

**COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, September 15, 2022 at 4:00 PM
Meeting Minutes**

Call to Order and Pledge of Allegiance - The meeting was called to order at 4:00p.m. by County Board Chair Scott Gryder who led the Committee in the Pledge of Allegiance to the American Flag.

Roll Call

Board Member	Status	Arrived	Left Meeting
Amy Cesich	Absent		
Brian DeBolt	Here		
Elizabeth Flowers	Absent		
Scott Gengler	Here	4:05	
Judy Gilmour	Here		
Scott Gryder	Here		4:50
Matt Kellogg	Yes		
Dan Koukol	Here		
Ruben Rodriguez	Here		
Robyn Vickers	Here		

Staff Present: Latreese Caldwell, Jennifer Karales, Scott Koeppel, Brian Holdiman, Matt Kinsey, Jim Webb, Dan Polvere, Jeanne Russo, Lisa Holch

Guests Present: Alyse Olson, KC Water and Soil Conservation District, Butch Konicek, Chairman KC Water and Soil Conservation District, Brian Kronewitter, Cordogan & Clark, Jessica Fowler, Lit Communities, Aaron Jackson, Lit Communities

Approval of Agenda – Motion made by Member Rodriguez, second by Member Debolt. **With seven members present voting aye, the motion carried by a vote of 7-0.**

Amendment by Member Kellogg second by Member Rodriguez to move the *Discussion and Approval of 1539 Collins Road -Property Inspection* to first item underneath New Business.

Roll Call Vote: For approval of agenda with 1539 item being discussed first under new business

Attendee	Status
Matt Kellogg	Yes
Scott Gengler	Yes
Brian DeBolt	Yes
Judy Gilmore	Yes
Dan Koukol	Yes
Ruben Rodriguez	Yes
Robyn Vickers	Yes

With seven members present voting aye, the motion carried to amend the agenda as referenced by a vote of 7-0.

Approval of Previous Month’s Meeting Minutes – Member Gilmore made a motion to approve the August 11, 2022 meeting minutes, second by Member DeBolt. **With eight members present voting aye, the motion carried by a vote of 8-0.**

New Business

- *Discussion and Approval of 1539 Collins Road – Property Inspection* – Code Official Matt Holdiman reported that on August 11th, 2022 an executed administrative search warrant was conducted with the objective to determine that the house is in disrepair and is a threat for general safety and public health. The determination was made based on his report and inspection.

Mr. Holdiman said the house is not repairable and requests the State’s Attorney to initiate legal proceedings to have the property declared abandoned. The owners have gone through legal proceedings and have no interest in retaining the rights to the property.

Member Gilmore made a motion to forward this item to the County Board for approval after legal review from the State’s Attorney, second by Member Rodriguez. **With seven members present voting aye, the motion carried by a vote of 7-0.**

- *Special Presentation of Mental Health Training Collaboration between KC Health Department Mental Health and the Sheriff’s Office – Lisa Holch, KC Mental Health Department Director, and Commander Jeanne Russo, KC Sheriff’s Office* -Jeanne Russo briefed the committee on the on-going partnership with the Sheriff’s Office and the Health Department to address mental health at the county jail. They have developed a training program for new recruits with the intention of helping the recruits identify mental illness and how to communicate and interact with those who need help at the jail. Lisa Holch went over the specific training she provides to the recruits and answered questions from the Board.
- *Special Presentation by Kendall County Water and Soil Conservation District* - Chair Gryder stated that this was not on the agenda but had invited them to the meeting for recognition and to speak.

Alyse Olson, Resource Conservationist introduced Butch Konicek, Chairman of the Soil and Water Conservation District. She informed the committee on the roles of other staff members at the District and provided a summary of the Soil and Water Conservation District functions and how they are involved with the County. They prepare natural resource information reports for projects undergoing zoning change or special use permits for the County. She shared some events and highlights from the year such as the cover crop seeds for sale to promote soil health along with a virtual workshop on the use of the seeds, the annual used oil drive and the Ag in the classroom education program.

Board members asked questions and commended the valuable partnership the Soil and Water Conservation District has with the County and Forest Preserve District.

