

KenCom Finance Committee Meeting Minutes
September 18th, 2025
9:00 a.m.
KenCom Public Safety Center
1100 Cornell Lane, Yorkville
Conference Room

Member	Agency	Present	Absent
Josh Flanders	Oswego Fire	X	
Brian DeBolt	Kendall County Board	X	
Mike Peters	KCSO	X	
Zoila Gomez	City of Plano		X
Jason Bastin	Oswego Police	X	
Fred Kreinbrink	Little Rock Fox Fire		X
James Jensen	Yorkville PD		X

Others present: Pamela Hurtig, KenCom Director; Jenny Haske, KenCom Assistant Director; Sarah Jenkins, KenCom, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Josh Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the seven members present, which resulted in having a quorum for voting purposes.

Flanders called for a motion to approve the agenda. DeBolt made a motion to approve the agenda as written, seconded by Bastin. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Flanders called for Correspondence – None

Staff Report – Hurtig gave a Personnel Report as follows: KenCom is down one supervisor position. We will internally post the position around the 1st of November. We have started the hiring process and are looking to hire five. KenCom is working on a mission statement and core values that we have lacked for years. A survey was sent out to staff for their input since they are the heart and soul of KenCom. The deadline is September 22nd; at this point, all ideas will be looked at during the supervisor meeting to create KenCom’s first mission statement. Training as follows: For September’s monthly training, our Lead Trainer will review fire dispatch, and everyone will take Active Shooter Response training through PowerPhone Total Response. Our part-time TC in training was released last week and has started helping with the overtime. Two full-time TC’s in training will be released this Saturday, and the third one in the next two weeks. Project Updates as follows: DFSI update is that Motorola and ABeep have been testing the Tait interface for the past few weeks. In preparation for encryption capability, additional equipment must be installed at each console. ABeep reached out and stated they are ready to start the switchover to digital and encrypted, and need to know what the police agencies want to do. Discussion on digital and encryption options. CESSA update is that a new hard deadline date has been set to June 27, 2027. They are trying to form the Sub-Committee for Kendall County. Discussion ensued. Supervisors have been doing one-on-one training with all TCs on HipLink. After training, we will fully utilize the system for “CAD” paging and no longer use Everbridge. Phoenix G2 update is that the servers and GARI devices have been installed. There was an issue connecting the GARI devices to KenCom’s radios. After that is resolved, additional testing will be conducted, and the scripts will be checked to ensure proper pronunciation for streets and common names. They are still working on the Session Border Controller. The project is set for cutover date in late November. Text to 9-1-1 totals for August were 8.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Bastin made a motion, seconded by DeBolt to approve the consent agenda, which includes approval of the August 2025 Treasurer’s Reports for the Surcharge and

Operating Funds and the August 21st, 2025 Finance Committee Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – Hurtig stated that the Committee will meet at the beginning of October to review the NIU Leadership Workshop, and some of the main topics that came out of that.

Operations Board Report – Hurtig gave a brief report.

Finance Committee Report:

Operation Fund Bills – DeBolt made a motion to approve the September 2025 Operation bills, in the amount of \$201,441.14, seconded by Bastin. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Surcharge Fund Bills – DeBolt made a motion to approve the September 2025 Surcharge bills, in the amount of \$93,906.09, seconded by Bastin. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Anticipated Expenses – Hurtig reviewed the anticipated expenses contained in the packet. DeBolt made a motion to approve the anticipated expenses as follows: Angie’s Place Wellness Presentation not to exceed \$250.00; Limble not to exceed \$4,164.00; HipLink Software not to exceed \$2,995.00, seconded by Bastin. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Flanders called for Old Business:

Future KenCom Expansion – Hurtig stated they have had discussions about the possibility of having a stand-alone building for KenCom, and believes the area in the basement of the Sheriff’s Office does not have enough space. After a lengthy discussion, it was decided to have a space needs analysis done to see the current and future needs for KenCom.

Tyler Negotiations – Flanders stated that there was a questionnaire sent out to the agencies in regards to what products they would like to keep before negotiations begin. Currently are still missing a response from four of the smaller agencies.

KenCom Second Tower – None

Finance Committee Closed Session Audio Destruction – None

Any other Old Business – None

Flanders called for New Business:

Finance Committee Closed Session Audio Destruction – None

2026 Finance Committee Meeting Calendar – DeBolt made a motion to approve the 2026 Finance Committee Meeting Calendar, seconded by Bastin. Discussion. All members present voting aye. Motion carried.

Mack & Associates Contractual Agreement Bid 2026-2028 – Bastin made a motion to approve the Mack & Associates Contractual Agreement Bid 2026-2028, seconded by DeBolt. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Lodging Expenses Policy/Resolution – Walters stated there is currently a Lodging Expense Resolution that was created in 2017. In 2023, a Lodging Expense Policy was created that supersedes the Resolution. A change would like to be made in the policy to not be held to the GSA pricing for hotels for all lodging expenses, but instead the conference pricing or whichever is lower. Discussion ensued if the Resolution needs to be changed or repealed and just have the policy. Bastin made a motion to repeal the current 2017 Resolution and move forward to the Executive Board, seconded by Peters. All members present voted aye. Motion carried.

Fiscal Year 2026 Draft Surcharge Budget – Hurtig reviewed the draft Fiscal Year 2026 Surcharge Budget. Discussion ensued.

Fiscal Year 2026 Draft Operations Budget – Hurtig reviewed the draft Fiscal Year 2026 Operations Budget. Discussion ensued.

Other New Business – None

Other Business – None

Closed Session – None

Action after Closed Session – None

Flanders stated the next Finance Committee meeting is Thursday, October 16th, 2025 at 9:00 a.m. KenCom Public Safety Building, Lower Level Emergency Operations Center. DeBolt made a motion to adjourn the meeting, seconded by Bastin. All members present voting aye. Motion carried. The meeting adjourned at 10:53 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary