

KenCom Finance Committee Meeting Minutes

August 21st, 2025

9:00 a.m.

**KenCom Public Safety Center
1100 Cornell Lane, Yorkville
Conference Room**

Member	Agency	Present	Absent
Josh Flanders	Oswego Fire	X	
Brian DeBolt	Kendall County Board	X	
Mike Peters	KCSO	X	
Zoila Gomez	City of Plano	X	
Scott McCarty	Oswego Police	X	
Fred Kreinbrink	Little Rock Fox Fire		X
James Jensen	Yorkville PD		X

Others present: Pamela Hurtig, KenCom Director; Jenny Haske, KenCom Assistant Director; Sarah Jenkins, KenCom, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant; Mike Rennels, City of Plano.

Josh Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the seven members present, which resulted in having a quorum for voting purposes.

Flanders called for a motion to approve the agenda. DeBolt made a motion to approve the agenda as written, seconded by Gomez. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Flanders called for Correspondence – None

Staff Report: – Hurtig gave a Personnel Report as follows: KenCom is down one supervisor position. We will begin the hiring process within the next few weeks. Mahara, Goodspeed, Gonzalez-Quintanilla, Walters, and Haske volunteered to man the KenCom Booth during National Night Out. About 250 stopped by. Training as follows: Continuing Education this month is through Southern Fox Valley EMS Systems and is part 2 of their quarterly EMD Course for Quarter 3, as well as a magazine article. Part-Time Trainee Hughes is continuing practical training in Fire Dispatch and Call Taking. Trainees Freeland, Williams, Schmitt, and Pryor are now in Phase 2 of the training program and are with individual trainers rotating between afternoon shift and midnight shift. Project Updates as follows: DFSI update is that Motorola is working on reviewing some remaining items after testing with Dave from ABeep on July 30th and 31st. Motorola is also ordering AES encryption that will need to be installed at each console. Once shipped, they will schedule a day to install it. CESSA update is that the PowerPhone pilot programs continue. The Total response pilot has been completed and has entered the evaluation phase, which will transition into roll-out discussions upon completion. No dates or timelines have been given. Those who participated in the pilot are now considered live and will continue to follow their new procedures. Meetings continue. The Nice Recording System Upgrade cleanup and labeling have been completed. The servers need Windows updates. The backup server update is scheduled for Wednesday, the 20th, and if all goes well, the primary will be completed on Wednesday, the 27th. The issue causing the disconnect between the HipLink site and the CAD has been corrected. Training takes place for Hurtig, Haske, and Jenkins on Tuesday, the 19th. Once training is complete with Supervisors and Telecommunicators, we will be able to go live. Phoenix G2 update is CAD information has been sent over to the vendor. Waiting on a response from them for the next steps. Text to 9-1-1 totals for July were 12.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. DeBolt made a motion, seconded by Gomez to approve the consent agenda, which includes approval of the July 2025 Treasurer’s Reports for the Surcharge and Operating Funds and the July 17th, 2025 Finance Committee Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – Hurtig stated they reviewed what they went over with the NIU Strategic Planning group, which went well with good conversations. They completed their leadership interviews on August 12th, which went well. They have the Leadership Workshop next week, and Hurtig is excited to move forward and hear the results.

Operations Board Report – No Report.

Finance Committee Report:

Operation Fund Bills – DeBolt made a motion to approve the August 2025 Operation bills, in the amount of \$305,604.30, seconded by Gomez. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Surcharge Fund Bills – Gomez made a motion to approve the August 2025 Surcharge bills, in the amount of \$25,095.70, seconded by DeBolt. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Anticipated Expenses – None

Flanders called for Old Business:

Future KenCom Expansion – Hurtig stated they have started to think of the needs and are waiting on the County. DeBolt spoke to Christina and stated to her to make sure KenCom is part of the process. Hurtig stated KenCom was invited to the Focus group for the County and attended that, which was good.

Tyler Negotiations – No Report.

KenCom Second Tower – Hurtig stated she reached out to ABeep to get their opinion on the location of the second Tower. Frank, from ABeep, did get back to Hurtig, and she reviewed his response, stating that the location of the second tower next to the existing tower would be less expensive, a shorter run for the cable, and would not need a separate shelter. ABeep believes that if both towers were left in service, the items could be evenly distributed to not cause interference. Another option was to remove the existing tower and replace it with a larger one. Discussion ensued.

Finance Committee Closed Session Audio Destruction – None

Any other Old Business – None

Flanders called for New Business:

Finance Committee Closed Session Audio Destruction – None

KenCom's CDs expiring – There are six of KenCom's \$1,000,000 CDs maturing. The Board reviewed the terms and interest rates contained in the packet. Discussion ensued. DeBolt made a motion to reinvest the six CDs for twelve months at an interest rate of 2.95%, seconded by Gomez. A roll call was taken with all five members present voting aye. Motion carried.

IPSTA Conference Hotel – Gomez made a motion to approve the increase of \$135 per night plus tax (GSA pricing \$110) for the IPSTA Conference Hotel, seconded by McCarty. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Other New Business – None

Other Business – None

Closed Session – None

Action after Closed Session – None

Flanders stated the next Finance Committee meeting is Monday, September 18th, 2025 at 9:00 a.m. KenCom Public Safety Building, Lower Level Emergency Operations Center. DeBolt made a motion to adjourn the meeting, seconded by Gomez. All members present voting aye. Motion carried. The meeting adjourned at 9:15 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary