tops	\$846.52	\$846.52
			\$(L1STD)	Grd L1 Standard Laminates		
			.LKI1	Kingswood Walnut		
			.LKI1	Kingswood Walnut		
376	HSN	10	HCFMU	Cofi Managerial Height Chair	\$471.26	\$4,712.60
			.Y2	Advancd Synchro-Tilt/St Slider		
			.STC	Standard Cylinder		
			.V	Hgt-Width Adj Arm (incl Pivot)		
			.S	Black All-Surface Caster		
			\$(1)	Grade 1 Uph		
			.UR	Contourett		
			95	Navy		
			.CHS	Channel Stitch		
			TC00	Coordinating		
			.SB	Standard Base		

Group Subtotal: \$7,293.45

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
377	FRT	1	FREIGHT	PLUS SHIPPING COSTS	\$875.00	\$875.00
378		1	INSTALL	DELIVERY & INSTALLATION	\$36,698.00	\$36,698.00

Group Subtotal: \$37,573.00

Total: \$194,809.35

50% Down Payment Required Upon Order Placement

We appreciate the opportunity to be of service to your organization. Respectfully submitted by Henricksen.

Due to the potential of tariffs and changes in trade regulations, prices are subject to change. We strive to maintain stable pricing but may need to adjust based on evolving costs not under our control. Thank you for your understanding.

Please sign below accepting Terms & Conditions authorizing Henricksen to proceed with order placement.

Signature:_____ Organization:_____ Date:_____

Terms + Conditions

The Terms and Conditions of Sale apply to this contract and quotation unless amended or changed in writing and attached hereto.

1. Prices quoted are held for a period of 15 days.
2. Installation pricing is based upon non-union labor rates, unless otherwise specified.
3. Freight, delivery, installation, and taxes are not included in the price of the products and will be added to invoices, if applicable.
4. A 50% deposit shall be provided upon entering of any order. No interest shall accrue against such deposit. The remaining 50% of total will be invoiced upon product being shipped by manufacturer.
5. Terms of sale are net 15 days from date of invoices. Invoices will be tendered in full on all items received or being held at our warehouse. A service charge of 1.5% per month (18% annual percentage rate) will be added to all unpaid invoices beyond 30 days from invoice date. Payment by credit card will result in the additional costs to be passed on to the Customer.
6. Design and product application services are included in product pricing within two revisions. Additional design work is to be billed at an hourly rate.
7. No payment shall be withheld on any invoice beyond the selling price of the specific merchandise not delivered or subject to repair and/or replacement.
8. All sales are final. Orders cannot be cancelled except by mutual consent. Resulting cancellation and/or restocking charges imposed by the manufacturer shall be paid by the Customer.
9. All requests for changes in quantity or specification shall be in writing and are subject to our approval.
10. We will coordinate shipments to arrive just before the scheduled installation date and provide warehousing for merchandise shipped to our warehouse for a period of no greater than 30 days beyond the original installation date, without charge to you. Beyond 30 days, we will provide warehousing at a rate to be agreed upon.
11. Direct power connection to building circuitry to be provided through owner. Some facilities may require union electrician to hardwire building electric to furniture base feed and panel to panel electrical connections. Owner assumes the cost for any electrical permits that need to be pulled and additional labor required. Permit fees incurred for installing the furniture may result in an additional charge to the Customer.
12. In the event that construction delays or other causes not within our control force postponement of the installation, the merchandise will be stored until installation can be resumed and will be considered accepted by you for purpose of payment. In such event, you have the right to withhold 5% of the invoice amount against completion of delivery.
13. On direct shipments, not including installation, the Customer will receive and install. It will be Customer's responsibility to inspect the merchandise and file freight claims. We cannot be held liable for cost of repairs and/or replacement of damaged goods.
14. Delivery and installation will be made during normal working hours of 7:00 - 4:00. Additional labor costs resulting from overtime work performed at your request or after 4:00 and on weekends will be paid by the Customer.
15. Installation is to include merchandise purchased on this order only and does not include moving or handling of existing furnishings, machines, etc.
16. When furnishings are delivered and brought onto the job site, they shall be inspected and conditionally accepted by you. The responsibility for the security and the protection of the delivered goods shall pass to you. Any exceptions shall be reported in writing immediately.
17. The job site shall be clean, clear, and free of debris prior to installation. Exceptional delivery and installation encumbrances will result in extra charges. The job site shall also be free of the interference of all trades in the work areas.
18. Electric current, light, heat, hoisting and/or elevator service and suitable unobstructed dock space and secured staging areas will be furnished by the Customer without charge.
19. If staging / storage areas provided at the job site are inconveniently located, are on another floor from where the work is to be done, or if products must be walked up or down stairs, or if the merchandise must be moved due to the progress of other trades, or at your request or if we are required to move, or handle existing furniture, the additional cost of moving and transporting shall be paid by the Customer.
20. Our ability to erect or assemble furnishings is dependent upon jurisdictional agreements between trade unions at the job site. If trade regulations require employing tradesmen to complete the installation, the additional cost will be paid by the Customer.
21. We agree to completely install the furnishings according to the final floor plan. Any changes to the final plan will be provided prior to the installation date. Once the installation has begun, the Customer agrees to assume any expenses incurred by us due to changes made at your request or for any reason beyond our control. Work will not be completed until there is a signed change order to approve the work.
22. All furnishings will be left clean and in working order. All cartoning and packaging materials will be removed, and the premises will be left broom clean.
23. All furnishings are warranted to be free from defects in materials or workmanship for a period of twelve (12) months from date of delivery. We will arrange for the repair or replacement of defective items or those inadvertently damaged by us during installation. We will act as your agent in the event claims concerning damaged and/or defective materials and/or workmanship made within the warranty periods as stated by the particular manufacturer, supplier, or fabricator. There are no expressed or implied warranties.
24. No liability shall accrue against Henricksen as a result of any breach of these Terms and Conditions resulting from any strike, lockout, work stoppage, accident, act of God or other delays beyond our control. We do not assume any liability for consequential damages or loss of anticipatory profits resulting from the use of the merchandise or delay in its delivery and installation, or for the misuse or abuse by the Customer.
25. There are no express or implied warranties. All warranties (statutory, express or implied), including without limitation any warranty of fitness for a particular purpose, are specifically disclaimed. Any warranties by the manufacturer of the merchandise ("Manufacturer") are hereby assigned to the customer ("Customer") to the extent such warranties can be assigned. Any warranty claims by Customer must be brought against Manufacturer. All sales are final. All requests for changes in quantity or specification shall be in writing and subject to the approval of Manufacturer and/or Henricksen. Any resulting charges imposed by Manufacturer will be paid by Customer.

These Terms and Conditions of Sale supersede any terms and conditions appearing on the Customer's purchase order, or any other documents, and all verbal communications and/or understandings related thereto.





Banking Information

ACH or EFT Payments

Bank name and address: Fifth Third Bank
1400 16th Street
Lombard, IL 60148

ACH or EFT Routing/ABA: 071923909

Our Account Number: 0069266999

Domestic Wire Transfer Payments and International Wire Transfers sent in US Dollars

Bank Name and address: Fifth Third Bank
5050 Kingsley Drive
Cincinnati, OH 45227

Wire Transfer ABA: 042000314

Fifth Third Swift Code: FTBCUS3C

For Credit To: Henricksen & Company Inc
1101 W. Thorndale Ave
Itasca, IL 60143

International Wire sent in Foreign Currency

Information varies depending upon type of currency

If you have questions, please feel free to contact Skylar Le Vine at Fifth Third Bank at 224-489-9325.

Please send all remittance advice to: ACH@HENRICKSEN.COM



Kendall County Agenda Briefing

Meeting Type: Finance
Meeting Date: 10/30/2025
Subject: IL Department of Revenue Reciprocal Tax Agreement
Prepared by: Jennifer Breault, Finance and Budget Analyst
Department: Administration

Action Requested:

Approval of IL Department of Revenue Reciprocal Tax Agreement

Board/Committee Review:

N/A

Fiscal impact:

N/A

Background and Discussion:

A Reciprocal Agreement on the Exchange of Information is an arrangement between a municipality or county and the Illinois Department of Revenue (IDOR) to share financial information obtained under the Illinois Retailers' Occupation Tax Act, the Service Occupation Tax Act, the Use Tax Act, the Service Use Tax Act, or the Simplified Municipal Telecommunications Tax Act.

This information pertains to taxpayers or telecommunications providers conducting business within the respective taxing jurisdiction. All municipalities in the state are eligible to enter into such an agreement with IDOR to request confidential information regarding retail sales within their jurisdictions. An annual renewal is required to continue access to this information.

Staff Recommendation:

Approval of IL Department of Revenue Reciprocal Tax Agreement

Attachments:

Reciprocal letter and attachment B



COUNTY OF KENDALL, ILLINOIS
MATT KELLOGG
COUNTY BOARD CHAIRMAN
COUNTY BOARD MEMBER • 2nd DISTRICT

Kendall County Office Building
111 West Fox Street, Suite 316
Yorkville, Illinois 60560
630.553.4171

10/30/2025

To Local Tax Allocation Division:

The County of Kendall is requesting, pursuant to the Reciprocal Agreement on Exchange of Information, the allocation remittance reports available to this local government for businesses registered in our jurisdiction for the next twelve months.

The following list of employees or individuals are authorized to view and electronically request the confidential information through the MyLocalTax portal:

Matt Kellogg, County Board Chairman
Latreese Caldwell, Deputy County Administrator
Christina Burns, County Administrator
Jennifer Breault, Finance and Budget Analyst
Scott Gengler, Finance Chairman

Sincerely,

Matt Kellogg,
County Board Chairman

ATTACHMENT B

Acknowledgment of Restrictions on Use and Disclosure of Confidential Financial Information

I, Jennifer Breault, am currently employed as [a][an] Finance and Budget Analyst with [the [Town][City][Village][County] of Kendall (the ["Municipality"] ["County"])] [name of non-government entity]. I am authorized under the Reciprocal Agreement on Exchange of Information between [name of Municipality][name of County] and the Illinois Department of Revenue to request, view, or receive confidential financial information on behalf of the [Municipality][County]. I have received and reviewed the Reciprocal Agreement on the Exchange of Information and I understand its terms.

By my signature below I acknowledge that the unauthorized use or disclosure of confidential financial information obtained under the Reciprocal Agreement is prohibited by law. I further acknowledge that any person who divulges confidential financial information in any manner, except pursuant to a court order or as otherwise authorized by law, is guilty of a Class B misdemeanor and subject to a fine of up to \$7,500 per disclosure. I understand that disclosing confidential financial information to persons who are not explicitly authorized under the Reciprocal Agreement constitutes unauthorized use and disclosure.

Employer: (Please print) _____

Position/Title: (Please print) _____

[Signature]

[Date]

ATTACHMENT B

Acknowledgment of Restrictions on Use and Disclosure of Confidential Financial Information

I, Matt Kellogg , am currently employed as [a][an]
 County Board Chairman with [the [Town]][City][Village][County] of Kendall (the
[“Municipality”][“County”]][name of non-government entity]. I am authorized under the Reciprocal
Agreement on Exchange of Information between [name of Municipality][name of County] and the
Illinois Department of Revenue to request, view, or receive confidential financial information on behalf
of the [Municipality][County]. I have received and reviewed the Reciprocal Agreement on the Exchange
of Information and I understand its terms.

By my signature below I acknowledge that the unauthorized use or disclosure of confidential
financial information obtained under the Reciprocal Agreement is prohibited by law. I further
acknowledge that any person who divulges confidential financial information in any manner, except
pursuant to a court order or as otherwise authorized by law, is guilty of a Class B misdemeanor and
subject to a fine of up to \$7,500 per disclosure. I understand that disclosing confidential financial
information to persons who are not explicitly authorized under the Reciprocal Agreement constitutes
unauthorized use and disclosure.

Employer: (Please print) _____

Position/Title: (Please print) _____

[Signature]

[Date]

ATTACHMENT B

Acknowledgment of Restrictions on Use and Disclosure of Confidential Financial Information

I, Christina Burns, am currently employed as [a][an] County Administrator with [the [Town]][City][Village][County] of Kendall (the [“Municipality”][“County”])[name of non-government entity]. I am authorized under the Reciprocal Agreement on Exchange of Information between [name of Municipality][name of County] and the Illinois Department of Revenue to request, view, or receive confidential financial information on behalf of the [Municipality][County]. I have received and reviewed the Reciprocal Agreement on the Exchange of Information and I understand its terms.

By my signature below I acknowledge that the unauthorized use or disclosure of confidential financial information obtained under the Reciprocal Agreement is prohibited by law. I further acknowledge that any person who divulges confidential financial information in any manner, except pursuant to a court order or as otherwise authorized by law, is guilty of a Class B misdemeanor and subject to a fine of up to \$7,500 per disclosure. I understand that disclosing confidential financial information to persons who are not explicitly authorized under the Reciprocal Agreement constitutes unauthorized use and disclosure.

Employer: (Please print) _____

Position/Title: (Please print) _____

[Signature]

[Date]

ATTACHMENT B

Acknowledgment of Restrictions on Use and Disclosure of Confidential Financial Information

I, Latreese Caldwell, am currently employed as [a][an] Deputy County Administrator with [the [Town][City][Village][County] of Kendall (the ["Municipality"] ["County"])] [name of non-government entity]. I am authorized under the Reciprocal Agreement on Exchange of Information between [name of Municipality][name of County] and the Illinois Department of Revenue to request, view, or receive confidential financial information on behalf of the [Municipality][County]. I have received and reviewed the Reciprocal Agreement on the Exchange of Information and I understand its terms.

By my signature below I acknowledge that the unauthorized use or disclosure of confidential financial information obtained under the Reciprocal Agreement is prohibited by law. I further acknowledge that any person who divulges confidential financial information in any manner, except pursuant to a court order or as otherwise authorized by law, is guilty of a Class B misdemeanor and subject to a fine of up to \$7,500 per disclosure. I understand that disclosing confidential financial information to persons who are not explicitly authorized under the Reciprocal Agreement constitutes unauthorized use and disclosure.

Employer: (Please print) _____

Position/Title: (Please print) _____

[Signature]

[Date]

ATTACHMENT B

Acknowledgment of Restrictions on Use and Disclosure of Confidential Financial Information

I, Scott Gengler, am currently employed as [a][an] Finance Chairman with [the [Town]][City][Village][County] of Kendall (the [“Municipality”][“County”])[name of non-government entity]. I am authorized under the Reciprocal Agreement on Exchange of Information between [name of Municipality][name of County] and the Illinois Department of Revenue to request, view, or receive confidential financial information on behalf of the [Municipality][County]. I have received and reviewed the Reciprocal Agreement on the Exchange of Information and I understand its terms.

