

**Minutes of the KenCom Operations Board Meeting**  
**Held, Wednesday, September 17<sup>th</sup>, 2025**  
**2:00 p.m.**  
**Yorkville Police Department**  
**3<sup>rd</sup> Floor, East Conference Room, Rm 337**  
**651 Prairie Pointe Dr. Yorkville, IL 60560**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Dan Gallup	OFD	X	
Ismel Diaz	MPD		X
Jason Langston	KCSO		X
Scott McCarty	BKFD	X	
Gene Morton	PPD		X
Ray Mikolasek	YPD		X
Cliff Fox	Village of Newark		X
Jeff Mathre	NFD		X
Derek Forseth	LRFFD		X
Patrick Pope	LSFD		X
Derek Hagerty	SFD	X	
Drew Santa	OPD	X	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Pamela Hurtig, KenCom Director; Jenny Haske, KenCom Deputy Director; Sarah Jenkins, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Scott McCarty called the meeting to order and requested a roll call of the membership. Four of the thirteen members were present, resulting in having a majority of a quorum for voting purposes.

McCarty called for approval of the agenda. Gallup made a motion to approve the agenda as submitted, seconded by Santa. Discussion. All members present voting aye. Motion carried.

McCarty called for Public Comment – None

McCarty called for Correspondence – None

Staff Report – Hurtig gave a Personnel Report as follows: KenCom is down one supervisor position. We will internally post the position around the 1<sup>st</sup> of November. We have started the hiring process and are looking to hire five. KenCom is working on a mission statement and core values that we have lacked for years. A survey was sent out to staff for their input since they are the heart and soul of KenCom. The deadline is September 22<sup>nd</sup>; at this point, all ideas will be looked at during the supervisor meeting to create KenCom’s first mission statement. Training as follows: For September’s monthly training, our Lead Trainer will review fire dispatch, and everyone will take Active Shooter Response training through PowerPhone Total Response. Our part-time TC in training was released last week and has started helping with the overtime. Two full-time TC’s in training will be released this Saturday, and the third one in the next two weeks. Project Updates as follows: DFSI update is that Motorola and ABeep have been testing the Tait interface for the past few weeks. In preparation for encryption capability, additional equipment must be installed at each console. CESSA update is that a new hard deadline date has been set to June 27, 2027. They are trying to form the Sub-Committee for Kendal County. Supervisors have been doing one-

on-one training with all TCs on HipLink. After training, we will fully utilize the system for “CAD” paging and no longer use Everbridge. Phoenix G2 update is that the servers and GARI devices have been installed. There was an issue connecting the GARI devices to KenCom’s radios. After that is resolved, additional testing will be conducted, and the scripts will be checked to ensure proper pronunciation for streets and common names. They are still working on the Session Border Controller. The project is set for cutover date in late November. Text to 9-1-1 totals for August were 8.

Closed Session Minutes but do not release – None

Consent Agenda – McCarty called for approval of the consent agenda. Hagerty made a motion, seconded by Gallup to approve the consent agenda, which includes the following:

- Approval of the July & August 2025 Treasurer’s Reports
- Approval of the July 16<sup>th</sup>, 2025 Operations Board Minutes.

All members present voting aye. Motion carried.

McCarty called for the Standing Committee Reports:  
Strategic Planning Committee – No Report.

Finance Committee Report:

Operation Fund Bills – Santa made a motion to approve the September 2025 Operation bills, in the amount of \$201,441.14, seconded by Gallup. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Surcharge Fund Bills – Gallup made a motion to approve the September 2025 Surcharge bills, in the amount of \$93,906.09, seconded by Santa. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Anticipated Expenses – Hurtig reviewed the anticipated expenses contained in the packet. Gallup made a motion to approve the anticipated expenses as follows: Angie’s Place Wellness Presentation not to exceed \$250.00; Limble not to exceed \$4,164.00; HipLink Software not to exceed \$2,995.00, seconded by Hagerty. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

McCarty called for Old Business:  
Other Old Business – None

9-1-1 Goes to Springfield – No Report.

Tyler New World Fire RMS – No Report

NIU Center for Governmental Studies Planning & Goal Identification – Hurtig stated there was the Leadership workshop on August 27<sup>th</sup>. Hurtig reviewed the handout in the packet with some key Strategic priority areas.

Police Encryption Update – Hurtig stated that they are ready to go digital and encrypted, and all three police channels will be. The question is whether police agencies want to go digital first or go digital encrypted together. After discussion, Hurtig will bring it to the Finance and Strategic Planning Committee for discussion to see which direction they would like to go and when.

McCarty called for New Business:  
Closed Session Audio Destruction – None

Policies – Haske reviewed the policies contained in the packet. Santa made a motion to approve the following updated policies: Basic Call Processing; Obtaining and Verifying Location, 911 Hang-Ups; Abandoned Calls, Open Lines, and Misdialed's, seconded by Gallup. Discussion. All members present voting aye. Motion carried.

2026 Operations Board Calendar – Gallup made a motion to approve the 2026 Operations Board Calendar, seconded by Hagerty. Discussion. All members present voting aye. Motion carried.

Naperville Fire – MOU Channel Request – Hurtig stated Naperville Fire would like access to KenCom's fire channel only (Fire 1). After discussion, Hurtig is going to put together an MOU to bring back to the next meeting.

Other New Business – Gallup mentioned changing the current Division 14 TRS tones to Division 14 Special Operations and to be used for all special fire teams. Another item that was discussed is the need to keep status checks for all fire agencies. Some agencies would like to keep them, and some do not. Hurtig stated that if it is something that can be programmed by the department, she would consider specifying who wants or does not want status checks. Gallup continued that an item that came up when they met with Wescom with the USDD, is that they have a policy that when they go into their storm mode, they turn off USDD so the calls do not stack up. After discussions, they would like to know what a fire policy would look like for KenCom during a storm to help free up the Fire Channel during those times. Discussion ensued.

Closed Session – None

Action After Closed Session – None

McCarty stated the next Operations Board Meeting is Wednesday, October 15<sup>th</sup>, 2025; at The Yorkville Police Department, 650 Prairie Pointe, Yorkville at 2:00 p.m. Santa made a motion to adjourn the meeting, seconded by Gallup. All members present voting aye. The meeting adjourned at 2:38 p.m.

Respectively Submitted,

Bonnie Walters  
Recording Secretary