

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMITTEE OF THE WHOLE MEETING  
AGENDA**

**TUESDAY, OCTOBER 14, 2025  
4:30 P.M.**

**KENDALL COUNTY HISTORIC COURTHOUSE – THIRD FLOOR COURTROOM, YORKVILLE IL 60560**

- I. Call to Order
- II. Roll Call: Brian DeBolt (President), Ruben Rodriguez (Vice President), Seth Wormley (Secretary), Scott Gengler, Jason Peterson, Zach Bachmann, Elizabeth Flowers, Matt Kellogg, Dan Koukol, and Brooke Shanley
- III. Approval of Agenda
- IV. Public Comments
- V. Leadership Team Report
- VI. Motion to Forward Claims to Commission
- VII. Review of Preliminary Financial Statements through September 30, 2025
- VIII. **OLD BUSINESS**  
*No items posted for consideration*
- IX. **NEW BUSINESS**
  - A. **MOTION**: Approval to Forward the KCFPD Proposed Regular Meeting and Holiday Calendar CY2026
  - B. **MOTION**: Approval to Forward the Sunrise North License Agreement to Commission for Approval
  - C. **MOTION**: Approval to Forward a Revised Updated Position Description for Executive Director
  - D. **MOTION**: Approval to Forward a Position Description for an Executive Assistant
  - E. **MOTION**: Approval to Forward the Revision of the KCFPD Employee Handbook – Chapter 7 – Section 4: Overtime
  - F. **DISCUSSION**: Review of Contractual Costs for ALPR Cameras
  - G. **DISCUSSION**: Donation of Parcel 02-02-383-013 by Wyndham Deerpoint Homes to the Kendall County Forest Preserve District
  - H. **MOTION**: Approval to Forward the Fox River Waterfowl – Van Cleves Island – IDNR Liability and Assumption of Risk Agreement
- X. **OTHER ITEMS OF BUSINESS**
  - a) Notice of Public Hearing: Truth in Taxation October 21, 2025, 9 am at the Kendall County Historic Court House – Third Floor Courtroom, Yorkville, IL 60560
- XI. Public Comments
- XII. Executive Session
- XIII. Summary of Action Items
- XIV. Adjournment

## **Kendall County Forest Preserve District Department Updates**

### **Grounds and Natural Resources**

- Subat soft opening on August 29<sup>th</sup>, 2025
  - Subat sign installed
  - Border rocks placed around parking lot
  - Parking bollards placed at trail heads
  - General cleaning of facilities
  - Top soil fine grading
  - Additional soil added to grade at bridge
  - Power washed and stained overlook
- Fox River Bluffs – Hoover trail connection
  - Trail corridor clear by staff
  - Contractor ground stumps
  - Obsidian Asphalt Paving ground breaking September 8, 2025
  - Trail closure signage posted and website posting
  - Remaining items to complete: bridge install, handrail install, restoration
  - Dirt removed from site to stock pile and berm built
- Invasive Sweet Clover removed from preserve prairies prior to reseeding
- New part-time grounds staff trained
- Trail clearing
- General equipment and vehicle maintenance including multiple break replacements
- Parking lot lines repainted
- Harris Shelter 7 picnic tables resurfaced and painted
- Blackberry Creek Trail path herbicide treatment
- Various preserves – spot herbicide treatment
- KCFPD Bow Hunt sign up and permitting complete
- Bridges and Harris Horse Arena power washed
- Meadowhawk Lodge Portago Repaired
- F150 breaks replaced
- Trail mapping project started with GIS Department

### **Education Updates**

- The KCFPD continues to host the Y115 Transition Program for the 2025-2026 school year. The Y115 Transition Program helps students with special needs, aged 18-22, gain essential life and job skills. It provides vocational training and practical experiences, preparing them for employment and fostering independence while encouraging community involvement. The students, together with Y115 staff, help to maintain the Laws of Nature and the Hoover play space for one hour each on a weekly basis. Currently, the students are helping with staining the playhouse structure in the nature play space at Hoover.
- On September 25, District staff hosted the annual Family Fall Event for 235 families of the Y115 Early Childhood Program at Harris. Following this event, District staff members will provide a parent workshop focusing on the benefits of outdoor time for children. Additionally, the District will host a series of 24 school field trips in April 2026 for the Y115 EC Center.

- District staff members provide a bi-monthly nature-based program to the memory care residents at Cedarhurst Senior Living in Yorkville. The Fantastic Fall program presentation will be featured in the Fall Edition of Flourish (Cedarhurst Magazine).
  - The Natural Beginnings Program Year started with a Family Event on August 23. During this event, this year's Spirit Wear was presented to the NB community.
  - District staff members distributed, in partnership with the Oswego Chamber of Commerce, 250 school program flyers to new teachers in SD308.
  - Babes in the Woods, Afternoon Adventures, and Wandering in the Woods have successfully launched the Fall sessions.
- Education Department staff members developed and implemented a school program survey system, with the first round of results received.
  - Education Department staff members are working on updating all Girl Scout and Boy Scout program offerings.
  - Oak Ecosystems and Mosquitoes and Ticks IDNR-ENTICE workshops are scheduled for October 18 and 25 at Pickerill-Pigott.
  - Subat Nature Center Progress:
    - o Exhibit narratives are in the final stage, with an estimated finish date of early November.

## Facilities Updates

### Rental Revenue and Usage Report

Period from 12/01/2024 to 11/30/2025

Resource	Total Revenue Projected FY25 as of 9.9.25	Budget FY25	Accruals to FY26	Total after Accruals	%
Bunkhouses	\$31,665.00	\$36,000.00	\$460.00	\$31,205.00	86.68%
Ellis House & Equestrian Center- Other Events	\$5,005.00	\$3,400.00	\$0.00	\$5,005.00	147.21%
Ellis House & Equestrian Center- Wedding Events	\$3,350.00	\$4,500.00	\$0.00	\$3,350.00	74.44%
Group and Family Campsites	\$5,340.00	\$7,000.00	\$0.00	\$5,340.00	76.29%
Shelters	\$7,870.00	\$8,000.00	\$355.00	\$7,515.00	93.94%
Meadowhawk Lodge	\$51,094.00	\$44,600.00	\$0.00	\$51,094.00	114.56%
Pickerill Shelter	\$130.00	\$500.00	\$0.00	\$130.00	26.00%
Pickerill Estate House	\$18,686.00	\$14,000.00	\$0.00	\$18,686.00	133.47%
<b>Total</b>	<b>\$123,140.00</b>	<b>\$118,000.00</b>	<b>\$815.00</b>	<b>\$122,325.00</b>	<b>103.67%</b>



Fox River Bluffs – Hoover Trail Connection:





# Subat Nature Center Project:







**Fox River Bluffs to Hoover Trail**  
**Kendall Co. Forest Preserve District**  
**Date: 6,10,15, 17,&18 AUG2025**  
**Time of Site Observation: 1 PM**  
**Contractor: Obsidian Asphalt Paving**  
**Weather: 82° Partly Cloudy**  
**Persons Present at Meeting: Luis and Nick of Obsidian; Heath of Upland Design**

**Project #1323**

**Report No. 2**  
**Visit No. 2-3-4-5-6**

**Observations and Information:**

1. 9/6/25: Clearing mostly completed by Forest Preserve
2. 9/10/2025: Excavation, compaction and placement of stone – wooded areas. Subgrade is stable and there is no need for undercuts.
3. 9/15/2025: Section of path along corn field being constructed. Subgrade is stable and there is no need for undercuts.
4. 9/15/2025: At trail loop along the far west: Elevation of path will be raised to better match the surrounding grade. This adjustment varies with terrain. Cross slope that meets ADA will be maintained.
5. 9/17/2025: Wall footing framing meets the plan and is also oversized a few inches due to framing board sizes.
6. 9/18/2025: Stone placement, Wall Framing & Abutment layout – Wall rebar and drain holes meets the plan. Abutment has been adjusted angled wingwalls are now proposed at 10' and 3' with straight wingwalls to be 2' and 2' on uphill side. Change order has been discussed.





END OF REPORT

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 5882 NEW INVOICES

VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

PENDING UNPAID INVOICES	
124 00000 BARRETT'S SOFT W 0010381101525	101525F 251.45 .00 .00
CASH 000008 2025/11 INV 09/20/2025 SEP-CHK: Y DISC: .00	251.45
ACCT 1Y210 DEPT 11 DUE 10/20/2025 DESC:Bottled Water Delivery-Ellis	19001161 68580 251.45 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 124/67175	
* Invoice must be approved or voided to post.	
464 00000 DOORS BY RUSS, I 252559	101525F 2,350.00 .00 .00
CASH 000008 2025/11 INV 08/21/2025 SEP-CHK: Y DISC: .00	2,350.00
ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:Garage Door Installation at Ellis	190711 68500 2,350.00 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 464/67115	
* Invoice must be approved or voided to post.	
487 00000 DUY'S SHOES 102230	101525F 74.22 .00 .00
CASH 000008 2025/11 INV 09/26/2025 SEP-CHK: Y DISC: .00	74.22
ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:Staff Uniform Embroidery	19001183 62400 74.22 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 487/67179	
* Invoice must be approved or voided to post.	
498 00000 MACK & ASSOCIATE 12188	101525F 1,500.00 .00 .00
CASH 000008 2025/11 INV 10/06/2025 SEP-CHK: Y DISC: .00	1,500.00
ACCT 1Y210 DEPT 11 DUE 10/16/2025 DESC:Subat Grant Agreement Services	190411 62150 1,500.00 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 498/67373	
* Invoice must be approved or voided to post.	
506 00000 ELBURN NAPA, INC 48660101525	101525F 444.64 .00 .00
CASH 000008 2025/11 INV 09/30/2025 SEP-CHK: Y DISC: .00	444.64
ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:Brake pads, rotors, oil	19001183 62160 444.64 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 506/67182	
* Invoice must be approved or voided to post.	

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 5882 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
529	00000 EQUINE VETERINAR 248490	101525F		101525F	10.00	.00	.00	
CASH 000008	2025/11 INV 10/01/2025 SEP-CHK: Y DISC: .00					19001164 63020	10.00	1099:
ACCT 1Y210	DEPT 11 DUE 10/15/2025 DESC:Medication for Keeper							
CONDITIONS THAT PREVENT POSTING INVOICE 529/67110								
* Invoice must be approved or voided to post.								
541	00000 FIRST NATIONAL B wiencke6189Sept2025	101525F		101525F	143.78	.00	.00	
CASH 000008	2025/11 INV 10/03/2025 SEP-CHK: Y DISC: .00					19001178 63030	143.78	1099:
ACCT 1Y210	DEPT 11 DUE 10/28/2025 DESC:Wiencke Credit Card Sept 2025							
CONDITIONS THAT PREVENT POSTING INVOICE 541/67307								
* Invoice must be approved or voided to post.								
541	00000 FIRST NATIONAL B Guritz3583Sept2025	101525F		101525F	1,532.80	.00	.00	
CASH 000008	2025/11 INV 10/03/2025 SEP-CHK: Y DISC: .00					19001167 63000	181.09	1099:
ACCT 1Y210	DEPT 11 DUE 10/28/2025 DESC:Guritz Credit Card Sept 2025						1,186.71	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 541/67308								
* Invoice must be approved or voided to post.								
541	00000 FIRST NATIONAL B Vick9181Sept2025	101525F		101525F	94.52	.00	.00	
CASH 000008	2025/11 INV 10/03/2025 SEP-CHK: Y DISC: .00					19001183 62160	165.00	1099:
ACCT 1Y210	DEPT 11 DUE 10/28/2025 DESC:Vick Credit Card Sept 2025							
CONDITIONS THAT PREVENT POSTING INVOICE 541/67309								
* Invoice must be approved or voided to post.								
541	00000 FIRST NATIONAL B white5931Sept2025	101525F		101525F	1,664.69	.00	.00	
CASH 000008	2025/11 INV 10/03/2025 SEP-CHK: Y DISC: .00					19001183 62160	1,686.12	1099:
ACCT 1Y210	DEPT 11 DUE 10/28/2025 DESC:Vehicle Repairs						-21.43	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 541/67310								
* Invoice must be approved or voided to post.								

INVOICE ENTRY PROOF LIST

CLERK: jgranhofm BATCH: 5882 NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
1060 00000 JOHN DEERE FINAN 111113-29745101525	101525F			286.96	.00	.00	
CASH 000008 2025/11 INV 09/27/2025 SEP-CHK: Y DISC: .00					19001183 63110	9.99 1099:	
ACCT 1Y210 DEPT 11 DUE 10/17/2025 DESC:Hoover and Grounds Supplies and Equipmen					19001183 62160	144.00 1099:	
CONDITIONS THAT PREVENT POSTING INVOICE 1060/67113							
* Invoice must be approved or voided to post.							
1153 00000 KENDALL COUNTY H 101525	101525F			882.67	.00	.00	
CASH 000008 2025/11 INV 10/01/2025 SEP-CHK: Y DISC: .00					19001171 68580	72.98 1099:	
ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:gas and Diesel-Sept 2025					190411 70330	59.99 1099:	
CONDITIONS THAT PREVENT POSTING INVOICE 1153/67112							
* Invoice must be approved or voided to post.							
1199 00000 KLUBER, INC. 9809	101525F			577.01	.00	.00	
CASH 000008 2025/11 INV 09/30/2025 SEP-CHK: Y DISC: .00					190411 62150	577.01 1099:	
ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:Architect and Engineering Services-Subat					FP ENDOW -S-NC	-	
CONDITIONS THAT PREVENT POSTING INVOICE 1199/67109							
* Invoice must be approved or voided to post.							
1323 00000 MENARDS 32540	101525F			44.91	.00	.00	
CASH 000008 2025/11 INV 09/16/2025 SEP-CHK: Y DISC: .00					19001171 68580	44.91 1099:	
ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:Pest control, wire brads, caution & measuring tape							
CONDITIONS THAT PREVENT POSTING INVOICE 1323/67206							
* Invoice must be approved or voided to post.							
1323 00000 MENARDS 33000	101525F			6.78	.00	.00	
CASH 000008 2025/11 INV 09/23/2025 SEP-CHK: Y DISC: .00					19001178 63030	6.78 1099:	
ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:Mouse traps, peanut butter							
CONDITIONS THAT PREVENT POSTING INVOICE 1323/67207							
* Invoice must be approved or voided to post.							

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 5882 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
1323	00000 MENARDS	33001		101525F	53.90	.00	.00	
CASH	000008 2025/11	INV 09/23/2025	SEP-CHK: Y	DISC: .00				
ACCT	1Y210 DEPT 11	DUE 10/15/2025	DESC:crocus bulbs, bulb planter		190011	68500	53.90	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/67208								
* Invoice must be approved or voided to post.								
1323	00000 MENARDS	33277		101525F	11.99	.00	.00	
CASH	000008 2025/11	INV 09/27/2025	SEP-CHK: Y	DISC: .00				
ACCT	1Y210 DEPT 11	DUE 10/15/2025	DESC:seeding Straw		19001171	68580	11.99	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/67209								
* Invoice must be approved or voided to post.								
1323	00000 MENARDS	33105101525		101525F	24.05	.00	.00	
CASH	000008 2025/11	INV 09/25/2025	SEP-CHK: Y	DISC: .00				
ACCT	1Y210 DEPT 11	DUE 10/15/2025	DESC:PVC Pipe, Comet Cleaner, silicone, hardware, glue		19001161	68580	24.05	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/67212								
* Invoice must be approved or voided to post.								
1323	00000 MENARDS	33502		101525F	25.73	.00	.00	
CASH	000008 2025/11	INV 10/01/2025	SEP-CHK: Y	DISC: .00				
ACCT	1Y210 DEPT 11	DUE 10/15/2025	DESC:Door seal, screws		19001161	68580	25.73	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/67213								
* Invoice must be approved or voided to post.								
1323	00000 MENARDS	33397		101525F	62.74	.00	.00	
CASH	000008 2025/11	INV 09/29/2025	SEP-CHK: Y	DISC: .00				
ACCT	1Y210 DEPT 11	DUE 10/15/2025	DESC:Window Well Cover, Air Freshener		19001183	63110	11.98	1099:
					19001183	68530	50.76	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/67214								
* Invoice must be approved or voided to post.								
1323	00000 MENARDS	33011		101525F	22.21	.00	.00	
CASH	000008 2025/11	INV 09/23/2025	SEP-CHK: Y	DISC: .00				
ACCT	1Y210 DEPT 11	DUE 10/15/2025	DESC:Vinegar, Cleaner, soap, epoxy		19001161	68580	22.21	1099:

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 5882 NEW INVOICES

VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

CONDITIONS THAT PREVENT POSTING INVOICE 1323/67215

\* Invoice must be approved or voided to post.

1665 00000 SHAW MEDIA 10085118101525 101525F 59.99 .00  
 CASH 000008 2025/11 INV 09/30/2025 SEP-CHK: Y DISC: .00 59.99 1099:  
 ACCT 1Y210 DEPT 11 DUE 10/31/2025 DESC:Website Hosting 190011 62150

CONDITIONS THAT PREVENT POSTING INVOICE 1665/67111

\* Invoice must be approved or voided to post.

1849 00001 VERIZON 6123895189 101525F 220.80 .00  
 CASH 000008 2025/11 INV 09/19/2025 SEP-CHK: Y DISC: .00 220.80 1099:  
 ACCT 1Y210 DEPT 11 DUE 10/11/2025 DESC:Cell and Internet Services 19001183 63540

CONDITIONS THAT PREVENT POSTING INVOICE 1849/67116

\* Invoice must be approved or voided to post.

1871 00000 JESSICA VOSBURGH 101525 101525F 83.90 .00  
 CASH 000008 2025/11 INV 09/22/2025 SEP-CHK: Y DISC: .00 82.92 1099:  
 ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:NB Evening Program Supplies, Animal Care 19001178 63030  
 .98 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1871/67301

\* Invoice must be approved or voided to post.

2035 00000 GENESIS NURSERY, 25087 101525F 9,220.00 .00  
 CASH 000008 2025/11 INV 09/29/2025 SEP-CHK: Y DISC: .00 9,220.00 1099:  
 ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:seeds for Restoration 190711 68500  
 FP CAPITAL-FP-NAV - -

CONDITIONS THAT PREVENT POSTING INVOICE 2035/67181

\* Invoice must be approved or voided to post.

2047 00000 COMED 2873479000101525 101525F 31.43 .00  
 CASH 000008 2025/11 INV 09/30/2025 SEP-CHK: Y DISC: .00 31.43 1099:  
 ACCT 1Y210 DEPT 11 DUE 12/01/2025 DESC:ComEd Richard Young 190011 63510

CONDITIONS THAT PREVENT POSTING INVOICE 2047/67184

\* Invoice must be approved or voided to post.

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 5882 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
2047	00000 COMED	9438565000101525		101525F	19.58	.00	.00	
CASH 000008	2025/11	INV 09/30/2025	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DEPT 11	DUE 10/22/2025	DESC:ComEd	Pickerill Shelter	19001184	63100	19.58	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2047/67185								
* Invoice must be approved or voided to post.								
2047	00000 COMED	0616965000101525		101525F	34.04	.00	.00	
CASH 000008	2025/11	INV 10/01/2025	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DEPT 11	DUE 12/01/2025	DESC:ComEd	Harris Arena	190011	63510	34.04	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2047/67187								
* Invoice must be approved or voided to post.								
2047	00000 COMED	7991865000101525		101525F	100.40	.00	.00	
CASH 000008	2025/11	INV 10/01/2025	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DEPT 11	DUE 12/01/2025	DESC:ComEd	Harris	190011	63510	100.40	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2047/67188								
* Invoice must be approved or voided to post.								
2047	00000 COMED	1565665111101525		101525F	36.95	.00	.00	
CASH 000008	2025/11	INV 09/30/2025	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DEPT 11	DUE 10/22/2025	DESC:ComEd	Pickerill House	19001184	63100	36.95	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2047/67189								
* Invoice must be approved or voided to post.								
2047	00000 COMED	2346189000101525		101525F	556.09	.00	.00	
CASH 000008	2025/11	INV 09/18/2025	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DEPT 11	DUE 11/17/2025	DESC:ComEd	Ellis House	19001161	62270	556.09	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2047/67190								
* Invoice must be approved or voided to post.								
2047	00000 COMED	1017879000101525		101525F	26.71	.00	.00	
CASH 000008	2025/11	INV 09/18/2025	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DEPT 11	DUE 11/17/2025	DESC:ComEd	Baker Woods	190011	63510	26.71	1099:

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 5882 NEW INVOICES

VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

CONDITIONS THAT PREVENT POSTING INVOICE 2047/67191

\* Invoice must be approved or voided to post.

2047 00000 COMED 6611022222101525 101525F 30.99 .00

CASH 000008 2025/11 INV 09/26/2025 SEP-CHK: Y DISC: .00 30.99 1099:  
 ACCT 1Y210 DEPT 11 DUE 11/25/2025 DESC:ComEd Jay Woods 190011 63510

CONDITIONS THAT PREVENT POSTING INVOICE 2047/67192

\* Invoice must be approved or voided to post.

2826 00000 LITE CONSTRUCTIO SubatPayApp13 101525F 107,320.63 .00

CASH 000008 2025/11 INV 10/08/2025 SEP-CHK: Y DISC: .00 107,320.63 1099:  
 ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:Subat Pay App 13 190411 70330  
 FP ENDOW -S-NC

CONDITIONS THAT PREVENT POSTING INVOICE 2826/67346

\* Invoice must be approved or voided to post.

2844 00000 SELECTIVE INSURA FLD2059816101525 101525F 2,967.00 .00

CASH 000008 2025/11 INV 09/13/2025 SEP-CHK: Y DISC: .00 2,967.00 1099:  
 ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:FY26-Flood Insurance-Ellis 190011 68000

CONDITIONS THAT PREVENT POSTING INVOICE 2844/67114

\* Invoice must be approved or voided to post.

2977 00000 HINCKLEY SPRINGS 23300023 100225 101525F 73.87 .00

CASH 000008 2025/11 INV 10/02/2025 SEP-CHK: Y DISC: .00 73.87 1099:  
 ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:Water Delivery 190011 62000

CONDITIONS THAT PREVENT POSTING INVOICE 2977/67108

\* Invoice must be approved or voided to post.

3041 00000 ILLINOIS DEPARTM RTP 24-0194 101525F 2,000.00 .00

CASH 000008 2025/11 INV 10/06/2025 SEP-CHK: Y DISC: .00 2,000.00 1099:  
 ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:Grant Award Fee 190811 70650  
 FP RTP GRN-FRB-RTP

CONDITIONS THAT PREVENT POSTING INVOICE 3041/67305

\* Invoice must be approved or voided to post.

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 5882

NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE
3131	00000 GROOT INC	15158166T102		101525F	472.59		.00	.00	
CASH 000008	2025/11 INV 10/01/2025	SEP-CHK: Y	DISC: .00			19001168	63070	112.59	1099:
ACCT 1Y210	DEPT 11 DUE 10/15/2025	DESC:Trash and Recycling Services				19001183	63070	360.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 3131/67183									
* Invoice must be approved or voided to post.									
3380	00000 AMAZON CAPITAL S	1W37-WYQR-1YFD		101525F	83.90		.00	.00	
CASH 000008	2025/11 INV 10/01/2025	SEP-CHK: Y	DISC: .00			19001176	63030	83.90	1099:
ACCT 1Y210	DEPT 11 DUE 10/31/2025	DESC:Insect Guides							1099:
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67216									
* Invoice must be approved or voided to post.									
3380	00000 AMAZON CAPITAL S	1PXN-GKWP-4TRN		101525F	104.34		.00	.00	
CASH 000008	2025/11 INV 09/22/2025	SEP-CHK: Y	DISC: .00			19001178	63030	18.10	1099:
ACCT 1Y210	DEPT 11 DUE 10/22/2025	DESC:Staff Uniforms, Washable Paint, Pencil s				19001183	62400	86.24	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67217									
* Invoice must be approved or voided to post.									
3380	00000 AMAZON CAPITAL S	1N3X-WTFC-39P9		101525F	119.85		.00	.00	
CASH 000008	2025/11 INV 10/04/2025	SEP-CHK: Y	DISC: .00			19001165	63030	119.85	1099:
ACCT 1Y210	DEPT 11 DUE 11/03/2025	DESC:Pony Party Supplies-Cast Iron Horseshoe Craft							1099:
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67218									
* Invoice must be approved or voided to post.									
3380	00000 AMAZON CAPITAL S	19YW-LCQ3-49T4		101525F	15.79		.00	.00	
CASH 000008	2025/11 INV 10/01/2025	SEP-CHK: Y	DISC: .00			190011	62000	15.79	1099:
ACCT 1Y210	DEPT 11 DUE 10/31/2025	DESC:Native Tree Guide							1099:
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67220									
* Invoice must be approved or voided to post.									
3380	00000 AMAZON CAPITAL S	1LQY-KY7W-9YXM		101525F	6.99		.00	.00	
CASH 000008	2025/11 INV 09/30/2025	SEP-CHK: Y	DISC: .00			190011	62000	6.99	1099:
ACCT 1Y210	DEPT 11 DUE 10/30/2025	DESC:Assorted sizes of binder clips							1099:

## INVOICE ENTRY PROOF LIST

CLERK: jgranholtm BATCH: 5882

NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67221							
* Invoice must be approved or voided to post.							
3380 00000	AMAZON CAPITAL S 1HFF-CC6V-41QY		101525F	9.53	.00	.00	
CASH 000008	2025/11 INV 09/29/2025 SEP-CHK: Y DISC: .00				190011 62000		9.53 1099:
ACCT 1Y210	DEPT 11 DUE 10/29/2025 DESC:Printable Business Cards						
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67227							
* Invoice must be approved or voided to post.							
3380 00000	AMAZON CAPITAL S 1L46-47LD-44Y9		101525F	138.68	.00	.00	
CASH 000008	2025/11 INV 09/29/2025 SEP-CHK: Y DISC: .00				19001183 68530		138.68 1099:
ACCT 1Y210	DEPT 11 DUE 10/29/2025 DESC:Tray Hitch Cargo Carrier						
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67231							
* Invoice must be approved or voided to post.							
3380 00000	AMAZON CAPITAL S 1FFL-V413-46XJ		101525F	45.84	.00	.00	
CASH 000008	2025/11 INV 09/29/2025 SEP-CHK: Y DISC: .00				19001179 63030		45.84 1099:
ACCT 1Y210	DEPT 11 DUE 10/29/2025 DESC:Fairy Garden Birthday Supplies						
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67251							
* Invoice must be approved or voided to post.							
3380 00000	AMAZON CAPITAL S 1TC7-LG4W-44HX		101525F	37.61	.00	.00	
CASH 000008	2025/11 INV 09/29/2025 SEP-CHK: Y DISC: .00				19001171 66500		37.61 1099:
ACCT 1Y210	DEPT 11 DUE 10/29/2025 DESC:Wireless Microphones						
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67269							
* Invoice must be approved or voided to post.							
3380 00000	AMAZON CAPITAL S 1R3V-TXYD-CNHN		101525F	15.50	.00	.00	
CASH 000008	2025/11 INV 10/06/2025 SEP-CHK: Y DISC: .00				190011 62000		15.50 1099:
ACCT 1Y210	DEPT 11 DUE 11/05/2025 DESC:Work Notebook, Sticky Notes						
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67270							
* Invoice must be approved or voided to post.							

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 5882 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE
3380	00000 AMAZON CAPITAL S 13DQ-RGVT-CKHH	101525F		101525F	18.87		.00	.00	
CASH 000008	2025/11 INV 10/06/2025 SEP-CHK: Y	DISC: .00							
ACCT 1Y210	DEPT 11 DUE 11/05/2025 DESC:Monitor Riser		190011	62000			18.87	1099:	
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67272									
* Invoice must be approved or voided to post.									
3380	00000 AMAZON CAPITAL S 134N-LWML-CQT1	101525F		101525F	152.98		.00	.00	
CASH 000008	2025/11 INV 09/24/2025 SEP-CHK: Y	DISC: .00							
ACCT 1Y210	DEPT 11 DUE 10/24/2025 DESC:High Chairs		190011	66500			152.98	1099:	
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67286									
* Invoice must be approved or voided to post.									
3380	00000 AMAZON CAPITAL S 1VW4-XQ7L-CRVY	101525F		101525F	22.42		.00	.00	
CASH 000008	2025/11 INV 09/23/2025 SEP-CHK: Y	DISC: .00							
ACCT 1Y210	DEPT 11 DUE 10/23/2025 DESC:Construction Paper, Colored Pencils		190011	63030			22.42	1099:	
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67289									
* Invoice must be approved or voided to post.									
3380	00000 AMAZON CAPITAL S 16X6-X7TD-C3LC	101525F		101525F	14.41		.00	.00	
CASH 000008	2025/11 INV 09/22/2025 SEP-CHK: Y	DISC: .00							
ACCT 1Y210	DEPT 11 DUE 10/22/2025 DESC:Staff Uniforms		190011	62400			14.41	1099:	
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67292									
* Invoice must be approved or voided to post.									
3380	00000 AMAZON CAPITAL S 167H-HYQQ-31VG	101525F		101525F	39.24		.00	.00	
CASH 000008	2025/11 INV 09/23/2025 SEP-CHK: Y	DISC: .00							
ACCT 1Y210	DEPT 11 DUE 10/23/2025 DESC:Waterproof Paper		190011	62000			39.24	1099:	
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67294									
* Invoice must be approved or voided to post.									
3380	00000 AMAZON CAPITAL S 11WR-NTDL-DF71	101525F		101525F	102.98		.00	.00	
CASH 000008	2025/11 INV 09/22/2025 SEP-CHK: Y	DISC: .00							
ACCT 1Y210	DEPT 11 DUE 10/22/2025 DESC:NB and Animal Care Supplies		190011	63030			71.02	1099:	
			190011	63030			31.96	1099:	

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 5882 NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WJRE
CONDITIONS THAT PREVENT POSTING INVOICE 3380/67295							
* Invoice must be approved or voided to post.							
3837 00000 T-MOBILE	982008249101525		101525F	289.33	.00	.00	
CASH 000008 2025/11 INV 09/21/2025 SEP-CHK: Y DISC: .00					19001183 63540	289.33	1099:
ACCT 1Y210 DEPT 11 DUE 10/20/2025 DESC:Cell and Internet Services							
CONDITIONS THAT PREVENT POSTING INVOICE 3837/67176							
* Invoice must be approved or voided to post.							
3837 00000 T-MOBILE	990345112101525		101525F	95.62	.00	.00	
CASH 000008 2025/11 INV 09/21/2025 SEP-CHK: Y DISC: .00					19001183 63540	95.62	1099:
ACCT 1Y210 DEPT 11 DUE 10/20/2025 DESC:Ooma Device							
CONDITIONS THAT PREVENT POSTING INVOICE 3837/67178							
* Invoice must be approved or voided to post.							
5410 00000 CENTRAL TREE & L 12531			101525F	2,950.00	.00	.00	
CASH 000008 2025/11 INV 09/29/2025 SEP-CHK: Y DISC: .00					190811 70330	2,950.00	1099:
ACCT 1Y210 DEPT 11 DUE 10/29/2025 DESC:Stump Removal for Hoover FRB Trail					FP RTP GRN-FRB-RTP	-	
CONDITIONS THAT PREVENT POSTING INVOICE 5410/67180							
* Invoice must be approved or voided to post.							
5415 00000 AMERINSPECT LLC 0000251			101525F	1,600.00	.00	.00	
CASH 000008 2025/11 INV 10/09/2025 SEP-CHK: Y DISC: .00					190011 62150	1,600.00	1099:
ACCT 1Y210 DEPT 11 DUE 11/07/2025 DESC:FRB Survey							
CONDITIONS THAT PREVENT POSTING INVOICE 5415/67375							
* Invoice must be approved or voided to post.							
899997 00000 MICHAEL DOUGHERT 498			101525F	100.00	.00	.00	
CASH 000008 2025/11 INV 10/10/2025 SEP-CHK: Y DISC: .00					19001171 63040	100.00	1099:
ACCT 1Y210 DEPT 11 DUE 10/15/2025 DESC:Moonsseed Sec Dep Refund							
CONDITIONS THAT PREVENT POSTING INVOICE 899997/67296							
* Invoice must be approved or voided to post.							

## INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 5882 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
899997	00000 DANNIELLE WILSON 384			101525F	200.00	.00	.00	
CASH	000008 2025/11 INV 10/06/2025 SEP-CHK: Y DISC: .00					19001171 63040	200.00	1099:
ACCT	1Y210 DEPT 11 DUE 10/15/2025 DESC:Blazing Star and Moonseed Sec Dep Refund							
CONDITIONS THAT PREVENT POSTING INVOICE 899997/67298								
* Invoice must be approved or voided to post.								
899997	00000 DARA LEIGH ROBER 341			101525F	100.00	.00	.00	
CASH	000008 2025/11 INV 10/10/2025 SEP-CHK: Y DISC: .00					19001171 63040	100.00	1099:
ACCT	1Y210 DEPT 11 DUE 10/15/2025 DESC:Kingfisher Sec Dep Refund							
CONDITIONS THAT PREVENT POSTING INVOICE 899997/67299								
* Invoice must be approved or voided to post.								
899997	00000 JACEK SLOWIKOWSK 100.00			101525F	100.00	.00	.00	
CASH	000008 2025/11 INV 10/10/2025 SEP-CHK: Y DISC: .00					19001171 63040	100.00	1099:
ACCT	1Y210 DEPT 11 DUE 10/15/2025 DESC:Blazing Star Sec Dep Refund							
CONDITIONS THAT PREVENT POSTING INVOICE 899997/67300								
* Invoice must be approved or voided to post.								
899997	00000 JOSHUA STARK 392101525			101525F	40.00	.00	.00	
CASH	000008 2025/11 INV 10/02/2025 SEP-CHK: Y DISC: .00					19001171 63040	40.00	1099:
ACCT	1Y210 DEPT 11 DUE 10/15/2025 DESC:Blazing Star/Scout Program Booked Discount							
CONDITIONS THAT PREVENT POSTING INVOICE 899997/67302								
* Invoice must be approved or voided to post.								
899997	00000 DARA LEIGH ROBER 341101525			101525F	250.00	.00	.00	
CASH	000008 2025/11 INV 10/09/2025 SEP-CHK: Y DISC: .00					19001171 63040	250.00	1099:
ACCT	1Y210 DEPT 11 DUE 10/15/2025 DESC:Refund owed for one night at bunkhouse							
CONDITIONS THAT PREVENT POSTING INVOICE 899997/67345								
* Invoice must be approved or voided to post.								
							TOTAL	139,973.90

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 5882

NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
0 INVOICE(\$)	REPORT POST TOTAL			.00			

REPORT TOTALS .00



## YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1900 Forest Preserve							
190011 Forest Preserve							
190011 41010 Current Property Tax	-799,269	-799,269	-785,132.64	-317,379.25	.00	-14,136.36	98.2%*
190011 41350 Interest Income	-17,532	-17,532	-6,621.35	-852.43	.00	-10,910.65	37.8%*
190011 42250 Revenue	-149,058	-149,058	-5,384.62	.00	.00	-143,673.38	3.6%*
190011 42860 Donations	-5,000	-5,000	-3,100.00	.00	.00	-1,900.00	62.0%*
190011 42930 Farm License Revenue	-134,000	-134,000	-118,966.50	.00	.00	-15,033.50	88.8%*
190011 42940 Credit Card Fee	-6,000	-6,000	-8,172.77	-556.33	.00	2,172.77	136.2%*
190011 51090 Salaries - Per Diem	5,500	5,500	.00	.00	.00	5,500.00	.0%*
190011 51390 Salaries - Full Time	200,721	200,721	162,175.30	15,441.89	.00	38,545.70	80.8%*
190011 51470 Salaries - Stipends	6,120	6,120	4,942.98	470.76	.00	1,177.02	80.8%*
190011 61160 Transf. to IMRF Fund	13,322	13,322	11,108.72	1,024.77	.00	2,213.28	83.4%*
190011 61170 Transf. to SSI Fund	15,825	15,825	13,307.63	1,217.32	.00	2,517.37	84.1%*
190011 61230 Transf. to Healthcare	53,286	53,286	45,407.80	3,940.43	.00	7,878.20	85.2%*
190011 62000 Office Supplies	7,000	7,000	5,419.65	384.56	.00	1,580.35	77.4%*
190011 62030 Dues	500	500	500.00	.00	.00	.00	100.0%*
190011 62040 Conferences	11,940	11,940	9,247.21	125.95	.00	2,692.79	77.4%*
190011 62090 Legal Publications	1,000	1,000	244.28	.00	.00	755.72	24.4%*
190011 62150 Contractual Services	156,394	156,394	14,599.93	4,949.51	.00	141,794.07	9.3%*
190011 63510 Electric	3,135	3,135	2,607.23	220.36	.00	527.77	83.2%*
190011 65490 Auditing & Accounting	12,500	12,500	12,500.00	.00	.00	.00	100.0%*
190011 68000 Liability Insurance P	87,596	87,596	87,596.00	.00	.00	.00	100.0%*
190011 68340 Farm Lease Contract	1	1	.00	.00	.00	1.00	.0%*
190011 68430 Marketing / Publicity	1,200	1,200	305.77	.00	.00	894.23	25.5%*
190011 68440 Newsletter	450	450	.00	.00	.00	450.00	.0%*
190011 68500 Project Fund Expenses	5,000	5,000	5,328.28	.00	.00	-328.28	106.6%*
190011 68540 Contributions	2,600	2,600	2,000.00	.00	.00	600.00	76.9%*
190011 68560 Credit Card Fee	6,000	6,000	7,902.38	538.81	.00	-1,902.38	131.7%*
TOTAL Forest Preserve	-520,769	-520,769	-542,184.72	-290,473.65	.00	21,415.72	104.1%

### 19001160 Ellis House

19001160 51390 Salaries - Full Tim	11,275	11,275	9,236.92	867.31	.00	2,038.08	81.9%*
19001160 62000 Office Supplies	600	600	386.74	23.99	.00	213.26	64.5%*
19001160 62270 Utilities	6,350	6,350	6,455.36	.00	.00	-105.36	101.7%*
19001160 63050 Employer Contr. SSI	1,589	1,589	1,355.62	122.20	.00	233.38	85.3%*
19001160 68580 Grounds and Mainten	4,250	4,250	4,635.27	279.82	.00	-385.27	109.1%*
TOTAL Ellis House	24,064	24,064	22,069.91	1,293.32	.00	1,994.09	91.7%*

### 19001161 Ellis Barn

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1900 Forest Preserve							
19001161 51390 Salaries - Full Tim	11,275	11,275	9,063.55	867.33	.00	2,211.45	80.4%
19001161 62270 Utilities	6,350	6,350	4,693.15	765.40	.00	1,656.85	73.9%
19001161 63050 Employer Contr. SSI	1,589	1,589	1,331.21	122.21	.00	257.79	83.8%
19001161 68580 Grounds and Mainten	3,200	3,200	2,029.90	1,590.29	.00	1,170.10	63.4%
TOTAL Ellis Barn	22,414	22,414	17,117.81	3,345.23	.00	5,296.19	76.4%
<b>19001162 Ellis Grounds</b>							
19001162 42250 Revenue	-32,000	-32,000	-20,184.89	-184.89	.00	-11,815.11	63.1%*
19001162 51390 Salaries - Full Tim	22,551	22,551	18,127.24	1,734.67	.00	4,423.76	80.4%
19001162 63050 Employer Contr. SSI	3,178	3,178	2,662.44	244.41	.00	515.56	83.8%
19001162 68580 Grounds and Mainten	6,400	6,400	4,560.41	75.12	.00	1,839.59	71.3%
TOTAL Ellis Grounds	129	129	5,165.20	1,869.31	.00	-5,036.20	4004.0%
<b>19001163 Ellis Camps</b>							
19001163 42250 Revenue	-13,750	-13,750	-17,670.00	.00	.00	3,920.00	128.5%
19001163 51160 Salaries - Part Tim	6,201	6,201	6,546.16	407.31	.00	-345.16	105.6%*
19001163 63030 Program Supplies	450	450	88.34	.00	.00	361.66	19.6%
19001163 63040 Security Deposit Re	1	1	.00	.00	.00	1.00	.0%
19001163 63050 Employer Contr. SSI	743	743	423.04	40.16	.00	319.96	56.9%
TOTAL Ellis Camps	-6,355	-6,355	-10,612.46	447.47	.00	4,257.46	167.0%
<b>19001164 Ellis Riding Lessons</b>							
19001164 42250 Revenue	-63,800	-63,800	-45,379.50	-3,265.00	.00	-18,420.50	71.1%*
19001164 42860 Donations	-1	-1	.00	.00	.00	-1.00	.0%*
19001164 51160 Salaries - Part Tim	53,151	53,151	38,141.86	3,621.51	.00	15,009.14	71.8%
19001164 63000 Animal Care & Suppl	12,000	12,000	10,787.80	.00	.00	1,212.20	89.9%
19001164 63010 Horse Acquisition &	1	1	.00	.00	.00	1.00	.0%
19001164 63020 Vet & Farrier	9,000	9,000	6,277.88	565.00	.00	2,722.12	69.8%
19001164 63040 Security Deposit Re	1	1	61.00	.00	.00	-60.00	6100.0%*
19001164 63050 Employer Contr. SSI	6,365	6,365	3,395.05	362.56	.00	2,969.95	53.3%
TOTAL Ellis Riding Lessons	16,717	16,717	13,284.09	1,284.07	.00	3,432.91	79.5%

# Kendall County



## YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1900 Forest Preserve							
<b>19001165 Ellis Birthday Parties</b>							
19001165 42250 Revenue	-6,000	-6,000	-5,442.00	-686.00	.00	-558.00	90.7%*
19001165 51160 Salaries - Part Tim	4,429	4,429	3,099.89	290.99	.00	1,329.11	70.0%
19001165 63030 Program Supplies	450	450	259.43	.00	.00	190.57	57.7%
19001165 63050 Employer Contr. SSI	530	530	291.47	28.69	.00	238.53	55.0%
TOTAL Ellis Birthday Parties	-591	-591	-1,791.21	-366.32	.00	1,200.21	303.1%
<b>19001166 Ellis Public Programs</b>							
19001166 42250 Revenue	-3,000	-3,000	-2,887.00	-872.00	.00	-113.00	96.2%*
19001166 51160 Salaries - Part Tim	1,772	1,772	1,239.98	116.39	.00	532.02	70.0%
19001166 63040 Security Deposit Re	1	1	.00	.00	.00	1.00	.0%
19001166 63050 Employer Contr. SSI	212	212	106.69	11.47	.00	105.31	50.3%
19001166 68570 Volunteer Expense	150	150	.00	.00	.00	150.00	.0%
TOTAL Ellis Public Programs	-865	-865	-1,540.33	-744.14	.00	675.33	178.1%
<b>19001167 Ellis Sunrise Center</b>							
19001167 42250 Revenue	-13,760	-13,760	-12,001.00	-1,200.00	.00	-1,759.00	87.2%*
19001167 51160 Salaries - Part Tim	23,782	23,782	16,142.32	1,513.00	.00	7,639.68	67.9%
19001167 63000 Animal Care & Suppl	2,500	2,500	1,014.93	1,014.93	.00	1,485.07	40.6%
19001167 63020 Vet & Farrier	1	1	.00	.00	.00	1.00	.0%
19001167 63050 Employer Contr. SSI	2,815	2,815	1,424.20	149.17	.00	1,390.80	50.6%
TOTAL Ellis Sunrise Center	15,338	15,338	6,580.45	1,477.10	.00	8,757.55	42.9%
<b>19001168 Ellis Weddings</b>							
19001168 42250 Revenue	-4,500	-4,500	-3,500.00	-450.00	.00	-1,000.00	77.8%*
19001168 43450 Security Deposit Re	-5,000	-5,000	-1,000.00	.00	.00	-4,000.00	20.0%*
19001168 51160 Salaries - Part Tim	383	383	272.31	16.74	.00	110.69	71.1%
19001168 63040 Security Deposit Re	5,000	5,000	1,000.00	1,000.00	.00	4,000.00	20.0%
19001168 63050 Employer Contr. SSI	29	29	.00	.00	.00	29.00	.0%

# Kendall County



## YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1900 Forest Preserve							
19001168 63070 Refuse Pickup	1,200	1,200	1,182.01	112.59	.00	17.99	98.5%
TOTAL Ellis weddings	-2,888	-2,888	-2,045.68	679.33	.00	-842.32	70.8%
<b>19001169 Ellis Other Rentals</b>							
19001169 42250 Revenue	-3,400	-3,400	-5,005.00	.00	.00	1,605.00	147.2%
19001169 43450 Security Deposit Re	-1,000	-1,000	-875.00	.00	.00	-125.00	87.5%*
19001169 51160 Salaries - Part Tim	383	383	272.38	16.74	.00	110.62	71.1%
19001169 63040 Security Deposit Re	1,000	1,000	1,090.00	.00	.00	-90.00	109.0%*
19001169 63050 Employer Contr. SSI	29	29	.00	.00	.00	29.00	.0%
TOTAL Ellis Other Rentals	-2,988	-2,988	-4,517.62	16.74	.00	1,529.62	151.2%
<b>19001171 Hoover</b>							
19001171 42250 Revenue	-9,000	-9,000	-9,525.00	-550.00	.00	525.00	105.8%
19001171 51160 Salaries - Part Tim	20,938	20,938	13,461.91	1,135.21	.00	7,476.09	64.3%
19001171 51390 Salaries - Full Tim	41,800	41,800	30,997.64	3,247.39	.00	10,802.36	74.2%
19001171 62270 Utilities	4,000	4,000	2,375.00	285.00	.00	1,625.00	59.4%
19001171 63040 Security Deposit Re	13,500	13,500	12,412.50	1,010.00	.00	1,087.50	91.9%
19001171 63050 Employer Contr. SSI	8,654	8,654	5,826.67	588.48	.00	2,827.33	67.3%
19001171 63060 ER Contr Health/Den	13,259	13,259	7,471.37	979.40	.00	5,787.63	56.3%
19001171 63090 Natural Gas	9,500	9,500	5,969.60	439.87	.00	3,530.40	62.8%
19001171 63100 Electric	20,000	20,000	16,172.58	1,350.17	.00	3,827.42	80.9%
19001171 63110 Shop Supplies	4,000	4,000	4,051.38	1,331.89	.00	-51.38	101.3%*
19001171 63120 Building Maintenance	8,000	8,000	7,571.25	112.60	.00	428.75	94.6%
19001171 66500 Miscellaneous Expen	1,000	1,000	308.45	.00	.00	691.55	30.8%
19001171 68580 Grounds and Mainten	4,000	4,000	2,310.78	685.74	.00	1,689.22	57.8%
TOTAL Hoover	139,651	139,651	99,404.13	10,615.75	.00	40,246.87	71.2%
<b>19001172 Hoover Bunkhouse</b>							
19001172 42250 Revenue	-36,000	-36,000	-31,065.00	-4,650.00	.00	-4,935.00	86.3%*
19001172 43450 Security Deposit Re	-6,000	-6,000	-5,800.00	-1,000.00	.00	-200.00	96.7%*
19001172 51160 Salaries - Part Tim	10,469	10,469	6,670.75	567.63	.00	3,798.25	63.7%
19001172 51390 Salaries - Full Tim	20,900	20,900	14,475.49	1,623.70	.00	6,424.51	69.3%

# Kendall County



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FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1900 Forest Preserve							
19001172 63050 Employer Contr. SSI	4,327	4,327	2,774.20	294.25	.00	1,552.80	64.1%
19001172 63060 ER Contr Health/Den	6,630	6,630	3,735.68	489.70	.00	2,894.32	56.3%
TOTAL Hoover Bunkhouse	326	326	-9,208.88	-2,674.72	.00	9,534.88	-2824.8%
<b>19001173 Hoover Campsite</b>							
19001173 42250 Revenue	-7,000	-7,000	-6,160.00	-1,200.00	.00	-840.00	88.0%*
19001173 51160 Salaries - Part Tim	5,234	5,234	3,335.45	283.83	.00	1,898.55	63.7%
19001173 51390 Salaries - Full Tim	10,450	10,450	7,237.67	811.84	.00	3,212.33	69.3%
19001173 63050 Employer Contr. SSI	2,164	2,164	1,387.09	147.12	.00	776.91	64.1%
19001173 63060 ER Contr Health/Den	3,315	3,315	1,867.90	244.86	.00	1,447.10	56.3%
TOTAL Hoover Campsite	14,163	14,163	7,668.11	287.65	.00	6,494.89	54.1%
<b>19001174 Hoover Meadowhawk Lodge</b>							
19001174 42250 Revenue	-44,600	-44,600	-46,884.00	-7,050.00	.00	2,284.00	105.1%
19001174 43450 Security Deposit Re	-8,200	-8,200	-10,042.50	-525.00	.00	1,842.50	122.5%
19001174 51160 Salaries - Part Tim	9,584	9,584	6,467.93	476.34	.00	3,116.07	67.5%
19001174 51390 Salaries - Full Tim	10,450	10,450	7,237.67	811.84	.00	3,212.33	69.3%
19001174 63050 Employer Contr. SSI	2,497	2,497	1,387.09	147.12	.00	1,109.91	55.6%
19001174 63060 ER Contr Health/Den	3,315	3,315	1,867.90	244.86	.00	1,447.10	56.3%
TOTAL Hoover Meadowhawk Lodge	-26,954	-26,954	-39,965.91	-5,894.84	.00	13,011.91	148.3%
<b>19001176 Environmental Education School</b>							
19001176 42250 Revenue	-20,000	-20,000	-18,246.00	-3,722.00	.00	-1,754.00	91.2%*
19001176 51160 Salaries - Part Tim	12,485	12,485	16,347.05	1,467.51	.00	-3,862.05	130.9%*
19001176 51390 Salaries - Full Tim	1	1	.00	.00	.00	1.00	.0%
19001176 63030 Program Supplies	700	700	404.10	10.12	.00	295.90	57.7%
19001176 63040 Security Deposit Re	1	1	791.00	.00	.00	-790.00	*****
19001176 63050 Employer Contr. SSI	1,866	1,866	944.21	90.35	.00	921.79	50.6%
TOTAL Environmental Education sch	-4,947	-4,947	240.36	-2,154.02	.00	-5,187.36	-4.9%
<b>19001177 Environmental Education Camps</b>							
19001177 42250 Revenue	-42,500	-42,500	-49,725.00	.00	.00	7,225.00	117.0%