By my signature below I acknowledge that the unauthorized use or disclosure of confidential financial information obtained under the Reciprocal Agreement is prohibited by law. I further acknowledge that any person who divulges confidential financial information in any manner, except pursuant to a court order or as otherwise authorized by law, is guilty of a Class B misdemeanor and subject to a fine of up to \$7,500 per disclosure. I understand that disclosing confidential financial information to persons who are not explicitly authorized under the Reciprocal Agreement constitutes unauthorized use and disclosure.

Employer: (Please print) _____

Position/Title: (Please print) _____

[Signature]

[Date]



Kendall County Agenda Briefing

Meeting Type: Finance
Meeting Date: 10/30/2025
Subject: Approval of Increase to Nancy Villa Credit Card from \$300 to \$1,000
Prepared by: Jennifer Breault, Finance and Budget Analyst
Department: Administration

Action Requested:

Approval of Increase to Nancy Villa Credit Card from \$300 to \$1,000

Board/Committee Review:

N/A

Fiscal impact:

N/A

Background and Discussion:

Nancy has been covering the costs for all Kendall County employee notary services, which amount to \$104 per individual, with an average of four people per month. She also pays with her credit cards is Economic Development registration fees, so increasing her credit card limit would assist in paying for these expenses.

Staff Recommendation:

Increase of Nancy Villa Credit Card to \$1,000

Attachments:

N/A



Kendall County Agenda Briefing

Meeting Type: Finance

Meeting Date: 10/30/2025

Subject: Approval of an Ordinance Approving Budget Amendment Number Two for the Kendall County Fiscal Year 2025 Annual Budget and Appropriations

Prepared by: Jennifer Breault, Finance and Budget Analyst

Department: Administration

Action Requested:

Approval of an Ordinance Approving Budget Amendment Number Two for the Kendall County Fiscal Year 2025 Annual Budget and Appropriations

Board/Committee Review:

N/A

Fiscal impact:

General Fund Expense Increased \$32,417 and Revenue Increase \$2,700

Other Funds Expense Increased \$6,217,818 and Revenue Increase \$4,650,860

Background and Discussion:

The purpose of this second budget revision is to finalize all financial allocations for the end of the fiscal year. These adjustments include modifications to the Health and Human Services budget reflecting grant usage, increases in other funds resulting from additional grants, an increase in the healthcare fund, an increase in the payroll clearing account, and an increase in capital funds corresponding to allocated capital projects.

Staff Recommendation:

Approval of an Ordinance Approving Budget Amendment Number Two for the Kendall County Fiscal Year 2025 Annual Budget and Appropriations

Attachments:

Ordinance Approving Budget Amendment Number Two and Attachment A

COUNTY OF KENDALL, ILLINOIS

ORDINANCE 2025-__

**ORDINANCE AUTHORIZING A BUDGET AMENDMENT TO THE
KENDALL COUNTY FISCAL YEAR 2025 BUDGET**

WHEREAS, 55 ILCS 5/6-1002 provides that, the authority of the County Board to amend the annual appropriation ordinance at any point during the fiscal year shall be the same as its authority to determine and adopt the original annual budget; such amended budget shall be prepared as otherwise provided in this Section; and

WHEREAS, 55 ILCS 5/6-1003 provides that, after the adoption of the county budget, transfers of budget appropriations affecting personnel and capital may be made at any meeting of the county board by a two-thirds vote of all members constituting such board, provided any such transfer of appropriations does not affect the total amount appropriated for the fund; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$50,000 to the Township Bridge Program Line in the County Bridge Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$50,000 to the Highway Maintenance Materials Line in the County Highway Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$25,000 to the Traffic Signals & Streetlights Line in the County Highway Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$45 to the Drug Service Revenue Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$3,000 to the Inspection Fee – Septic Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$5,000 to the Kendall County Well Permit Fee Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease revenue of \$38,129 to the Mental Health Grants Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease revenue of \$76,221 to the State Grant Health Protection Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$33,353 to the WIC Grant Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$451,067 to the Community Action - State Grant Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease revenue of \$2,250 to the Application Assistance Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease revenue of \$39,700 to the Outpatient Fitness Restoration Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$64,917 to the Salaries - Administration Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$32,632 to the Salaries - Admission Serv/Eval Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$58,200 to the Salaries - Mental Health Unit Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$142,021 to the Salaries - Community Health Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$40,848 to the Salaries - Environmental Health Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$1,000 to the Salaries – Overtime Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$4,650 to the Mileage Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$61,761 to the Contractual Services Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$2,572 to the Telephones Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$25,577 to the Advertisements Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$388,579.84 to the Direct Client Assistance Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$8,000 to the IPLAN Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$2,619 to the Remit to IMRF Line in the IMRF Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$238 to the Remit to IRS Line in the SSI Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$32,000 to the Salaries-Outreach Specialist Line in the Veterans Assistant Commission Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$300 to the Contractual Services Line in the Animal Control Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$2,105 to the Equipment Line in the Animal Control Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$2,000 to the Microchips Line in the Animal Control Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$17,000 to the Misc. Animal Care Line in the Animal Control Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$10,000 to the Neuter / Spay Fees Line in the Animal Control Population Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase transfer in of \$30,000 to the Transfer from Public Safety Capital Line in the Animal Control Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$30,000 to the Capital Line in the Animal Control Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase transfer out of \$30,000 to the Transfer to Animal Control Capital Fund in the Public Safety Sales Tax Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$4,000 to the Miscellaneous Expense Line in the Economic Development Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$15,000 to the Annual Contracts/Service Agreements Line in the Probation Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$15,000 to the Drug Testing Line in the Probation Services Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$30,000 to the Kane County Juvenile Detention Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$30,000 to the Juvenile Board and Care Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$2,700 to the Probation Board and Care Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$7,000 to the Salaries- Deputy Clerk Line in the County Clerk Recorder Document Storage Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$7,000 to the Salaries- Deputy Clerk Line in the County Clerk Recorder-GIS Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$27,000 to the Salaries- Full-Time Line in the States Attorney Child Adv Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$27,000 to the Grant Award Line in the States Attorney Child Adv Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$3,495 to the Donations Line in the States Attorney Child Adv Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$50,000 to the Village of Oswego Line in the Highway TAP Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$83,000 to the KC Forest Preserve Line in the Highway TAP Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase transfer in of \$6,500 to the Trans. From Adult Redeploy Line in the HealthCare Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase transfer in of \$2,000 to the Trans. From Mental Health Line in the HealthCare Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$2,000 to the Employee Screening Line in the HealthCare Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$48,500 to the Dental Insurance Line in the HealthCare Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$500,000 to the Health Insurance Premiums Line in the HealthCare Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$50,000 to the Support People In Treatment Line in the Opioid Settlement Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$300 to the Address the Needs of Line in the Opioid Settlement Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$20,000 to the Prevent Misuse of Opioid Line in the Opioid Settlement Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$5,000 to the Training Line in the Opioid Settlement Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$2,500 to the Generator Demand Response Line in the Public Safety Capital Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$110,000 to the Miscellaneous Expense Line in the Help America Vote Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$5,000 to the Training Line in the Adult Redeploy Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$4,000 to the Travel Line in the Adult Redeploy Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$118,013.09 to the Equipment Line in the IL Court Tech Modernization Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$370,382 to the Contractual Service Line in the IL Court Tech Modernization Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$2,000 to the Telecommunications Line in the Nuclear Grant Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$20,000 to the Miscellaneous Expense Line in the Kendall Area Transit Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$600,000 to the Other Public Health Line in the American Rescue Plan Act Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$3,750,000 to the Grant Award Line in the Fox Fiber Broadband Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$2,125,000 to the Fox Fiber Expense Line in the Fox Fiber Broadband Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$2,500 to the EE Contr. Critical Illness Line in the Payroll Clearing Account Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$2,500 to the EE Critical Illness Line in the Payroll Clearing Account Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$129,000 to the EE Contr. HSA Additional Line in the Payroll Clearing Account Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$154,000 to the HSA Additional Line in the Payroll Clearing Account Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$20,000 to the EE Contr. Supp Life Line in the Payroll Clearing Account Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$30,105 to the Supplemental Life Line in the Payroll Clearing Account Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$900 to the Misc. Dedc Payment Line in the Payroll Clearing Account Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$100,000 to the EE Cont. Health Insurance Line in the Payroll Clearing Account Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$200,000 to the Health Insurance Line in the Payroll Clearing Account Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$9,000 to the EE Contr Hospital Indemnity Line in the Payroll Clearing Account Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$9,000 to the EE Hospital Indemnity Line in the Payroll Clearing Account Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$7,500 to the EE EE Contr. Identity Force Line in the Payroll Clearing Account Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$7,600 to the Identity Force Line in the Payroll Clearing Account Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$20,000 to the St Comp - Stipends Line in the State Stipend Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$20,000 to the Salaries – Other Line in the State Stipend Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$6,622 to the Salaries - Public Defender Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$1,500 to the Statutory Expense Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$1,500 to the Mileage Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$5,000 to the PBZ Code Enforcement Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$2,442 to the Salaries - Elected Officials (Sheriff) Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$6,612.09 to the Salaries-Clerical Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$2,314.51 to the Salaries-Clerical Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$500 to the Legal Fees Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$50,000 to the Miscellaneous Inmate Line in the Jail Commissary Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$8,395.04 to the Drug Abuse Prevention Line in the Drug Abuse Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$11,835 to the Salaries Overtime Line in the Sheriff Special Assgm. Detail Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase revenue of \$205,200 to the Grant Revenue Line in the Officer Recruitment/Retention Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$181,000 to the Other Expenses Line in the Officer Recruitment/Retention Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$24,200 to the Misc Expenses Line in the Officer Recruitment/Retention Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$464.80 to the Grant Supply Expense Line in the IDOT CPS Grant (Child Safety Seat) Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$100 to the Misc Expenses Line in the Smoke Free Act Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$964.92 to the Misc Expenses Line in the Tobacco Grant Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$6,612.09 to the Salaries – Clerical Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$16,110 to the Salaries – Sergeants Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$126,482 to the Salaries – Overtime Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$42,050 to the Contractual Services Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$12,500 to the Vehicle Maintenance / Repairs Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$18,048 to the Uniforms Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$13,738 to the Union Contract Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$2,314.51 to the Salaries – Clerical Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$65,580 to the Salaries – Overtime Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$150,000 to the Salaries – Deputies Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$20,000 to the Salaries - Part Time Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$10,000 to the Salaries - Security Detail Expense Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$200 to the Books and Subscriptions Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$4,000 to the Conferences / Dues Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$2,000 to the Training Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$12,000 to the Cell Phones Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$4,968 to the Equipment Maintenance Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$22,000 to the Gasoline / Fuel / Oil Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$200 to the Print Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$1,500 to the Canine Expense Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$1,860 to the Drug Testing Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$200 to the Employee Recognition Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the decrease expense of \$65,580 to the Contractual Services Line in the Corporate General Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$30 to the Transfer to HHS Line in the County Drug Service Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$70,000 to the NOTI-Narcotic Overdose Line in the HIDTA Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$30,000 to the MC-Management & Coord Line in the HIDTA Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$250,000 to the RI-Resource Initiative Line in the HIDTA Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$150,000 to the ET-Piret Line in the HIDTA Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$200,000 to the EE-Investigative Support Line in the HIDTA Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$12,000 to the ET-Counternarc/Cryptocurr TF Line in the HIDTA Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$100,000 to the NC-Kankakee Area Strat Line in the HIDTA Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$325,000 to the Tri-County Init-Multi Jur Line in the HIDTA Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$104,933 to the Miscellaneous Expense Line in the Public Safety Capital Improvement Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$100,000 to the DCEO Expense Line in the Public Safety Capital Improvement Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$508,541 to the Capital Expense Line in the Building Fund Budget; and

WHEREAS, the Fiscal Year 2025 Budget did not include the increase expense of \$7,200 to the Salaries-Project Manager Line in the Corporate General Fund Budget; and

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Kendall County, Illinois that the following budget revisions and journal entries in the Fiscal Year 2025 Budget are hereby authorized as follows in attached Exhibit A.

BE IT FURTHER RESOLVED that the Kendall County Clerk is hereby authorized to distribute a certified copy of this Ordinance to the County Administrator and the Kendall County Treasurer.

Approved and adopted by a two-thirds majority vote of the County Board of Kendall County, Illinois, this _____ day of _____ 2025.

Board Chairman Signature:

Attest:

Matt Kellogg, Chairman
County Board

Debbie Gillette
County Clerk

_____ Ayes
_____ Nays
_____ Abstain

Attachment A
Kendall County
FY25 Budget Amendment #2
10/30/2025

No.	Org	Object	Description	Debit	Credit
1	120107	67360	Township Bridge Program	50,000.00	
2	120207	67220	Highway Maint. Materials	50,000.00	
3	120207	67260	Traffic Signals & Streetlights	25,000.00	
4	120513	40480	Drug Service Revenue		45.00
5	120513	42520	Inspection Fee - Septic		3,000.00
6	120513	42550	Kendall County Well Permit Fee		5,000.00
7	120513	42620	Mental Health Grants	38,129.00	
8	120513	42650	State Grant Health Protection	76,221.00	
9	120513	42730	WIC Grant		33,353.00
10	120513	42750	Community Action - State Grant		451,067.00
11	120513	42830	Application Assistance	2,250.00	
12	120513	43630	Outpatient Fitness Restoration	39,700.00	
13	120513	51350	Salaries - Administration		64,917.00
14	120513	51360	Salaries - Admission Serv/Eval		32,632.00
15	120513	51370	Salaries - Mental Health Unit		58,200.00
16	120513	51380	Salaries - Community Health		142,021.00
17	120513	51390	Salaries - Environmental Health		40,848.00
18	120513	51540	Salaries - Overtime		1,000.00
19	120513	62050	Mileage		4,650.00
20	120513	62150	Contractual Services		61,761.00
21	120513	63540	Telephones		2,572.00
22	120513	65610	Advertisements	25,577.00	
23	120513	67810	Direct Client Assistance	388,579.84	
24	120513	67870	IPLAN		8,000.00
25	120608	52000	Remit to IMRF	2,619.00	
26	120808	52010	Remit to IRS	238.00	
27	121123	51620	Salaries-Outreach Specialist	32,000.00	
28	130101	62150	Contractual Services	300.00	
29	130101	62160	Equipment	2,105.00	
30	130101	68910	Microchips	2,000.00	
31	130101	68970	Misc. Animal Care	17,000.00	
32	130901	68950	Neuter / Spay Fees	10,000.00	
33	140001	40200	Transfer From Public Safety Capital		30,000.00
34	140001	69780	Capital Expense	30,000.00	
35	132725	61180	Transfer to Animal Control Capital Fund	30,000.00	
36	131505	66500	Miscellaneous Expense	4,000.00	
37	132616	62140	Annual Contracts/Service Agreements		15,000.00

Kendall County
FY25 Budget Amendment #2
10/30/2025

No.	Org	Object	Description	Debit	Credit
38	132616	64450	Drug Testing	15,000.00	
39	11001618	65050	Kane County Juvenile Dentation		30,000.00
40	11001618	65060	Juvenile Board and Care	30,000.00	
41	11001618	41340	Probation Board and Care		2,700.00
42	132806	51040	Salaries- Deputy Clerk	7,000.00	
43	132906	51040	Salaries-Deputy Clerk	7,000.00	
44	134221	51390	Salaries- Full-Time	27,000.00	
45	134221	42970	Grant Award		27,000.00
46	134221	42860	Donations		3,495.00
47	134807	67540	Village of Oswego	50,000.00	
48	134807	67560	KC Forest Preserve	83,000.00	
49	136125	40070	Trans. From Adult Redeploy		6,500.00
50	136125	40140	Trans. From Mental Health		2,000.00
51	136126	68450	Employee Screening	2,000.00	
52	136126	65420	Dental Insurance	48,500.00	
53	136125	65470	Health Insurance Premiums	500,000.00	
54	136325	68040	Support People In Treatment	50,000.00	
55	136325	68060	Address the Needs of	300.00	
56	136325	68090	Prevent Misuse of Opioid	20,000.00	
57	136325	68130	Training	5,000.00	
58	140425	43340	Generator Demand Response		2,500.00
59	173106	66500	Miscellaneous Expense	110,000.00	
60	174515	62060	Training	5,000.00	
61	174515	62080	Travel	4,000.00	
62	174715	70030	Equipment	118,013.09	
63	174715	70050	Contractual Services		370,382.00
64	175409	70080	Telecommunications	2,000.00	
65	176505	66500	Miscellaneous Expense	20,000.00	
66	177025	79114	Other Public Health	600,000.00	
67	177225	42970	Grant Award		3,750,000.00
68	177225	66500	Fox Fiber Expense	2,125,000.00	
69	180608	47380	EE Contr. Critical Illness		2,500.00
70	180608	52200	Critical Illness	2,500.00	
71	180608	47500	EE Contr. HSA Additional		129,000.00
72	180608	52090	HSA Additional	154,000.00	
73	180608	47520	EE Contr. Supp Life		20,000.00
74	180608	52150	Supplemental Life	30,105.00	
75	180608	52160	Misc. Dedc Payment	900.00	
76	180608	47490	EE Cont. Health Insurance		100,000.00
77	180608	52180	Health Insurance	200,000.00	
78	180608	47610	EE Contr Hospital Indemnity		9,000.00
79	180608	52220	Hospital Indemnity	9,000.00	
80	180608	47630	EE Contr. Identity Force		7,500.00

Kendall County
FY25 Budget Amendment #2
10/30/2025

No.	Org	Object	Description	Debit	Credit
81	180608	52240	Identity Force	7,600.00	
82	181308	41730	St Comp - Stipends		20,000.00
83	181308	51330	Salaries - Other	20,000.00	
84	11001719	51250	Salaries - Public Defender	6,622.00	
85	11001719	64810	Statutory Expense		1,500.00
86	11001719	62050	Mileage	1,500.00	
87	11001902	62800	PBZ Code Enforcement	5,000.00	
88	11002009	51000	Salaries - Elected Officials (Sheriff)	2,442.00	
89	11002009	51030	Salaries-Clerical	6,612.09	
90	11002010	51030	Salaries-Clerical	2,314.51	
91	11002532	62300	Legal Fees	500.00	
92	132120	66500	Miscellaneous Inmate	50,000.00	
93	133320	66550	Drug Abuse Prevention	8,395.04	
94	133920	51540	Salaries Overtime	11,835.00	
95	170020	42970	Grant Revenue		205,200.00
96	170020	51330	Other Expenses	181,000.00	
97	170020	66500	Misc. Expenses	24,200.00	
98	175120	70040	Grant Supply Expense	464.80	
99	175320	66550	Misc. Expenses	100.00	
100	175720	51060	Misc. Expenses	964.92	
101	11002009	51030	Salaries - Clerical	6,612.09	
102	11002009	51180	Salaries - Sergeants	16,110.00	
103	11002009	51540	Salaries - Overtime	126,482.00	
104	11002009	62150	Contractual Services	42,050.00	
105	11002009	62170	Vehicle Maintenance / Repairs	12,500.00	
106	11002009	62400	Uniforms	18,048.00	
107	11002009	64380	Union Contract	13,738.00	
108	11002010	51030	Salaries - Clerical	2,314.51	
109	11002010	51540	Salaries - Overtime	65,580.00	
110	11002009	51060	Salaries - Deputies		150,000.00
111	11002009	51160	Salaries - Part Time		20,000.00
112	11002009	51190	Salaries - Security Detail Expense		10,000.00
113	11002009	62020	Books and Subscriptions		200.00
114	11002009	62040	Conferences / Dues		4,000.00
115	11002009	62060	Training		2,000.00
116	11002009	62070	Cell Phones		12,000.00
117	11002009	62160	Equipment Maintenance		4,968.00
118	11002009	62180	Gasoline / Fuel / Oil		22,000.00
119	11002009	62190	Print		200.00
120	11002009	64370	Canine Expense		1,500.00
121	11002009	64450	Drug Testing		1,860.00
122	11002009	65660	Employee Recognition		200.00

Kendall County
FY25 Budget Amendment #2
10/30/2025

No.	Org	Object	Description	Debit	Credit
123	1100210	62150	Contractual Services		65,580.00
124	132225	61200	Transfer to HHS	30.00	
125	175020	70700	NOTI-Narcotic Overdose	70,000.00	
126	175020	70730	MC-Management & Coord	30,000.00	
127	175020	70750	RI-Resource Initiative	250,000.00	
128	175020	70770	ET-Piret	150,000.00	
129	175020	70780	EE-Investigative Support	200,000.00	
130	175020	70790	ET-Counternarc/Cryptocurr TF	12,000.00	
131	175020	70800	NC-Kankakee Area Strat	100,000.00	
132	175020	70810	Tri-County Init-Multi Jur	325,000.00	
133	140425	66500	Miscellaneous Expense	104,933.00	
134	140425	62780	DCEO Expense	100,000.00	
135	140125	69780	Capital Expense	508,541.00	
136	11001001	51610	Salaries-Project Manager	7,200.00	



Kendall County Agenda Briefing

Meeting Type: Finance

Meeting Date: 10/30/2025

Subject: Approval of an Ordinance Approving the Kendall County Fiscal Year 2025-26 Budget and Appropriations

Prepared by: Jennifer Breault, Finance and Budget Analyst

Department: Administration

Action Requested:

Approval of an Ordinance Approving the Kendall County Fiscal Year 2025-26 Budget and Appropriations

Board/Committee Review:

Committee of the Whole – Budget Hearings 9/19/25

Finance Committee – 9/25/25

Committee of the Whole- 10/16/25

Fiscal impact:

The Kendall County Fiscal Year 2026 Tentative Budget totals \$118,171,450.54 in requested expenditure.

Background and Discussion:

The \$118M Fiscal Year 2026 Tentative Budget captures funding requests for approximately 100 funds. The funding requests, made by Kendall County Departments and Offices, will fund operations, capital and debt service for FY26.

The Corporate Fund (General Fund) is the major operating fund for the County. In the Kendall County Fiscal Year 2026 Tentative Budget, the General Fund total requests are \$35,512,142, with a current deficit of (\$1,983,452).

The Finance Chairman and members of Administration have met with various County Elected and Appointed Officials to reduce the \$1.98M General Fund deficit. Proposed solutions include reduction of levy fund requests, reduction of General Fund salaries and expenditures, reduction in levy request, increase revenue transfers in from other funds, increase revenues, and increase the PTELL levy calculation to include the CPI increase.

The County intends to approve the final budget on November 4, 2025.

Staff Recommendation:

Approval of an Ordinance Approving the Kendall County Fiscal Year 2025-26 Budget and Appropriations

Attachments:

Please see: Kendall County Fiscal Year 2026 Budget Hearings Binder

COUNTY OF KENDALL, ILLINOIS
Annual Budget and Appropriation Ordinance

ORDINANCE 2025 - ____

An Ordinance making appropriations for all corporate purposes for the County of Kendall, Illinois for the fiscal year commencing on the 1st day of December, A. D., 2025 and ending on the 30th day of November, A. D. 2026. Be it ordained by the County Board of Kendall County, Illinois:

The amounts appropriated for each object and purpose is attached as the document titled, Kendall County Fiscal Year 2026 Budget.

PASSED AND APPROVED by the County Board of the County of Kendall, this ____ day of November, A. D. 2025.

Ayes: _____

Nays: _____

Absent: _____

Matt Kellogg
Chairman, Kendall County Board

I, Debbie Gillette, County Clerk and Clerk of the County Board in Kendall County, Illinois, and keeper of the records and files thereof, do hereby certify the foregoing to be a true and correct copy of an Ordinance adopted by the County Board at a meeting on the ____ day of November, A. D. 2025.

Debbie Gillette
County Clerk & Clerk of the County Board of
Kendall County, Illinois

FY26 Budget

CURRENT GENERAL FUND SURPLUS/(DEFICIT) (1,983,452)

1	Increase Expense: Assessment - Postage	(5,000)
2	Decrease Expense: Assessment - Salaries Department Head to 3.5%	2,481
3	Decrease Expense: Assessment - Salaries Clerical to 3.5%	5,661
4	Decrease Expense: County Clerk - Vacant Position Moved to Contingency	48,827
5	Decrease Expense: States Attorney - Support Staff to 3.5%	753
6	Decrease Expense: States Attorney - States Attorney to 3.5%	61,828
7	Decrease Expense: States Attorney - New ASA from \$105,000 to \$100,000	5,000
8	Decrease Expense: States Attorney - New Part-Time Support Staff to Contingency	22,500
9	Decrease Expense: States Attorney - New Hire ASA to Contingency	100,000
10	Decrease Expense: States Attorney - Child Advocacy Board	5,500
11	Decrease Expense: Public Defender - Clerical to 3.5%	493
12	Decrease Expense: Public Defender - Assistant Public Defenders to 3.5%	2,200
13	Decrease Expense: Public Defender - New Assistant Public Defender from 90,000 to 85,000	5,000
14	Decrease Expense: Public Defender - New Assistant Public Defender to Contingency	85,000
15	Decrease Expense: Public Defender - Salaries Intern Decrease	500
16	Increase Expense: Public Defender - Mileage Increase	(500)
17	Decrease Expense: Public Defender - Removal of Axon and Karpel (in Technology Budget)	14,590
18	Decrease Expense: Judicial - Salaries Administration to 3.5%	6,941
19	Decrease Expense: Probation - New Investigation Position to Contingency	47,250
20	Decrease Expense: Probation - Correction Board and Care	50,000
21	Decrease Expense: Circuit Clerk - New Person Part-Time Administration to Contingency	27,109
22	Increase Revenue: Circuit Clerk - Increase Transfer in Child Support Fund #1303	10,250
23	Increase Revenue: Circuit Clerk - Increase Transfer in Document Storage Fund #1304	61,500
24	Increase Revenue: Circuit Clerk - Increase Transfer in Court Operation #1306	15,375
25	Increase Revenue: Circuit Clerk - Increase Transfer in Automation Fund #1313	153,750
26	Decrease Expense: Coroner - Removal of \$2 On-Call Pay	13,500
27	Decrease Expense: Treasurer - Vacant Position to Contingency	43,500
28	Decrease Expense: Facilities - New Request Part-Time Maintenance to Contingency	15,000
29	Increase Expense: Levy - IMRF Increase	(417,365)
30	Decrease Expense: Levy - Social Security Decrease	620,444
31	Decrease Expense: Sheriff - Move Two New Correctional Deputies to Contingency	162,364
32	Decrease Expense: Sheriff - Reduction in Sheriff Part-Time Deputies	6,560
33	Decrease Expense: Sheriff - Removal of New Police Counselor Request	90,000
34	Decrease Expense: Sheriff - Vacant Sergeant to Contingency	125,621
35	CPI	797,543
36	Decrease Expense: Administration - New Graduate Intern to Contingency	24,960
37	Decrease Expense: Human Resources - New Part-Time HR Assistant to Contingency	26,000
38	Decrease Expense: IT - New Systems Administrator to Contingency	78,500
39	Decrease Expense: County Board - Reduction in Transfer to HealthCare	200,000
40	Increase Expense: County Board - Increase Contingency	(700,000)
41	Increase Expense: PBZ - Capital Request	(1,500)
42	Increase Expense: Judicial - Capital Request	(2,300)
43	Increase Revenue: County Board - Increase State Income Tax	70,000
44	Decrease Revenue: County Board - Personal Property Replacement Tax	(135,000)
45	Decrease Revenue: County Board - Local Use Tax	(279,000)
46	Increase Revenue: County Board - State Sales Tax	200,000
47	Increase Expense: County Board - Transfer out to DVRT	(25,000)
48	Increase Revenue: County Board - Cannabis Tax	20,000
49	Increase Revenue: County Board - 1/4 Cent Sales Tax	252,148
50	Increase Revenue: County Board - Transfer in from Forest Preserve	40,000
51	Decrease Expense: Levy- 708 Mental Health	33,470
52	Increase Expense: County Board Miscellaneous Expense	(3,000)
53	Decrease Expense: Reduction in Contract Services Audit/Property Tax	258,000
54	Increase Expense: County Board- Contractual Services	(83,000)
55	Increase Expense: Technology Contractual Services	(175,000)
Balance		-

Other Changes-Not Affecting General Fund

1	Increase Expense: HHS - IMRF Increase	53,378
2	Increase Expense: HHS - HealthCare Increase	24,844
3	Decrease Expense: GIS - Reduce Salary to 3.5%	1,220
4	Decrease Expense: Highway - Reduce Salary to 3.5%	8,433
5	Increase Expense: Increase in KenCom Payment	156,848
6	Increase Expense: Animal Control - Part-Time Salaries to 3.5%	632
7	Increase Expense: Law Library - Salary Increase	6,941
8	Increase Expense: County Clerk - Election Fund	334,895
9	Increase Revenue: County Clerk - Death Certificate Change	4,135
10	Increase Revenue: Increase Grant Award Child Advocacy Center	5,077
11	Increase Expense: Increase Salaries-Full Time Child Advocacy Center	5,077
12	Increase Expense: County Highway Engineer Salary	1,050
13	Increase Expense: GIS Capital Expenditures	20,000
14	Increase Revenue: Lease Income Ken-Com	2,639

Tax Year 2025 Levy Payable FY26 Calculation & Requests
October 16, 2025

	Tax Year 2024, Payable 2025	Tax Year 2025, Payable 2026	Difference	% Change
New Construction	\$ 102,767,129	\$ 108,871,279	\$ 6,104,150	5.9%
Rate Setting EAV	\$ 5,207,824,444	\$ 5,743,964,201	\$ 536,139,757	10.3%
Levy Extension w/o CPI Increase	\$ 26,614,162	\$ 28,048,223	\$ 1,434,061	5.4%
CPI Increase	\$887,317	\$797,543	(\$89,774)	-10.1%
Available Levy Extension w/ CPI	\$ 27,501,479	\$ 28,845,766	\$ 1,344,286	4.9%

Levy Funds

	Tax Year 2024 Budget Year 2025	Tax Year 2025 Budget Year 2026 Requests	\$ Incr./ (Decr.)	% Incr./ -Decr.
General Fund	\$16,343,195	\$17,494,625	1,151,430	7.0%
Health & Human Services Fund	1,511,311	1,511,000	(311)	0.0%
708 Mental Health Fund	1,098,330	1,098,330	-	0.0%
Social Services for Seniors Fund	406,731	447,404	40,673	10.0%
Extension Education Fund	197,897	203,798	5,901	3.0%
County Highway Fund	1,500,374	1,850,000	349,626	23.3%
County Bridge Fund	500,472	-	(500,472)	-100.0%
IMRF	2,620,577	3,300,000	679,423	25.9%
Social Security	1,200,404	700,000	(500,404)	-41.7%
Liability Insurance Fund	1,537,871	1,691,322	153,451	10.0%
Tuberculosis Fund	30,205	30,000	(205)	-0.7%
Veterans Assistance Cms.	519,741	519,287	(454)	-0.1%
Total Requests: Capped	\$27,467,108	\$28,845,766	\$1,378,658	5.0%

Revenue Recapture: Uncapped
Total Levy

\$34,372
\$27,501,479

	FY26 PTELL Calculation	New Dollars
CPI	2.9%	
New Construction	\$ 108,871,279	New Construction amount \$ 108,871,279
Rate Setting EAV	\$ 5,743,964,201	x Limiting rate 0.005022
		= New Construction portion \$546,744
Previous Year Actual Extension	27,501,479	
Subtract Previous Year PBC Levy	-	
= Previous Year Net Extension	27,501,479	Previous Year Net Extension \$ 27,501,479
Previous Year Net Extension	27,501,479	x CPI 2.9%
x CPI Factor (1+CPI)	1.0290	= Previous Year Net Extension portion \$797,543
= Numerator	28,299,022	
Estimated New Year EAV	5,743,964,201	
Less Estimated New Construction	(108,871,279)	
= Est. Net New Year EAV (Denominator)	5,635,092,922	
<u>Previous Year Extension x CPI (Numerator)</u>	28,299,022	
New EAV - New Construction (Denominator)	5,635,092,922	
= Limiting Rate	0.005022	
Estimated New Year Rate Setting EAV	5,743,964,201	
x Limiting Rate	0.005022	
New Year Net Extension	28,845,766	
Less Previous Year Net Extension	(27,501,479)	
Capped Levy: Estimated New dollars	1,344,286	Est. Total New Dollars \$1,344,286
Net Extension addtl levy	28,845,766	
Total Extension	28,845,766	
Previous Year Rate Setting EAV	5,207,824,444	
Current Year Rate Setting EAV (Est.)	5,743,964,201	
EAV Increase/(Decrease)	536,139,757	
	10.29%	

Rate Setting EAV Historical Data									
Final Abstract: ANicoletti			Tax Computation: DGillette						
Tax Yr	Budget Yr	GROSS EAV (COA)	FINAL ABSTRACT GROSS EAV (BOR)	RATE SETTING EAV	Total New Property	Capped Levy	Uncapped Levy	Total	CPI
2005	2005-06			2,132,577,040	203,290,235	11,771,839	1,356,319	13,128,158	3.3%
2006	2006-07			2,562,012,897	260,535,620	14,049,007	1,149,161	15,198,168	3.4%
2007	2007-08		3,179,926,464	3,044,465,911	262,983,885	15,792,158	1,242,182	17,034,340	2.5%
2008	2008-09			3,277,539,459	181,449,389	17,403,734	1,356,901	18,760,635	4.1%
2009	2009-10		3,615,239,348	3,365,125,620	79,100,180	17,840,550	1,455,080	19,295,630	0.1%
2010	2010-11	3,430,144,759	3,416,531,905	3,172,454,510	38,635,983	18,547,755	1,744,216	20,291,971	2.7%
2011	2011-12	3,162,894,335	3,149,128,883	2,917,287,004	24,359,763	18,969,075	1,447,558	20,416,633	1.5%
2012	2012-13	2,922,578,695	2,897,850,640	2,670,163,229	22,268,159	19,702,333	180,236	19,882,569	3.0%
2013	2013-14	2,777,822,084	2,756,669,643	2,526,688,051	24,956,200	20,237,255		20,237,255	1.7%
2014	2014-15	2,768,955,774	2,758,296,190	2,528,541,825	25,080,332	20,444,019		20,444,019	1.5%
2015	2015-16	2,898,470,127	2,882,920,371	2,638,618,544	20,444,019	20,869,626		20,869,626	0.8%
2016	2017	3,108,196,593	3,095,321,296	2,839,493,270	28,608,147	21,229,471		21,229,471	0.7%
2017	2018	3,305,543,334	3,298,640,102	3,029,500,355	38,488,173	21,472,796		21,472,796	0.0%
2018	2019	3,519,181,146	3,514,794,834	3,227,251,848	39,856,955	21,711,982		21,711,982	0.0%
2019	2020	3,750,431,214	3,737,852,043	3,432,921,537	49,468,337	22,000,908		22,000,908	0.0%
2020	2021	3,911,810,870	3,905,693,524	3,584,835,597	59,473,274	22,341,771		22,341,771	0.0%
2021	2022	4,124,445,308	4,127,731,112	3,781,079,971	75,309,152	22,725,803	20,040	22,745,843	0.0%
2022	2023	4,504,414,064	4,499,450,032	4,125,581,150	81,902,729	24,345,467	26,404	24,371,871	5.0%
2023	2024	5,018,473,353	5,018,307,885	4,602,340,505	94,600,805	26,046,026	51,546	26,097,572	5.0%
2024	2025	5,652,244,348	5,664,065,584	5,207,824,444	102,767,129	27,467,108	34,372	27,501,479	3.4%
2024 v. 2025		12.63%	12.87%	13.16%	8.63%	5.46%		5.38%	
		633,770,995	645,757,699	605,483,939	8,166,324	1,421,082	(17,175)	1,403,908	
Rate setting EAV v. BOR EAV			100.209%	-8.06%					
				456,241,140					

2.1% County opted not to take
2.1% County opted not to take
1.9% County opted not to take
2.3% County opted not to take
1.4% County opted not to take
County Took CPI of 5%
County Took CPI of 5%

Projected Data		ANicoletti	Calculation	ANicoletti					
Assmt Yr	Budget Yr	COA EAV	BOR EAV	RATE SETTING EAV	N/C	Capped Levy	Uncapped Levy	Total	CPI
2025	2026	6,247,362,282	6,247,174,861	5,743,964,201	108,871,279	28,845,766		28,845,766	2.9%
2025 v. 2024		12.63%	12.87%	13.16%	8.63%	5.46%	-33.32%	5.38%	
		633,770,995	645,757,699	605,483,939	8,166,324	1,421,082	(17,175)	1,403,908	
Rate setting EAV v. BOR EAV			99.997%	-8.06%					

187,421 503,210,660
BOR Reductions Co Clerk Exemptions

0.50219% LIMITING RATE = (ratio of the previous year extension increased by CPI) to (New EAV less new construction)
546,744 New Construction dollars = limiting rate * new construction value

0.50219%

GENERAL FUND REVENUE SUMMARY

ACCOUNT & DESCRIPTION			BUDGET 2025	BUDGET 2026	% CHANGE IN BUDGET
General Fund Total Revenues			33,339,685	34,946,805	9.8%
TAXES	OVERSIGHT				
11002539 41010	Admin	Current Property Tax	16,343,195	17,494,625	7.0%
11002539 41020	Admin	Personal Property Repl. Tax	650,000	450,000	-30.8%
11002539 41030	Admin	State Income Tax	3,640,768	3,710,000	1.9%
11002539 41040	Admin	Local Use Tax	810,000	450,000	-44.4%
11002539 41050	Admin	State Sales Tax	700,000	900,000	28.6%
11002539 41060	Admin	Franchise Tax	150,000	150,000	0.0%
11002539 41070	Admin	Local Share Cannabis Tax	250,000	320,000	28.0%
11002539 41140	Admin	1/4 Cent Sales Tax	3,906,000	4,158,148	6.5%
1100606 41160	Co. Clerk	Co. Real Estate Transfer Tax	450,000	450,000	0.0%
Total Taxes			26,899,963	28,082,773	9.7%
LICENSES, PERMITS, & FEES FROM SERVICES					
11000222 41390	Assessor	Assessment Miscellaneous	3,000	3,000	0.0%
11000314 41290	Circuit Clerk	Circuit Clerk Fees	1,310,000	1,625,000	24.0%
11000314 41300	Circuit Clerk	Cir. Clk. System Fee	9,000	500	-94.4%
11000314 42130	Circuit Clerk	Cir. Clk. GPS Service Fee	0	0	0.0%
11000314 42140	Circuit Clerk	Cir. Clk. Periodic Impris. Fee	8,500	12,000	41.2%
11000314 42250	Circuit Clerk	Circuit Clerk Revenue	0	6,000	100.0%
11000529 42200	Admin	County Building Postage Reimb.	120,000	120,000	0.0%
11002539 42220	Admin	Compost Fees	5,000	5,000	0.0%
11000606 41210	County Clerk	County Clerk Fees	300,000	300,000	0.0%
11000606 41220	County Clerk	Recorder's Miscellaneous	40,000	40,000	0.0%
11000825 41150	Treasurer	Property Tax Late Pymnt. Penalty	325,000	325,000	0.0%
11000825 41400	Treasurer	Treasurer Fees	20,000	20,000	0.0%
11000825 41700	Treasurer	Miscellaneous Revenue	30,000	30,000	0.0%
11001618 41340	Probation	Probation Board & Care	0	25,000	100.0%
11001719 41360	Public Defender	Public Defender Fees	4,050	4,050	0.0%
11001902 41180	PBZ	Building Fees	100,000	100,000	0.0%
11001902 41190	PBZ	Recording Fees	1,200	1,100	-8.3%
11001902 41200	PBZ	Zoning Fees	10,000	10,000	0.0%
11001902 41450	PBZ	2012 NRA Fee	10	10	0.0%
11002009 41240	Sheriff	Sheriff Fees	121,765	114,139	-6.3%
11002009 41250	Sheriff	Sheriff Miscellaneous	8,618	42,658	395.0%
11002009 41260	Sheriff	HIDTA Reimbursement	52,181	60,362	15.7%
11002009 42070	Sheriff	Security Detail Income	4,528	5,725	26.4%
11002011 41270	Sheriff	Merit Commission Revenue	41,150	45,958	11.7%
11002010 42050	Sheriff	Prisoner Transport	818	810	-1.0%
11002010 42060	Sheriff	Sheriff Bond Fee	25,620	9,600	-62.5%
11002010 42080	Sheriff	Corrections Board & Care	170,820	142,350	-16.7%
11002010 42090	Sheriff	Federal Inmate Revenue	201,480	210,000	4.2%
11002010 42100	Sheriff	Federal Inmate Mileage Reimbursement	2,428	1,800	-25.9%
11002010 42110	Sheriff	Federal Inmate Transport Fees	21,648	7,216	-66.7%
11002120 41370	Circuit Clerk	Fines & Forfeits	310,000	375,000	21.0%
11002120 41380	State's Attorney	State's Attorney Miscellaneous Revenue	1	0	-100.0%
11002120 42150	State's Attorney	State's Attorney Trial Fee	0	0	0.0%
11002120 42160	State's Attorney	State's Attorney Comptroller Collection Fines/Fees	2,000	800	-60.0%
11002233 41410	ICT	Technology Revenue	1,000	1,000	0.0%
11002233 41420	ICT	Technology Municipality	0	0	0.0%
11002532 41460	Admin	UCCI Reimbursement	3,000	3,000	0.0%
11002532 42210	Admin	Liquor License	21,500	21,500	0.0%
Total Licenses, Permits & Fees from Services			3,274,317	3,668,578	12.0%