- *Special Presentation Cordogan Clark - Kendall County Needs Assessment* – Brian Kronewitter presented his findings from the space needs analysis feasibility study. He indicated that he met with Department heads and personnel at the Fox Street campus and the Ogden campus. He also met with Matt and Brian DeBolt. He asked for feedback from the Board as a means to break the project into manageable phases that align with the County's budget.

A slide-show and design package was presented to the Board for review which was divided into two components:

Phase 1: The first phase was at the Fox Street campus. The study indicated various needs for space from the existing conditions and projections for five and ten years. Mr. Kronewitter's concept introduced building and designing a one-story building for the County Clerk that would house all of their functions. They would vacate the current County building and be a stand-alone department in the new building. Other options include additional parking including the annex building and/or adding a basement were presented.

Phase 2: Once the new Clerk building is complete, expansion of the existing County building and renovations would be made to accommodate needed space for existing departments.

The Ogden public safety campus would include a new Facility Management building and once completed, the Coroner's operation would take over the vacated Facilities Management space.

Phase 3: Would continue in fiscal year 2024 and 2025 renovation and additions to the Public Safety Center and Sheriff's buildings as funds become available.

Member Kellogg indicated that Phase 3 was discussed prior to discussion of the jail changing to a cashless bail system and talks of closing the facility.

Member DeBolt confirmed that to pay for any building would come out of available funds within the budget and will not impact the taxpayer.

Scott Koeppel's recommendation from the needs assessment study is to move forward with a master agreement with Cordogan & Clark to include future projects and design for Phase 1. Once passed after legal review, get started on designing and building the new building next year 2023.

Member DeBolt made a motion to forward this item for legal review second by Member Rodriguez.

Roll Call:

Attendee	Status
Matt Kellogg	Yes
Scott Gengler	Yes
Brian DeBolt	Yes
Judy Gilmore	Yes
Dan Koukol	Yes
Ruben Rodriguez	Yes
Robyn Vickers	Yes

With seven members present voting aye, the motion carried by a vote of 7-0.

- *Special Presentation Lit Communities Kendall - County Broadband Business Plan* – Jessica Fowler, Chief Client Officer with Lit Communities presented to the committee a slide show and gave a brief summary of the history of Lit Communities which is a broadband advisory firm that specialize in working with municipalities to plan and structure their future connectivity.

Aaron Jackson, Consultant gave a re-cap of the community assessment he started in January 2022. He has been working with members of the Board to determine the broadband landscape for the County and identify the County needs going forward. A slide show was presented to the committee.

A discussion about available grant funding developed. Initially two grants or more could be used to help fund the project. Scott Koeppel recommended moving forward with the consulting agreement and using two grants to cover 50 to 75% of the cost. The rest of the cost would come from using County Funds and lastly revenue coming back to the County on money that was spent. He recommends sending this item to Legal for review and then to County Board for approval to get started by Spring 2023.

Member Vickers made a motion to forward the item to the County Board for approval after the State's Attorney's Office has conducted a legal review, second by Member Koukul.

Roll Call:

Attendee	Status
Matt Kellogg	Yes
Scott Gengler	Yes
Brian DeBolt	Yes
Judy Gilmore	Yes
Dan Koukol	Yes
Ruben Rodriguez	Yes
Robyn Vickers	Yes

With seven members present voting aye, the motion carried by a vote of 7-0.

- *Discussion of CMAP Membership Fee Increase* – Scott Koepfel said this item his went through the Highway Committee. He was contacted by CMAP. They are looking to double their fees for all counties. Fran Klaas said due to the money we got from being part of CMAP it is worth doing and include it in the budget for next year.

Member Vickers made a motion to forward the item to the County Board for approval, second by Member Gengler.

With seven members present voting aye, the motion carried by a vote of 7-0.

Old Business – None

Elected Official and Department Head Reports - None

Public Comment - None

Questions from the Media – None

Chairman's Report – None

Board Action Items for October 4th -

- *Approval of 1539 Collins Road – Property Inspection*
- *Lit Communities Kendall - County Broadband Business Plan*

Executive Session - None

Adjournment – Member Gengler made a motion to adjourn the meeting, second by Member DeBolt. **With seven members present voting aye, the meeting adjourned at 6:00 p.m.**

Respectfully Submitted,

Sandy Washkowiak
Administrative Assistant