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FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1900 Forest Preserve							
19001177 51160 Salaries - Part Tim	33,965	33,965	33,256.57	2,867.07	.00	708.43	97.9%
19001177 51390 Salaries - Full Tim	7,479	7,479	6,067.10	599.71	.00	1,411.90	81.1%
19001177 63030 Program Supplies	1,500	1,500	1,319.31	18.40	.00	180.69	88.0%
19001177 63040 Security Deposit Re	500	500	275.00	.00	.00	225.00	55.0%
19001177 63050 Employer Contr. SSI	3,732	3,732	2,595.09	265.20	.00	1,136.91	69.5%
TOTAL Environmental Education Cam	4,676	4,676	-6,211.93	3,750.38	.00	10,887.93	-132.8%
19001178 Environmental Educ. Natrl Beg.							
19001178 42250 Revenue	-160,000	-160,000	-155,802.50	.00	.00	-4,197.50	97.4%*
19001178 42860 Donations	-1,500	-1,500	.00	-222.75	.00	-1,500.00	0%*
19001178 51160 Salaries - Part Tim	87,560	87,560	64,092.62	9,912.13	.00	23,467.38	73.2%
19001178 51390 Salaries - Full Tim	55,199	55,199	44,831.62	4,343.54	.00	10,367.38	81.2%
19001178 63030 Program Supplies	4,000	4,000	2,647.39	516.59	.00	1,352.61	66.2%
19001178 63040 Security Deposit Re	2,200	2,200	.00	.00	.00	2,200.00	0%
19001178 63050 Employer Contr. SSI	18,513	18,513	14,201.23	1,667.12	.00	4,311.77	76.7%
TOTAL Environmental Educ. Natrl B	5,972	5,972	-30,029.64	16,216.63	.00	36,001.64	-502.8%
19001179 Environ. Educ. Other Pblc Prg							
19001179 42250 Revenue	-20,000	-20,000	-18,365.00	-2,372.00	.00	-1,635.00	91.8%*
19001179 51160 Salaries - Part Tim	8,987	8,987	10,933.34	1,032.14	.00	-1,946.34	121.7%*
19001179 51390 Salaries - Full Tim	1	1	.00	.00	.00	1.00	0%
19001179 63030 Program Supplies	750	750	624.55	71.70	.00	125.45	83.3%
19001179 63040 Security Deposit Re	500	500	12.00	.00	.00	488.00	2.4%
19001179 63050 Employer Contr. SSI	1,344	1,344	649.12	65.05	.00	694.88	48.3%
TOTAL Environ. Educ. Other Pblc P	-8,418	-8,418	-6,145.99	-1,203.11	.00	-2,272.01	73.0%
19001180 Environ. Educ. Laws of Nature							
19001180 51160 Salaries - Part Tim	3,495	3,495	4,251.90	401.38	.00	-756.90	121.7%*
19001180 63030 Program Supplies	600	600	345.48	71.91	.00	254.52	57.6%
19001180 63050 Employer Contr. SSI	522	522	244.68	25.30	.00	277.32	46.9%
TOTAL Environ. Educ. Laws of Natu	4,617	4,617	4,842.06	498.59	.00	-225.06	104.9%
19001183 Grounds and Natura Resources							

# Kendall County



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FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1900 Forest Preserve							
19001183 42250 Revenue	-35,000	-35,000	-26,535.00	-1,080.00	.00	-8,465.00	75.8%*
19001183 42860 Donations	-2,500	-2,500	.00	.00	.00	-2,500.00	.0%*
19001183 42900 Picnic Fees and She	-8,000	-8,000	-7,910.00	-230.00	.00	-90.00	98.9%*
19001183 51160 Salaries - Part Tim	49,370	49,370	22,929.76	1,826.32	.00	26,440.24	46.4%
19001183 51390 Salaries - Full Tim	168,179	168,179	135,032.51	13,090.64	.00	33,146.49	80.3%
19001183 62160 Equipment	22,640	22,640	18,282.87	5,705.96	.00	4,357.13	80.8%
19001183 62180 Gasoline / Fuel / O	20,500	20,500	11,405.53	1,908.52	.00	9,094.47	55.6%
19001183 62400 Uniforms / Clothing	2,250	2,250	1,512.91	292.69	.00	737.09	67.2%
19001183 63040 Security Deposit Re	160	160	65.00	.00	.00	95.00	40.6%
19001183 63050 Employer Contr. SSI	29,691	29,691	20,029.93	1,844.47	.00	9,661.07	67.5%
19001183 63060 ER Contr Health/Den	39,777	39,777	30,575.40	2,757.54	.00	9,201.60	76.9%
19001183 63070 Refuse Pickup	8,500	8,500	9,503.04	767.47	.00	-1,003.04	111.8%*
19001183 63090 Natural Gas	4,500	4,500	4,577.58	246.53	.00	-77.58	101.7%*
19001183 63110 Shop Supplies	9,000	9,000	4,269.72	558.82	.00	4,730.28	47.4%
19001183 63540 Telephones	8,000	8,000	5,109.74	604.55	.00	2,890.26	63.9%
19001183 68530 Preserve Improvemen	10,274	10,274	5,351.54	119.93	.00	4,922.46	52.1%
TOTAL Grounds and Natural Resourc	327,341	327,341	234,200.53	28,413.44	.00	93,140.47	71.5%
19001184 Pickertill - Pigott							
19001184 42250 Revenue	-14,000	-14,000	-19,026.00	-840.00	.00	5,026.00	135.9%
19001184 42900 Picnic Fees and She	-500	-500	-130.00	-430.00	.00	-370.00	26.0%*
19001184 43450 Security Deposit Re	5,000	5,000	3,132.48	192.51	.00	1,217.52	72.0%
19001184 51160 Salaries - Part Tim	4,350	4,350	4,170.00	217.50	.00	830.00	83.4%
19001184 63040 Security Deposit Re	5,000	5,000	.00	.00	.00	333.00	.0%
19001184 63050 Employer Contr. SSI	333	333	4,546.88	61.98	.00	4,638.12	49.5%
19001184 63100 Electric	9,185	9,185	-12,456.64	-798.01	.00	11,824.64	1971.0%
TOTAL Pickertill - Pigott	-632	-632	-256,138.36	-234,113.80	.00	256,139.36	%
TOTAL Forest Preserve							
TOTAL REVENUES	-1,676,870	-1,676,870	-1,451,688.27	-349,317.65	.00	-225,181.73	
TOTAL EXPENSES	1,676,871	1,676,871	1,195,549.91	115,203.85	.00	481,321.09	
PRIOR FUND BALANCE				717,201.99			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				256,138.36			
REVISED FUND BALANCE				973,340.35			

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1903 FP Debt Service 2015/2016/2017							
<u>190311 FP Debt Service 2015/2016/2017</u>							
190311 41010 Current Property Tax	-5,940,513	-5,940,513	-5,753,592.02	-2,325,811.69	.00	-186,920.98	96.9%*
190311 41350 Interest Income	-66,500	-66,500	-40,594.56	-7,379.94	.00	-25,905.44	61.0%*
190311 61420 Trnsf. to FP Capital	66,500	66,500	.00	.00	.00	66,500.00	0%
190311 66500 Miscellaneous Expense	1,000	1,000	700.00	.00	.00	300.00	70.0%
190311 68640 Fiscal Agent Fee	2,000	2,000	316.64	.00	.00	1,683.36	15.8%
190311 68710 Dbt Srv 2015 Interest	350,430	350,430	350,430.00	.00	.00	.00	100.0%
190311 68720 Dbt Srv 2015 Principa	45,000	45,000	45,000.00	.00	.00	.00	100.0%
190311 68730 Dbt Srv 2016 Interest	187,450	187,450	187,450.00	.00	.00	.00	100.0%
190311 68740 Dbt Srv 2016 Principa	5,040,000	5,040,000	5,040,000.00	.00	.00	.00	100.0%
TOTAL FP Debt Service 2015/2016/2	-314,633	-314,633	-170,289.94	-2,333,191.63	.00	-144,343.06	54.1%
TOTAL FP Debt Service 2015/2016/2	-314,633	-314,633	-170,289.94	-2,333,191.63	.00	-144,343.06	54.1%
TOTAL REVENUES	-6,007,013	-6,007,013	-5,794,186.58	-2,333,191.63	.00	-212,826.42	
TOTAL EXPENSES	5,692,380	5,692,380	5,623,896.64	.00	.00	68,483.36	
PRIOR FUND BALANCE				6,310,248.14			
CHANGE IN FUND BALANCE				170,289.94			
REVISED FUND BALANCE				6,480,538.08			

# Kendall County



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1904 KCFPD Endowment Fund							
<b>190411 KCFPD Endowment Fund</b>							
190411 41350 Interest Income	-8,000	-8,000	-23,875.40	-1,325.49	.00	15,875.40	298.4%
190411 41720 Donations - Hughes Es	-160,000	-160,000	-155,632.70	.00	.00	-4,367.30	97.3%*
190411 42970 Grant Award	-300,000	-300,000	.00	.00	.00	-300,000.00	.0%*
190411 61390 Trans to Rolling Gran	300,000	300,000	.00	.00	.00	300,000.00	.0%
190411 62150 Contractual Services	77,404	77,404	65,200.76	.00	.00	12,203.24	84.2%
190411 70330 Construction	790,216	790,216	659,756.70	.00	.00	130,459.30	83.5%
TOTAL KCFPD Endowment Fund	699,620	699,620	545,449.36	-1,325.49	.00	154,170.64	78.0%
TOTAL KCFPD Endowment Fund	699,620	699,620	545,449.36	-1,325.49	.00	154,170.64	78.0%
TOTAL REVENUES	-468,000	-468,000	-179,508.10	-1,325.49	.00	-288,491.90	
TOTAL EXPENSES	1,167,620	1,167,620	724,957.46	.00	.00	442,662.54	
PRIOR FUND BALANCE				915,980.93			
CHANGE IN FUND BALANCE				-545,449.36			
REVISED FUND BALANCE				370,531.57			

# Kendall County



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1905 KCFPD Project Fund #1							
<b>190511 KCFPD Project Fund #1</b>							
190511 40500 Trn fr KCFPD Rolling	-504,842	-504,842	.00	.00	.00	-504,842.00	.0%*
190511 42970 Grant Award	-504,842	-504,842	.00	.00	.00	-504,842.00	.0%*
190511 43880 Kendall County Escrow	-336,562	-336,562	.00	.00	.00	-336,562.00	.0%*
190511 70060 Consultants	107,520	107,520	.00	.00	.00	107,520.00	.0%*
190511 70330 Construction	733,884	733,884	.00	.00	.00	733,884.00	.0%*
TOTAL KCFPD Project Fund #1	-504,842	-504,842	.00	.00	.00	-504,842.00	.0%
TOTAL KCFPD Project Fund #1	-504,842	-504,842	.00	.00	.00	-504,842.00	.0%
TOTAL REVENUES	-1,346,246	-1,346,246	.00	.00	.00	-1,346,246.00	
TOTAL EXPENSES	841,404	841,404	.00	.00	.00	841,404.00	
PRIOR FUND BALANCE			.00	.00			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES			.00	.00			
REVISED FUND BALANCE			.00	.00			

# Kendall County



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1907 Forest Preserve Capital Exp.							
190711 Forest Preserve Capital Exp.							
190711 40510 Transf. frm 2012/16/1	-66,500	-66,500	.00	.00	.00	-66,500.00	.0%*
190711 41350 Interest Income	-23,000	-23,000	-15,384.43	-2,232.80	.00	-7,615.57	66.9%*
190711 42490 Other Revenue	-188,714	-188,714	-310,889.94	.00	.00	122,175.94	164.7%
190711 43940 ComEd Green Region Gr	0	0	-10,000.00	.00	.00	10,000.00	100.0%
190711 61360 Transf to KCFPD PF#1	50,000	50,000	.00	.00	.00	50,000.00	.0%
190711 62160 Equipment	200,000	200,000	104,238.00	.00	.00	95,762.00	52.1%
190711 66500 Miscellaneous Expense	30,000	30,000	32,684.14	2,902.00	.00	-2,684.14	108.9%*
190711 68500 Project Fund Expenses	80,000	80,000	29,477.46	6,785.00	.00	50,522.54	36.8%
TOTAL Forest Preserve Capital Exp	81,786	81,786	-169,874.77	7,454.20	.00	251,660.77	-207.7%
TOTAL Forest Preserve Capital Exp	81,786	81,786	-169,874.77	7,454.20	.00	251,660.77	-207.7%
TOTAL REVENUES	-278,214	-278,214	-336,274.37	-2,232.80	.00	58,060.37	
TOTAL EXPENSES	360,000	360,000	166,399.60	9,687.00	.00	193,600.40	
PRIOR FUND BALANCE			452,853.81				
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES			169,874.77				
REVISED FUND BALANCE			622,728.58				

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1908 KCFPD Project Fund #2							
190811 KCFPD Project Fund #2							
190811 40380 Trnsfr. fr Capital Fu	-50,000	-50,000	.00	.00	.00	-50,000.00	.0%*
190811 41350 Interest Income	0	0	-1,661.97	-126.72	.00	1,661.97	100.0%
190811 42970 Grant Award	-200,000	-200,000	.00	.00	.00	-200,000.00	.0%*
190811 43920 Revenue-Kendall Co TA	-189,000	-189,000	.00	.00	.00	-189,000.00	.0%*
190811 61390 Trans to Rolling Gran	200,000	200,000	.00	.00	.00	200,000.00	.0%
190811 70330 Construction	386,704	386,704	250.00	250.00	.00	386,454.00	.1%
190811 70650 Professional services	28,260	28,260	35,262.04	5,000.00	.00	-7,002.04	124.8%*
TOTAL KCFPD Project Fund #2	175,964	175,964	33,850.07	5,123.28	.00	142,113.93	19.2%
TOTAL KCFPD Project Fund #2	175,964	175,964	33,850.07	5,123.28	.00	142,113.93	19.2%
TOTAL REVENUES	-439,000	-439,000	-1,661.97	-126.72	.00	-437,338.03	
TOTAL EXPENSES	614,964	614,964	35,512.04	5,250.00	.00	579,451.96	
PRIOR FUND BALANCE				176,158.67			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				-33,850.07			
REVISED FUND BALANCE				142,308.60			

# Kendall County



## YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1910 FP Land Cash							
<b>191011 FP Land Cash</b>							
191011 40330 Transf. fr FP Land Ca	-80,000	-80,000	.00	.00	.00	-80,000.00	.00%
191011 41350 Interest Income	-8,000	-8,000	-1,128.48	-1,128.48	.00	3,439.24	143.00%
191011 42970 Grant Award	-150,000	-150,000	.00	.00	.00	-150,000.00	.00%
191011 67410 Land Acquisition	539,406	539,406	.00	.00	.00	539,406.00	.00%
TOTAL FP Land Cash	301,406	301,406	-1,439.24	-1,128.48	.00	312,845.24	-3.8%
TOTAL FP Land Cash	301,406	301,406	-1,439.24	-1,128.48	.00	312,845.24	-3.8%
TOTAL REVENUES	-238,000	-238,000	-1,439.24	-1,128.48	.00	-226,560.76	
TOTAL EXPENSES	539,406	539,406	.00	.00	.00	539,406.00	
PRIOR FUND BALANCE				303,294.11			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				11,439.24			
REVISED FUND BALANCE				314,733.35			

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1911 FP Liability Insurance Fund							
<b>191111 FP Liability Insurance Fund</b>							
191111 41350 Interest Income	-2,000	-2,000	-1,685.89	-166.31	.00	-314.11	84.3%*
191111 68990 Claims	25,000	25,000	.00	.00	.00	25,000.00	.0%
TOTAL FP Liability Insurance Fund	23,000	23,000	-1,685.89	-166.31	.00	24,685.89	-7.3%
TOTAL FP Liability Insurance Fund	23,000	23,000	-1,685.89	-166.31	.00	24,685.89	-7.3%
TOTAL REVENUES	-2,000	-2,000	-1,685.89	-166.31	.00	-314.11	
TOTAL EXPENSES	25,000	25,000	.00	.00	.00	25,000.00	
PRIOR FUND BALANCE				44,699.25			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				1,685.89			
REVISED FUND BALANCE				46,385.14			

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1913 KCFP Grant Funded Proj Reserve							
191311 KCFP Grant Funded Proj Reserve							
191311 40370 Trn fr KCFPD PF #1 19	-200,000	-200,000	.00	.00	.00	-200,000.00	.0%*
191311 40570 Trn from Endowment 19	-300,000	-300,000	.00	.00	.00	-300,000.00	.0%*
191311 41350 Interest Income	-4,000	-4,000	-1,253.11	-1,253.11	.00	8,702.67	317.6%
191311 61360 Transf to KCFPD PF#1	504,842	504,842	.00	.00	.00	504,842.00	.0%
TOTAL KCFP Grant Funded Proj Rese	842	842	-12,702.67	-1,253.11	.00	13,544.67	-1508.6%
TOTAL KCFP Grant Funded Proj Rese	842	842	-12,702.67	-1,253.11	.00	13,544.67	-1508.6%
TOTAL REVENUES	-504,000	-504,000	-12,702.67	-1,253.11	.00	-491,297.33	
TOTAL EXPENSES	504,842	504,842	.00	.00	.00	504,842.00	
PRIOR FUND BALANCE			336,791.88				
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES			12,702.67				
REVISED FUND BALANCE			349,494.55				

# Kendall County



## YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:		ORIGINAL	REVISED	YTD	MTD	ENCUMBRANCES	AVAILABLE	PCT
1915	FP Debt Service 2021	APPROP	BUDGET	ACTUAL	ACTUAL		BUDGET	USE/COL
<b>191511 FP Debt Service 2021</b>								
191511	41010 Current Property Tax	-81,544	-81,544	-79,327.70	-32,067.15	.00	-2,216.30	97.3%*
191511	41350 Interest Income	-700	-700	-197.13	-72.77	.00	-502.87	28.2%*
191511	66500 Miscellaneous Expense	475	475	.00	.00	.00	475.00	.0%
191511	68640 Fiscal Agent Fee	1,100	1,100	475.00	.00	.00	625.00	43.2%
191511	68790 Dbt SRV 2021 Interest	32,044	32,044	32,043.76	.00	.00	.24	100.0%
191511	68800 Dbt SRV 2021 Principa	50,000	50,000	50,000.00	.00	.00	.00	100.0%
TOTAL FP Debt Service 2021		1,375	1,375	2,993.93	-32,139.92	.00	-1,618.93	217.7%
TOTAL FP Debt Service 2021		1,375	1,375	2,993.93	-32,139.92	.00	-1,618.93	217.7%
TOTAL REVENUES		-82,244	-82,244	-79,524.83	-32,139.92	.00	-2,719.17	
TOTAL EXPENSES		83,619	83,619	82,518.76	.00	.00	1,100.24	
PRIOR FUND BALANCE				66,894.76				
CHANGE IN FUND BAL - NET OF REVENUES/EXPENSES				-2,993.93				
REVISED FUND BALANCE				63,900.83				

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	464,519	464,519	-39,837.51	-2,590,741.26	.00	504,356.51	-8.6%

\*\* END OF REPORT - Generated by Latreese Caldwell \*\*

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**FOREST PRESERVES & PROGRAMS**

**Beginning Balance**

<b>Revenue</b>			
Revenue - Administration	66.2%	1,110,859	927,378
Revenue - Ellis House & Equestrian Center	8.7%	146,211	113,944
Revenue - Hoover FP	6.6%	110,800	109,477
Revenue - Env. Education	14.6%	244,000	242,139
Revenue - Grounds & Natural Resources	2.7%	45,500	34,445
Revenue - Pickerill Pigott FP	1.2%	19,500	24,306
<b>Total Revenue</b>	100.0%	<b>1,676,870</b>	<b>1,451,688</b>

**Expenditure**

Expenditure - Administration	35.2%	590,090	385,193
Expenditure - Ellis House & Equestrian Center	12.6%	211,186	157,655
Expenditure - Hoover FP	14.2%	237,986	167,374
Expenditure - Env. Education	14.7%	245,899	204,833
Expenditure - Grounds & Natural Resources	22.2%	372,841	268,646
Expenditure - Pickerill Pigott FP	1.1%	18,868	11,849
<b>Total Expenditure</b>	100.0%	<b>1,676,870</b>	<b>1,195,550</b>

**ENDING BAL**

<b>Budget</b>	<b>YTD</b>	<b>%</b>
<b>\$ 717,202</b>	<b>\$ 717,202</b>	
<b>\$ -</b>	<b>\$ 256,138</b>	

**Surplus/(Deficit)**

<b>Budget</b>	<b>YTD</b>	<b>%</b>
<b>\$ 652,394</b>	<b>\$ 652,394</b>	
<b>\$ -</b>	<b>\$ 251,517</b>	

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>	<b>\$ 717,202</b>	<b>\$ 717,202</b>	<b>\$ 652,394</b>	<b>\$ 652,394</b>	<b>\$ 64,808</b>	
Revenue - Administration	1,110,859	927,378	1,038,339	873,337	54,041	6%
Revenue - Ellis House & Equestrian Center	146,211	113,944	142,208	117,439	-3,494	-3%
Revenue - Hoover FP	110,800	109,477	97,400	93,796	15,681	17%
Revenue - Env. Education	244,000	242,139	226,000	222,044	20,095	9%
Revenue - Grounds & Natural Resources	45,500	34,445	46,500	38,265	-3,820	-10%
Revenue - Pickerill Pigott FP	19,500	24,306	19,180	11,580	12,726	110%
<b>Total Revenue</b>	<b>1,676,870</b>	<b>1,451,688</b>	<b>1,569,627</b>	<b>1,356,460</b>	<b>95,228</b>	<b>7%</b>
<b>Expenditure</b>						
Expenditure - Administration	590,090	385,193	568,946	376,225	8,968	2%
Expenditure - Ellis House & Equestrian Center	211,186	157,655	202,559	159,653	-1,998	-1%
Expenditure - Hoover FP	237,986	167,374	257,754	143,421	23,953	17%
Expenditure - Env. Education	245,899	204,833	229,005	187,454	17,379	9%
Expenditure - Grounds & Natural Resources	372,841	268,646	300,299	227,778	40,868	18%
Expenditure - Pickerill Pigott FP	18,868	11,849	11,064	10,412	1,437	14%
<b>Total Expenditure</b>	<b>1,676,870</b>	<b>1,195,550</b>	<b>1,569,627</b>	<b>1,104,943</b>	<b>90,607</b>	<b>8%</b>
<b>ENDING BAL</b>	<b>\$ 717,202</b>	<b>\$ 973,340</b>	<b>\$ 652,394</b>	<b>\$ 903,911</b>	<b>\$ 69,429</b>	<b>7.7%</b>
<b>Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ 256,138</b>	<b>\$ -</b>	<b>\$ 251,517</b>	<b>\$ 4,621</b>	

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**FOREST PRESERVE CATEGORIES**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Beginning Balance</b>						
<b>Revenue</b>						
Property Tax	799,269	785,133	759,981	748,375	36,757	5%
Interest Income	17,532	6,621	7,400	7,285	-664	-9%
Other Income	184,058	50,946	186,558	39,980	10,966	27%
Donations	23,001	3,100	21,501	1,845	1,255	68%
Rental Revenue	105,100	101,674	92,080	88,355	13,320	15%
Program Revenue	382,710	354,208	360,707	336,113	18,095	5%
Farm License Revenue	134,000	118,967	112,900	112,917	6,050	5%
Security Deposits	25,200	22,868	24,500	17,606	5,261	30%
Credit Card Revenue	6,000	8,173	4,000	3,984	4,189	105%
<b>Total Revenue</b>	<b>1,676,870</b>	<b>1,451,688</b>	<b>1,569,627</b>	<b>1,356,460</b>	<b>95,228</b>	<b>7%</b>
<b>Expenditure</b>						
Personnel	908,439	700,020	832,568	607,137	92,884	15%
Benefits	325,181	268,137	295,137	243,262	24,875	10%
Contractual	215,036	67,066	219,982	68,199	-1,132	-2%
Commodities	149,121	107,759	137,250	129,956	-22,197	-17%
Other	79,093	52,566	84,690	56,389	-3,822	-7%
<b>Total Expenditure</b>	<b>1,676,870</b>	<b>1,195,550</b>	<b>1,569,627</b>	<b>1,104,943</b>	<b>90,607</b>	<b>8%</b>
<b>ENDING BAL</b>						
		<b>\$ 717,202</b>		<b>\$ 903,911</b>	<b>\$ 69,429</b>	<b>7.7%</b>
<b>Surplus/(Deficit)</b>						
		<b>\$ -</b>		<b>\$ 251,517</b>	<b>\$ 4,621</b>	