GENERAL FUND REVENUE SUMMARY

ACCOUNT & DESCRIPTION			BUDGET 2025	BUDGET 2026	% CHANGE IN BUDGET
INTEREST					
11000825 41350	Treasurer	Interest Income	800,000	800,000	0.0%
		Total Interest	800,000	800,000	0.0%
INTERGOVERNMENTAL					
11000530 41080	Admin	State's Attorney Salary	184,885	197,100	6.6%
11000530 41090	Probation	Probation Officer Salary	747,441	771,042	3.2%
11000530 41100	Admin	Supervisor of Assmnt. Salary	49,736	50,873	2.3%
11000530 41110	Admin	Public Defender Salary	124,017	123,089	-0.7%
11000530 41500	Probation	State Comp-Pretrial Officer	180,439	181,757	0.7%
11000530 41130	Admin	Sheriff Salary	104,517	109,413	4.7%
11002233 41430	ICT	KenCom Operations Reimbursement	104,335	107,465	3.0%
11000606 41120	Co Clerk	State Com Election Judge	30,000	30,000	0.0%
11000912 43930	EMA	Chief Assoc.	0	2,000	100.0%
11000912 41280	EMA	EMA Reimbursement from IEMA	40,000	40,000	0.0%
11001618 41440	Probation	Probation Officer Salary (Municipal)	20,000	20,000	0.0%
		Total Intergovernmental	1,585,370	1,632,738	3.0%
TOTAL REVENUE			32,559,651	34,184,090	5.0%
TRANSFERS IN					
11003038 40060	Admin	Transfer from Probation Services Fund	20,654	0	-100.0%
11003038 40020	Admin	Transfer from Forest Preserve		40,000	
11003038 40530	Admin	Transfer from Public Defender Auto	12,191	12,191	0.0%
11003038 40030	Admin	Transfer from Animal Control Fund	0	0	0.0%
11003038 40050	Admin	Transfer from GIS Mapping	13,560	9,650	-28.8%
11003038 40220	Admin	Transfer from Court Security Fund	18,630	0	-100.0%
11003038 40390	Admin	Transfer from ARPA	20,000	0	-100.0%
11003038 40430	Admin	Transfer From CirClk Child Support Fund #1303	10,000	10,250	2.5%
11003038 40440	Admin	Transfer From CirClk Document Storage Fund #1304	60,000	61,500	2.5%
11003038 40450	Admin	Transfer from CirClk Court Operation #1306	15,000	15,375	2.5%
11003038 40550	Admin	Transfer from Public Defender State Funding	90,000	90,000	0.0%
11003038 40540	Admin	Transfer From Election Fund	370,000	370,000	0.0%
11003038 40230	Admin	Transfer from CirClk Automation Fund #1313	150,000	153,750	2.5%
		Total Transfers	780,035	762,716	-2.2%
General Fund Total Revenue & Transfers In			33,339,685	34,946,805	4.8%
GF Expenditures & Transfers Out			(33,339,239)	(34,946,804)	
GF Revenues & Transfers In			33,339,685	34,946,805	4.8%
Surplus (Deficit)			446	1	

GENERAL FUND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET 2025	BUDGET 2026	% CHANGE IN BUDGET
EXPENSES			
11000530 Administrative Services	737,559	736,081	-0.2%
11000828 Auditing & Accounting	440,000	98,000	-77.7%
11002621 Board of Review	88,839	91,627	3.1%
11002550 Capital Expenditures	0	0	0.0%
11002734 CASA Expenditures	12,000	42,000	250.0%
11000314 Circuit Court Clerk	1,572,930	1,584,246	0.7%
11001516 Circuit Court Judge	381,387	397,465	4.2%
11001618 Combined Court Services (Probation)	1,556,631	1,600,367	2.8%
11002537 Contingency	429,513	950,000	121.2%
11000417 Coroner	298,704	309,113	3.5%
11002010 Corrections	5,408,225	5,493,387	1.6%
11000222 County Assessments	387,969	426,342	9.9%
11002532 County Board	226,640	340,226	50.1%
11000606 County Clerk & Recorder & Bonds	202,154	198,144	-2.0%
11000607 Election Costs	797,107	760,604	-4.6%
11000912 Emergency Management Agency	117,309	125,748	7.2%
11001001 Facilities Management	1,596,028	1,693,458	6.1%
11000224 Farmland Review Board	353	353	0.0%
11001515 Jury Commission	94,250	94,850	0.6%
11002011 Merit Commission	107,506	64,618	-39.9%
11001902 Planning, Building & Zoning	269,643	371,664	37.8%
11000529 Postage County Building	141,068	141,068	0.0%
11001719 Public Defender	784,032	814,343	3.9%
11001808 Regional Office of Education	103,149	108,701	5.4%
11002009 Sheriff	8,051,474	8,618,712	7.0%
11002836 Soil & Water Conservation District Grant	60,000	60,000	0.0%
11002120 State's Attorney	2,108,594	2,190,632	3.9%
11002233 Technology Services	1,274,711	1,524,834	19.6%
11000825 Treasurer	578,919	534,850	-7.6%
11003131 Human Resources	392,483	407,332	3.8%
11001044 Utilities	937,315	948,293	1.2%
TOTAL EXPENDITURES	29,156,492	30,727,058	5.4%

GENERAL FUND EXPENDITURE SUMMARY

DESCRIPTION		BUDGET 2025	BUDGET 2026	% CHANGE IN BUDGET
TRANSFERS OUT:				
Debt Service				
11003038	Trsn to Adm Bldg Debt Serv	96,547	96,546	0.0%
Subtotal - Debt Service		96,547	96,546	0.0%
Capital/Reserves				
11003038	Trns to Building Fund	35,000	35,000	0.0%
11003038	Trsn to Cap Improve Fund	150,000	150,000	0.0%
Subtotal - Capital/Reserve Funds		185,000	185,000	0.0%
Other Transfers Out				
11003038	Trns to Kendall Area Transit	-	-	0.0%
11003038	Trns to DVRT		25,000	
11003038	Trns to 27th Payroll Fund	-	50,000	100.0%
11003038	Trns to Health Care Fund	3,888,000	3,850,000	-1.0%
11003038	Trns to Historic Pres. CLG	13,200	13,200	0.0%
Subtotal - Other Transfers Out		3,901,200	3,938,200	0.9%
TOTAL TRANSFERS OUT		4,182,747	4,219,746	0.9%
TOTAL				
EXPENDITURES AND TRANSFERS OUT		33,339,239	34,946,804	4.8%



Kendall County Agenda Briefing

Meeting Type: Finance

Meeting Date: 10/30/2025

Subject: Discussion of approval process for FY26 Vacant and New Positions

Prepared by: Christina Burns, County Administrator

Department: Administration

Action Requested:

Discussion of approval process for FY26 Vacant and New Positions

Board/Committee Review:

N/A

Fiscal impact:

N/A

Background and Discussion:

The FY2026 Budget places all newly approved positions, as well as positions vacant for more than one fiscal year, into contingency under County Board oversight. This approach supports more efficient resource allocation by accounting for positions that may start mid-year and uncertainty surrounding long-term vacancies. Under the proposed process, departments may move forward with recruitment and hiring for these approved positions, with notification provided to the Finance Committee once a position is filled. Any changes in the use of the associated funds would require discussion and approval by the Finance Committee.

Staff Recommendation:

Approval process for FY26 Vacant and New Positions

Attachments:

Process for FY26 Vacant and New Positions

New/Vacant Positions

1. The County Board approved the creation of new positions for FY26. These new positions and any previously vacant positions in FY25 budgets have been moved to contingency status.
2. Starting December 1, 2025, departments and elected offices may begin the hiring process for open positions.
3. Upon hiring, the department head or elected office will submit a PAN sheet to Human Resources and CC the Budget Department to inform of the hiring into the open position.
 - a. If the new hire's salary falls within the approved budgeted salary and employee headcount, the Budget Department will present the position update to the Finance & Budget Committee without the need for a department head or elected official to be present.
 - b. If the new hire exceeds the approved budgeted salary or employee headcount, the department head or elected official must present the rationale for the change to the Finance & Budget Committee.
4. All items related to new and vacant positions will be included on the Finance and Budget agenda under Committee Reports and Updates.
5. The Budget Department will prorate funds for the position based on the hire date. Funds will be reallocated from Contingency into the appropriate salary line for the department or elected official's budget as part of the 2nd FY26 Budget Amendment, in or around October 2026.
6. If department heads or elected officials desire to use these funds for any other purpose, they must request these funds through the Finance and Budget Committee.



Kendall County Agenda Briefing

Meeting Type: Finance
Meeting Date: 10/30/2025
Subject: Approval of Fiscal Year 2026 Capital Budget
Prepared by: Jennifer Breault, Finance and Budget Analyst
Department: Administration

Action Requested:

Approval of Fiscal Year 2026 Capital Budget

Board/Committee Review:

N/A

Fiscal impact:

Building Fund \$2,670,000

Capital Improvement Fund \$889,860

Public Safety Capital \$10,904,929

Background and Discussion:

The primary items resulting from the building fund include the final payments for the County Office Building and the Main Street Campus project. The Capital Improvement Fund's main projects consist of technology upgrades and UPS replacements. The Public Safety Capital Fund's key projects involve updates to the Public Safety Center jail, improvements to the Courthouse, and the commencement of the Courthouse buildout on the second floor.

Staff Recommendation:

Approval of Fiscal Year 2026 Capital Budget

Attachments:

FY26 Capital

Capital Building Fund 1401

	Department	Vehicle, Equipment, Furnishings, Office Alterations, Other	General Fund Requests	\$ Changes	Changes Description	Remarks
1	PBZ	Purchase 2 Tablets, 2 Rugged Cases, and 2 Bluetooth Keyboard/Mouse Combos	1,500.00	(1,500.00)	Not Capital	
2	Facilities	HCH Window Replacement	110,000.00			Moved from 2025 Budget
3	Facilities	HCH Roof Replacement	140,000.00	(140,000.00)	Deferred to FY27	Moved from 2025 Budget
4	Facilities	HCH RTU 2 Replacement	20,000.00			Moved from 2025 Budget
5	Facilities	HCH RTU 3 Replacement	20,000.00			Moved from 2025 Budget
6	Facilities	HHS Roof	550,000.00	(550,000.00)	Deferred to FY27	22 years old and out of warranty. Few holes found last year
7	Facilities	HHS New Concrete Curb	55,000.00	(55,000.00)	Deferred to FY27	Complete the curb around HHS and Courthouse. One of the few places without curb
8	Facilities	Camera Integration Main Street	20,000.00			Convert all camera in clerk building and historic courthouse to new axis system
9	Facilities	Clerk Wax and Seal	25,000.00	(25,000.00)		Clerk Wax and Seal
10	Administration	County Office Building	1,500,000.00			
11	Administration	Main Street Campus Work	1,000,000.00			

Total Capital Requests \$ 3,441,500 \$ (771,500)

FY26 Building Fund Capital Budget \$ 2,670,000

Est. Ending Balance FY25		2,726,103
FY25 Revenue (Transfer from GF)		35,000
Total Capital Requests		3,441,500
Reduced Request - Not Capital		(1,500)
Reduced Request - Moved to FY25		(25,000)
Reduced Request - Deferred to FY27		(605,000)
FY26 Capital Requests		2,810,000
Est. Ending Balance FY26		<u>\$ (48,897)</u>

Capital Improvement Fund 1402

	Department	Vehicle, Equipment, Furnishings, Office Alterations, Other	Capital Fund Requests	\$ Changes	Changes Description	Remarks
1	PBZ	Update the Kendall County Stormwater Management Pollution Prevention Plan	12,000			
2	Technology	Wireless AP	75,000			Carryover from FY 25 Capital to replace current wireless technology. Awaiting new models to hit the market Q4FY25/Q1FY26
3	Technology	Laserfiche SaaS 3 year Expansion	67,860			Expand Laserfiche user count from 14 to 26 . Scan current documents to cloud retention buckets for internal and external access. Our subscription renewal is set for 12/25 if we chose to do year to year without expansion I'll need to adjust software line
4	Technology	Nutanix Cluster Replacement	200,000			Nutanix Hardware cluster will be EOL FY26. We will be able to repurpose the hardware for a testing environment, but production will need new hardware, (hardware bought FY24 will be compatible with new purchase)
5	Technology	Nutanix DR Cluster	145,000			Currently we don't have a fail over system for our main production environment. Allowing for us to prep with a smaller system that can allow for key identified systems to run during a disaster.
6	Technology	10GB Interface Modules	35,000			Upgrade GBIC modules for 10GB interface for network
7	Technology	Assessor Program Migration	30,000			Due to security concerns with current setup for assessors to access internal infrastructure. We are suggesting these entities migrate to VPAMs program which will be migrated to our GCC cloud infrastructure.
8	Technology	Cisco Wireless Upgrade and Maintenance	75,000			Carry over from FY25, upgrade wireless controller, access points and maintenance contract
9	Facilities	Bobcat	100,000	(100,000)	Deferred to FY27	Having a lot of issues with bobcat. Need a more powerful one. Get reimbursement for old one
10	Facilities	UPS Replacement	150,000			Carried Over from FY25
11	Facilities	COB Board Room AV and TV Software	100,000			COB Board Room AV and TV Software
Total Capital Requests			\$ 989,860	\$ (100,000)		

FY26 Building Fund Capital Budget

\$ 889,860

Est Ending Balance FY25		5,442,160
Revenue (Transfer from GF & Video Gaming)		250,000
Total Capital Requests		989,860
Reduced Request - Not Capital		-
Reduced Request - Moved		-
Reduced Request - Deferred		-
FY26 Capital Requests		989,860
Est. Ending Balance FY26		<u>\$ 4,702,300</u>

Public Safety Capital Fund 1404

	Department	Vehicle, Equipment, Furnishings, Office Alterations, Other	Capital Fund Requests	\$ Changes	Changes Description	Remarks
1	Coroner	Radio Upgrade	2,500.00	(2,500.00)	Not Capital	
2	Coroner	Build out 12x12 office	15,000.00	(15,000.00)	Deferred to FY27	
3	Coroner	New Building/FFE	3,500,000.00	(3,500,000.00)	Deferred to FY27	
4	Technology	Investigations Computers	15,525.00			New requirements for software to facilitate software requirements.
5	Facilities	PSC Jail Painting West + Main Corridor	175,000.00	(175,000.00)	Deferred to FY27	Repaint west and main corridor. Pods included for safety reasons
6	Facilities	PSC Wire Mesh Pod Barriers	70,000.00	(70,000.00)	Deferred to FY27	Safety mesh put on 2nd floor hand rails of jail pods
7	Facilities	PSC Jail High Security Door Program	30,000.00			Fix multiple issues with various doors in the jail
8	Facilities	PSC Jail Motorized Locks	500,000.00			Continue the project of replacing locks in the jail
9	Facilities	PSC Jail Floor Strip and Wax	20,000.00	(20,000.00)	Deferred to FY27	Cost to strip and wax the floors of the entire Jail.
10	Facilities	PSC Icemaker	12,000.00			
11	Facilities	CH Water Softener 1	17,500.00	(17,500.00)	Deferred to FY27	16 years old
12	Facilities	CH Water Softener 2	17,500.00	(17,500.00)	Deferred to FY27	16 years old
13	Facilities	CH AC Unit 1	120,000.00			16 years old. Having some issues
14	Facilities	CH AC Unit 2	120,000.00			16 years old. Having some issues
15	Facilities	CH Waterproof Old Side	40,000.00			Leaking wall down in the basement of the courthouse.
16	Facilities	CH Drain Tile Fix in Basement	30,000.00			Water seeping from the floor. Drain tile install to get rid of puddling water
17	Facilities	CH Stamped Ramps ADA Repair	30,000.00			Potentially Try to get Grant money to fund
18	Facilities	CH Hallway Painting	30,000.00			Continue the project to repaint the courthouse
19	Facilities	CH Won Door Repair	18,500.00			Second won door motor is going out. Working intermittently.
20	Facilities	CH Replace Gates to Dumpster Area	10,000.00			Replace the gates for the dumpster
21	Facilities	CH SAS DVR Replacement	85,000.00			Replace the DVR in the courthouse to match the PSC with 2 years of storage
22	Facilities	CH Bottle Refill Station	20,000.00	(20,000.00)	Deferred to FY27	Moved from 2025 Budget and changed from "PSC Bottle Refill Station"
23	Facilities	CH Courthouse Door Project	104,167.00	(104,167.00)	Deferred to FY27	Moved from 2025. Potentially waiting on ADA Grant. Working on detailed scope.
24	Facilities	CH Archway Restoration	20,000.00	(20,000.00)	Deferred to FY27	Moved from 2025 Budget
25	Facilities	Animal Control Epoxy Project	60,000.00	(60,000.00)	Deferred to FY27	Moved from 2025 Budget
26	Facilities	Animal Control Kitchen Upgrade	10,000.00	(10,000.00)	Deferred to FY27	Moved from 2025 Budget
27	Facilities	FM/CO Fire Panel Upgrade	40,000.00	(40,000.00)	Deferred to FY27	Moved from 2025 Budget
28	Facilities	John Street Campus Pole Lights	40,000.00			Replace 4 Pole lights to match new and add some power outlets at the base

Public Safety Capital Fund 1404

	Department	Vehicle, Equipment, Furnishings, Office Alterations, Other	Capital Fund Requests	\$ Changes	Changes Description	Remarks
29	Facilities	Door Program	35,000.00			25,000 for normal door program + 10,000 for ADA button on HCH
30	Facilities	SA Offices	175,000.00	(175,000.00)	Deferred to FY27	\$150,000 put into budget in 2024
31	Facilities	CH Probation	2,500.00	(2,500.00)	Not Capital	Install of TV for Probation. Data and Electric Run
32	Facilities	Camera Program	80,000.00			Start swapping out cameras for CH and PSC
33	Sheriff	AXON - bwc, in-car, software	742,000.00			annual cost for a 10 year contract
34	Sheriff	Patrol Vehicle	79,653.00	(79,653.00)	Deferred to FY27	Replace high maint vehicles
35	Sheriff	Patrol Vehicle	79,653.00	(79,653.00)	Deferred to FY27	Replace high maint vehicles
36	Sheriff	Patrol Vehicle	79,653.00	(79,653.00)	Deferred to FY27	Replace high maint vehicles
37	Sheriff	Admin/Det Vehicle	60,000.00	(60,000.00)	Deferred to FY27	Replace high maint vehicles
38	Sheriff	Admin/Det Vehicle	60,000.00	(60,000.00)	Deferred to FY27	Replace high maint vehicles
39	Sheriff	X-Ray Machine for Courthouse	60,407.00			Replace Xray machine that is
40	Sheriff	Metal Detector	9,640.00			Replace outdated machine
41	Sheriff	Auxiliary Radios	21,000.00			10 pool radios, digital/encrypted
42	Sheriff	Patrol Duty Weapon w/holster	39,800.00			Replace issued duty weapons
43	Judge	Jury Deliberation Room Chairs	15,000.00	(15,000.00)	Deferred to FY27	CR 112 Deliberation Room
44	Judge	Employee ID Badge Printer	2,300.00	(2,300.00)	Not Capital	To replace 20+ year old ID badge printer
45	Probation	Add Network to conference room for added office space and Smart TV	5,000.00	(5,000.00)	Not Capital	While need to use conference room for office space is temporary, the network and phone will be utilized for on going training in that room with Smart TV.
46	Sheriff	Electronic control devices (Tasers)	86,057.00			Approved in FY25 (\$430,287/5years), Second Year for Tasers
47	Admin	Phase 3	200,000.00			
48	Facilities	UPS Replacement	330,000.00			Carried over from FY25
49	Facilities	CH Sump Pumps	220,000.00			Carried over from FY25
50	Admin	Courthouse Buildout	8,000,000.00			
Total Capital Requests			\$ 15,535,355	\$ (4,630,426)		

FY26 Building Fund Capital Budget

\$ 10,904,929

Est Ending Balance FY25		1,355,380
Revenue (Transfer from PS Sales Tax)		525,000
Total Capital Requests		15,535,355
Reduced Request - Not Capital		(12,300)
Reduced Request - Moved		-
Reduced Request - Deferred to FY27		(4,618,126)
FY26 Capital Requests		10,904,929
Est. Ending Balance FY26		\$ (9,024,549)



Kendall County Agenda Briefing

Meeting Type: Finance
Meeting Date: 10/30/2025
Subject: Discussion of Asset Policy, Procedure, and Form
Prepared by: Jennifer Breault, Finance and Budget Analyst
Department: Administration

Action Requested:

Discussion of Asset Policy

Board/Committee Review:

N/A

Fiscal impact:

N/A

Background and Discussion:

The purpose of the Kendall County Asset Policy and Procedures is to effectively maintain a comprehensive asset accounting system that ensures consistent, accurate, and transparent recording, reporting, valuation, and control of Kendall County's assets.

This policy will be implemented on December 1, 2025.

It will replace the existing surplus portal and the Resolution Regarding Procedures to Add, Remove, and/or Transfer Vehicles and Other Titled Equipment for Insurance Purposes, consolidating all related processes into a single framework.

An asset is defined as resources with current service potential that the government controls and that hold a monetary value exceeding \$1,000.

Capital assets are tangible and intangible assets acquired for use in operations that are expected to benefit more than one fiscal period. This includes equipment, machinery, vehicles, infrastructure, and improvements with an estimated useful life of over two years and an acquisition cost of \$5,000 or more, as well as all buildings and land regardless of value. Upgrades and enhancements to existing capital assets are also categorized as capital assets.

Staff Recommendation:

N/A

Attachments:

Kendall County Asset Policy, Kendall County Asset Procedure, Kendall County Asset Form

COUNTY OF KENDALL, ILLINOIS
RESOLUTION No. _____

RESOLUTION ADOPTING A KENDALL COUNTY ASSET POLICY

WHEREAS, Kendall County, Illinois recognizes the financial importance of maintaining a comprehensive asset accounting system to ensure consistent, accurate and transparent recording, reporting, valuation, and control of Kendall County assets;

WHEREAS, the County of Kendall, Illinois Resolution 2024-19, approved on March 20, 2024, titled "Resolution Adopting the Surplus Property/Capital Assets Disposal Policy," will be rescinded as this new policy supersedes it; and

WHEREAS, the County of Kendall County Resolution 23-42, approved on November 21, 2023, titled "Resolution Regarding Procedures to Add, Remove, And/or Transfer Vehicles and Other Titled Equipment for Insurance Purposes," will be rescinded as this new policy supersedes it; and

WHEREAS, Kendall County Resolution 15-47, approved on November 17, 2015, titled "Resolution Establishing A Fixed Asset And Capitalization Policy," was approved to designate an asset capitalization policy is hereby rescinded and replaced to incorporate revised capitalization threshold amounts, recent GASB pronouncements, and advancements in technology; and

WHEREAS, surplus property nor capital assets cannot be donated. Because the county holds property in trust for the public, it cannot simply give away property without breaching that trust (1974 Op. Att'y Gen. S-691); and

WHEREAS, Kendall County employees, volunteers and interns may only purchase or receive County surplus property or capital assets in a process open to the general public; and

WHEREAS, the County's Human Resources Department provides risk management for all County owned property, including updating and maintaining insurance coverage for County owned property. The County's Human Resources Department provides compliance with insurance requirements, including notifying its insurance provider of any changes to the County's property; and

WHEREAS, the County is establishing this Asset Policy for property insurance compliance and documentation to ensure timely and accurate recording, reporting, valuation, and control of assets which may include requests to add, remove or transfer County owned vehicles, titled equipment, and other inland marine assets listed in the County's property insurance; and

WHEREAS, this Asset Policy complies with the recommendations of the Government Accounting Standards Board (GASB) to establish a comprehensive capital asset policy addressing acquisition, utilization, control, maintenance and disposal of such assets as is set forth in the attached Asset Policy; and

WHEREAS, departments and offices are responsible for monitoring their supplies, materials, and equipment to identify surplus property and capital assets that are excess, obsolete, or no longer usable. They are also accountable for the internal procedures for the acquisition and disposition of non-insured, non-capital assets, as well as the disposition of capital assets whose current book value is under \$5,000; and

WHEREAS, the department head and elected officials are responsible for maintaining an internal inventory of all items in their possession for insurance purposes and for assessing the value of all items held by department head or elected official; and

WHEREAS, the attached Asset Policy is incorporated and herein is shall be the policy of Kendall County, Illinois until such time as amended by action of the County Board; and

WHEREAS, all resolutions or parts of resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

NOW, THEREFORE BE IT RESOLVED, by the Kendall County Board that the Kendall County Asset Policy is adopted to govern the use of Kendall County's asset acquisition, utilization, control, maintenance and disposal processes.

Approved and Adopted by the County Board of Kendall County, Illinois this ____ day of ____ 2025.

Kendall County Asset Policy

I. Purpose

Kendall County invests in assets in pursuit of its mission, as well as to maintain and improve the level of service for its citizens. These assets play an essential role in Kendall County's ability to diversify, expand, manage growth, and improve environmental conditions.

Kendall County is committed to giving adequate consideration to maintaining public facilities and infrastructure and expanding these assets as necessary. A government that maintains its assets, its equipment, facilities and infrastructure will defer and delay the deterioration of these assets thereby defraying costly emergency allocations of financial resources.

II. Objective

This policy has been established to ensure compliance with the Governmental Accounting Standards Board (GASB) financial accounting and reporting standards, known as Generally Accepted Accounting Principles (GAAP) for state and local government. This policy also adheres to the Government Finance Officers Association (GFOA) public sector accounting, and reporting standards, included in the Governmental Accounting, Auditing and Financial Reporting (GAAFR) Blue Book. This policy also adheres to applicable state and federal reporting requirements.

III. Scope

This policy applies to all asset's and capital project's acquisition, control, and demolition undertaken by Kendall County, which include property and buildings, building improvements, construction, development, land acquisitions, major maintenance, construction in progress, equipment and machinery, vehicles, Information Technology software and hardware, and infrastructure.

IV. Definitions

Asset

A resource with present service capacity that the government presently controls of any monetary value over \$1,000.

Building

A permanent structure that is typically attached to the land, has a roof, is partially or completely enclosed by walls, and is not intended to be transportable or moveable. Buildings include all buildings purchased, constructed or otherwise acquired for use.

Building Improvements

Building improvements include the reworking of an existing building or portion of an existing building, including upgrading the major systems, which extends the building's usable capacity or

useful life. These are expenditures that increase future benefits from an existing capital asset beyond its previously assessed standard of performance and shall be capitalized.

Budget Personnel

A team of staff overseeing the budget process.

Capital Assets

Capital assets are tangible and intangible assets acquired for use in operations that will benefit more than a single fiscal period. This includes equipment, machinery, vehicles, infrastructure, and improvements with an estimated useful life of over two years and an acquisition cost of \$5,000 or more, as well as all buildings and land regardless of value. Upgrades and enhancements of existing capital assets are also considered a capital asset.

Capital Improvement Projects

A capital improvement project is a major, non-recurring project that includes one or more of the following:

- Any acquisition or improvement of land intended for a public purpose.
- Any construction of a new facility (e.g., a public building, parking lot, road, bridge, etc.), or an addition or extension of such a facility.
- A one-time, non-recurring rehabilitation or significant repair of all or a part of a building or its grounds.
- Any planning, feasibility, engineering, or design study related to an individual capital improvement project or to a program implemented through individual capital improvement projects.

Capital Project Fund

Fund which accounts for the proceeds of bond issues and other resources restricted, committed or assigned for the acquisition, construction or reconstruction of major capital facilities or other capital improvement projects.

Construction

Construction includes the creation of a new permanent structure or the addition, expansion, or extension of an existing building.

Construction in Progress

This asset class includes costs incurred on capital improvement projects which are substantially incomplete. The cumulative cost of projects in process is reported as construction in progress (CIP) until the project is completed. Depreciation on capital assets does not begin until the asset is assigned an occupancy certificate and/or placed in service.

Depreciation

The systematic allocation of the cost of a tangible asset over its useful life.

Donation

An asset which is voluntarily transferred by one person or entity to Kendall County without compensation.

Disposal

The action or process of removing an asset from Kendall County's inventory through sale, recycling, salvage or as waste.

Equipment

A movable or fixed unit of furniture or furnishings, instrument, machine, or apparatus to be used for operations, the benefits of which extend beyond one year from date of acquisition.

- Small Equipment: cost \$5,000 to \$29,999.99, or anything that can be easily loaded into a transportation vehicle
- Large Equipment: above \$30,000, or anything used for large-scale projects

Governmental Accounting Standards Board (GASB)

The independent, private-sector organization that establishes accounting and financial reporting standards for U.S. state and local governments that follow Generally Accepted Accounting Principles (GAAP). The GASB standards are recognized as authoritative by state and local governments, state Boards of Accountancy, and the American Institute of CPAs (AICPA).

Generally Accepted Accounting Principles (GAAP)

A set of accounting rules, standards, and procedures issued by and frequently revised by the Financial Accounting Standards Board (FASB) and GASB. These principles ensure consistency, accuracy and transparency in financial reporting.

Improvements

Costs that add value to an existing capital asset either by lengthening its estimated useful life or increasing its service capacity.

Infrastructure

Long lived capital assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure include roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and traffic control systems.

Insurance Deductible

the amount of money you pay out-of-pocket for a covered loss or expense before your insurance policy begins to pay.

Intangible Assets

Non-physical assets that hold value. Examples are software, water rights, licensing agreements, land use rights, trademarks, etc.

Land

All land purchased or otherwise acquired by Kendall County, including rights of way and easements.

Land Improvements

Land improvements consist of permanent (i.e., non-moveable) betterments to land, other than buildings, that add value to land, but do not have an indefinite useful life.

Lease

A contract that conveys control of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for a period of time in an exchange or exchange-like transaction.

Maintenance and Repairs

Routine costs incurred to allow an asset to be used during its originally established useful life. Differs from major maintenance in the magnitude of the cost or work, but like major maintenance, does not increase the useful life or service capacity of the asset.

