

**Minutes of the KenCom Operations Board Meeting**  
**Held, Wednesday, July 16<sup>th</sup>, 2025**  
**2:00 p.m.**  
**Yorkville Police Department**  
**3<sup>rd</sup> Floor, East Conference Room, Rm 337**  
**651 Prairie Pointe Dr. Yorkville, IL 60560**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Dan Gallup	OFD	X	
Ismel Diaz	MPD	X	
Jason Langston	KCSO	X	
Scott McCarty	BKFD	X	
Gene Morton	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD	X	
Patrick Pope	LSFD		X
Derek Hagerty	SFD		X
Drew Santa	OPD		X
Tom Meyers	MFD		X
	ATFD		X

Others Present: Pamela Hurtig, KenCom Director; Jenny Haske, KenCom Deputy Director; Sarah Jenkins, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Ray Mikolasek called the meeting to order and requested a roll call of the membership. Eight of the thirteen members were present, resulting in having a quorum for voting purposes.

Mikolasek called for approval of the agenda. Forseth made a motion to approve the agenda as submitted, seconded by McCarty. Discussion. All members present voting aye. Motion carried.

Mikolasek called for Public Comment – None

Mikolasek called for Correspondence – None

Staff Report – Hurtig gave a Personnel Report as follows: KenCom is down one supervisor position. We want to thank all of our agencies that helped give Director Bergeron a well-deserved send-off. The retirement party was a success, and she will be greatly missed. Training as follows: All TCs are taking continuing education through Southern Fox Valley EMS Systems and Animal Bites, which is the assigned training via APCO. The trainees will start phase 2 of the training program in approximately two weeks. Project Updates as follows: DFSI update is that Motorola was on site last week, completing some programming and configuration work before the cutover. CESSA update is that the PowerPhone pilot programs continue. The August and September CESSA Statewide Advisory Committee (SAC) meetings are TBD. The bad redundant server has been replaced for the Nice Recording System Upgrade, and the project is complete overall. The technician will return to clean up wiring and do some labeling. There is a communication issue between CAD and HipLink. Tyler and HipLink must schedule a meeting to resolve the issue. Phoenix G2 update is that Haske is working on sending CAD information over to the vendor. Text to 9-1-1 totals for June were 12.

Closed Session Minutes but do not release – None

Consent Agenda – Mikolasek called for approval of the consent agenda. Diaz made a motion, seconded by Fox to approve the consent agenda, which includes the following:

- Approval of the June 2025 Treasurer's Reports
- Approval of the June 18<sup>th</sup>, 2025 Operations Board Minutes.

All members present voting aye. Motion carried.

Mikolasek called for the Standing Committee Reports:

Strategic Planning Committee – Hurtig stated they met and reviewed the NIU Strategic Planning and the Members who will be part of the Focus Group and the Leadership Workshop.

Finance Committee Report:

Operation Fund Bills – Morton made a motion to approve the July 2025 Operation bills, in the amount of \$236,631.23, seconded by Gallup. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Surcharge Fund Bills – Forseth made a motion to approve the July 2025 Surcharge bills, in the amount of \$92,355.36, seconded by Langston. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Anticipated Expenses – Hurtig reviewed the anticipated expenses contained in the packet. Morton made a motion to approve the PSC Tower UPS not to exceed \$2,873.57, seconded by McCarty. Discussion. A roll call was taken with all eight members present voting aye. Fox made a motion to approve the HP Color Printer not to exceed \$1,476.90, seconded by Forseth. Discussion. A roll call was taken with all eight members present voting aye. Motion carried. Fox made a motion to approve the Meals for the NIU Focus Group and Leadership Workshop not to exceed \$400, seconded by McCarty. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Mikolasek called for Old Business:

Other Old Business – None

Update Fire Encryption Status – No update.

9-1-1 Goes to Springfield – Hurtig stated they are still trying to increase the surcharge by \$1 to a total \$2.50.

Tyler New World Fire RMS – Gallup stated Oswego Fire did their onboarding today, and Bristol Kendall is scheduled for Friday with the Emergency Networking.

NIU Center for Governmental Studies Planning & Goal Identification – Covered during the Strategic Planning Committee discussion.

Mikolasek called for New Business:

Closed Session Audio Destruction – Morton made a motion to approve the closed session audio destruction from January 17<sup>th</sup>, 2024, seconded by Diaz. All members present voting aye. Motion carried.

Semi-Annual Closes Session Review – Fox made a motion to keep the closed session meeting minutes closed, seconded by Forseth. All members present voting aye. Motion carried.

Action Item – MOU – Morton made a motion to approve the following MOU's and move forward to the Finance Committee: Big Grove Township; Fox Township; Kendall County Highway Department; Kendall Township; Lisbon Township; Little Rock Township; Na Au Say Township; Oswego Township; Seward Township, seconded by Forseth. Discussion ensued. All members present voting aye. Motion carried.

Other New Business – None

Closed Session – None

Action After Closed Session – None

Mikolasek stated the next Operations Board Meeting is Wednesday, August 28<sup>th</sup>, 2025; at Sunfield's Restaurant, 382 E Veterans Pkwy, Yorkville at 5:30 p.m. Morton made a motion to adjourn the meeting, seconded by Forseth. All members present voting aye. The meeting adjourned at 2:18 p.m.

The meeting rejoined at 2:19 p.m.

Other Business – Hurtig stated the Executive Board wanted the Finance Committee to put together a Tyler Negotiating Committee due to the contract expiring in 2026, which they have done. They wanted each agency to review the products they currently have with Tyler and send an email back stating if each agency wants to increase, decrease, or maintain. The list is contained in the Board Packets and will also be emailed out. Hurtig stated this needs to be sent back as soon as possible.

Morton made a motion to adjourn the meeting, seconded by Langston. All members present voting aye. The meeting adjourned at 2:20 p.m.

Respectively Submitted,

Bonnie Walters  
Recording Secretary