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**ADMINISTRATION**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Property Tax		785,133	759,981	748,375	36,757	5%
Interest Income		17,532	7,400	7,285	-664	-9%
Other Income		149,058	149,058	-	5,385	300%
Donations		5,000	5,000	775	2,325	5%
Farm License Revenue		134,000	112,900	112,917	6,050	105%
Security Deposit Revenue		6,000	4,000	3,984	4,189	
Credit Card Revenue						
Program Revenue						
Transfers In						
<b>Total Revenue</b>	<b>1,110,859</b>	<b>927,378</b>	<b>1,038,339</b>	<b>873,337</b>	<b>54,041</b>	<b>6%</b>
<b>Expenditure</b>						
Personnel		212,341	192,864	152,600	14,518	10%
Benefits		170,029	157,420	150,825	6,596	4%
Contractual		188,335	44,994	46,460	-1,466	-3%
Commodities		16,785	13,661	23,577	-9,916	-42%
Other		2,600	2,000	2,763	-763	-28%
<b>Total Expenditure</b>	<b>590,090</b>	<b>385,193</b>	<b>568,946</b>	<b>376,225</b>	<b>8,968</b>	<b>2%</b>
<b>Surplus/(Deficit)</b>	<b>\$ 520,769</b>	<b>\$ 542,185</b>	<b>\$ 469,393</b>	<b>\$ 497,112</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**ELLIS HOUSE & EQUESTRIAN CENTER**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	1	-	1	-		
Security Deposit	6,000	1,875	6,000	3,370	-1,495	-44%
Credit Card Revenue	-	-	-	-		
Program Revenue	140,210	112,069	136,207	114,069	-1,999	-2%
<b>Total Revenue</b>	<b>146,211</b>	<b>113,944</b>	<b>142,208</b>	<b>117,439</b>	<b>(3,494)</b>	<b>-3%</b>
<b>Expenditure</b>						
Personnel	135,202	102,143	126,835	105,160	-3,017	-3%
Employee Benefits	17,079	10,990	15,374	12,211	-1,222	-10%
Contractual	10,201	7,460	11,200	7,205	255	4%
Commodities	28,851	23,686	29,300	22,818	868	4%
Other	19,853	13,377	19,850	12,259	1,118	9%
<b>Total Expenditure</b>	<b>211,186</b>	<b>157,655</b>	<b>202,559</b>	<b>159,653</b>	<b>(1,998)</b>	<b>-1%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (64,975)</b>	<b>\$ (43,710)</b>	<b>\$ (60,351)</b>	<b>\$ (42,214)</b>		

0.0%  
4.1%  
95.9%  
100.0%

64.0%  
8.1%  
4.8%  
13.7%  
9.4%  
100.0%

83.3%

82.6%

74.7%

78.8%

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**HOOVER FOREST PRESERVE**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-		
Rental Revenue	96,600	93,634	83,900	81,325	12,310	15%
Security Deposit Rev	14,200	15,843	13,500	12,471	3,371	27%
Program Revenue	-	-	-	-		
<b>Total Revenue</b>	<b>110,800</b>	<b>109,477</b>	<b>97,400</b>	<b>93,796</b>	<b>15,681</b>	<b>17%</b>
<b>Expenditure</b>						
Personnel	129,825	89,885	151,203	67,565	22,319	33%
Employee Benefits	44,161	26,318	47,301	17,749	8,569	48%
Contractual	-	-	-	-		
Commodities	50,500	38,759	45,750	48,118	-9,359	-19%
Other	13,500	12,413	13,500	9,989	2,424	24%
<b>Total Expenditure</b>	<b>237,986</b>	<b>167,374</b>	<b>257,754</b>	<b>143,421</b>	<b>23,953</b>	<b>17%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (127,166)</b>	<b>\$ (57,897)</b>	<b>\$ (160,354)</b>	<b>\$ (49,625)</b>		

87.2%  
12.8%  
100.0%  
54.6%  
18.6%  
21.2%  
5.7%  
100.0%

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**ENVIRONMENTAL EDUCATION**

**Revenue**  
 Donations  
 Security Deposit  
 Credit Card Revenue  
 Program Revenue  
**Total Revenue**  
  
**Expenditure**  
 Personnel  
 Employee Benefits  
 Contractual  
 Commodities  
 Other  
**Total Expenditure**  
  
**Surplus/(Deficit)**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
0.6%	1,500	-	1,500	-		
98.4%	242,500	242,139	224,500	222,044	20,095	9%
100.0%	<b>244,000</b>	<b>242,139</b>	<b>226,000</b>	<b>222,044</b>	<b>20,095</b>	<b>9%</b>
85.1%	209,172	179,780	194,872	158,197	21,583	14%
9.8%	24,111	18,634	21,702	17,934	701	4%
3.1%	7,550	5,341	-	-	355	7%
2.1%	5,066	1,078	4,881	6,338	-5,260	-83%
100.0%	<b>245,899</b>	<b>204,833</b>	<b>229,005</b>	<b>187,454</b>	<b>17,379</b>	<b>9%</b>
	<b>\$ (1,899)</b>	<b>\$ 37,305</b>	<b>\$ (3,005)</b>	<b>\$ 34,590</b>		



Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**PICKERILL PIGOTT FP**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	14,000	19,026	14,000	9,490	9,536	100%
Other Income	-	130	180	325	-195	-60%
Rental Revenue	500	5,150	5,000	1,765	3,385	192%
Security Deposit	5,000	24,306	19,180	11,580	12,726	110%
<b>Total Revenue</b>	<b>19,500</b>	<b>24,306</b>	<b>19,180</b>	<b>11,580</b>	<b>12,726</b>	<b>110%</b>
<b>Expenditure</b>						
Personnel	4,350	3,132	3,125	1,694	1,439	85%
Employee Benefits	333	4,170	239	1,765	2,405	136%
Contractual	9,185	4,547	2,700	6,954	-2,407	-35%
Commodities	5,000	-	5,000	-	-	-
Other	18,868	11,849	11,064	10,412	1,437	14%
<b>Total Expenditure</b>	<b>18,868</b>	<b>11,849</b>	<b>11,064</b>	<b>10,412</b>	<b>1,437</b>	<b>14%</b>
<b>Surplus/(Deficit)</b>	<b>\$ 632</b>	<b>\$ 12,457</b>	<b>\$ 8,116</b>	<b>\$ 1,168</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**ELLIS HOUSE - 1160**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	-
Security Deposit						
Credit Card Revenue						
Program Revenue						
<b>Total Revenue</b>						
<b>Expenditure</b>						
Personnel	11,275	9,237	10,974	8,905	332	4%
Employee Benefits	1,589	1,356	1,476	1,136	220	19%
Contractual	-	-	-	-	-	-
Commodities	6,950	6,842	5,750	5,945	897	15%
Other	4,250	4,635	4,250	2,880	1,756	61%
<b>Total Expenditure</b>	<b>24,064</b>	<b>22,070</b>	<b>22,450</b>	<b>18,866</b>	<b>3,204</b>	<b>17%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (24,064)</b>	<b>\$ (22,070)</b>	<b>\$ (22,450)</b>	<b>\$ (18,866)</b>		

**ELLIS BARN - 1161**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	-
Security Deposit						
Credit Card Revenue						
Program Revenue						
<b>Total Revenue</b>						
<b>Expenditure</b>						
Personnel	11,275	9,064	10,974	8,905	158	2%
Employee Benefits	1,589	1,331	1,476	1,256	75	6%
Contractual	-	-	-	-	-	-
Commodities	6,350	4,893	5,000	5,113	-419	-8%
Other	3,200	2,030	3,200	2,550	-520	-20%
<b>Total Expenditure</b>	<b>22,414</b>	<b>17,118</b>	<b>20,650</b>	<b>17,824</b>	<b>(706)</b>	<b>-4%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (22,414)</b>	<b>\$ (17,118)</b>	<b>\$ (20,650)</b>	<b>\$ (17,824)</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**ELLIS GROUNDS - 1162**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
Program Revenue	32,000	20,185	27,458	27,458	-7,273	-26%
<b>Total Revenue</b>	<b>32,000</b>	<b>20,185</b>	<b>27,458</b>	<b>27,458</b>	<b>(7,273)</b>	<b>-26%</b>
<b>Expenditure</b>						
Personnel	22,551	18,127	21,947	17,811	317	2%
Employee Benefits	3,178	2,662	3,100	2,295	368	16%
Contractual	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other	6,400	4,560	6,400	4,770	-210	-4%
<b>Total Expenditure</b>	<b>32,129</b>	<b>25,350</b>	<b>31,447</b>	<b>24,876</b>	<b>474</b>	<b>2%</b>
<b>Surplus/(Deficit)</b>	<b>\$(129)</b>	<b>\$(5,165)</b>	<b>\$ (3,450)</b>	<b>2,582</b>		

**ELLIS CAMPS - 1163**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
Program Revenue	13,750	17,670	13,750	12,364	5,306	43%
<b>Total Revenue</b>	<b>13,750</b>	<b>17,670</b>	<b>13,750</b>	<b>12,364</b>	<b>5,306</b>	<b>43%</b>
<b>Expenditure</b>						
Personnel	6,201	6,546	3,790	5,532	1,014	18%
Employee Benefits	743	423	350	534	-111	-21%
Contractual	-	-	-	-	-	-
Commodities	450	88	450	375	-287	-76%
Other	1	-	-	562	-562	-100%
<b>Total Expenditure</b>	<b>7,395</b>	<b>7,058</b>	<b>4,590</b>	<b>7,003</b>	<b>54</b>	<b>1%</b>
<b>Surplus/(Deficit)</b>	<b>\$ 6,355</b>	<b>\$ 10,612</b>	<b>\$ 9,160</b>	<b>\$ 5,361</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**ELLIS RIDING LESSONS - 1164**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	1	-	1	-		
Security Deposit	-	-	-	-		
Credit Card Revenue	-	-	-	-		
Program Revenue	63,800	45,380	63,800	49,321	-3,942	-8%
<b>Total Revenue</b>	<b>63,801</b>	<b>45,380</b>	<b>63,801</b>	<b>49,321</b>	<b>(3,942)</b>	<b>-8%</b>
<b>Expenditure</b>						
Personnel	53,151	38,142	45,900	40,683	-2,541	-6%
Employee Benefits	6,365	3,395	5,500	4,504	-1,108	-25%
Contractual	9,000	6,278	9,000	6,030	248	4%
Commodities	12,001	10,788	14,500	8,879	1,908	21%
Other	1	61	-	-	61	
<b>Total Expenditure</b>	<b>80,518</b>	<b>58,664</b>	<b>74,900</b>	<b>60,096</b>	<b>(1,432)</b>	<b>-2%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (16,717)</b>	<b>\$ (13,284)</b>	<b>\$ (11,099)</b>	<b>\$ (10,775)</b>		

**ELLIS BIRTHDAY PARTIES - 1165**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-		
Security Deposit	-	-	-	-		
Credit Card Revenue	-	-	-	-		
Program Revenue	6,000	5,442	6,000	3,813	-1,629	-43%
<b>Total Revenue</b>	<b>6,000</b>	<b>5,442</b>	<b>6,000</b>	<b>3,813</b>	<b>1,629</b>	<b>43%</b>
<b>Expenditure</b>						
Personnel	4,429	3,100	7,750	3,581	-481	-13%
Employee Benefits	530	291	872	517	-225	-44%
Contractual	-	-	-	-		
Commodities	450	259	450	227	32	14%
Other	-	-	-	-		
<b>Total Expenditure</b>	<b>5,409</b>	<b>3,661</b>	<b>9,072</b>	<b>4,325</b>	<b>(674)</b>	<b>-16%</b>
<b>Surplus/(Deficit)</b>	<b>\$ 591</b>	<b>\$ 1,791</b>	<b>\$ (3,072)</b>	<b>\$ (512)</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**ELLIS PUBLIC PROGRAMS - 1166**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
Program Revenue	3,000	2,887	3,000	423	2,464	583%
<b>Total Revenue</b>	<b>3,000</b>	<b>2,887</b>	<b>3,000</b>	<b>423</b>	<b>2,464</b>	<b>583%</b>
	100.0%					
	100.0%					
<b>Expenditure</b>						
Personnel	1,772	1,240	2,000	64	1,176	1841%
Employee Benefits	212	107	200	9	98	1138%
Contractual	-	-	-	-	-	-
Commodities	150	-	150	-	-	-
Other	1	-	-	-	-	-
	7.0%					
	9.0%					
<b>Total Expenditure</b>	<b>2,135</b>	<b>1,347</b>	<b>2,350</b>	<b>73</b>	<b>1,274</b>	<b>1757%</b>
	100.0%					
<b>Surplus/(Deficit)</b>	<b>\$ 865</b>	<b>\$ 1,540</b>	<b>\$ 650</b>	<b>\$ 350</b>		

**ELLIS SUNRISE CENTER - 1167**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
Program Revenue	13,760	12,001	13,760	11,870	131	1%
<b>Total Revenue</b>	<b>13,760</b>	<b>12,001</b>	<b>13,760</b>	<b>11,870</b>	<b>131</b>	<b>1%</b>
	100.0%					
	100.0%					
<b>Expenditure</b>						
Personnel	23,782	16,142	22,000	18,982	-2839	-15%
Employee Benefits	2,815	1,424	2,200	1,933	-509	-26%
Contractual	1	-	500	-	-1264	-55%
Commodities	2,500	1,015	3,000	2,279	-721	-24%
Other	-	-	-	-	-	-
	81.7%					
	9.7%					
	0.0%					
	3.6%					
<b>Total Expenditure</b>	<b>29,098</b>	<b>18,581</b>	<b>27,700</b>	<b>23,194</b>	<b>(4,612)</b>	<b>-20%</b>
	100.0%					
<b>Surplus/(Deficit)</b>	<b>\$ (15,338)</b>	<b>\$ (6,580)</b>	<b>\$ (13,940)</b>	<b>\$ (11,324)</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**ELLIS WEDDINGS - 1168**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-		
Security Deposit	5,000	1,000	5,000	2,400	-1,400	-58%
Credit Card Revenue	-	-	-	-		
Program Revenue	4,500	3,500	4,500	5,350	-1,850	-35%
<b>Total Revenue</b>	<b>9,500</b>	<b>4,500</b>	<b>9,500</b>	<b>7,750</b>	<b>(3,250)</b>	<b>-42%</b>
<b>Expenditure</b>						
Personnel	383	272	750	622	-350	-56%
Employee Benefits	29	-	100	28	-28	-100%
Contractual	1,200	1,182	1,700	1,175	7	1%
Commodities	-	-	-	-		
Other	5,000	1,000	5,000	1,000		
<b>Total Expenditure</b>	<b>6,612</b>	<b>2,454</b>	<b>7,550</b>	<b>2,825</b>	<b>(371)</b>	<b>-13%</b>
<b>Surplus/(Deficit)</b>	<b>\$2,888</b>	<b>\$ 2,046</b>	<b>\$1,950</b>	<b>\$ 4,925</b>		

**ELLIS OTHER RENTALS - 1169**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-		
Security Deposit	1,000	875	1,000	970	-95	-10%
Credit Card Revenue	-	-	-	-		
Program Revenue	3,400	5,005	3,400	3,470	1,535	44%
<b>Total Revenue</b>	<b>4,400</b>	<b>5,880</b>	<b>4,400</b>	<b>4,440</b>	<b>1,440</b>	<b>32%</b>
<b>Expenditure</b>						
Personnel	383	272	750	74	198	268%
Employee Benefits	29	-	100	-		
Contractual	-	-	-	-		
Commodities	-	-	-	-		
Other	1,000	1,090	1,000	498	593	119%
<b>Total Expenditure</b>	<b>1,412</b>	<b>1,362</b>	<b>1,850</b>	<b>572</b>	<b>791</b>	<b>138%</b>
<b>Surplus/(Deficit)</b>	<b>\$2,988</b>	<b>\$4,518</b>	<b>\$2,550</b>	<b>\$3,869</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**HOOVER GROUNDS - 1171**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	-
Rental Revenue	9,000	9,525	5,900	7,600	1,925	25%
Security Deposit Revenue	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
<b>Total Revenue</b>	<b>9,000</b>	<b>9,525</b>	<b>5,900</b>	<b>7,600</b>	<b>1,925</b>	<b>25%</b>
<b>Expenditure</b>						
Personnel	62,738	44,460	72,477	32,507	11,953	37%
Employee Benefits	21,913	13,298	23,411	8,803	4,495	51%
Contractual	-	-	-	-	-	-
Commodities	50,500	38,759	45,750	48,118	-9,359	-19%
Other	13,500	12,413	13,500	9,989	2,424	24%
<b>Total Expenditure</b>	<b>148,651</b>	<b>108,929</b>	<b>155,138</b>	<b>99,416</b>	<b>9,513</b>	<b>10%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (139,651)</b>	<b>\$ (99,404)</b>	<b>\$ (149,238)</b>	<b>\$ (91,816)</b>		

**HOOVER BUNKHOUSE - 1172**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	-
Rental Revenue	36,000	31,065	34,000	29,611	1,454	5%
Security Deposit Revenue	6,000	5,800	5,300	5,700	100	2%
Credit Card Revenue	-	-	-	-	-	-
<b>Total Revenue</b>	<b>42,000</b>	<b>36,865</b>	<b>39,300</b>	<b>35,311</b>	<b>1,554</b>	<b>4%</b>
<b>Expenditure</b>						
Personnel	31,369	21,146	36,239	16,253	4,893	30%
Employee Benefits	10,957	6,510	11,705	4,409	2,100	48%
Contractual	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>Total Expenditure</b>	<b>42,326</b>	<b>27,656</b>	<b>47,944</b>	<b>20,663</b>	<b>6,993</b>	<b>34%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (326)</b>	<b>\$ 9,209</b>	<b>\$ (8,644)</b>	<b>\$ 14,648</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**HOOVER CAMPSITE - 1173**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	-
Rental Revenue	7,000	6,160	6,000	5,680	480	8%
Security Deposit Revenue	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
<b>Total Revenue</b>	<b>7,000</b>	<b>6,160</b>	<b>6,000</b>	<b>5,680</b>	<b>480</b>	<b>8%</b>
<b>Expenditure</b>						
Personnel	15,684	10,573	18,119	8,127	2,446	30%
Employee Benefits	5,479	3,255	5,853	2,201	1,054	48%
Contractual	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>Total Expenditure</b>	<b>21,163</b>	<b>13,828</b>	<b>23,972</b>	<b>10,328</b>	<b>3,501</b>	<b>34%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (14,163)</b>	<b>\$ (7,668)</b>	<b>\$ (17,972)</b>	<b>\$ (4,648)</b>		

**HOOVER MEADOWHAWK LODGE - 1174**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	-
Rental Revenue	44,600	46,884	38,000	38,434	8,451	22%
Security Deposit Revenue	8,200	10,043	8,200	6,771	3,271	48%
Credit Card Revenue	-	-	-	-	-	-
<b>Total Revenue</b>	<b>52,800</b>	<b>56,927</b>	<b>46,200</b>	<b>45,205</b>	<b>11,722</b>	<b>26%</b>
<b>Expenditure</b>						
Personnel	20,034	13,706	24,368	10,678	3,027	28%
Employee Benefits	5,812	3,255	6,332	2,336	919	39%
Contractual	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>Total Expenditure</b>	<b>25,846</b>	<b>16,961</b>	<b>30,700</b>	<b>13,014</b>	<b>3,947</b>	<b>30%</b>
<b>Surplus/(Deficit)</b>	<b>\$ 26,954</b>	<b>\$ 39,966</b>	<b>\$ 15,500</b>	<b>\$ 32,191</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**ENV. EDUCATION SCHOOL PROGRAMS - 1176**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue	20,000	18,246	20,000	4,559	13,687	300%
<b>Total Revenue</b>	<b>20,000</b>	<b>18,246</b>	<b>20,000</b>	<b>4,559</b>	<b>13,687</b>	<b>300%</b>
	100.0%	91.2%				
	100.0%	<b>91.2%</b>				
<b>Expenditure</b>						
Personnel	12,486	16,347	16,723	3,393	12,954	382%
Employee Benefits	-	944	-	-	944	
Contractual	-	-	-	-	-	
Commodities	700	404	700	-	404	
Other	1,866	791	1,681	499	292	59%
<b>Total Expenditure</b>	<b>15,052</b>	<b>18,486</b>	<b>19,104</b>	<b>3,892</b>	<b>14,594</b>	<b>375%</b>
	100.0%	122.8%				
<b>Surplus/(Deficit)</b>	<b>\$ 4,948</b>	<b>\$ (240)</b>	<b>\$ 896</b>	<b>\$ 667</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**ENV. EDUCATION CAMPS - 1177**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue	42,500	49,725	39,500	44,240	5,485	12%
<b>Total Revenue</b>	<b>42,500</b>	<b>49,725</b>	<b>39,500</b>	<b>44,240</b>	<b>5,485</b>	<b>12%</b>
<b>Expenditure</b>						
Personnel	41,444	39,324	34,535	37,178	2,146	6%
Employee Benefits	3,732	2,595	3,447	3,147	-551	-18%
Contractual	-	-	-	-		
Commodities	1,500	1,319	1,500	1,206	113	9%
Other	500	275	500	170	105	62%
<b>Total Expenditure</b>	<b>47,176</b>	<b>43,513</b>	<b>39,982</b>	<b>41,701</b>	<b>1,812</b>	<b>4%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (4,676)</b>	<b>\$ 6,212</b>	<b>\$ (482)</b>	<b>\$ 2,539</b>		

**ENV. EDUCATION NATURAL BEGINNINGS - 1178**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue	160,000	155,803	145,000	148,171	7,632	5%
<b>Total Revenue</b>	<b>161,500</b>	<b>155,803</b>	<b>146,500</b>	<b>148,171</b>	<b>7,632</b>	<b>5%</b>
<b>Expenditure</b>						
Personnel	142,759	108,924	124,626	93,114	15,810	17%
Employee Benefits	18,513	14,201	16,335	12,967	1,235	10%
Contractual	-	-	-	-		
Commodities	4,000	2,647	4,000	2,567	81	3%
Other	2,200	-	2,200	4,660	-4,660	-100%
<b>Total Expenditure</b>	<b>167,472</b>	<b>125,773</b>	<b>147,161</b>	<b>113,308</b>	<b>12,465</b>	<b>11%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (5,972)</b>	<b>\$ 30,030</b>	<b>\$ (661)</b>	<b>\$ 34,864</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 9/30/2025

10 Month Budget Percent = 83.3%

**ENV. EDUCATION PUBLIC PROGRAMS - 1179**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD %	Budget	YTD %	\$ Change	% Change
<b>Revenue</b>						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue	20,000	18,365 91.8%	20,000	14,627 73.1%	3,738	26%
<b>Total Revenue</b>	<b>20,000</b>	<b>18,365 91.8%</b>	<b>20,000</b>	<b>14,627 73.1%</b>	<b>3,738</b>	<b>26%</b>
<b>Expenditure</b>						
Personnel	8,988	10,933 121.6%	14,723	12,036 81.8%	-1,103	-9%
Employee Benefits	1,344	649 48.3%	1,471	1,478 100.5%	-829	-56%
Contractual	-	-	-	-	-	-
Commodities	750	625 83.3%	750	809 107.9%	-184	-23%
Other	500	12 2.4%	500	12 2.4%		
<b>Total Expenditure</b>	<b>11,582</b>	<b>12,219 105.5%</b>	<b>17,444</b>	<b>14,335 82.2%</b>	<b>(2,116)</b>	<b>-15%</b>
<b>Surplus/(Deficit)</b>	<b>\$ 8,418</b>	<b>\$ 6,146</b>	<b>\$ 2,556</b>	<b>\$ 292</b>		

**ENV. EDUCATION LAWS OF NATURE - 1180**

	Current Year FY25		Prior Year FY24		YTD Variance	
	Budget	YTD %	Budget	YTD %	\$ Change	% Change
<b>Revenue</b>						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue						
<b>Total Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,034</b>	<b>32%</b>
<b>Expenditure</b>						
Personnel	3,495	4,252 121.7%	4,265	3,218 75.5%	-98	-29%
Employee Benefits	522	245 46.9%	449	342 76.2%	-5	-1%
Contractual	-	-	-	-		
Commodities	600	345 57.6%	600	350 58.4%		
Other	-	-	-	-		
<b>Total Expenditure</b>	<b>4,617</b>	<b>4,842 104.9%</b>	<b>5,314</b>	<b>3,911 73.6%</b>	<b>931</b>	<b>24%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (4,617)</b>	<b>\$ (4,842)</b>	<b>\$ (5,314)</b>	<b>\$ (3,911)</b>		