Major Maintenance

Major Maintenance is the periodic repair and reworking of an asset, building, infrastructure system or component to maintain the original condition of the asset. This repair work does not usually make the asset more useful or add to the estimated useful life of the building as a structure (i.e., service capacity is not increased). These maintenance costs allow an asset to continue to be used during its originally established useful life and are expensed in the period incurred.

Non-Capital Asset

Resources with present service capacity that the government presently controls of any monetary value of \$1,000 to \$4,999.99 with the option to add insurance coverage.

Project Stings

A set of numbers and letters within a string that group projects together can be carried over across multiple years.

Risk Management

Process used to identify, analyze and mitigate potential risk that could lead to financial losses.

Surplus Property

Property that is in excess, obsolete, or unusable. Surplus property has an original purchase price of less than \$5,000.

Surplus Capital Asset

A capital asset has an individual purchase price of \$5,000 or more and an estimated useful life greater than two (2) years, is in excess, obsolete, or unusable.

Tangible Assets

Physical items of value that can be seen and touched such as equipment, buildings, land, machinery, vehicles, furniture, inventory, and cash.

Useful life

The estimated time period an asset is expected to provide service or economic benefit.

V. Valuation

Capital assets should be reported at historical cost (original cost when acquired). All costs associated with the purchase or construction of a capital asset should be considered,

including ancillary charges necessary to place the asset into its intended location and condition for use. Ancillary charges may include freight and transportation, site preparation, installation, professional fees, temporary and permanent easements, engineering, construction management, and legal costs directly attributable to asset acquisition. Costs for training, maintenance agreements, and extended warranties which can be separately identified from the original cost of the capital asset should not be capitalized.

In the absence of historical cost information, the asset's estimated historical cost may be used to value the capital asset. Donated capital assets should be reported at their estimated fair value at the time of acceptance, plus ancillary charges, if any. Developer contributions should be reported at their estimated fair value at the time of acceptance by the County.

The costs associated with general maintenance and repair that do not add value to the capital asset or materially extend the capital asset's useful life are expended in the period incurred rather than being capitalized. Significant costs, subject to the capitalization threshold for their respective asset class, which increase capacity (i.e. additional lanes on a road) or materially extend the useful life of an asset are capitalized and depreciated over the remaining useful life of the asset.

VI. Asset Class

The County reports the following asset classes:

A. Land

Land is defined as the surface or crust of the earth, which can be used to support structures and roadways. All land is to be included in this classification regardless of its value, for both tracking and reporting purposes. Land improvements that are permanent, require no maintenance, and don't deteriorate are considered part of the land's cost and are not depreciated.

Land is characterized as having an unlimited life (inexhaustible) and is not depreciated.

Examples of items to be included in the capitalization of land are as follows:

1. Purchase price or fair value at time of donation
2. Professional fees (i.e. title searches, architect, legal, engineering, appraisal, surveying, environmental assessments, etc.)
3. Land excavation, fill, grading, and drainage
4. Demolition of existing buildings and improvements
5. Removal, relocation, or reconstruction of property of others (i.e. railroad, telephone and power lines, etc.)
6. Recording costs

Easements are interests in land owned by another that entitles its holder to the right to use the land for a specific or limited purpose. An easement does not give the holder a right of "possession" of the property, only a right of use. A right-of-way is a type of easement in which fee simple title is obtained, defined as an absolute estate in perpetuity and one in which the owner is entitled to the entire property, with unconditional power of disposition. Therefore, easements or right-of-way acquired or donated is considered land

and should be capitalized as such. However, an easement for temporary access will not be capitalized.

B. Buildings

A building is a structure that is permanently attached to the land, has a roof, is partially or completely enclosed by walls, and is not intended to be transportable or moveable. It is generally used to house persons, property, and fixtures attached to or forming a permanent part of such a structure. Examples of items to be capitalized as buildings are as follows:

1. Purchase price or fair value at time of donation
2. Expenditures for remodeling, reconditioning, or altering a building to make it ready for use for the purpose for which it is intended
3. Environmental compliance (i.e. asbestos abatement)
4. Professional fees (i.e. architect, legal, engineering, inspections, etc.)
5. Cost of permits and licenses
6. Completed project costs associated with the original construction of a building
7. Additions to building (i.e. expansion, extension, or enlargement)

C. Improvements

Land improvements

Land Improvements consist of permanent improvements, other than buildings, which add value to land, require maintenance or replacement, are typically identified with structures, deteriorate with use or passage of time, and are generally exhaustible. Examples of items to be capitalized as land improvements are as follows:

1. Parking lots
2. Paving
3. Landscaping
4. Retaining walls
5. Fencing
6. Monuments (i.e. gateway signs)
7. PIO (Property in the open)

Building Improvements

Improvements to existing buildings, as part of a major rehabilitation project, which materially extend the useful life of a building or increase the value of a building, should be capitalized. Examples of items to be capitalized as building improvements are:

1. Installation or upgrade of heating and cooling systems
2. Installation or upgrade of wall or ceiling coverings (i.e. carpet, tile, etc.)
3. Installation or replacement of structural components (i.e. beams, rafter, joists, interior framing, etc.)
4. Installation or upgrade of windows, doors, or cabinets
5. Installation or upgrade of plumbing or electrical wiring
6. Installation or upgrade of phone or closed-circuit television systems, networks, fiber optic cable, or wiring required for equipment that will remain in the building
7. Installation or replacement of exterior components (i.e. siding, roofing, masonry, etc.)

D. Machinery and Equipment

Machinery is defined as any mechanical or electrical device that assists in the performance of human tasks. Equipment is defined as a movable or fixed unit of furniture or furnishings, instrument, machine, or apparatus to be used for operations, the benefits of which extend beyond one year from date of acquisition. Examples of items to be capitalized as machinery and equipment include but are not limited to:

1. Computers
2. Communications equipment
3. Office equipment
4. Kitchen equipment
5. Software and Hardware
6. Light machinery
7. Phone systems
8. Tractors
9. Loaders, backhoes, and excavators
10. Trailers, chippers, and grinders
11. Generators
12. Office furniture
13. Motorized Vehicles

E. Infrastructure

Infrastructure assets are long-lived capital assets that are normally stationary in nature and can be preserved for a significantly greater number of years than most capital assets. They are the basic physical structures needed for the functioning of a community or society, such as transportation and communications systems and water and power lines. Expenditures to be capitalized as infrastructure include, but are not limited to:

1. Roads
2. Bridges
3. Sanitary sewers lift stations
4. Interceptors
5. Sanitary sewer mains
6. Water mains
7. Wells and water pump stations
8. Water treatment plant, piping and equipment
9. Water storage tanks
10. Stormwater drainage improvements

Individual components of infrastructure that do not meet the capitalization threshold, such as streetlights, sidewalks, signal improvements, paths and trails are not to be capitalized.

F. Construction in Progress

Construction in progress reflects the cost of all projects for construction of buildings, improvements, equipment and intangible assets that are in progress at a particular point in time. Each project must first be evaluated to determine whether it meets the capitalization

threshold for the applicable asset class. Expenditures will then be added to the value of the capital asset as incurred. Projects should be reclassified to the appropriate asset class upon substantial completion.

VII. Demolition Costs

Demolition costs refer to the expenses associated with dismantling a structure, whether in whole or in part. The treatment of demolition costs depends on the circumstances of the demolition and may be included in the value of land, buildings, or neither.

- a) Land – The cost to remove or demolish a building or other structure existing at the time of acquisition of new property with the intention of removal or demolition to accommodate its intended use should be considered a land cost (i.e., they are costs incurred to ready the land for its intended use).
- b) Building – The cost to remove or demolish an existing building or structure in association with the construction of a new asset. These costs should be capitalized and included in the cost of the building/constructed asset (i.e., costs incurred are considered part of the cost of the project). If a building on a parcel of land has been used for a period of time and the use of that particular parcel is redesigned, then the cost of demolition less its salvage value is a cost that relates to the construction of the new building.
- c) The cost to remove or raze a building or other structure not associated with items 1 or 2 above should be expensed in the period incurred, rather than capitalized.

VIII. Capitalization Threshold and Useful Life

The capitalization threshold is the useful life or any asset with a value exceeding \$5,000 that the County uses to determine whether an asset should be capitalized and recorded on the balance sheet as a capital asset. The Administration Department shall ensure that control over capital assets is maintained by establishing a capital asset inventory schedule that is updated annually and documents all additions and deletions to the capital asset records. Capital assets will be recorded and depreciated using the County financial software and will include a description (including serial and model number if applicable), asset class, department name, location, date acquired, cost, and useful life. Assets that do not meet the capitalization threshold for their respective asset class on a per unit basis shall be expended in the period incurred rather than being capitalized (see Property control).

The useful life of a capital asset is the estimated period of time over which the County expects said asset to be functional and suitable for its intended purpose (normally the shortest of its physical, technological, or legal life). The actual life of a capital asset may extend beyond its useful life.

The following table is not all-inclusive and is meant to serve as a guide to identify the asset class, capitalization threshold, and useful life of each capital asset the County owns:

Asset Class	Useful Life (Years)	Dollar Threshold
Land	N/A	N/A
Land improvements	5-50	\$5,000
Buildings	50	\$5,000

Building improvements	5-50	\$5,000
Machinery and Equipment	5-10	\$5,000
IT Equipment	5-10	\$5,000
Motorized Vehicles	10	\$5,000
Small Equipment	5-10	\$5,000-29,999.99
Large Equipment	5-10	\$30,000 and Over
Infrastructure	10-50	\$50,000
Roads	20	\$50,000
Bridges	40	\$50,000

When to record an asset:

Building

- a) Purchased: On the acquisition date
- b) Constructed: When placed into service
- c) Donated: On the date received

Land

- a) Purchased: On the acquisition date
- b) Donated: On the date received

Infrastructure

- a) Donated: On the date received
- b) Acquired: Date acquired
- c) Constructed: When placed into service

Threshold Exemptions:

Bulk Purchases occur when there is a need to purchase large quantities of items. Under GASB 34, bulk purchases of capital assets require capitalization if the total value exceeds a threshold, even if individual items fall below the \$5,000 threshold. County administration will make the determination based on materiality. Below is an example of a bulk purchase to be classified as capital:

Purchasing 100 computers at a unit price of \$1,500 each qualifies as a substantial acquisition and will be recorded as a capital asset.

IX. Depreciation

Depreciation is the measure of the decrease in the value of a capital asset over a specific period. Capital assets shall be depreciated over their estimated useful lives using the straight-line method beginning in the month it was acquired unless they are:

- Inexhaustible (i.e. land)
- Construction in progress

X. Additions

Additions and improvements to an asset should be capitalized when the project is complete. Generally, constructed assets are considered complete when a certificate of completion and inspection report is obtained. At year-end, detailed records for each project listed as construction in progress must be reviewed to identify any projects that are completed. Completed projects must be capitalized to the appropriate capital asset accounts. Any projects that are cancelled or are not capital in nature must be deleted from CIP and expensed. Examples of additions include, but are not limited to:

- a) Adding lane miles to an existing roadway.
- b) Widening a bridge.
- c) Donations of assets from other municipalities.
- d) Construction of a new asset (road, bridge).
- e) Land purchase (including easements and rights of way).
- f) Completed construction in progress projects.

XI. Disposition

When a capital asset is disposed of, its cost and accumulated depreciation shall be removed from the County capital asset records and a gain or loss be recognized, if applicable. Disposition of an asset may be due to destruction, obsolescence, retirement, sale, trade, or scrap.

Capital assets designated for disposal with a current book value of \$5,000 or more, or capital assets originally purchased with County Board oversight, must be approved by County Board prior to disposal.

Capital assets designated for disposal with a current book value under \$5,000 should follow the disposal procedures determined by the respective department/office. After disposal, the department or office is responsible for completing the disposal section of the Kendall County Asset form and providing all necessary information to the budget personnel.

Non-insured, non-capital assets will be disposed of in accordance with procedures established by the respective department head or elected official.

XII. Transfers

Capital assets transferred from one department to another the department/office disposing the asset will fill out the disposal. If there is a monetary transfer of funds, the asset shall be reported at its current book value as of the date of said transfer.

XIII. Leasing Capital Assets

For capital assets where the County acts as the lessee, the County shall comply with GASB 87 standards for tangible assets and GASB 96 standards for intangible assets, in accordance with their respective reporting requirements.

XIV. Asset Management

The individual department/offices shall maintain control and keep an inventory list of all their assets. The inventory shall include a description, location, and other information that assists County Administration is deemed relevant.

XV. Procedures

The procedures to add, dispose or transfer assets are to follow. Fill out the “Kendall County Asset Form” and follow the “Kendall County Asset Procedures.”

DRAFT

Subject: Kendall County Asset Procedures

Purpose: To document the addition, transfer, and disposition of Kendall County Assets

Procedures Goal: The goal of the Kendall County Asset Procedures is to effectively maintain a comprehensive asset accounting system to ensure consistent, accurate and transparent recording, reporting, valuation, and control of Kendall County assets.

Effective Date: 12/1/2025

Statement of Policy:

County of Kendall, Illinois Resolution No 25-xx

WHEREAS, the County is establishing this Asset Policy as it agrees with the recommendations of the Government Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA) to establish a comprehensive capital asset policy addressing acquisition, utilization, control, maintenance and disposal of such assets as is set forth in the attached Asset Policy; and incorporated herein is and shall be the policy of Kendall County, Illinois until such time as amended by action of the County Board; and

NOW, THEREFORE BE IT RESOLVED, by the Kendall County Board that the Kendall County Asset Policy is adopted to govern the use of Kendall County's asset acquisition, utilization, control, maintenance and disposal processes.

Committees/Departments/Offices:

All Kendall County Departments and Offices

Kendall County Finance & Budget Committee

Kendall County Board

Drives/Portals/Forms/Emails:

Kendal County Asset Form: <https://forms.office.com/g/S1HKfghtfw>

Email: CapitalRequest@kendallcountyil.gov

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PROCEDURES

- A. Establishing project strings
- B. Asset Acquisition and Processing
 - I. Capital assets with purchase cost or actual value of \$5,000 or more with the option to add insurance coverage
 - II. Non-Capital Assets with purchase cost or actual value of \$1,000 to \$4,999.99 for the purpose to add insurance coverage
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- F. Reporting

RESPONSIBILITIES

A. Purchasers are responsible for:

- Adhering to the Kendall County Procurement Code (Chapter 2, Article IV of the Kendall County Code)
- Adhering to the Kendall County Accounts Payable Policy and Procedures
- Completing the **Kendall County Asset Form** for an asset purchase
- Ensuring compliance with the Kendall County Asset Policy and providing accurate records of assets assigned to their department or Office every year

B. Department Heads and Elected Officials are responsible for:

- Adhering to the Kendall County Procurement Code (Chapter 2, Article IV of the Kendall County Code)
- Adhering to the Kendall County Accounts Payable Policy and Procedures
- Reviewing the **Kendall County Asset Form** for all pertinent information
- Reviewing the supplied annual asset list for their department or Office and providing any updates to Budget Personnel in a timely manner
- Monitoring their supplies, materials, and equipment to identify surplus property and capital assets that are in excess, obsolete, or no longer usable
- Accountability for the internal procedures for the acquisition and disposition of non-insured, non-capital assets, as well as the disposition of capital assets whose current book value is under \$5,000
- Responsibility for maintaining an internal inventory of all items in their possession for insurance purposes and for assessing the value of all items held by the department head and elected officials
- Ensuring compliance with the Kendall County Asset Policy

C. Budget Personnel are responsible for:

- a. Establishing project strings
- b. Creating capital assets within the ERP system
- c. Entering accurate and complete information for each capital asset
- d. Generating a comprehensive list of capital assets via the ERP system and distributing the list to respective departments and Offices for annual verification of the current status/ownership of each asset
- e. Updating capital asset records within the ERP System based on departments and offices annual review
- f. Recording the disposition of capital assets within the ERP system

- g. Depreciation of capital assets each year
- h. Providing the capital assets list to the Treasurer's Office and/or auditors upon request
- i. Emailing a list of surplus property items, to department heads and elected officials on a monthly basis, available for transfer

D. Human Resources is responsible for:

- A. Providing risk management and compliance for Kendall County
- B. Providing capital asset and inventory lists to the County's liability insurance provider

E. Treasurer's Office is responsible for:

- C. Providing capital asset information to auditors
- D. Assisting budget personnel in the depreciation of assets

PROCESSES

A. Establishing project strings

This process must be completed prior to submitting the Kendall County Asset form.

For all capital asset types— Land, Building, Infrastructure, and Construction in Progress— when a purchaser receives an invoice for one of these items, they are required to email CapitalRequest@kendallcountyil.gov to request a project string be created.

Budget Personnel will email the project string to the purchaser. This project string is to be included, along with the budget line code for all expenditures associated with the capital asset.

B. Asset Acquisition and Processing

Complete and submit the Kendall County Asset form to have an asset recorded in the ERP system.

The request to add an asset will fall into one of three categories.

- I. Capital assets with purchase cost or actual value of \$5,000 or more with the option to add insurance coverage
- II. Non-Capital Assets with purchase cost or actual value of \$1,000 to \$4,999.99 for the purpose to add insurance coverage
- III. Non-Capital Assets with purchase cost or actual value of \$1,000 to \$4,999.99 for informational purposes only

Asset purchases shall follow the Kendall County Procurement Policy Rules, Regulations, and Procedures for Procurement. Costs included in capitalization may consist of the purchase price and ancillary costs.

C. Disposal of Assets

Complete and submit the Kendall County Asset form to dispose of an asset and have the asset removed from the ERP system.

D. Transfer of Assets

Complete and submit the Kendall County Asset form to transfer possession of an asset from a department or Office to another department, Office or entity.

E. Inventory and Tracking

Complete and submit the Kendall County Asset form to upload inventory items for insurance building content value.

F. Reporting

Annually - Budget Personnel will generate a comprehensive list of capital assets for annual verification of the current status/ownership of each asset.

Monthly – Budget Personnel will email a list of surplus property items, to department heads and elected officials, available for transfer.

PROCEDURES

A. Establishing Project Codes

Purchaser

- Purchaser will email CapitalRequest@kendallcountyil.gov to request a project code to purchase an asset
- The project code will be used with the budget line code for all expenditures associated with the capital asset.

Budget Personnel

- Budget personnel will establish the project code and email the purchaser

B. Asset Acquisition and Processing

Capital assets purchased for use in governmental activities are recorded as expenditures in governmental funds at the time of purchase. Governmental capital assets are reported in the government-wide financial statements, offset by accumulated depreciation and amortization.

Assets are valued at purchase cost including any discounts or trade in values. Donated assets are valued at fair market value as of the date donated. Assets received in a service concession arrangement are valued at acquisition value.

I. **Capital assets with purchase cost or actual value of \$5,000 or more with the option to add insurance coverage**

Purchaser

- Purchaser will complete the **Kendall County Asset Form** in association with following the Kendall County Accounts Payable Policy for entering invoices
 - Request – what would you like to do with this asset?
 - a. Add Asset
 - Cost or Value of Asset- What is the Cost or Actual Value of Asset?
 - a. Over \$5,000
 - Adding the Asset
 - a. Department/Office, First and Last Name of Requestor, Do you want this item to be insured, Short Description of the Asset, Location of Asset (Full Address, City, State, Zip), Date

of Acquisition, Method of Acquisition, Fund Item was Purchased, Cost of the Asset when Acquired, Actual Value (Purchase Price + Trade-In Value/Discounts/Rebates/Incentives), Upload Photo of the Asset

- Asset Class – Type of Asset
 - a. Land – Land is all land purchased or otherwise acquired by Kendall County, including rights of way and easements.
 - b. Buildings – A building is a structure that is permanently attached to the land, has a roof, is partially or completely enclosed by walls, and is not intended to be transportable or movable.
 - c. Machinery and Equipment – Motorized Vehicles, Small Equipment, Large Equipment and IT Equipment
 - d. Infrastructure – Roads, Bridges, Traffic Lights, Miscellaneous
 - e. Construction in Progress – For significant projects that are still underway, such as the construction of new buildings, highway or road expansions, building renovations, or land improvements

Accounts Payable

- Accounts Payable will process the invoice in accordance with the Kendall County Accounts Payable Policy.

Budget Personnel

- After the bi-weekly AP Check Run, Budget personnel will process purchases within the ERP System to generate a list of all purchases over \$5,000.
- Budget personnel will verify these purchases and will review potential purchases and select those that should be processed as capital.
- Budget personnel will utilize the Kendall County Asset Form, completed by the Purchaser to enter the capital asset information into the ERP system to create the asset record and asset number.
- Budget personnel will email the asset number to the purchaser and will email hrdepartment@kendallcountyil.gov new assets to be added to the County's insurance

HR Department

- Will contact the insurance provider and add the asset to the County's insurance policy.

I. Non-Capital Assets with purchase cost or actual value of \$1,000 to \$4,999.99 for the purpose to add insurance coverage

Purchaser

- Purchaser will complete the ***Kendall County Asset Form*** in association with following the Kendall County Accounts Payable Policy for entering invoices
 1. Request – what do you want to do with this Asset?
 - Add Asset
 2. Cost or Value of Asset- What is the Cost or Actual Value of Asset?
 - Under \$5,000
 3. Insurance Section – Do you want this item to be insured?
 - Yes
 4. Adding the Asset
 - Department/Office, First and Last Name of Requestor, Short Description of the Asset, Location of Asset (Full Address, City, State, Zip), Date of Acquisition, Method of Acquisition, Fund Item was Purchased, Cost of Asset when Acquired, Actual Value (Purchase Price + Trade-In Value/Discounts/Rebates/Incentives), Upload Photo of Asset
 5. Asset Class – Type of Asset
 - a. Land – Land is all land purchased or otherwise acquired by Kendall County, including rights of way and easements.
 - b. Buildings – A building is a structure that is permanently attached to the land, has a roof, is partially or completely enclosed by walls, and is not intended to be transportable or movable.
 - c. Machinery and Equipment – Motorized Vehicles, Small Equipment, Large Equipment and IT Equipment
 - d. Infrastructure – Roads, Bridges, Traffic Lights, Miscellaneous
 - e. Construction in Progress – For significant projects that are still underway, such as the construction of new buildings, highway or road expansions, building renovations, or land improvements

Accounts Payable

- Accounts Payable will process the invoice in accordance with the Kendall County Accounts Payable Policy

Budget Personnel

- Budget personnel will utilize the Kendall County Asset Form, completed by the Purchaser to provide the information to Human Resources Department

Human Resources

- Will contact the insurance provider and add the asset to the County's insurance policy
- Will keep the list of items on insurance and provide full list to Budget personnel in September

II. **Non-Capital Assets with purchase cost or actual value of \$1,000 to \$4,999.99 for informational purposes only**

Purchaser

- Annually, by October 1, purchaser will complete the **Kendall County Asset Form** and upload an internal inventory of all items in your department or Office for insurance building content value

Accounts Payable

- Accounts Payable will process the invoices in accordance with Kendall County Accounts Payable Policy.

Budget Personnel

- Budget personnel will maintain a list of all assets under \$5,000 and not on insurance list will be put into a excel spreadsheet to be kept for record

C. Disposal of Asset (replaces the Surplus Portal)

Kendall County may dispose of surplus property and capital assets that are in excess, obsolete, or unusable. Surplus property has an original purchase price of less than

\$5,000. Capital assets have an individual cost of \$5,000 or more and have an estimated useful life greater than two years.

The methods of disposal of surplus property and capital assets may include Sale, Recycled/Salvaged, Trade-in or Internal Transfer.

I. Non-Special Surplus Items or Capital Assets

Department Heads and Elected Officials

- Departments and Offices are responsible for monitoring their supplies, materials, and equipment to identify surplus property and capital assets that are in excess, obsolete, or no longer usable. They are accountable for the internal procedures and disposition of non-insured, non-capital assets.
- Capital asset with a current book value less than \$5,000 should follow the disposal procedures determined by the respective department or Office. After disposal, the department or office is responsible for completing the disposal section of the Kendall County Asset form and providing all necessary information to Budget personnel.
- Any Capital asset with a current book value of \$5,000 or more or capital assets originally purchased with County Board Oversight must be approved by County Board prior to disposal
- Department Heads and Elected Officials or their designee will identify surplus property and capital assets to input in the **Kendall County Asset Form** to begin the disposal process
 1. Request – what do you want to do with this Asset?
 - Begin Disposal Process
 2. Disposal Section
 - Department/Office, First and Last Name of Requestor, Short Description of the Asset, Capital Asset Number, Short Description of Asset, Location of Asset (Full Address, City, State, Zip), Category, Condition, Year/Make/Model, VIN # or Serial Number, Date of Acquisition, Original Purchase Fund, Original Purchase Price, Current Value, Image of Asset, Has an Internal Transfer Been Arranged, Which Department/Office is Acquiring this Asset, Has this Asset Already Been Disposed of

Budget Personnel

- Every 15th of the month budget personnel will gather all data entered into the Kendall County Asset Form Disposal Section and send IT related items to ICT (Technology) for review and all other items to the Facilities Management Department to determine if an item is deemed available for reuse by another department or office.
- By the last day of each month ICT and Facilities Management will inform budget personnel what items would be deemed available for reused by another department/office
- By the 1st of each following month Budget personnel will email KCDHEO@kendallcountyil.gov the list of available assets
- Available surplus property and capital assets will be available to be transferred to another department or office from the 1st of the month to the Friday before the monthly Finance and Budget Committee meeting
- If a department or Office would like the asset, they would email capitalrequest@kendallcountyil.gov
- The Administration Department will add surplus property and capital assets disposal onto the Kendall County Finance and Budget agenda, or other committee agenda as needed for review.
- Surplus capital assets agenda items purchased under Kendall County Board fund purview will be forwarded to Kendall County Board for disposal approval.

Kendall County Board

- The Kendall County Board will approval final disposition of capital assets

Facilities Management Department

- Facilities Management will manage final disposition of surplus property and capital assets including:
 1. Recycle - will provide contact information for a scrap metal recycler.
 2. Dispose as waste - will facilitate the rental of a dumpster to dispose of surplus property and/or capital assets.

3. Motor vehicle/heavy equipment can be utilized for trade-in value, sold at public auction or through a sealed bid process, recycled, salvaged or disposed of. Allowances include:
 - a. Highway Department can manage disposition of its motor vehicle/heavy equipment
 - b. Sheriff's Office will manage disposition of its motor vehicle/heavy equipment
4. Other county departments or Offices disposal requests

II. Special Surplus property and/or capital assets

Law Library Books may be sold via public sales with proceeds deposited into the Law Library Fund.

Law enforcement equipment must be destroyed by a company licensed in law enforcement equipment destruction.

Grant Purchases must be disposed of based on grantor's funding guidelines.

Hazardous material must be disposed of as required by law.

Information Communication Technology

- KCICT will dispose of all computer and computer-related surplus property/capital assets.
- Computers and servers utilized by Public Safety Community –Sheriff, State's Attorney, Judicial, Circuit Clerk, Public Defender, Probation must be disposed of in compliance with the Criminal Justice Information System (CJIS) guidelines

County Departments and Offices

- For all departments who dispose of assets, once asset has been Sold, Salvaged, Trade-In, or Transferred, they will notify Budget personnel the following information
 - Method of Disposal, Cost to Dispose, Amount Received, Recipient
 - Have you signed out the original title from the Kendall County Clerk's Office?

Budget Personnel

- Upon notification from Departments/Offices budget personnel will update the ERP system to remove the asset
- Once items have been disposed of budget personnel will deposit any salvage value into the proper fund
- Budget Personnel will notify Human Resources once asset has been removed from the ERP system

HR

- Will contact the insurance provider and remove the asset from the policy.

D. Transfer of Asset

Any transfer of assets by the department or office disposing of the asset must follow the established disposal process

Budget Personnel

- If there is a monetary exchange of funds, an interdepartmental fund transfer Budget Personnel will notify the Treasurer's Office to complete a journal entry to record said transfer.

E. Inventory and Tracking

Budget Personnel

- Prior to the end of each fiscal year, Budget Personnel will generate a comprehensive list of all assets entered into the Kendall County Asset Form, organized by department or office, and will submit to the designated Department or Office for review and verification in excel format.

Department Heads and Elected Officials

- Completed comprehensive asset list will be returned to the Administration Department to verify all additions, transfers, or dispositions have been accurately

- Once all data has been verified budget personnel will send the updated asset list to Human Resources Department for insurance purposed

F. Reporting

- All capital assets shall be recorded in the County's centralized accounting system, Tyler Munis
- Annual financial reports will include any required footnote disclosures or schedules of capital assets, consistent with GAAP under Governmental Accounting Standards Board (GASB) reporting requirements.
- All assets records that need to be insured separate from the capital asset list will be maintained in the Administration Department who will provide information to the Human Resources Department
- All assets that belong on the Statement of Financial Position budget personnel will be sent to treasurer's office and Kendall County Auditors