**Forest Preserve District Debt Service - Series 2007/15/16/17**  
**Fund 1903**  
**For Period Ended 9/30/2025**

9 Month Budget % = 75.0%

ACCOUNT & DESCRIPTION	Budget 2025	Actual 8/31/2025	% of Budget
<b>Beginning Balance</b>	\$ 6,310,248	\$ 6,310,248	
REVENUE			
190311 41010 Current Tax	5,940,513	5,753,592	96.9%
190311 41350 Interest Income	66,500	40,595	61.0%
<b>Total Revenue</b>	<b>6,007,013</b>	<b>5,794,187</b>	<b>96.5%</b>
EXPENDITURE			
190311 61420 Transfer to FP Capital Fund 1907	66,500	0	0.0%
190311 66500 Other Expenditure	1,000	700	70.0%
190311 68640 Fiscal Agent Fee	2,000	317	15.8%
190311 68710 Debt Service - Interest 2015	350,430	350,430	100.0%
190311 68720 Debt Service - Principal 2015	45,000	45,000	100.0%
190311 68730 Debt Service - Interest 2016	187,450	187,450	100.0%
190311 68740 Debt Service - Principal 2016	5,040,000	5,040,000	100.0%
<b>Total Expenditure</b>	<b>5,692,380</b>	<b>5,623,897</b>	<b>98.8%</b>
<b>Ending Balance</b>	<b>\$ 6,624,881</b>	<b>\$ 6,480,538</b>	
<b>Revenue over/(under) Expenditure</b>	<b>\$ 314,633</b>		

**KCFP Endowment Fund  
Fund 1904  
For Period Ended 9/30/2025**

9 Month Budget % = 75.0%

ACCOUNT & DESCRIPTION	Budget 2025	Actual 8/31/2025	% of Budget
<b>Beginning Balance</b>	\$ 915,981	\$ 915,981	
REVENUE			
190411 41350 Interest Income	8,000	23,875	298.4%
190411 41720 Donations - Hughes Estate	160,000	155,633	97.3%
190411 42970 Grant Award	300,000	0	0.0%
<b>Total Revenue</b>	<b>468,000</b>	<b>179,508</b>	<b>38.4%</b>
EXPENDITURE			
190411 61390 Transfer to Pickerill-Pigott IDNR Fund 1913	300,000	0	0.0%
190411 62150 Contractual Services	77,404	65,201	84.2%
190411 70330 Construction	790,216	659,757	83.5%
<b>Total Expenditure</b>	<b>1,167,620</b>	<b>724,957</b>	<b>62.1%</b>
<b>Ending Balance</b>	<b>\$ 216,361</b>	<b>\$ 370,532</b>	
<b>Revenue over/(under) Expenditure</b>	<b>\$ (699,620)</b>		

**Kendall County Forest Preserve Project Fund #1**  
**Fund 1905**  
**For Period Ended 9/30/2025**

9 Month Budget % = 75.0%

ACCOUNT & DESCRIPTION	Budget 2025	AMD BUDGET 2025	Actual 8/31/2025	% of Budget
<b>Beginning Balance</b>				
REVENUE				
190511 40500 Transfer In From FP Grant Reserve Fund 1913	504,842	0	0	
190511 42970 USEPA Section 319 Grant Award	504,842	0	0	
190511 43880 Kendall County Escrow LR Creek	336,562	0	0	
Total Revenue	1,346,246	0	0	
EXPENDITURE				
190511 70060 Consultant - A&E Services	107,520	0	0	
190511 70330 Construction	733,884	0	0	
Total Expenditure	841,404	0	0	
<b>Ending Balance</b>	\$ 504,842	\$ -	\$ -	
<b>Revenue over/(under) Expenditure</b>	\$ 504,842	\$ -		

**Forest Preserve Capital Fund  
Fund 1907  
For Period Ended 9/30/2025**

9 Month Budget %= 75.0%

ACCOUNT & DESCRIPTION	Budget 2025	AMD BUDGET 2025	Actual 8/31/2025	% of Budget
<b>Beginning Balance</b>	\$ 452,854	\$ 452,854	\$ 452,854	
<b>REVENUE</b>				
190711 40510 Transfer from FP Debt Fund 1902	66,500	66,500	0	0.0%
190711 41350 Interest Income	23,000	23,000	15,384	66.9%
190711 42490 Other Revenue	188,714	310,890	310,890	164.7%
190711 43940 Grant Award - ComEd Open Spaces Green Region	0	10,000	10,000	
Total Revenue	278,214	410,390	336,274	120.9%
<b>EXPENDITURE</b>				
190711 61360 Transfer to KCFPD Project Fund #1 - Fund 1905	50,000	0	0	
190711 61370 Transfer to KCFPD Project Fund #2 - Fund 1908	0	0	0	
190711 62160 Equipment Replacement	200,000	200,000	104,238	52.1%
190711 66500 Project Fund Expense	30,000	60,000	32,684	108.9%
190711 68500 Project Fund Expense - Ellis House Roof Replacement	25,000	36,000	29,477	117.9%
190711 68530 Project Fund Expense - Preserve Habitat Mitigation Project	30,000	30,000	0	0.0%
190711 68500 Project Fund Expense - Hoover Shop Roof Replacement	25,000	25,000	0	0.0%
Total Expenditure	360,000	351,000	166,400	46.2%
<b>Ending Balance</b>	\$ 371,068	\$ 512,244	\$ 622,729	
<b>Revenue over/(under) Expenditure</b>	\$ (81,786)	\$ 59,390		

**Kendall County Forest Preserve Project Fund #2  
Fund 1908  
For Period Ended 9/30/2025**

9 Month Budget % = 75.0%

ACCOUNT & DESCRIPTION	Budget 2025	AMD BUDGET 2025	Actual 8/31/2025	% of Budget
<b>Beginning Balance</b>	\$ 176,159	\$ 176,159	\$ 176,159	
REVENUE				
190811 40380 Transfer In From FP Capital Fund 1907	50,000	0	0	0.0%
190811 40500 Transfer In From FP Grant Reserve Fund 1913	0	324,666	0	
190811 41350 Interest Income	0	2,758	1,662	
190811 42970 Grant Awards	200,000	200,000	0	0.0%
190811 43920 Revenue - Kendall County TAP Grant	189,000	272,000	0	0.0%
Total Revenue	439,000	799,424	1,662	0.4%
EXPENDITURE				
190811 61390 Transfer to FP Grant Reserve Fund 1913	200,000	200,000	0	0.0%
190811 70330 Construction	386,704	495,178	250	0.1%
190811 70650 Professional Services	28,260	57,026	35,262	124.8%
Total Expenditure	614,964	752,204	35,512	5.8%
<b>Ending Balance</b>	\$ 195	\$ 223,379	\$ 142,308	
<b>Revenue over/(under) Expenditure</b>	\$ (175,964)	\$ 47,220		

**FP Land Cash  
Fund 1910  
For Period Ended 9/30/2025**

9 Month Budget % = 75.0%

ACCOUNT & DESCRIPTION	Budget 2025	AMD BUDGET 2025	Actual 8/31/2025	% of Budget
<b>Beginning Balance</b>	\$ 303,294	\$ 303,294	\$ 303,294	
REVENUE				
191011 40330 Transfer In From FP Land Cash	80,000	80,000	0	0.0%
191011 41350 Interest Income	8,000	13,842	11,439	143.0%
191011 42910 Land Cash	0	5,000	0	
191011 42970 Grant Award	150,000	0	0	
Total Revenue	238,000	98,842	11,439	4.8%
EXPENDITURE				
191011 67410 Land Acquisition	539,406	402,136	0	0.0%
Total Expenditure	539,406	402,136	0	0.0%
<b>Ending Balance</b>	\$ 1,888	\$ 0	\$ 314,733	
<b>Revenue over/(under) Expenditure</b>	\$ (301,406)	\$ (303,294)		

**KCFP Liability Insurance Fund  
Fund 1911  
For Period Ended 9/30/2025**

9 Month Budget % = 75.0%

ACCOUNT & DESCRIPTION	Budget 2025	Actual 8/31/2025	% of Budget
<b>Beginning Balance</b>			
REVENUE			
19111 41350 Interest Income	\$ 44,699	\$ 44,699	84.3%
	2,000	1,686	
Total Revenue	2,000	1,686	84.3%
EXPENDITURE			
19111 68990 Claims/Deductibles	25,000	0	0.0%
Total Expenditure	25,000	0	0.0%
<b>Ending Balance</b>	\$ 21,699	\$ 46,385	
<b>Revenue over/(under) Expenditure</b>	\$ (23,000)		

**Forest Preserve District Grant Funded Project Reserve  
Fund 1913  
For Period Ended 9/30/2025**

9 Month Budget % = 75.0%

ACCOUNT & DESCRIPTION	Budget 2025	<i>AMD</i> BUDGET 2025	Actual 8/31/2025	% of Budget
<b>Beginning Balance</b>	\$ 336,792	\$ 336,792	\$ 336,792	
<b>REVENUE</b>				
191311 40370 Transfer From KCFPD Project Fund #1 - Fund 1905	200,000	0	0	
191311 40560 Transfer from KCFPD Project Fund #2 - Fund 1908	300,000	200,000	0	
191311 40570 Transfer from KCFPD Endowment Fund - Fund 1904	4,000	300,000	0	-100.0%
191311 41350 Interest Income		15,371	12,703	217.6%
<b>Total Revenue</b>	504,000	515,371	12,703	2.5%
<b>EXPENDITURE</b>				
191311 61360 Transfer To KCFPD Project Fund #1 - Fund 1905	504,842	0	0	
191311 61370 Transfer To KCFPD Project Fund #2 - Fund 1908		324,666	0	
<b>Total Expenditure</b>	504,842	324,666	0	
<b>Ending Balance</b>	\$ 335,950	\$ 527,497	\$ 349,495	
<b>Revenue over/(under) Expenditure</b>	\$ (842)	\$ 190,705		

**Forest Preserve District Debt Service - Series 2021  
Fund 1915  
For Period Ended 9/30/2025**

ACCOUNT & DESCRIPTION	Budget 2025	Actual 8/31/2025	% of Budget
<b>Beginning Balance</b>			
REVENUE			
191511 41010 Current Tax	81,544	79,328	97.3%
191511 41350 Interest Income	700	197	28.2%
<b>Total Revenue</b>	<b>82,244</b>	<b>79,525</b>	<b>96.7%</b>
EXPENDITURE			
191511 66500 Miscellaneous Expense	475	475	100.0%
191511 68640 Fiscal Agent Fee	1,100	0	0.0%
191511 68790 Debt Service - Interest 2021	32,044	32,044	100.0%
191511 68800 Debt Service - Principal 2021	50,000	50,000	100.0%
<b>Total Expenditure</b>	<b>83,619</b>	<b>82,519</b>	<b>98.7%</b>
<b>Ending Balance</b>			
<b>Revenue over/(under) Expenditure</b>	<b>\$ 65,520</b>	<b>\$ 63,901</b>	
	<b>\$ (1,375)</b>		

9 Month Budget % = 75.0%

Kendall County Forest Preserve District  
 Schedule for Annual Meetings - Calendar Year 2026  
 14-Oct-25  
**DRAFT For Committee of the Whole Review**  
**COMMISSION APPROVAL DATE: XX/XX/2025**

All meetings of the Kendall County Forest Preserve District Board of Commissioners and Committee meetings will be held in the Kendall County Historic Courthouse - 3RD Floor Courtroom located at 109 W. Ridge Street, Yorkville, IL 60560.

The regular meeting dates for Kendall County Forest Preserve District Commission meetings are the first and third Tuesdays of each calendar month.

6-Jan-26	6:00 PM	7-Jul-26	6:00 PM	11/3/26 Election Day - Meeting date change TBA
20-Jan-26	9:00 AM	21-Jul-26	9:00 AM	
3-Feb-26	6:00 PM	4-Aug-26	6:00 PM	
17-Feb-26	9:00 AM	18-Aug-26	9:00 AM	
3-Mar-26	6:00 PM	1-Sep-26	6:00 PM	
17-Mar-26	9:00 AM	15-Sep-26	9:00 AM	
7-Apr-26	6:00 PM	6-Oct-26	6:00 PM	
21-Apr-26	9:00 AM	20-Oct-26	9:00 AM	
5-May-26	6:00 PM	3-Nov-26	6:00 PM	
19-May-26	9:00 AM	17-Nov-26	9:00 AM	
2-Jun-26	6:00 PM	1-Dec-26	6:00 PM	
16-Jun-26	9:00 AM	15-Dec-26	9:00 AM	

The regular meeting date for the Kendall County Forest Preserve District Committee of the Whole meeting is the first Tuesday following the first Commission meeting of each calendar month.

13-Jan-26	4:30 PM	14-Jul-26	4:30 PM
10-Feb-26	4:30 PM	11-Aug-26	4:30 PM
10-Mar-26	4:30 PM	8-Sep-26	4:30 PM
14-Apr-26	4:30 PM	13-Oct-26	4:30 PM
12-May-26	4:30 PM	10-Nov-26	4:30 PM
9-Jun-26	4:30 PM	8-Dec-26	4:30 PM

The regular meeting date for the Kendall County Forest Preserve District Finance Committee meeting is the first Thursday in the week following the second Commission meeting.

29-Jan-26	4:00 PM	30-Jul-26	4:00 PM	11/26/2026 Thanksgiving Holiday
26-Feb-26	4:00 PM	27-Aug-26	4:00 PM	11/24/2026 Christmas Eve Holiday
26-Mar-26	4:00 PM	24-Sep-26	4:00 PM	
30-Apr-26	4:00 PM	29-Oct-26	4:00 PM	
28-May-26	4:00 PM	*No Meeting Nov. '26		
25-Jun-26	4:00 PM	*No Meeting Dec. '26		

The regular meeting date for the Kendall County Forest Preserve District Operations Committee meeting is the first Wednesday of each calendar month.

7-Jan-26	5:30 PM	1-Jul-26	5:30 PM
4-Feb-26	5:30 PM	5-Aug-26	5:30 PM
4-Mar-26	5:30 PM	2-Sep-26	5:30 PM
1-Apr-26	5:30 PM	7-Oct-26	5:30 PM
6-May-26	5:30 PM	4-Nov-26	5:30 PM
3-Jun-26	5:30 PM	2-Dec-26	5:30 PM

**Kendall County Forest Preserve District 2026 Holiday Schedule**

New Year's Day	Thursday	1-Jan-26
Martin Luther King, Jr. Day	Monday	19-Jan-26
Lincoln's Birthday	Thursday	12-Feb-26
Washington's Birthday	Monday	16-Feb-26
Spring Holiday	Friday	3-Apr-26
Memorial Day	Monday	25-May-26
Juneteenth Independence Day	Friday	19-Jun-26
Independence Day	Friday	3-Jul-26
Labor Day	Monday	7-Sep-26
Columbus Day	Monday	12-Oct-26
Veteran's Day	Wednesday	11-Nov-26
Thanksgiving Day	Thursday	26-Nov-26
Day Following Thanksgiving Day	Friday	27-Nov-26
Christmas Eve-1/2 Day	Thursday	24-Dec-26
Christmas Day	Friday	25-Dec-26



## Sunrise North Therapeutic Riding, Inc.

23061 S Thomas Dillon Dr  
Channahon, Illinois 60410

August 7, 2025

Antoinette White  
Acting Director  
Kendall County Forest Preserve District  
110 W. Madison Street,  
Yorkville, Illinois 60560

In accordance with our License Agreement with Kendall County Forest Preserve District (the "DISTRICT") to operate a therapeutic riding program at Ellis House and Equestrian Center for the term commencing January 1, 2025 and ending December 31, 2025, **Sunrise North Therapeutic Riding, Inc.**, ("LICENSEE") is hereby serving written notice to the DISTRICT'S Acting Director requesting renewal of the existing License Agreement for an additional three-year term at the current License Fee of eight hundred dollars (\$800.00), subject to written approval of the DISTRICT, provided however, that the agreement and terms will be reviewed on an annual basis, or as needed arises, to address any changes in scope of District and/or Licensee operations, as stated in section 1.06 ("Term") of this agreement.

Sunrise North Therapeutic Riding, Inc., dba Sunrise North, would like to commence talks as soon as practical regarding the requested three-year extension to the License Agreement, including terms and conditions, annual License fees, and changes in the scope of the DISTRICT or LICENSEE operations.

We look forward to continuing our partnership to provide a wide range of equine programs for residents of Kendall County and the surrounding communities, particularly those with special needs, in an efficient and cost-effective manner.

Respectfully,

A handwritten signature in black ink that reads "Howard Nelson". The signature is written in a cursive, flowing style.

Howard Nelson  
Treasurer  
Sunrise North Therapeutic Riding, Inc.

CC: Dave Guritz, Executive Adviser, Kendall County Forest Preserve District

**ORDINANCE NO. 25-10-001**

**AUTHORIZING THE EXECUTION OF A LICENSE AGREEMENT BETWEEN THE KENDALL COUNTY FOREST PRESERVE DISTRICT AND SUNRISE NORTH THERAPEUTIC RIDING, INC. FOR THE OPERATION OF A THERAPEUTIC RIDING PROGRAM AT ELLIS HOUSE AND EQUESTRIAN CENTER**

WHEREAS, the Kendall County Forest Preserve District ("DISTRICT") owns certain property at Baker Woods Forest Preserve in Kendall County commonly known as the Ellis House and Equestrian Center; and

WHEREAS, there is located on said property buildings and improvements commonly known as the Ellis House, Ellis Stable and Indoor Riding Arena, Outdoor Riding Arena, Fenced Feed Lot and Pastures, and Storage Barn; and

WHEREAS, the DISTRICT desires to continue to accommodate the operation of the Sunrise North Therapeutic Riding, Inc. ("LICENSEE") therapeutic riding program for individuals with disabilities; and

WHEREAS, due to its limited resources, the DISTRICT has determined that the most efficient and cost-effective manner of operating a therapeutic riding program is through the licensing of an outside organization; and

WHEREAS, LICENSEE is a not-for-profit 501(C)3 charitable organization incorporated for the specific purpose of providing therapeutic equestrian activities for individuals with disabilities; and

WHEREAS, pursuant to the Downstate Forest Preserve District Act (70 ILCS 805/7b) the DISTRICT is authorized to issue a license for any activity reasonably connected with DISTRICT purposes; and

WHEREAS, the DISTRICT and LICENSEE desire to continue the operation of a therapeutic riding program at the Ellis House and Equestrian Center as provided for herein.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners of the Kendall County Forest Preserve District as follows:

1. The recitals set forth above are incorporated herein and made part hereof.
2. The President is hereby authorized to sign, and the Secretary is hereby directed to attest to, the agreement attached hereto and made a part hereof as Exhibit 1 entitled "A License Agreement for the Operation of a Therapeutic Riding Program at Ellis House and Equestrian Center."
3. The Executive Director is hereby delegated the responsibility of carrying out the terms of said License Agreement.
4. The Secretary is hereby directed to transmit a certified copy of this Ordinance to the Executive Director, and Board of Trustees of Sunrise North Therapeutic

Riding, Inc., to the attention of Kris Mondrella, 23061 South Thomas Dillon Drive, Channahon, IL 60410.

PASSED AND APPROVED by the President and Board of Commissioners of the Kendall County Forest Preserve District this 21st day of October, 2025.

APPROVED: \_\_\_\_\_  
President

ATTEST: \_\_\_\_\_  
Secretary

**EXHIBIT 1**

**A LICENSE AGREEMENT FOR THE OPERATION OF A THERAPEUTIC RIDING PROGRAM AT ELLIS HOUSE AND EQUESTRIAN CENTER**

THIS LICENSE AGREEMENT is made and entered into by and between the KENDALL COUNTY FOREST PRESERVE DISTRICT, ILLINOIS, a body corporate and politic, hereinafter referred to as the "DISTRICT," and SUNRISE NORTH THERAPEUTIC RIDING, INC., an Illinois not-for-profit corporation, hereinafter referred to as the "LICENSEE."

**WITNESSETH:**

WHEREAS, the DISTRICT owns certain property in Kendall County at Baker Woods Forest Preserve commonly known as the Ellis House and Equestrian Center; and,

WHEREAS, there is located on said property buildings and improvements commonly known as the Ellis House, Ellis Stable and Indoor Riding Arena, Outdoor Riding Arena, Fenced Feed Lot and Pastures, and Storage Barn; and,

WHEREAS, the DISTRICT desires to continue to accommodate the operation of the LICENSEE'S therapeutic riding program for individuals with disabilities; and,

WHEREAS, due to its limited resources, the DISTRICT has determined that the most efficient and cost-effective manner of operating a therapeutic riding program is through the licensing of an outside organization; and,

WHEREAS, LICENSEE is a not-for-profit 501(C)3 charitable organization incorporated for the specific purpose of providing therapeutic equestrian activities for individuals with disabilities; and,

WHEREAS, pursuant to the Downstate Forest Preserve District Act (70 ILCS 805/7b) the DISTRICT is authorized to issue a license for any activity reasonably connected with DISTRICT purposes; and,

WHEREAS, the DISTRICT and LICENSEE desire to continue support for the operation of a therapeutic riding program at the Ellis House and Equestrian Center as provided for herein.

NOW, THEREFORE, in consideration of the mutual promises, terms, and conditions set forth herein, the parties agree as follows:

**1.00 LICENSE GRANTED**

1.01 Purpose: Except as otherwise provided in Section 4.05, LICENSEE, as the DISTRICT'S exclusive licensee, is hereby authorized to operate a therapeutic riding program as defined in Section 1.02 for furthering the purposes and objectives of the DISTRICT. This Agreement grants only a contractual license to use the Subject Property under the terms and conditions state herein. Further, the rights granted by DISTRICT herein shall vest only in LICENSEE and no such

rights shall vest in any of LICENSEE'S employees, agents, subcontractors or partners, if any. Nothing in this Agreement shall be construed to convey to Licensee any legal or equitable interest in the Subject Property containing the LICENSED PREMISES.

1.02 Licensed Premises: The LICENSED PREMISES shall consist of exclusive rights and use of up to five of the ten horse stalls and a tack and equipment storage area at the Ellis Stable, including shared and scheduled access and use of the attached Indoor Arena within the access limits set forth in Sections 2.04 and 2.05, access and use of the Outdoor Arena, Fenced Feed Lot and Pasture Areas; access and use of the Storage Barn within the limits set forth in Sections 2.04 and 2.05; access and use of the Ellis House Reception Area and Classroom within the limits set forth in Sections 2.04 and 2.05; and use of the Ellis House subject to the limits set forth in Sections 2.04 and 2.05. LICENSEE acknowledges that all areas are shared use and subject to modification with advance notice as described in Section 4.05.

1.03 License Fees and Charges: During the term of the agreement (January 1, 2025 to December 31, 2025) LICENSEE shall pay the DISTRICT a monthly license fee of nine hundred dollars (\$1,000.00) on the first day of each month.

1.04 Use of Parking Areas, Entry Drives and Trails: Licensee shall have the right to utilize the main parking area adjacent to Ellis House, including access to ADA parking stalls, and the overflow gravel lot for staff, volunteer and program participant parking. Additionally, LICENSEE shall have the right to use the limestone surfaced trails for horse riding and conditioning of horses.

1.05 Condition of the Licensed Premises: The LICENSEE has inspected the LICENSED PREMISES and structures prior to signing this Agreement and accepts the conditions of these "as is" and in the condition they exist as of the date of the Agreement, and further agrees to make no demands on the DISTRICT for any improvements, modifications or alterations.

1.06 Term: This Agreement shall be for the term of twelve (12) months commencing from January 1, 2026 and ending upon December 31, 2026. LICENSEE may, subject to written approval of the DISTRICT, renew this agreement for an additional three-year term, provided that LICENSEE serves written notice thereof on the DISTRICT'S Executive Director at least ninety (90) days prior to the expiration of the Agreement. This Agreement and terms, including annual License fees, will be reviewed on an annual basis, or as the need arises, to address changes in the scope of DISTRICT or LICENSEE operations, with any proposed amendments subject to approval in writing by the DISTRICT'S Board of Commissioners and the LICENSEE'S Board of Trustees.

## **2.00 LICENSEE RIGHTS**

2.01 Coordination and Scheduling: LICENSEE shall have the exclusive responsibility for scheduling all LICENSEE activities on the LICENSED PREMISES. If LICENSEE wishes to conduct a program that extends beyond the established carrying capacity, LICENSEE shall obtain a Special Use Permit from

the DISTRICT. The DISTRICT will consider waiving fees and charges for use of the Ellis House and grounds and use of tables and chairs to support LICENSEE fundraising activities provided the proposed event or activity is scheduled during off-peak rental periods so as not to impact potential revenues.

2.02 Horse Care: The DISTRICT shall be required to stall-feed daily supplements and grain to LICENSEE horses six days per week, each and every week, Tuesday through Saturday, and Sunday evenings. The LICENSEE shall extend horse care and feeding of all DISTRICT and LICENSEE horses on Sunday mornings and Mondays of each week, each and every week, with this schedule subject to modification in coordination with Ellis House and Equestrian Center horse care staff members.

The DISTRICT shall provide stall boarding with daily pasture and/or feed lot turnout for pasture grass and/or grass hay feeding subject to weather and ground conditions and at the discretion of the DISTRICT and LICENSEE. The DISTRICT shall provide grass hay for feeding from its hayfield harvest stores. The LICENSEE shall pay for all required grain and supplements for its horses, and the DISTRICT shall pay for all required grain and supplements for its four horses.

The DISTRICT is responsible for insuring that water is available at all times to the LICENSEE'S horses. The DISTRICT will check to insure water supplies are adequate twice daily Tuesdays through Sundays, and on Mondays with advanced notice where the DISTRICT is covering horse care responsibilities for the LICENSEE.

LICENSEE horses will be stalled during overnight hours, with the DISTRICT providing sufficient stall shavings at the DISTRICT'S cost subject to the LICENSEE'S care instructions. The DISTRICT shall clean the LICENSEE'S assigned stalls once daily Tuesday through Sunday of each week, replacing stall shavings as needed per instructions from the LICENSEE.

The LICENSEE and the DISTRICT shall cooperatively arrange and schedule for routine veterinary and farrier care services, as it is understood that the LICENSEE and DISTRICT will recognize cost efficiencies from reducing scheduled visits. The DISTRICT and the LICENSEE shall each pay veterinary and farrier costs incurred for the horses owned by each entity separately, and professional service providers shall be directed to bill each entity separately. Any visits beyond routine appointments will be scheduled and paid in full separately by each entity for its owned horses.

2.03 Horse Use in Programs: The LICENSEE and the DISTRICT agree to extend shared use of horses to support each entity's program services. Shared use shall be determined based on suitability for use and exchange within programs, with the understanding that the capacity of both programs will benefit from the exchange. The LICENSEE may limit access and use of LICENSEE horses should LICENSEE horse behavior or health issues warrant limiting of program exchanges. The DISTRICT may limit access and use of DISTRICT horses should DISTRICT horse behavior or health issues warrant limiting of

program exchanges. LICENSEE may elect to extend training to DISTRICT horses in order to improve behavior and program suitability.

2.04 Monthly Schedule: LICENSEE and the DISTRICT will cooperate with coordination of a shared schedule of activities and programs to be held on the LICENSED PREMISES in order to enable the DISTRICT and LICENSEE to schedule and coordinate all program activities and events, as well as perform necessary maintenance, construction, and ensure site security of DISTRICT facilities. Each month's schedule shall be posted to both the stable schedule organizer and DISTRICT'S master calendar updated in real time as reservations are scheduled. Any changes to the schedule which will impact the DISTRICT staff and programs, or the LICENSEE'S staff and programs shall be immediately conveyed in writing to the DISTRICT'S Equestrian Program Coordinator and Farm Manager, and the LICENSEE'S program coordinator.

2.05 Use Limits: LICENSEE may accept program reservations for use of the LICENSED PREMISES up to 6-months prior to the program delivery date on a rolling calendar basis. LICENSEE shall avoid scheduling programming during afternoon hours where weddings or other large events are scheduled. LICENSEE peak program activity is Sunday and Monday of each week, with a limited number of additional sessions scheduled on Tuesdays, Wednesdays, and Thursdays.

During the winter months where Indoor Arena use is shared, and during the summer months where Outdoor Arena use is shared (or the Indoor Arena in case of inclement weather), the DISTRICT and LICENSEE will split the arena in use into two equal areas, or stagger lesson times for full arena use, and the DISTRICT will limit scheduling to no more than two lesson students for participation at any one time.

LICENSEE will limit accepting reservations year-round on those dates where the DISTRICT has scheduled a birthday party or summer camp program where it is understood that the DISTRICT may have need for use of up to two of the LICENSEE'S horses to support its summer camp program subject to the provisions outlined in Section 2.03.

LICENSEE shall have the usage of the facility for all of their current riding clients, including those that are not involved in the therapeutic riding program. However, any new clients/riders that are seeking lessons or riding in the future, and who are not in the therapeutic riding program, shall be referred to the DISTRICT for such services.

2.06 Licensee Staff and Volunteer Access: LICENSEE shall have access to LICENSED PREMISES at all times during the LICENSEE'S programs. The LICENSEE is fully responsible for, and assumes full liability for its paid employees, staff, volunteers and patrons during all scheduled use of the LICENSED PREMISES during its therapeutic riding sessions, programmed use of facilities, and support of horse care operations and maintenance.

2.07

2.08 Improvements: LICENSEE may, at its expense, make or construct or cause to be constructed, alterations, repairs or other improvements to the LICENSED PREMISES, provided written approval is first obtained from the DISTRICT'S Board of Commissioners. Absent a written agreement to the contrary, LICENSEE shall not be entitled to reimbursement of the value of any improvements made to the LICENSED PREMISES.

2.09 Caterers: When a caterer is to be utilized by LICENSEE, LICENSEE shall be responsible for selecting a caterer from the Ellis House Approved Caterer's List and/or selecting a caterer that both qualifies for, and submits an application for enrollment in the District's Approved Caterers' program.

2.10 Licensee Staff: LICENSEE shall employ sufficient paid staff and unpaid volunteers to operate and manage the LICENSEE'S program, and shall discipline any employee or volunteer whose conduct or activity shall, in the reasonable exercise of discretion, be deemed as detrimental to the interest of the public utilizing the LICENSED PREMISES. The DISTRICT shall also have the authority to remove any employee or volunteer from the LICENSED PREMISES in their sole discretion whenever the Executive Director determines such action to be in the DISTRICT'S best interest. The DISTRICT will make a reasonable attempt to contact the LICENSEE upon taking such action. *A/so see Section 2.06.*

2.11 Sales: LICENSEE may sell items appropriate to its programs and events in accordance with the guidelines of the DISTRICT, and may charge admission or service fees for its programs and functions held on the LICENSED PREMISES. Unless specifically authorized by the DISTRICT, no other group or individual utilizing the LICENSED PREMISES shall be allowed to sell any goods or items other than food or non-alcoholic beverages, nor may they charge the public any entrance, admission or service fees without the written approval of the DISTRICT.

2.12 Prices: LICENSEE shall at all times maintain fair and reasonable prices and make available to the DISTRICT and public a complete list of the prices for all goods and services, or combinations thereof, supplied to the public on or from the LICENSED PREMISES. LICENSEE shall establish its prices on the basis of the following considerations; (1) that the License is intended to serve the needs of the public at fair and reasonable cost; (2) comparability with prices charged in the Kendall County area for similar goods or services; and (3) the reasonableness of the prices charged in view of the cost of providing the goods and services in compliance with the obligations assumed by the LICENSEE under this agreement.

2.13 Fixtures: LICENSEE shall not install any fixtures on the LICENSED PREMISES without the written approval of the DISTRICT'S Executive Director. As used in this Agreement, "fixture" means any item or article which is permanently attached to the LICENSED PREMISES, or which is attached in such

a manner that its removal would result in substantial damage to the LICENSED PREMISES. All fixtures installed by LICENSEE shall become the property of the DISTRICT. LICENSEE shall not be entitled to reimbursement for the value of any fixture installed on the LICENSED PREMISES.

2.14 Signs: LICENSEE may erect a sign it determines necessary for the operation of LICENSED PREMISES, but only if prior written approval therefore is obtained from the DISTRICT'S Executive Director. LICENSEE shall pay the costs related to the installation and maintenance of any sign. In addition, LICENSEE may display temporary signs for the sole purpose of identifying the location of and direction to the event, provided that the signs shall not be larger than 24" X 30" and shall be removed immediately upon the conclusion of the event. No temporary sign shall contain any political or commercial advertisement or endorsement.

2.15 Security Devices: LICENSEE may, at its expense, install any legal security system or equipment designed for the purpose of protecting LICENSEE'S property (fixtures/personal property) from theft, burglary, vandalism, smoke or fire, provided written approval for installation is first obtained from the DISTRICT'S Executive Director. Expenses for maintaining or repairing any such system or equipment, or any false alarm charges related thereto, shall be paid by the LICENSEE. LICENSEE shall not be responsible for any expense of any legal security system or equipment installed by the DISTRICT or designed for the purpose of protecting the DISTRICT'S property from smoke, fire, or theft.

### **3.00 LICENSEE RESPONSIBILITIES**

3.01 Compliance with Laws: LICENSEE shall comply with all applicable municipal, County and DISTRICT ordinances, state and federal laws and regulations, and all DISTRICT rules and regulations now in force or hereafter promulgated. LICENSEE shall obtain from the appropriate regulatory authority all necessary permits or licenses prior to beginning the construction of any improvements permitted under Section 2.08.

3.02 Trade Fixtures and Personal Property: LICENSEE shall provide such trade fixtures, equipment, riding implements, and other items as are required to properly operate LICENSEE programs. Within 14 days following the expiration of this Agreement, LICENSEE shall remove all trade fixtures, equipment, implements and other items from the LICENSED PREMISES, excluding such fixtures or improvements for which removal would damage or adversely impact DISTRICT grounds and buildings.

If LICENSEE fails to remove its fixtures, equipment, and other implements within said 14-day period, all right, title, and interest in and to such fixtures, equipment, and other implements shall vest in the DISTRICT. In addition, the DISTRICT may charge the LICENSEE for the cost of removing any fixtures, equipment, or other implements from the LICENSED PREMISES.

In the event the DISTRICT terminates this Agreement as a result of default by LICENSEE, the DISTRICT may retain such fixtures, equipment, or other

implements on the LICENSED PREMISES as is necessary, in the DISTRICT'S discretion, to mitigate any damages caused by the LICENSEE, and such fixture, equipment or implements shall become the property of the DISTRICT. If the DISTRICT elects not to retain any fixtures, equipment or implements, LICENSEE shall remove same from the LICENSED PREMISES within 30 days after the DISTRICT serves written notice of said election. If LICENSEE fails to remove its trade fixtures, equipment, and implements within the 30-day period, all right, title, and interest in and to such fixtures, equipment, and implements shall vest in the DISTRICT. In addition, the DISTRICT may charge LICENSEE for the cost of removing any fixtures, equipment, implements or other items from the LICENSED PREMISES.

3.03 Temporary Structures: LICENSEE may place temporary structures on the grounds of the LICENSED PREMISES. As used herein, temporary structures include, but are not limited to, tents, portable stages, tables, booths, bleachers, inflatables, electrical power sources, water services and communication equipment. All temporary structures shall be located in such a manner as to have the least impact on the ground and shall be removed within a reasonable time following the conclusion of a particular function. Any temporary structure that requires staking or digging shall require a proper underground utility survey. The DISTRICT reserves the right to restrict location of temporary structures if damage has occurred or where the DISTRICT determines in its sole discretion that the temporary structure is not appropriate for a location based on environmental, natural resource, or safety considerations.

3.04 Damage to District Property: LICENSEE shall be responsible for any damage to LICENSED PREMISES as a result of LICENSEE activities including, but not limited to, turf and ornamental landscape features, walls, floors, stairways, planters, underground utilities, and to the interiors or exteriors of buildings.

3.05 Payment and Collection of Taxes: LICENSEE shall collect and pay any sales tax or other required taxes in connection with the operation of the LICENSEE'S programs.

3.06 Disorderly Persons: LICENSEE shall not allow any disorderly person to remain on the LICENSED PREMISES.

3.07 Illegal Activities: LICENSEE shall not permit any illegal activity to be conducted upon the LICENSED PREMISES or on any other DISTRICT property and shall promptly notify the Kendall County Sherriff's Office through KenCom to assist in the removal of disorderly persons if necessary.

3.08 Habitation: The LICENSED PREMISES shall not be used as a living quarters for LICENSEE paid staff or volunteers.

3.09 Promotion: LICENSEE shall be responsible for promoting the LICENSEE'S programs to the general public. The DISTRICT and LICENSEE will support opportunities to cross-promote services including, but not limited to website content and information linkages, electronic newsletter features, annual reports, newspaper media, and social medial channels. The DISTRICT and

LICENSEE will support joint opportunities to raise funds needed for operations and capital improvements, with fundraising plans subject to approval by both the DISTRICT'S Board of Commissioners and LICENSEE'S Board of Trustees.

3.10 Custodial Maintenance and Horse Care: LICENSEE shall be responsible for supporting the maintenance and horse care of the Ellis House and Equestrian Center in a reasonably clean, safe and sanitary condition and for performing normal custodial maintenance before and following LICENSEE programs, including, but not limited to, sweeping of the barns and walkways, cleanup of tack and equipment, removal of manure from stalls, feed lot, and pasture areas, and reporting any needed maintenance to buildings and grounds to the DISTRICT. Specific horse care responsibilities are detailed in Section 2.02.

3.11 Sanitation: LICENSEE shall be responsible to support the maintenance of the Ellis House and Equestrian Center in a clean and sanitary condition. LICENSEE shall not permit any debris, refuse, offensive matter or substance constituting a health or fire hazard to remain or accumulate on the LICENSED PREMISES. The DISTRICT will provide the LICENSEE with access to facility dumpsters for trash and recycling, and access to the manure pile. In no event shall refuse be permitted to overflow from the dumpsters or from any receptacle furnished by the DISTRICT.

3.12 Outdoor Articles: LICENSEE shall, at its own expense, move outdoor articles such as, but not limited to, picnic tables, lawn furniture, portable stages or bleachers, tents, or portable toilets, in order to permit the DISTRICT to maintain the turf grounds of the Ellis House and Equestrian Center premises. The DISTRICT shall reasonably accommodate the needs of the LICENSEE in scheduling turf, grounds, and arena area maintenance.

3.13 Botanical Exhibits: Any LICENSEE plans for all horticultural improvements shall be approved by the DISTRICT'S Executive Director prior to installation.

3.14 Accounting and Financial Reporting: LICENSEE shall maintain books and records of the LICENSEE'S programs in conformity with generally accepted accounting principles so as to present fairly and accurately the financial position and results of operating the LICENSEE program.

The books and records maintained shall consist of:

- a. Books of original entry, such as cash receipts;
- b. An accounting of expenditures prepared in a businesslike manner with approved documentation for each expenditure; and
- c. Documentation required to verify payment of applicable state, federal and local taxes, such as, but not limited to, tax returns.

LICENSEE also shall provide the DISTRICT with an annual accounting report or audit. This report shall be furnished in a timely and businesslike manner, and shall include a management letter delivered to the DISTRICT'S Executive Director. All

records and systems shall be available to the DISTRICT for inspection at any time during the term of the Agreement.

3.15 Days and Hours of Operation: LICENSEE shall make all reasonable attempts to schedule LICENSEE programs within this Agreement during the day and evening hours for year-round use on a seven day per week basis. The general use periods for any program day shall not begin earlier than 6:00 am, or end later than 11:00 pm. Any exceptions to the use hours must be approved in advance by Special Use Permit from the DISTRICT. LICENSEE shall also publish public phone numbers and email addresses in order to provide telephone answering service during staffed and non-staffed hours, and shall promptly respond to all public phone inquiries within 72 hours.

During the hours when preserves are normally closed (beginning one hour after sunset and ending one hour after sunrise), all areas not part of the Ellis House and Equestrian Center LICENSED PREMISES shall be closed to the LICENSEE'S patrons, staff and volunteers unless otherwise allowed by a Special Use Permit from the DISTRICT.

3.16 Utility and Service Charges: LICENSEE shall be responsible for providing and paying for its telephone and internet (email) services used to conduct the business of LICENSEE'S programs. In addition, LICENSEE shall be responsible for paying for any and all utility services beyond base services to be covered by the DISTRICT, with base services covered including water, electric, DISTRICT phone, security (other than those procured pursuant to Section 2.16 above) and fire monitoring, natural gas, and electricity. Any additional utility and telephone service extended shall be in the LICENSEE'S name. LICENSEE hereby waives any and all claims against the DISTRICT for compensation for loss or damage caused by any defect, deficiency or impairment of any utility, water supply, drainage, waste, septic, heating or gas system, or in any electrical apparatus or wire serving the LICENSED PREMISES.

3.17 Safety: LICENSEE shall be solely responsible for the safety of all LICENSEE paid employees, volunteers, and patrons utilizing the LICENSED PREMISES and for ensuring that the LICENSED PREMISES are maintained at all times in a reasonably safe condition during all LICENSEE programs. LICENSEE shall promptly correct any unsafe condition or practice under its control and shall promptly notify the DISTRICT of any such condition under the DISTRICT'S control. Until the unsafe condition or practice is corrected, the affected area shall be closed to the public. LICENSEE shall make reasonable efforts to obtain emergency medical care for any person requiring such care as a result of illness or injury occurring on the LICENSED PREMISES during LICENSEE programs and maintenance support activities. LICENSEE shall also use its best efforts to fully cooperate with the DISTRICT in the investigation of any illness, injury, or death occurring on the LICENSED PREMISES, including providing prompt written reports thereof to the DISTRICT'S Executive Director.

3.18 Payment of Taxes: The rights granted herein to the LICENSEE may be subject to real property or leasehold taxation or other assessment and the

DISTRICT makes no claims as to the tax status of the Subject Property. As required by 35 ILCS 200/15-15 of the Illinois Property Tax Code, the DISTRICT will file a copy of the Agreement and a complete description of the LICENSED PREMISES with the assessment officer. In the event the LICENSED PREMISES should be assessed and taxed pursuant to 35 ILCS 200/15-15, at any time during the term of this License, it shall be the obligation of the LICENSEE to pay such taxes as are incurred during that term. At the termination of this Agreement, LICENSEE shall pay all taxes incurred, though not yet due and owing. Any such taxes shall be prorated to parallel the License term. LICENSEE shall pay, before delinquency, all taxes, assessments, fees or charges which at any time may be levied by the state, county or tax or other assessment-levying body upon the LICENSED PREMISES or LICENSEE'S rights therein.

3.19 Cooperation: LICENSEE acknowledges that the DISTRICT may, from time to time, construct improvements, alterations or additions to the LICENSED PREMISES. The construction work will be scheduled at a time that is mutually satisfactory to the parties. LICENSEE shall cooperate with the DISTRICT in the event the construction affects LICENSEE'S use of the LICENSED PREMISES by vacating and removing from any affected area all personal property and trade fixtures as required by construction. LICENSEE further agrees to cooperate with the DISTRICT with respect to the DISTRICT'S responsibility for repair and maintenance under Section 5.02 by removing any personal property or trade fixtures necessary in order for the DISTRICT to perform such repair and maintenance.

#### **4.00 DISTRICT RIGHTS**

4.01 Use of Licensed Premises: The DISTRICT shall have the right to access and utilize the LICENSED PREMISES at all times for its own purposes, including, but not limited to, to support DISTRICT operations, perform daily horse care responsibilities, to perform routine maintenance, and to ensure public safety. The DISTRICT shall participate in joint scheduling of the Indoor Arena and Outdoor Arena so as not to unreasonably interfere with the LICENSEE'S planned and scheduled program activities, and LICENSEE shall participate in joint scheduling of the Indoor Arena and Outdoor Arena so as not to unreasonably interfere with the DISTRICT'S planned and scheduled program activities. LICENSEE base access rights to the Indoor and Outdoor Arena are detailed in Section 2.05.

4.02 District Improvements: The DISTRICT may construct additions, alterations, repairs, or other improvements to the LICENSED PREMISES, in which case LICENSEE shall cooperate with the DISTRICT as required under Section 5.02. In making the improvements, the DISTRICT will make every reasonable effort to avoid unnecessary destruction of or injury to the trees, shrubs, turf, buildings, or other landscaping on the LICENSED PREMISES. In the event construction of a particular improvement materially interferes with the operation of the LICENSED PREMISES or LICENSEE programs, as determined by the DISTRICT, LICENSEE shall suspend Licensed operations and vacate the premises, but the terms of the Agreement shall continue in full force and effect,

with the exception that the LICENSEE shall not be required to pay the license fee during the suspension period. LICENSEE shall resume full and complete operation of the LICENSEE programs within 14-days following written notice from the DISTRICT'S Executive Director that the LICENSED PREMISES are free of construction debris and in operable condition.

4.03 Right of Entry: Any officer, employee or agent of the DISTRICT may enter upon the LICENSED PREMISES at any and all reasonable times for the purpose of determining whether the LICENSEE is complying with the terms and conditions of this Agreement, and for any other purpose incidental to the rights of the DISTRICT under this Agreement. In the event of an unauthorized abandonment, vacation or discontinuance of License operations, LICENSEE hereby irrevocably authorizes the DISTRICT'S officers and employees thereof to (1) take possession of the LICENSED PREMISES, including all improvements, equipment, implements, fixtures, inventory and personal property thereon; (2) remove any and all persons or property on the LICENSED PREMISES and place such property in storage at the expense of LICENSEE; (3) license or sub-license the LICENSED PREMISES; and (4) after payment of all expenses arising from such licensing or sub-licensing, apply payment realized therefrom to the satisfaction or mitigation of all damages arising from LICENSEE'S breach of this Agreement. Entry by the DISTRICT upon the LICENSED PREMISES for the purpose of exercising authority herein as agent of LICENSEE shall be without prejudice to the exercise of any other rights provided for herein, including, but not limited to those within Section 3.02 or by law to remedy a breach of this Agreement.

4.04 Easements: The District reserves the right to establish, grant, or utilize utility easements or right-of-way over, under, along and across the LICENSED PREMISES for all lawful purposes to and from any portion of the Baker Woods Forest Preserve which includes the Ellis House and Equestrian Center, provided that the DISTRICT shall exercise such rights in a manner which, if possible, will minimize interference with the operation of the LICENSED PREMISES.

4.05 Modification of Licensed Premises: LICENSEE acknowledges that the DISTRICT reserves the right to modify the boundary of the LICENSED PREMISES if it is determined to be in the public's best interest. LICENSEE shall cooperate with the DISTRICT concerning any modification to the LICENSED PREMISES.

## **5.00 DISTRICT OBLIGATIONS**

5.01 Certificate of Occupancy and Warranties: The DISTRICT shall maintain a certificate of use and occupancy for the LICENSED PREMISES from the appropriate building authority. The District makes no warranties, either expressed or implied, with respect to the LICENSED PREMISES.

5.02 Repair and Maintenance: The DISTRICT shall be responsible for all repairs and maintenance (other than those specified in Section 2.08 and provisions of Section 3) to the LICENSED PREMISES. The DISTRICT will repair any interior damage caused by defects or failures in the LICENSED PREMISES, excluding

damage to the facility caused by LICENSEE and fixtures (if any), personal property or implements installed or stored by the LICENSEE. The DISTRICT shall maintain the grounds of the Ellis House and Equestrian Center.

5.03 Facilities Access: The DISTRICT will provide the LICENSEE with keys for accessing the Ellis House reception and classroom areas (only); Ellis Stable; and Storage Barn. LICENSEE will be responsible for ensuring that facilities and pastures are securely locked before and following each access and use. All doors, with the exception of the Ellis Stable, are to be locked at all times when not occupied by LICENSEE'S paid staff and volunteers.

## **6.00 HOLD HARMLESS AND INDEMNIFICATION**

6.01 Personal Injury, Death, or Property Damage-Indemnification by LICENSEE: LICENSEE shall defend with counsel of the DISTRICT'S own choosing, save, indemnify, keep an hold harmless the DISTRICT and all of its elected officials, past, present and future Commission members, officers, servants, agents, and employees from all damages, suits, liabilities, causes of action, costs and expenses, in law or equity, including costs of suit and reasonable attorney and expert witness fees, that may at any time arise or be claimed by any person, including the agents, servants, employees, or contractors of the LICENSEE and/or the DISTRICT, on account of any loss, damage, personal injury, sickness, death or property damage ("Claims") arising out of the LICENSEE'S rights, responsibilities or actions under this Agreement when such claim is caused by an act or omission to act on the part of LICENSEE or its agents, servants, employees or contractors that allegedly constitutes, without limitation:

- a. Negligence;
- b. Willful and Wanton conduct;
- c. Creation or maintenance of a dangerous condition on the LICENSED PREMISES;
- d. Breach of warranty, expressed or implied;
- e. Defectiveness of any product; or
- f. Actionable intentional infliction of harm.

In the event any person or any partnership, corporation, company or other entity recovers a judgement or settlement against the DISTRICT or any of its elected officials, officers, agents or employees by reason of any of the aforementioned acts or omissions, LICENSEE shall indemnify same in an amount equal to the judgment or settlement (and for all related costs and expenses), provided timely notice of the suit or claim giving rise to the judgment or settlement was given to LICENSEE and LICENSEE was given a reasonable opportunity to defend the suit or claim.

The DISTRICT does not waive its defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 *et seq.*) by reason of indemnification or insurance. Indemnification shall survive the termination of this contract.

6.02 Environmental and Health Hazards Disclosure: The Licensee acknowledges and accepts the risks associated with the presence of environmental health hazards including, but not limited to, lead-based paint, asbestos or mold.

The Ellis House and Equestrian Center premises were not constructed before 1978. Regardless, the LICENSEE and the DISTRICT shall use best practices for safe repairs and other improvements to the LICENSED PREMISES.

6.03 Mechanic's Liens: Should LICENSEE contract with any party to perform work on the LICENSED PREMISES, it shall include the following Lien Waiver Clause in such contracts:

"Contractor hereby waives any claim of lien against subject premises on behalf of Contractor, its officers, insurers, employees, agents, suppliers and/or sub-contractors employed under this Agreement. Upon completion of the project and as a condition prior to payment in full, Contractor shall tender to Client a final waiver of lien for all subcontractors and/or suppliers."

LICENSEE shall defend, indemnify and hold harmless the DISTRICT from all damages, suits, liabilities, costs and expenses, in law or equity, including reasonable attorney's fees, arising from any action brought by any mechanic, laborer, or material man in an action to enforce mechanic's liens filed with respect to work performed on the LICENSED PREMISES as a result of providing labor or materials thereon at the request of the LICENSEE. In the event a judgment or settlement is rendered in favor of the claimant in any such action, LICENSEE shall promptly obtain full satisfaction thereof through payment of all sums due thereon, provided LICENSEE was given timely notice of such lien or claim and a responsible opportunity to deny said suit or claim.

6.04 Waiver & Release of Liability: To the fullest extent permitted by the laws of the State of Illinois, LICENSEE hereby waives any and all rights or claims LICENSEE may have at any time against the DISTRICT, its Commissioners, officers, agents and employees for injury to or the death of any person, or for damage, destruction or loss of any property, sustained or incurred by LICENSEE or any person claiming by, through or under LICENSEE in connection with the exercise by such persons of the rights and privileges granted to LICENSEE hereunder, or the conduct of the licensed activities, except to the extent that such loss, damage or destruction is caused by the willful and wanton conduct of the DISTRICT or DISTRICT'S agents and employees. The risks and dangers of such licensed activities may arise from foreseeable or unforeseeable causes and by my participation in these activities, LICENSEE hereby assumes all risks and dangers and all responsibility for any losses and/or damages.

6.05 Privileges and Immunities: Nothing in Sections 6.01 or 6.04 of this Agreement shall be interpreted to waive, release or compromise the DISTRICT and/or the LICENSEE'S statutory or common law privileges and/or immunities which are fully reserved. There are not third party beneficiaries of this Agreement.

6.06 Force Majeure: Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a "force majeure event"). To the extent not within

the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, and riots or war. A party claiming a force majeure event (“the claiming party”) shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party’s inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.

#### **7.00 DESTRUCTION OF THE LICENSED PREMISES:**

7.01 Election by the District: If the LICENSED PREMISES are totally or partially destroyed by fire, earthquake, flood, storms, war, insurrection, riot, public disorder or any other causality, the DISTRICT may, at its option, either restore the LICENSED PREMISES or terminate this Agreement. If the DISTRICT elects to restore the LICENSED PREMISES, this Agreement shall continue in full force and effect, except that Licenses operations may, as determined by the DISTRICT, be suspended during the period of restoration. The LICENSEE will not be required to pay the monthly license fee during the suspension period. LICENSEE shall cooperate in the restoration of the LICENSED PREMISES by vacating and removing all fixtures and personal property for such periods as are required for the restoration.

#### **8.00 INSURANCE**

8.01 General Requirements: LICENSEE shall procure, maintain and keep in force for the term of this Agreement policies of property, liability and if applicable, workers’ compensation and employer’s liability insurance. Such policies shall be issued by companies authorized to do business in the State of Illinois and approved by the DISTRICT. All policies shall be occurrence policies. Claims made policies are unacceptable. All policies shall be primary and not require contribution from the DISTRICT’S policies. No self-insured reserves shall be allowed except as approved in writing by the Executive Director of the DISTRICT. All liability and workers’ compensation policies must include a waiver of subrogation in favor of the DISTRICT. The policies to be provided and maintained by the LICENSEE are as follows:

- a. Commercial general liability insurance with limits of not less than \$1,000,000 per occurrence bodily injury/property damage combined single limit; \$2,000,000 aggregate bodily injury/property damage combined single limit. The policy of commercial general liability insurance shall provide coverage for all liability for bodily injury, sickness, death and property damage arising from activities conducted on the LICENSED PREMISES and shall include coverage for (i) food and beverages served and all other goods sold or services rendered on the LICENSED PREMISES; (ii) contractual liability for the obligations assumed by the LICENSEE under Section 6.01. An endorsement for volunteers CG-20-21 is required for the LICENSEE who utilizes volunteer personnel services on the LICENSED PREMISES.
- b. Comprehensive motor vehicle liability insurance with limits of not less than \$1,000,000 per accident bodily injury/property damage combined single limit

covering LICENSEE'S owned, non-owned and rented vehicles if LICENSEE owns and/or operates such vehicles on the Licensed Premises.

- c. Minimum umbrella occurrence insurance of \$1,000,000 per occurrence and \$2,000,000 aggregate. The umbrella insurance shall provide coverage in excess of the insurance specified in subsections (a) and (b) above.
- d. Property insurance providing coverage against fire and extended coverage perils for all personal property, articles and equipment owned or leased by the LICENSEE which are situated on the LICENSED PREMISES. The property coverage shall cover losses on a replacement-cost basis.
- e. Workers' compensation and employer's liability insurance, including coverage for occupational diseases, covering all of the LICENSEE'S employees who perform work on the LICENSED PREMISES. Limits for the workers' compensation coverage shall be those required by the applicable workers' compensation statutes for the State of Illinois. Limits for the employer's liability coverage shall be not less than \$100,000 each accident/injury; \$100,000 each employee/disease; \$500,000 policy limit. In the event the LICENSEE has no employees covered under the applicable workers' compensation statutes, LICENSEE shall file with the DISTRICT'S Executive Director a statement to the effect in lieu of the policies required under this subsection. If at any time LICENSEE hires any person or persons covered by the applicable workers' compensation statutes, LICENSEE shall immediately obtain policies of workers' compensation and employer's liability insurance meeting the requirements hereinabove stated and shall file evidence thereof with the DISTRICT'S Executive Director as provided in Section 8.03.

8.02 Additional Insured: LICENSEE shall obtain certificates of insurance specifically naming the DISTRICT as an additional insured in the amounts specified for all coverage required in subsections a and c of Section 8.01. The certificates shall protect and inure to the benefit of the DISTRICT and its representatives including, but not limited to, its officers, elected officials, and employees.

The DISTRICT shall obtain certificates of insurance specifically naming the LICENSEE as an additional insured for the actual coverage limits held by the DISTRICT. The certificate(s) shall protect and inure to the benefit of the LICENSEE and its representatives including, but not limited to, its officers, elected officials, and employees. The coverage applicable to the additional insured under this provision shall be excess over any other valid and collectible insurance, whether contingent, excess or primary unless required by contract and **Occurrence or Wrongful Act** is because of the negligence of the insured. As a condition of coverage, the additional insured shall be obligated to tender the defense and indemnity of every **Claim** or **Suit** to all other insurers that may provide coverage to the additional insured, whether on a contingent, excess or primary basis.

8.03 Evidence of Insurance: LICENSEE shall furnish the DISTRICT with a certificate of insurance for each policy required herein. In addition, when requested by the DISTRICT, LICENSEE shall furnish copies of the actual policies and endorsements showing the coverage enumerated herein to be provided by the

LICENSEE. Any such certificates and policies shall provide that no change, modification or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given by the insurance company or companies to the DISTRICT. The DISTRICT'S failure to demand such certificate of insurance shall not act as a waiver of LICENSEE'S obligation to maintain the insurance required under this Agreement.

The DISTRICT shall furnish the LICENSEE with a certificate of insurance for each policy as indicated in section 8.02. In addition, when requested by the LICENSEE, DISTRICT shall furnish copies of the actual policies and endorsements showing the enumerated coverages to be provided by the DISTRICT. Any such certificates and policies shall provide that no change, modification or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given by the insurance company or companies to the LICENSEE. The LICENSEE'S failure to demand such certificate of insurance shall not act as a waiver of the DISTRICT'S obligation to maintain the minimal insurance coverage required under this Agreement.

8.05 Operation of License: Operation of the LICENSED PREMISES and LICENSEE programs shall not commence until the LICENSEE has complied with the aforementioned insurance requirements, and shall be suspended during any period that the LICENSEE fails to maintain said policies in full force and effect. Additionally, in the case of the LICENSEE'S failure to maintain the required insurance coverage, the DISTRICT may, at its discretion, either terminate this Agreement or procure such insurance and pay all premiums in connection therewith, and may thereafter charge said premiums to the LICENSEE. The LICENSEE shall pay the invoice submitted by the DISTRICT within 10 days of service of notice thereof as provided for in section 19.01.

8.06 Effect of Coverage: The insurance required under this Agreement does not represent that coverage and limits will necessarily be adequate to protect LICENSEE, nor be deemed as a limitation on LICENSEE's liability to the DISTRICT or others under this Agreement

## **9.00 TRANSFERS**

9.01 Sub-license or Assignment: Licensee shall not, without the express written consent of the DISTRICT, assign, sell, sub-license, hypothecate, mortgage or in any manner transfer its interest in this Agreement. Any attempted assignment, sale, sub-licensing, hypothecation, mortgage or transfer without the express written consent of the DISTRICT shall be void and shall constitute a default under this agreement.

9.02 Binding on Transferee: The provisions set forth in this Agreement shall be binding on each approved transferee, and the LICENSEE shall provide each transferee with a copy of this Agreement.

## **10.00 DISCRIMINATION PROHIBITED**

10.01 Equal Opportunity: In operating the LICENSED PREMISES and LICENSEE programs, LICENSEE, its officers, employees, and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all associated applicable rules and regulations. LICENSEE further agrees that it will not deny employment to any person or refuse to enter into any contract for the performance of any work or service of any kind by, for or on its behalf with respect to the operation of the LICENSED PREMISES and LICENSEE'S programs on the ground of unlawful discrimination as defined in the Illinois Human Rights Act.

10.02 ADA Compliance: In operating the LICENSED PREMISES and LICENSEE'S program, LICENSEE shall comply with all applicable provisions of the American with Disabilities Act of 1990 as amended, and the rules and regulations related thereto. The DISTRICT shall be responsible for ensuring structural compliance with the Americans with Disabilities Act.

10.03 Equal Use: The use of the LICENSED PREMISES shall be open on an equal basis to the general public.

## **11.00 TERMINATION**

11.01 Without Cause: Either the DISTRICT or LICENSEE may terminate this Agreement without cause. Such termination shall be effective not sooner than 90 days after written notice thereof has been served in accordance with Section 19.00.

11.02 For Cause: This Agreement may be terminated for cause by either party upon the occurrence of any one or more of the events of default hereinafter described in Section 12.00. As a condition precedent to termination under this Section, the party desiring termination shall give the other party (a) 14 days written notice by registered or certified mail, return receipt requested, of the date chosen for termination and the grounds therefor, and (b) and opportunity to remedy the default or be heard on or before the date set for termination, if written request is made therefore.

11.03 Damages: Upon termination pursuant to Section 11.02, the DISTRICT shall have the right to take immediate possession of the LICENSED PREMISES. LICENSEE shall remove all personal property from the LICENSED PREMISES within 90 days of the date of the Section 11.02 termination. If LICENSEE fails to remove its personal property within said 90 day period, all right, title, and interest in and to such property shall vest in the DISTRICT. If the termination was the result of a default by the LICENSEE, the DISTRICT may take possession of all LICENSEE owned fixtures and personal property located on the LICENSED PREMISES for the purpose of satisfying or mitigating any and all damages arising from the LICENSEE'S breach of this Agreement.

11.04 Guarantee of Rights: Action by the DISTRICT to effectuate a termination and forfeiture of possession shall be without prejudice to the exercise of any rights provided herein or by law to remedy a breach of this Agreement.

## **12.00 EVENTS OF DEFAULT**

12.01 Abandonment: The unauthorized abandonment or vacation of the LICENSED PREMISES by the LICENSEE.

12.02 Failure to Maintain: The failure on the part of the LICENSEE to maintain the LICENSED PREMISES in a clean, sanitary and safe state of repair where such condition continues for more than 10 days after written notice from the DISTRICT'S Executive Director to correct the condition.

12.03 Bankruptcy: The filing of a voluntary petition in bankruptcy by the LICENSEE; the adjudication of the LICENSEE as bankrupt; the appointment of a receiver of the LICENSEE'S assets; the making of a general assignment for the benefit of creditors; a petition or answer seeking an arrangement for the reorganization of the LICENSEE under any Federal Reorganization Act, including petitions or answers under Chapters X or XI of the Bankruptcy Act; the occurrence of any act which operates to deprive the LICENSEE permanently of the rights, powers and privileges necessary for the proper conduct and operation of the LICENSED PREMISES; or the levy of any attachment or execution which substantially interferes with the LICENSEE'S operations under this Agreement and which attachment or execution is not vacated, dismissed, stayed or set aside within a period of 60 days.

12.04 Discrimination: A determination made by the appropriate regulatory, state or federal agency that a violation of civil rights under the Americans with Disabilities Act or other form of discrimination has been practiced by the LICENSEE in violation of state or federal laws and where action to correct or mitigate the situation is not properly taken. Such action shall be suitable to the regulatory agency making a finding of discrimination.

12.05 Change in Corporate Purpose: Any changes in the LICENSEE'S corporate purposes which, in the discretion of the DISTRICT, are inconsistent with the Kendall County Forest Preserve District's purposes.

12.06 Failure to Notify: The failure by the LICENSEE to provide the DISTRICT with written notification of any change in the LICENSEE'S corporate purposes at least 30 days prior to the effective date of such change.

12.07 Failure to Perform – Licensee: The failure of the LICENSEE to keep, perform and observe all other promises, covenants and conditions set forth in this Agreement, where such failure continues for more than 14 days after receipt of written notice from the DISTRICT'S Executive Director demanding correction thereof, provided that where fulfillment of such obligation requires performance over a period of time and the LICENSEE shall have commenced to perform whatever may be required to cure the particular default within 10 days after such notice and thereafter continues such performance diligently and in good faith, said

time limit may be waived in the manner and to the extent allowed by the DISTRICT'S Executive Director.

12.08 Failure to Perform – District: Failure by the DISTRICT to perform within a reasonable time necessary maintenance or repairs to the LICENSED PREMISES or failure of the DISTRICT to keep, perform and observe all other promises, covenants and conditions set forth in this Agreement, where such failure continues for more than a reasonable period of time after receipt of written notice from the LICENSEE demanding correction thereof, provided that where fulfillment of such obligation requires performance over a period of time and the DISTRICT shall have commenced to perform whatever may be required to cure the particular default within 10 days after such notice and thereafter continues such performance diligently and in good faith, said time limit may be waived in the manner and to the extent allowed by the LICENSEE'S Board of Directors.

12.09 Revocation of Occupancy Permit: Revocation by the applicable regulatory authority of the certificate of occupancy for the LICENSED PREMISES because of a defect which cannot be cured by the DISTRICT within a reasonable time.

12.10 Waiver: A waiver by either party of any default of one or more of the covenants, conditions or terms of this Agreement shall not constitute a waiver of any subsequent or other default of the same or other covenant, condition or term herein contained, nor shall the failure on the part of either party to require exact, full and complete compliance with any of the covenants, conditions or terms herein contained be construed as in any manner changing the terms of this Agreement or estopping the other party from enforcing the full provisions contained herein. No delay, failure or omission of the DISTRICT to re-enter the LICENSED PREMISES or of either party hereto to exercise any right, power, privilege or option arising from any default, or any subsequent acceptance of payments then or thereafter accrued shall impair any such right, privilege or option, or be construed as a waiver of or acquiescence in such default or as a relinquishment of any right. Time is of the essence of this Agreement. No notice to LICENSEE shall be required to restore or revive "time is of the essence" after the waiver by the DISTRICT of any default. No option, right, power, remedy or privilege of either party hereto shall be construed as being exhausted by the exercise thereof in one or more instances. The rights, powers, privileges and remedies given the parties by this Agreement shall be cumulative.

### **13.00 SURRENDER**

13.01 Vacation of Premises: Upon the expiration or termination of his Agreement, LICENSEE shall peaceably vacate the LICENSED PREMISES and any and all improvements located thereon and deliver up the same to the DISTRICT in as good condition as received good condition, ordinary wear and tear excepted.

#### **14.00 INTERPRETATION**

14.01 Headings: The headings herein contained are for convenience and reference only and are not intended to limit the scope of any Section.

**15.00 INDEPENDENT CONTRACTOR**: In performing the obligations hereunder, LICENSEE is engaged solely in the capacity of an independent contractor and not as a representative, agent, or employee of the DISTRICT, it being expressly understood that no relationship between the parties other than that of an independent contractor has been or is intended to be created. This Agreement does not constitute, and the parties hereto do not intend to create hereby, a partnership; joint venture; or relationship of master and servant, principal and agent, landlord and tenant or lessor and lessee, as it is mutually understood and agreed that the relationship created by this Agreement and the construction of the rights and duties hereunder is to be determined in accordance with the Illinois laws relating to licensor and Licensee.

LICENSEE understands and agrees that LICENSEE is solely responsible for paying all wages, benefits and any other compensation due and owing to LICENSEE'S officers, employees, and agents for the performance of services as described in the Agreement. LICENSEE further understands and agrees that LICENSEE is solely responsible for making all required payroll deductions and other tax and wage withholdings pursuant to state and federal law for LICENSEE'S officers, employees and/or agents who perform services as described in the Agreement. LICENSEE also acknowledges its obligation to obtain appropriate insurance coverage for the benefit of LICENSEE, LICENSEE'S officers, employees and agents and agrees that the DISTRICT is not responsible for providing any insurance coverage for the benefit of LICENSEE, LICENSEE'S officers, employees and agents. LICENSEE hereby agrees to defend with counsel of Kendall County's own choosing, indemnify and waive any right to recover alleged damages, penalties, interest, fees (including attorneys' fees), and/or costs from the DISTRICT, its board members, officials, employees, insurers, and agents for any alleged injuries that LICENSEE, its officers, employees and/or agents may sustain while performing services under the Agreement.

#### **16.00 ENFORCEMENT**

16.01 Responsibility: The DISTRICT'S Executive Director shall be responsible for the enforcement of this Agreement on behalf of the DISTRICT and shall be assisted therein by such officers and employees of the DISTRICT as the Executive Director deems necessary.

#### **17.00 ATTORNEY FEES AND COSTS**

17.01 Recovery of Costs: In any action with respect to this Agreement, the Parties are free to pursue any legal remedies at law or in equity. The prevailing party by 75% or more of damages sought, in any action brought pursuant to this Agreement, shall be entitled to reasonable attorneys' fees and court costs arising out of any action or claim to enforce the provisions of this Agreement. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in

the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

## **18.00 DISTRICT LIAISON**

18.01 Staff Liaison: The DISTRICT will assign a staff liaison who shall be notified of all meetings of the LICENSEE'S Board of Directors, and who shall have the right to attend all board meetings of the members of the LICENSEE'S Board of Directors, except for those portions of meetings where license negotiations, legal proceedings, or legal actions, between the DISTRICT and LICENSEE are to be discussed. When discussed, these items shall be the last items handled before adjournments and no other business shall be conducted after the staff liaison exits from the meeting.

## **19.00 NOTICES**

19.01 Mailing Requirements: All notices required to be given under the terms of this Agreement or any applicable law shall be served either (a) personally during regular business hours; (b) by facsimile during regular business hours; or (c) by certified or registered mail, return receipt requested, placed in a sealed envelope with postage prepaid and deposited in the United States mail. Notices served upon the DISTRICT shall be addressed to the Executive Director, Forest Preserve District of Kendall County, 110 W. Madison Street, Yorkville, IL 60560, with copy sent to: Kendall County State's Attorney, 807 John Street, Yorkville, Illinois, 60560, fax (630) 553-4204, or such other place as may be designated in writing by the Executive Director. Notices served upon the LICENSEE shall be addressed to Sunrise North Therapeutic Riding, Inc. 23061 South Thomas Dillon Drive, Channahon, Illinois 60410. Notices served personally or by facsimile transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service.

## **20.00 CONFLICT OF INTEREST**

20.01 Financial Interest: Both parties affirm no DISTRICT officer or elected official has a direct or indirect pecuniary interest in LICENSEE or this Agreement, or, if any Kendall County officer or elected official does have a direct or indirect pecuniary interest in LICENSEE or this Agreement, that interest, and the procedure followed to effectuate this Agreement has and will comply with 50 ILCS 105/3.

## **21.00 PROHIBITION OF RECORDATION**

21.01 Filing with Recorder of Deeds: This Agreement shall not, or shall any copy thereof or any statement, paper, or affidavit in any way or manner referring hereto, be filed in the Office of the Recorder of Deeds of Kendall County, Illinois, or in any other public office by the LICENSEE or anyone acting for the LICENSEE, and if the same be so filed, this Agreement, at the option of the DISTRICT, may be terminated, and the DISTRICT may declare such filing a default of this Agreement.

## **22.00 PERMITS AND LICENSES**

22.01 Alcoholic Beverages: DISTRICT ordinances provide that alcoholic beverages may be possessed and consumed in connection with the Ellis House and Equestrian Center only when food is dispensed for consumption on the Ellis House premises. LICENSEE will at all times during the term of this Agreement and any extension hereof comply with all DISTRICT ordinances and with all state and local laws and see that each caterer engaged for service by the LICENSEE has secured and maintained all liquor and food dispensing licenses and permits that may be required by law and the ordinances of Kendall County.

23.00 LICENSE NOT LEASE: The parties acknowledge that this agreement is a license agreement and not a lease. If a court of competent jurisdiction interprets or declares this document to be a lease the leasehold shall terminate twenty four hours after such interpretation or declaration and the leasehold shall be extinguished contemporaneous with such termination.

## **24.00 ENTIRE AGREEMENT**

24.01 Entire Agreement: This document constitutes the entire Agreement between the parties for the operation of the LICENSED PREMISES and LICENSEE'S programs for the calendar year 2025 license period. All other agreements, promises and representations with respect thereto are expressly revoked, as it has been the intention of the parties to provide for a complete integration within the provisions of this document and the exhibits attached hereto.

24.02 Modifications: This document may be modified only by further written agreement specifically referring to this Section. Any such modification shall not be effective unless approved and executed by the LICENSEE'S Board of Trustees and, in the case of the DISTRICT, until approved by the Board of Commissioners and executed by the President thereof.

25.00 **CHOICE OF LAW AND VENUE**: This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

26.00 **COUNTERPARTS**: This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

27.00 **AUTHORITY TO EXECUTE AGREEMENT**: The DISTRICT and LICENSEE each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the 21st day of October, 2025.

KENDALL COUNTY FOREST  
PRESERVE DISTRICT  
A body corporate and politic  
110 W. Madison Street  
Yorkville, IL 60560

SUNRISE NORTH THERAPEUTIC  
RIDING, INC.  
An Illinois Not-for-Profit Corporation  
23061 South Thomas Dillon Drive,  
Channahon, IL 60410

By: \_\_\_\_\_  
Brian DeBolt, President

By: \_\_\_\_\_

Title: \_\_\_\_\_

Attest: \_\_\_\_\_  
Seth Wormley, Secretary

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
JOB DESCRIPTION**

**CLASS TITLE:** Executive Director

**WAGE CATEGORY:** FLSA Exempt

**REPORTS TO:** Kendall County Forest Preserve District Board of Commissioners

**EFFECTIVE DATE:** December 1, 2025

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**SUMMARY:**

Provides administration, management and supervision of the Kendall County Forest Preserve District (“District”) including regular communications with the general public and Board of Commissioners. This position serves as the primary advisor for the Kendall County Forest Preserve District’s Board of Commissioners (“Commission”). In this position, the employee shall have access to confidential information regarding personnel matters, financial information, and other sensitive information related to management and internal operations of Kendall County Forest Preserve District. Directly supervises the Administrative Assistant, Grounds and Natural Resources Division Manager, and Environmental Education and Outreach Division Manager.-Directs the development and implementation of all Natural Resources, Habitat, and Preserve Improvement Projects. Directs the development and implementation of the District’s 5-year strategic plan.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Customarily and regularly performs supervisory and management duties in various preserve locations including, but not limited to the following:
  - Recruits, interviews, selects, hires, and trains District staff;
  - Prepares and maintains confidential personnel records;
  - Handles employee and public complaints and grievances;
  - Maintaining confidentiality of confidential or proprietary data of the District and other protected information (e.g., DOBs, SSNs, home addresses, etc.);
  - Setting and adjusting employees’ hours of work;
  - Providing recommendations regarding the setting and adjusting of employees’ rates of pay (within pre-approved budget parameters), which recommendations are given particular weight by the Commission;
  - Appraising employees’ productivity and efficiency for the purpose of recommending promotions or other changes in status, which recommendations are given particular weight by the Commission;
  - Maintaining production and operations records for use in supervision and control of the District’s natural resources management projects;
  - Providing recommendations regarding the hiring, firing and discipline of staff, which recommendations are given significant weight by the final decision-maker;
  - Providing for the safety and security of the employees, volunteers, visitors, and District property;
- Supports administration of the District’s Human Resources Functions:
  - Prepares all Personnel Action Notices throughout the budget year and the beginning of the new fiscal year, and submits required paperwork to the Treasurer’s Office.
  - Computes attendance and leave benefits for District employees; reviews time sheets and other payroll records.
  - Compiles and tracks all part-time employee hours and submits monthly reports of the same to the Treasurer’s Office.
  - Prepares and maintains confidential payroll and personnel records, vouchers, administrative records and reports for the District, including coordination of the submission of records with various Kendall County departments
- Acts as administrator and advisor for the Commission, performing duties including, but not limited to the following:
  - Preparing all regular, special, and committee meeting agendas and packets in compliance with the State of Illinois Open Meetings Act;
  - Directing the preparation of meeting minutes for all regular, special, committee, and executive session meetings of the District;
  - Maintaining the confidentiality and record-keeping for the District’s closed-session and attorney-client privileged communications in compliance with the State of Illinois Open Meetings Act;

- Drafting, implementing, and administering ordinances and policies approved by the Board of Commissioners, including the District's General Use Ordinance;
- Preparing organizational and preserve planning documents including the District's Master Plan, and site plans and master plans for District preserves for approval by the Board of Commissioners;
- Preparing monthly reports on District projects for presentation to the Commission; and
- Serves as a Freedom of Information Act Officer for the District, ensures compliance with the State of Illinois Freedom of Information Act, and maintains all relevant training and certification related thereto;
- Preparing the District's operating levy and annual budget for all District funds in compliance with the District's fund balance policy;
- Administering the District's vouchers and claims list generation for Commission approval;
- Recommending changes to the District's fees and charges for programs and services, which recommendations are given great weight by the Commission;
- Securing quotes and/or prepares bid specifications for all District projects in accordance with the Illinois Downstate Forest Preserve District Act;
- Preparing land acquisition assessments and recommendations, which recommendations are given significant weight by the Commission, and coordinates the development of land acquisition projects with the Kendall County State's Attorney's Office;
- Directs and administers the District's grant-funded projects for land acquisition, preserve improvements, natural areas management, and other preserve improvement projects approved by the Commission;
- Develops and administers grant funded projects for preserve improvements and natural areas management.
- Manages and submits cash and cash receipts collected from preserve rental clients, program participants, and facilities, including approval of records of deposit and vouchers submitted to the Kendall County Treasurer's Office;
- Determines the materials, supplies, machinery, equipment, and tools to be used or purchased in order to properly repair, maintain and improve the District's grounds, buildings, natural areas, and public use areas;
- Directs the activities and meeting schedule of the District's Safety Committee.
- Develops and maintains press releases and District website platforms.
- Coordinates and directly participates in the marketing, sponsorship and fundraising efforts of the District, including management of social media platforms, advertising, website development.
- Maintains professional collaboration with other agency administrators and community organizations both within and outside of Kendall County, Illinois.
- Acts as the District's primary liaison to the not-for-profit Forest Foundation of Kendall County.
- Complies with all applicable federal and state laws, regulations and District policies and procedures regarding or relating to assigned job duties;
- Represents the District within local, regional and national partnership initiatives, at speaking engagements, and other land-management, outdoor recreation, and public educational programs and events.
- Develops, generates, and issues permits under the District's General Use Ordinance.
- Develops District policies and processes to identify safety issues; reduce risk and liability exposure within grounds and natural resource stewardship projects.
- Maintains a safe and clean environment at all times and enforces all District safety rules and policies.
- Develops, generates and issues permits under the District's General Use Ordinance, Commission-approved license agreements, special use permits for forest preserve public use areas and facilities, farm operator license agreements, and license agreements extending rights for use of District preserves, recreational areas, and facilities;
- Develops goals and objectives for natural resource management projects.
- Coordinates and supervises assigned staff members, outside contractors and volunteers supporting natural resource management and capital improvement projects within District preserves.
- Oversees project management for the District's construction contractors; monitors all ongoing projects; creates project metrics and deliverables; and assesses the achievement of said project metrics and deliverables.
- Manages relationships with vendors and contractors by performing duties including, but not limited to the following: obtains cost estimates for supplies, parts and equipment repair; develops bid specifications for District projects; orders and purchases supplies for projects; negotiates services and contract terms; and reviews and recommends contracted services and equipment, which recommendations are given particular weight by the Commission;
- Ensures that natural resource project permitting requirements and objectives are fully met.
- Collects GIS data for spreadsheet entry and management, including mapping of natural area plant communities, ecotypes, and threats.
- Directs, performs, and oversees the District's prescribed burn program, brush removal, seed collecting and other natural area management tasks at District locations and preserves.

- Provides first aid or take other emergency measures when necessary as indicated in student, volunteer and staff emergency protocol and procedures.
- Provides for the safety and security of the employees, volunteers, visitors, and District property;
- Drives vehicles to various locations to conduct tours, educational programs, work days, and other assigned roles. Transportation includes both use of District vehicles and personal vehicle.
- Safely and effectively operates District vehicles, tools and equipment including, but not limited to hand-operated mechanical and power tools (drills, saws, chainsaws, and brush cutters) and grounds maintenance equipment (rototiller, power washers, and other mechanical tools).
- Appoints an Acting Director for the District during short-term absences and vacations.
- Communicates District rules and regulations to the public, staff, and volunteers.
- Participates in emergency preparedness and response activities.
- Maintains regular attendance and punctuality.
- Performs other duties as assigned.

**SUPERVISORY RESPONSIBILITIES:**

- This position directly supervises the Executive Assistant, Environmental Education and Outreach Division Manager, and Grounds and Natural Resources Division Manager.

**QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

**A. EDUCATION and/or EXPERIENCE:**

- Bachelor's Degree in the field of education or environmental sciences or equivalent experience in the field of natural resources, environmental science, and parks management.
- Master's Degree in Public Administration or Natural Resources Management or equivalent combination of training and experienced required.
- Knowledge of public agency personnel management; fiscal management; policy management; and risk and liability management principles and practices.
- A minimum of five to seven years of experience with progressive responsibilities in supervision and administration of a parks and natural resources management program preferred.
- Experience in leading and coordinating volunteer-based work days and natural resource projects.
- Knowledge of Microsoft Office programs including, but not limited to, Excel, Word and PowerPoint.
- Working knowledge of multiple social media platforms and ability to effectively and appropriately use the Internet and create engaging posts for social media.
- Knowledge of office practices, principles of modern record keeping, and setup and prepare, create and organize files

**B. LANGUAGE SKILLS:**

- Proficient knowledge of the English language, spelling and grammar.
- Ability to speak effectively with the public, including individuals of all ages and ability levels, and employees of the District.
- Ability to write routine reports and correspondence.
- Ability to professionally and effectively communicate with the public on the District's social media platforms.
- Ability to present District curriculum.

**C. MATHEMATICAL SKILLS:**

- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- Ability to compute costs and make change.
- Ability to read and interpret financial statements.

**D. REASONING ABILITY:**

- Ability to employ safe work practices and use sound judgment while leading educational programs.
- Ability to complete projects from beginning to end with minimal supervision.
- Possess positive conservation ethic and respect towards living things and the natural environment.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

**E. CERTIFICATES, LICENSES, REGISTRATIONS:**

- Open Meetings Act and Freedom of Information Act certification.
- A prescribed fire burn training certificate and S190 course completion or, in the alternative, successfully complete S190 coursework within the first ninety (90) days of employment.
- A valid Illinois Pesticide Operator's License or, in the alternative, obtain a valid Illinois Pesticide Operator's License within the first ninety (90) days of employment.
- Master Naturalist, Certified Interpretive Guide, or other environmental certification preferred. May be actively pursuing an environmentally related certificate.
- Current CPR/First Aid certification.
- All other training, certificates and registrations required for the specific duties performed.

**PHYSICAL DEMANDS:**

- Employee must be able to sit, kneel, stand and bend.
- Employee must be able to walk on uneven terrain for extended periods of time.
- Employee must be able to provide instruction while walking outside and in varying weather conditions.
- Employee must be comfortable being outside in various types of weather for extended periods of time.
- Employee must occasionally lift and/or move up to 50 pounds.
- Employee must be able to use hands to handle or feel.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

**WORK ENVIRONMENT:**

- The weather and temperature will not be consistent during the course of employment.
- The noise level in the work environment will vary from moderately quiet to loud.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required in the event of an emergency or special event.
- Employee is required to provide own transportation to travel to and from meetings, training, conferences, and the various District preserves and locations.
- Employee is required to work regularly with the general public.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

Approved: November 27, 2018  
Amended: May 18, 2021  
Amended: October 19, 2021  
Amended: November 21, 2023  
Amended: November XX, 2025

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
JOB DESCRIPTION**

**CLASS TITLE:** Executive Assistant

**WAGE CATEGORY:** Non-Exempt

**REPORTS TO:** Executive Director

**EFFECTIVE DATE:** December 1, 2025

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**SUMMARY:**

Provides administrative support to the Kendall County Forest Preserve District (“the District”) using independent judgment to carry out assigned projects. Provides direct assistance to the Executive Director of the District. In this position, the employee shall have access to confidential information regarding personnel matters, financial information, and other sensitive information related to management and internal operations of Kendall County Forest Preserve District.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Organizes and coordinates the District’s administrative projects.
- Communicates and implements administrative policies, procedures, and processes.
- Provides administrative support of the District’s Human Resources functions:
  - Compiles and reviews all new hire employee paperwork and sends all necessary paperwork to the Treasurer’s office.
  - Prepares and maintains confidential payroll and personnel records, vouchers, administrative records and reports for the District, including coordination of the submission of records with various Kendall County departments.
- Administers the District’s billing and accounts payable processes. Duties include, but are not limited to the following:
  - Management of the District’s public reservation and DaySmart permitting process;
  - Compiling accurate financial records including, but not limited to, receipt of funds, disbursements, operational costs, budget balances, and cost-center accounting;
  - Ensuring accurate and prompt invoicing is completed, including tracking payments received;
  - Providing administrative support for fiscal year budget preparation;
  - Preparing vouchers and the District’s claims list;
  - Recording District expenses;
  - Monitoring the District’s budget and reporting the same to the Director or his designee;
  - Balancing the petty cash drawers; and
  - Preparing and making twice monthly deposits in coordination with the Kendall County Treasurer’s Office.
- Manages the District’s licensing/permitting process by performing tasks such as:
  - Communicating directly with clients and potential clients and District personnel;
  - Organizes all Event Venues, Bunkhouses, Campsites and Shelters, and Conference Room rentals, and communicates scheduling and maintenance needs with District staff;
- Develops and maintains the District’s reservation system for all reservations including, but not limited to, Event Venues, Bunkhouses, Campsites, Shelters, all Environmental Education and Ellis House and Equestrian Center services, Public Programs registrations, and Scout and Birthday party programs:
  - Compiling, issuing and tracking District licenses/permits and associated payments within the reservation systems;
  - Ensuring that certificates of insurance are received and maintained for those applicable permits;
  - Administers the District’s Preferred Caterers’ Program.
  - Directs full and part-time staff in scheduling tours at Event Venues, and conducts tours as needed.
  - Directs full and part-time staff in hosting events at the District’s Event Venues.
- Provides support to the Executive Director in payroll processing
  - Assisting in entering District staff timesheets into Executime
- Provides support to the Executive Director in preparing financial documents for the District including but not limited to;
  - Vouchers and claims listings generated for Commission approval

- Recommended fees and charges for programs and services, which recommendations are given great weight by the Commission
- Preparing the District's operating levy and annual budget for all District funds in compliance with the District's fund balance policy
- Provides Human Resources Support in ensuring Personnel Records are updated
- Ensures the District's compliance with the Illinois Open Meetings Act:
  - Assisting the Executive Director in coordinating and scheduling meetings;
  - Updating the District's website to post agendas, minutes, and Commission packets;
  - Preparing and filing reports related to the meetings;
  - Prepares and runs District meetings in the absence of the Executive Director
- Serves as a District FOIA Officer
- Assists the Executive Director in compiling and capturing all District Board of Commissioners meeting minutes and committee meeting minutes for review and approval by the Board of Commissioners and its respective committees.
- Utilizes word processing, database, spreadsheet, and communication software packages to create and maintain a variety of administrative functions for the District.
- Composes and edits routine correspondence and reports.
- Prepares mailings; faxes and emails documents; and distributes mail, faxes, and other documents to District staff.
- Manages relationships with vendors and contractors by performing duties including, but not limited to the following: obtains cost estimates for supplies, parts and equipment repair; develops bid specifications for District projects; orders and purchases supplies for projects; negotiates services and contract terms; and reviews and recommends contracted services and equipment, which recommendations are given particular weight by the final decision-maker.
- Develops and maintains press releases and District website platforms.
- Assists in managing the District's permitted Bow Hunt Program
- Oversees retention and destruction of records prepared and maintained by the District and ensures compliance with the Illinois Local Records Act and all other applicable laws.
- Assists the Executive Director in implementing District ordinances and policies.
- Answers general inquiries from the public, elected officials, District employees, and Kendall County employees regarding District policies, practices, procedures, and programs and serves as the District's liaison to County offices/departments and the public.
- Answers incoming telephone calls; screens the calls, and determines where to direct the calls and telephone messages for staff.
- Greets and screens visitors to the District office.
- Files and maintains original copies of contracts, agreements, resolutions and any other records approved by the Board of Commissioners.
- Performs other duties, as assigned.

**SUPERVISORY RESPONSIBILITIES:**

- Provides oversight of the District's Facility Attendant(s).
- Provides oversight of {additional staff}

**QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability necessary for the position.

**A. EDUCATION and/or EXPERIENCE REQUIRED:**

- High school diploma or general education degree (GED) required.
- Word processing and personal computer training required.
- A minimum of four (4) years experience in an administrative or secretarial role; or equivalent combination of training and experience required.
- A minimum of four (4) years experience in a supervisory role; or equivalent combination of training and experienced required.
- Requires knowledge of office practices, principles of modern record keeping, and setup and maintenance of filing systems.
- Requires knowledge of accounting and reservation software and all Microsoft Office programs including, but not limited to Excel, Word and Power Point.

- Knowledge in all human resources procedures preferred.
- Ability to pass a typing skills test with a minimum net speed of fifty (50) words per minute.

**B. LANGUAGE SKILLS:**

- Ability to read and interpret documents such as governmental regulations, legal documents, operating instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively with the public, government officials, vendors, service providers, and employees of the organization.
- Proficiency in the English language, spelling and grammar.

**C. MATHEMATICAL SKILLS:**

- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

**D. REASONING ABILITY:**

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.
- Ability to work independently without need for direct supervision.
- Ability to interpret and apply District policies and directives and local, State and Federal laws and regulations.

**E. CERTIFICATES, LICENSES, REGISTRATIONS:**

- All certificates and registrations required for the specific secretarial duties performed.
- Valid Driver's license.

**PHYSICAL DEMANDS:**

- Employee must occasionally stand and bend.
- Employee must occasionally be able to walk to other offices in the building.
- Employee must be able to sit at a desk for extended periods of time.
- Employee must occasionally lift and/or move up to 25 pounds.
- Employee must be able to use hands to finger, handle or feel.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

**WORK ENVIRONMENT:**

- The noise level in the work environment is usually moderately quiet.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required in the event of an emergency or special event.
- Employee may be required to provide own transportation to travel to and from meetings, training, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

Approval Date: December 01, 2019

Amended: October 19, 2021

Amended: November 21, 2023

Amended: November XX, 2025

## **CHAPTER 7 COMPENSATION AND BENEFITS**

### **Section 7.4      OVERTIME**

~~For FLSA non-exempt employees, any work performed over 37.5 hour per week up to 40 hours per week will be paid out on a straight time hourly basis.~~

For non-exempt employees, overtime is defined as any time worked over 40 hours a workweek. For all overtime worked, eligible employees will be paid one and one-half (1.5) times their regular pay rate or may be credited with compensatory time off at the rate of one and one-half (1.5) hours of time off for each hour of overtime worked. See the Compensatory Time Policy set forth in Section 7.5 below for more information regarding compensatory time. FLSA exempt employees are not eligible for overtime pay or compensatory time off. Please contact the Designated HR Representative if you have questions regarding your overtime eligibility.

Overtime hours are provided on an as-needed basis by the Executive and are not guaranteed. An employee may not work overtime unless the overtime has been approved in advance in writing by the employee's Executive. Also, an employee must notify their Executive as soon as possible if the employee anticipates going over 40 hours of work in a work week.

The employee's Executive will try to provide reasonable notice to the employee if the employee is needed to work overtime. Advance notice is not always possible, however, based on the Employer's needs.

Failure to comply with this policy may result in disciplinary action up to and including termination.

**Flock Safety + IL - Kendall County  
Forest Preserve District**

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Flock Group Inc.  
1170 Howell Mill Rd. Suite 210  
Atlanta, GA 30318

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**MAIN CONTACT:**  
Dan Murdock  
dan.murdock@flocksafety.com  
3124153858

flock safety



**EXHIBIT A  
ORDER FORM**

Customer: IL - Kendall County Forest Preserve District  
 Legal Entity Name: IL - Kendall County Forest Preserve District  
 Accounts Payable Email: awhite@kendallcountyil.gov  
 Address: 110 West Madison Street Yorkville, Illinois  
 60560

Initial Term: 36 Months  
 Renewal Term: 36 Months  
 Payment Terms: Net 30  
 Billing Frequency: Annual Plan - First Year Invoiced at Signing.  
 Retention Period: 30 Days

**Hardware and Software Products**

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
<b>Flock Safety Platform</b>			<b>\$4,000.00</b>
<b>Flock Safety LPR Products</b>			
Flock Safety LPR, fka Falcon	Included	1	Included
<b>Flock Safety Video Products</b>			
Solar Video Camera, fka Condor	Included	1	Included
Solar Power Boost	Included	1	Included

**Professional Services and One Time Purchases**

Item	Cost	Quantity	Total
<b>One Time Fees</b>			
<b>Flock Safety Professional Services</b>			
Professional Services - Existing Infrastructure Implementation Fee	\$150.00	1	\$150.00
Professional Services - Existing Infrastructure Implementation Fee	\$150.00	1	\$150.00
		<b>Subtotal Year 1:</b>	<b>\$4,300.00</b>
		<b>Annual Recurring Subtotal:</b>	<b>\$4,000.00</b>
		<b>Estimated Tax:</b>	<b>\$990.00</b>
		<b>Contract Total:</b>	<b>\$12,300.00</b>

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "Renewal Term") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

*The Term for Flock Hardware shall commence upon first installation and validation, except that the Term for any Flock Hardware that requires self-installation shall commence upon execution of the Agreement. In the event a Customer purchases more than one type of Flock Hardware, the earliest Term start date shall control. In the event a Customer purchases software only, the Term shall commence upon execution of the Agreement.*

### **Billing Schedule**

<b>Billing Schedule</b>	<b>Amount (USD)</b>
<b>Year 1</b>	
At Contract Signing	\$4,300.00
<b>Annual Recurring after Year 1</b>	\$4,000.00
<b>Contract Total</b>	\$12,300.00

\*Tax not included

### **Discounts**

<b>Discounts Applied</b>	<b>Amount (USD)</b>
Flock Safety Platform	\$0.00
Flock Safety Add-ons	\$0.00
Flock Safety Professional Services	\$0.00

## Product and Services Description

Flock Safety Platform Items	Product Description
Flock Safety LPR, fka Falcon	Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users.
Solar Video Camera, fka Condor	Law enforcement grade solar-powered video fixed camera addition to existing LPR install
Professional Services - Existing Infrastructure Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment of existing vertical infrastructure location, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Existing Infrastructure Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment of existing vertical infrastructure location, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Solar Power Boost	Low sun area solar boost package to support longer power duration

**By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms of Service located at <https://www.flocksafety.com/terms-and-conditions>.**

The Parties have executed this Agreement as of the dates set forth below.

**FLOCK GROUP, INC.**

**Customer: IL - Kendall County Forest Preserve  
District**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

PO Number: \_\_\_\_\_

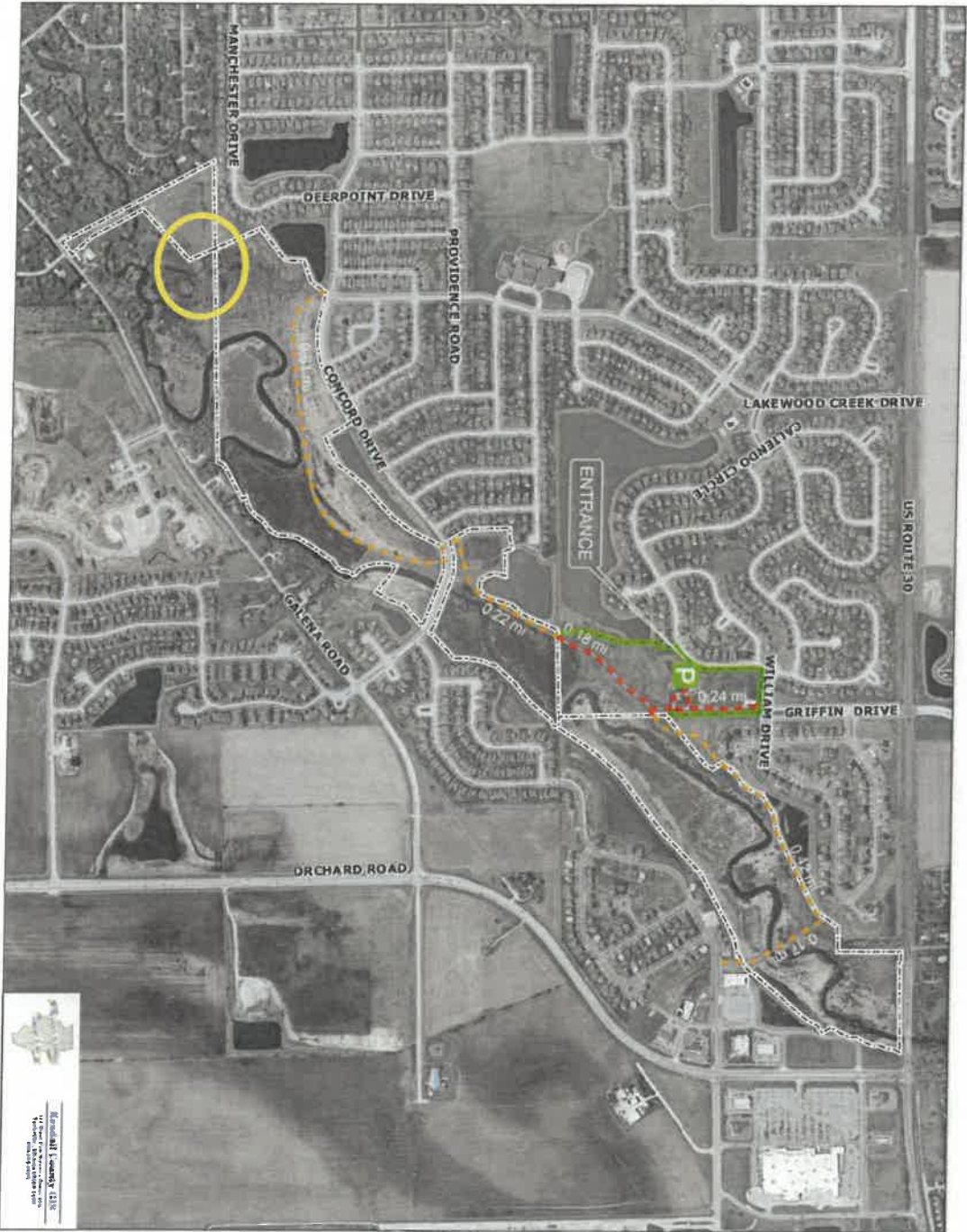
# Blackberry Trail Forest Preserve



Location Map



- Parking
  - Trail Intersections
  - Kendall County Forest Preserve Trails
  - Fox Valley Park District Trails
  - Fox Valley Park District Blackberry Trail Park
  - Kendall County Forest Preserve
- 133 Acres  
Total Trail Mileage = 1.84 mi



Kendall County GIS  
111 S. West Park Avenue, Suite 100  
Mantoloking, NJ 07958  
www.kendallcounty.org



Subject Area





**FOX RIVER WATERFOWL RELEASE AND WAIVER OF  
LIABILITY AND ASSUMPTION OF RISK AGREEMENT**

This Release and Waiver of Liability, and Assumption of Risk Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the Illinois Department of Natural Resources, Office of Resource Conservation ("IDNR"), and Kendall County Forrest Preserve District ("Landowner").

WHEREAS, the IDNR is authorized to manage wildlife and to regulate the taking of wildlife for the purposes of providing public recreation and controlling wildlife populations for the State of Illinois under the Illinois Wildlife Code (520 ILCS 5 et seq.) and its regulations (17 IL Adm. Code 675).

WHEREAS, the IDNR has identified waterfowl hunting locations along the Fox river between Oswego Illinois and Millbrook Illinois. It is understood that these locations are on state owned, private owned and county owned parcels.

WHEREAS, the IDNR has enlisted the cooperation of private landowners and County government to granted access to the public for the sole purpose of waterfowl hunting the identified locations of:

Island in the Fox River in Section 36 of Fox Township, PIN: 01-36-300-003,  
Commonly known as Van Cleves Island

- 1) Landowner/government body hereby grants access to the public onto real property owned by Landowner/government body located in Kendall County ("Property") on the following date(s), All North Zone Waterfowl Seasons as set forth annually by IDNR, to include the "Early Goose", Teal, Youth, Canada Goose, Duck and Conservation Light Order Goose Seasons to allow public access for the sole purpose of waterfowl hunting from identified locations during open waterfowl seasons.
- 2) Landowner/Government body signature \_\_\_\_\_